  
**Assessment Committee Minutes**  
Tuesday, April 15, 2025 12:30 pm-1:20 pm

***Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The college achieves its mission through instruction, student support and learning resources which enable its enrolled students to earn associate degrees and certificates, and to attain college competency, careers, transfer, and skills for lifelong success.***

**Required Membership:**  (Attended = marked with “X”, Partial Attendance “P”) Quorum met at 8 attending members.

|  |  |
| --- | --- |
| Adán M. Olmedo, English Rep  Jenny Gough, American Sign Language Rep  Chris Bernard, Business/CIS/Economics Rep  Fatima Shah, Counseling Rep  Sepi Hosseini, ESOL Rep  Annemarie Meyer, Library/LIS Rep  Jennie Braman, ACS, Notetaker | Kelly Pernell, Assessment Coordinator & Math Rep  Juan Miranda, Modern Languages Rep  Rebecca (Becca) Wolff, Multimedia Arts Rep  Sciences, Vacancy  Richard Kim, Social Sciences Rep  Chris Lewis, Interim Vice President of Instruction  Stacey Shears, Student Services and Administrative Reps  Lisa Cralle, Teaching and Learning Center Coordinator |

|  | **Agenda Item** | **Summary of Discussion** | **Follow-Up Action** |
| --- | --- | --- | --- |
|  | Call to Order and Agenda Review | 12:41pm |  |
|  | Approval of Agenda | Quorum not met; no actions taken. |  |
|  | Approval of 3/4/24 and 4/15/25 Minutes | Approval pending next meeting 5/6/2025 | Add to agenda, and move to approve Minutes at the 5/6/2025 meeting |
|  | Public Comment |  |  |
|  | Communication ILO  *Communication ILO Review continued* | (25 mins) Review of updated Communication ILO Rubric  K. Pernell shares F. Shah and M.Jacobs’ (COMM Department) additions to the rubric, which comprise the last line item on the rubric. J. Braman suggests separating parts of self-avocacy (seeking support and in the classroom).  K. Pernell reminds the committee that subrubrics will be developed and applied by each participating discipline.  Assessment liaisons may suggest to the participating faculty and student services which line items in rubric are most appropriate for the assessment.  The in-depth discussion aligns with the goal of an institutional review of our ILO statements and supporting rubrics for currency and application. | Liaisons consider the development of subrubrics. J. Braman will reach out to MMART faculty for alignments in the visual arts. |
|  | Information Competency ILO  *Review definition and rubric, review mapped courses, discussion data collection* | K. Pernell leads a review of Information Competency Assessment completed F24. A total of 311 students participated from ENGL, ESOL, SCIENCES, and SOCIAL SCIENCES.  The vast majority of participating faculty did not include student IDs and thus a disaggregated analysis of the results could be not be effectively completed.  Overall ENGL and SCIENCE exceed assessment goals. | Create an Action Plan for Information Competency.  Specifically include improvement on Use of Information.  Encourage greater participation with a reminder to incude student IDs across the college. |
|  | Critical Thinking ILO | K. Pernell reads current description, and accompanying surveys on ILOs from the college. Results indicate Critical Thinking should remain as an ILO. Sciences replied in the survey that the description does not “capture the challenge of understanding concepts and quatitative reasoning common to the sciences (and math)”. Assessment Committee will review the definition and develop a rubric in subsequent meetings. | Liaisons review Critical Thinking ILO and make suggestions. |
|  | Next meeting: May 6, 2025 |  |  |
|  | Adjourn | 1:17 p.m, Next meeting May 6, 2025. |  |