

Members Present (*bold to indicate present, delete absent*):

Ari Krupnick, Carolina Martinez, Carolyn Martin, Annie Liu, Gail Pendleton, Matthew Freeman, Phoumy Sayavong, Ramona Butler, Skyler Barton, Stacey Shears, Thomas Rizza

Guests (manually type): Chris Lewis, Lisette Flores, Zaira Sanchez, Adriana Regalado, Armando Franco, Michael Alvillar, Izzie, Kyla Oh, Mozell Person, Dana Cabello, John Sanz, Natalia Fedorova, Randy Yang, Joseph Bielanski

Tri-Chairs: Denise Richardson, College President; Matthew Freeman, Academic Senate President; Tom Rizza, Classified Senate President

AGENDA AND DISCUSSION ITEMS
<p>1. Roll Call / Review Agenda</p> <p>Tri-chair <u>Rizza</u> called the meeting to order at <u>12:26</u> pm.</p> <p>Motion to approve agenda by: Stacey Shears Second by: Carolina Martinez Votes in favor: 9 Objections: Abstentions: Motion passes.</p> <p>VPI Lewis is standing in today as a proxy for President Richardson. A correction was made on the 2/10/2025 to change “F. Freeman” to “M. Freeman” as the presenter for the UCRC Solidarity Statement & Flyer and the Shared Governance Manual.</p>
<p>2. Review Minutes</p> <p>Tri-chair <u>Freeman</u> requested a review of the <u>12/9/2025</u> minutes.</p> <p>Motion to approve minutes by: Skylar Barton Second by: Carolina Martinez Votes in favor: Objections: 8 Abstentions: 2 Motion passes.</p> <p>Tri-chair <u>Freeman</u> requested a review of the <u>1/27/25</u> minutes.</p> <p>Motion to approve minutes by: Stacey Shears Second by: Skylar Barton Votes in favor: 7 Objections: Abstentions: 3 Motion passes.</p>

3. Public Comment
<p>N/A</p>
4. President's Updates
<p>Leader: VPI Chris Lewis</p> <p>VPI Chris Lewis delivered President Richardson's updates, addressing key campus developments:</p> <p>UCRC Relocation to Room 126: The Undocumented Community Resource Center (UCRC) will be relocated to Room 126, a computer lab space near the library and HSI offices. This move is temporary, lasting until Fall 2026, when a new campus building will be completed. The space will be partitioned to allow continued use for library and enrollment services.</p> <p>The full scope of the relocation process will be discussed further at the Facilities Committee Meeting on February 18th, which will also cover additional space reallocations, including: MESA, Wellness Center, and Umoja. These programs are expected to relocate to the main building by May 2025 due to the closure of the Annex.</p> <p>LGBTQ+ Campus Response: VPI Lewis addressed ongoing policy shifts at the federal level negatively affecting LGBTQ+ communities. In response, the Office of Student Services and the President's Office are drafting a statement of solidarity that will also include legal protections and resources for affected students and employees. This statement will be finalized and distributed by the end of the week.</p> <p>BCC Showcase for the Board of Trustees: On February 25th, the Board of Trustees will visit Berkeley City College. The event will include a tour of the campus, followed by a 20-minute presentation featuring: UCRC, Early Education & CAI, Society of Scholars, MESA and other key student programs. A video presentation highlighting these initiatives is also being produced for the event. The Board of Trustee meeting will be held following the presentation.</p> <p>Berkeley City College Owl Mascot Reveal: The new official Berkeley City College Owl Mascot was introduced, following a collaborative process with students and staff. The design concept was developed by Yunha Kim, a student, and refined in partnership with Marcus Creel from the District's marketing team.</p> <p>Tom Rizza on the Owl Design</p> <p>Tom showed side by side images of our student created concepts by Yunha Kim with the final versions that Marcus had incorporated the student's design philosophy.</p> <p>Key design elements: The owl's eyes and facial features reflect the shape of an open book, aligning with BCC's educational mission. The "V" shape in the owl's forehead references the architectural design of the campus entrance, originally intended to represent a book but later clarified as symbolizing "V" for "Vista College."</p> <p>The design was refined in meetings with Yunha, Tom, and Marcus, ensuring that the final version remained true to student input while optimizing it for branding purposes.</p>

Potential mascot names include “Ollie”, derived from the Latin word for peace. However, the official name will be determined through a student and faculty survey. A launch event will be held later in the semester, and discussions are ongoing about creating mascot-themed merchandise, such as T-shirts and stickers.

Additionally, there was discussion about incorporating an alternative “peace sign” version of the owl design, which was also popular among students. This design may be used for special editions or events.

5. Classified Prioritization Hiring Process

Leader: Azul Lewis

Azul presented updates on the classified prioritization hiring process, which includes:

- Scenarios for different hiring needs
- Logistical steps in recruitment and onboarding

Since quorum was not met at the previous meeting, the plan was reintroduced for formal approval.

Motion by: Tom Rizza

Second by: Skylar Barton

Votes in favor: 9

Objections: 0

Abstentions: 2

Motion passes.

6. Solidarity Statement and UCRC Flyers

Leader: Adriana Regalado

A team led by Adriana Regalado and Carolina Martinez developed solidarity flyers to increase visibility of campus support for undocumented students. These flyers will be displayed in high-traffic areas, ensuring accessibility beyond online course syllabi.

The flyers include:

1. Official BCC Solidarity Statement – endorsed by the Academic and Classified Senates.
2. Safety Protocols – outlining steps to take in the event of immigration enforcement activity on campus.
3. Resource Listings – including Bay Area Rapid Response Network, legal aid services, and community organizations.
4. BCC-Specific Resources – campus contacts and student services available to undocumented students.
5. FAQ Guide for FAFSA and California Dream Act – Dean Amy Lee is working on a FAQ to help undocumented students navigate financial aid options amid policy uncertainty.

Academic and Classified staff held emergency meetings and overwhelmingly supported the initiative, with over 20 classified staff attending an emergency meeting to discuss and endorse the project. Faculty and staff requested to have training on safety protocols and student rights.

A motion was made to endorse the flyers for official distribution, with a minor amendment to add QR codes for easy access to online resources.

Next Steps:

- Updated flyers with time-stamped legal information will be distributed.
- Further discussions will expand the initiative to include a similar statement for LGBTQ+ students.

First by: Skylar Carton

Second by: Carolina Martinez

Votes in favor: 11

Objections: 0

Abstentions: 0

Motion passes.

7. BCC Shared Governance Manual

Leaders: Matt Freeman & Tom Rizza

The **BCC Shared Governance Manual** was updated to reflect:

- New roles and responsibilities for tri-chairs.
- Designation of the Academic Senate as a Brown Act Committee.
- Name change of IPAR to the Budget Advisory Committee.
- Inclusion of the Affordable Educational Materials Committee.
- Clarification on proxy voting rules and governance retreat requirements.
- Implementation of a three-year governance assessment cycle, aligning with student learning outcome evaluations.

Committee chairs must submit any updates or modifications to the Tri-Chairs so they can be reflected in the manual.

Additionally, participatory governance has been officially renamed “shared governance”, aligning with language changes at the district level.

Tom will send out a revised Shared Governance Manual.

Phoumy: It was noted from our last accreditation recommendation that we needed to exclusively state in our manual that Shared Governance committees will self-assess or self-evaluate on an annual basis. Leadership of all colleges will participate in an annual governance retreat. Assessment and recommendation on changes to the manual should happen every 3 years during the governance retreat.

8. Shared Governance Updates - Integrated Planning Committee / Integrated Planning & Allocation Resources / Facilities Committee / Tech Committee

Integrated Planning Committee (Stacey Shears/Chris Lewis)

- IPC has not met for this semester yet.

Budget Advisory Committee (Denise Richardson/Phoumy Sayavong/Fatima Shah)

- Budget Advisory Committee is meeting tomorrow.

Facilities, Health, and Safety Committee (Denise Richardson/Armando Franco)

- The Facilities Committee is meeting on 2/18/2025 to discuss the Annex space allocation.

Technology Committee (Mozell Person/Erika Yeh/Tom Rizza)

- The Technology Committee’s first meeting of the semester will be this Thursday.

Enrollment Management (Stacey Shears/Chris Lewis)

- The Enrollment Management committee has not been scheduled yet. They usually meet once per semester.

9. Governance Updates - Faculty Senate / Classified Senate / ASBCC

Academic Senate (Report by Matthew Freeman)

- The Academic Senate met on 2/5/2025. Chris and Stacey came to introduce the two new deans and gave an update on the Office of Instruction.
- They held an emergency e-vote to endorse the solidarity statement and flyer, which passed unanimously.
- A District Academic Senate update addressed ongoing discussions about district restructuring. Chancellor Gilkerson has raised questions about the sustainability of Peralta as a four-college district, considering budgetary constraints and declining FTES (Full-Time Equivalent Students).
- Potential future scenarios include: A three-college district model, A two-college district with a centralized online/distance education center
- There are currently no immediate plans for college closures, but faculty and staff expressed concerns about job security and program stability.
- The **importance of transparency and shared governance involvement in future discussions** was emphasized.

Classified Senate (Report by Tom Rizza)

- We had a special meeting last week about endorsement of the undocumented students solidarity. Next meeting is this Wednesday. Meeting on 29th, we reviewed classified goals. One was about the prioritization process today. Continue examining ways to increase professional development and training opportunities on campus.

Associated Students of Berkeley City College (Report by Himali KC)

- N/A

10. Announcements

Berkeley City College
College Roundtable for Planning and Budgeting
MEETING MINUTES
Monday, February 10, 2025

- Annie: Link Up will be held next Wednesday, February 12th during College Hour to give people a space to discuss last week's PCCD Budget Townhall.

11. Adjourn Meeting

The meeting was adjourned by Tri-chairs Freeman, Richardson, and Rizza at 1:13 pm.

Next Meeting: Monday, February 24, 2025, 12:20PM-1:30PM, Room 451A/B (or via Zoom)

Minutes from live meeting: Annie Liu, (510) 981-2851, aliu@peralta.edu