Monday, September 12, 2022
COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)

The Council on Instruction, Planning, and Development (CIPD), a committee comprised of representatives from the four Peralta Colleges Curriculum Committees, College and District Academic Senates, District Department of Academic Affairs and Student Success, and Peralta Federation of Teachers (PFT), makes recommendations on districtwide matters pertaining to curriculum and instruction to the Board of Trustees.

Curriculum is one of the "10+1 academic and professional matters" in which the Board of Trustees shall rely primarily upon the advice and recommendations of the College and District Academic Senates per Board Policy 2510 Participation in Local Decision Making and Administrative Procedure 2511 Role of the Academic Senates in District and College Governance. In addition, Board Policy 4020 Program, Curriculum, and Course Development ensures the appropriate involvement of the faculty and Academic Senates in all processes related to program and course development and review.

Meets First Monday of each month during regular terms (Fall & Spring) except Dec and May, at 1:00 pm to 3:00 pm via Zoom (Tentative until further notice), see meeting schedule for more details.
Co-Chair: Stephanie Droker, Interim Deputy Chancellor
Co-Chair: Heather Sisneros, Laney Curriculum Co-chair
Note Taker: Iolani Sodhy-Gereben, Laney Curriculum Specialist
Zoom Link: https://us06web.zoom.us/j/86091990412

1. Opening items

Subject	**1.01 Call to Order**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	1. Opening items
Type	Procedural

Subject	**1.02 Approval of the Agenda**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	1. Opening items
Type	Action
Fiscal Impact	No
Budgeted	No

Subject	**1.03 Approval of the Minutes**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	1. Opening items
Type	Action, Minutes

Preferred Date	Sep 12, 2022
Absolute Date	Sep 12, 2022
Fiscal Impact	No
Budgeted	No
Budget Source	n/a

File Attachments
May 2022 CIPD Minutes.docx (47 KB)

Subject	**1.04 2022-23 CIPD Meeting Schedule and Effective Term Guideline**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	1. Opening items
Type	Information

Approval of curriculum is a time-consuming process. Due to the various levels of review required by policy and law within the college and the district, as well as the state requirements to have an approved state control number prior to the courses/programs being offered. And to accommodate the college catalog /class schedule production, and ASSIST submission deadlines, ***new curriculum or changes to existing curriculum should normally be submitted at least two semesters prior to planned implementation!!***

File Attachments
CIPD-2022-23-Schedule.doc (81 KB)
Guideline for Effective Term of Course Proposals.docx (25 KB)

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2. College Curriculum Items

Subject	**2.01 Merritt Curriculum Items**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	2. College Curriculum Items
Type	Action, Discussion
Preferred Date	Sep 12, 2022
Absolute Date	Sep 12, 2022
Fiscal Impact	No
Budgeted	No
Budget Source	n/a

File Attachments
September 2022 CIPD MC_09.08.2022.xlsx (21 KB)

Subject	**2.02 BCC Curriculum items**

Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	2. College Curriculum Items
Type	Information

No items presented for this meeting

Subject	**2.03 CoA Curriculum Items**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	2. College Curriculum Items
Type	Action, Discussion
Preferred Date	Sep 12, 2022
Absolute Date	Sep 12, 2022
Fiscal Impact	No
Budgeted	No
Budget Source	n/a

Please confirm consultations have been completed for the new course BUS 139

File Attachments
Copy of September 2022 CIPD COA.xlsx (32 KB)

Subject	**2.04 Laney Curriculum Items**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	2. College Curriculum Items
Type	Action, Discussion
Preferred Date	Sep 12, 2022
Absolute Date	Sep 12, 2022
Fiscal Impact	No
Budgeted	No
Budget Source	n/a

File Attachments
September 2022 CIPD LC Agenda Items.xlsx (28 KB)

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3. Pressing Curriculum Topics

Subject	**3.01 Update on using Board Docs for CIPD agenda**

Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	3. Pressing Curriculum Topics
Type	Information

CIPD now using Board Docs to streamline and create consistency in district wide meeting agendas and minutes. Please use the following link to view CIPD meetings, agendas, minutes, and background materials.

https://www.boarddocs.com/ca/peralta/Board.nsf

Subject	**3.02 Update on using shared folder via one drive instead of Dropbox**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	3. Pressing Curriculum Topics
Type	Information

CIPD now is using shared folder via secure Peralta OneDrive.
Please look for an invite from aemasry@peralta.edu with the link to the shared folder "CIPD 2022-23 Agenda & Items"

Subject	**3.03 META Catalog Next Steps**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	3. Pressing Curriculum Topics
Type	Information

Subject	**3.04 Update on AB 1111,common course numbering system**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	3. Pressing Curriculum Topics
Type	Information

Presented by Kuni Hay, Vice President of Instruction at Berkeley City College

This bill requires the California Community Colleges, on or before July 1, 2024, to adopt a common course numbering system for all general education requirement courses and transfer pathway courses, and require each community college campus, on or before July 1, 2024, to incorporate common course numbers from the adopted system into its course catalog. During the ASCCC 2022 Curriculum Institute, attendees and participants had many recommendations, cautions, and questions about the massive undertaking of the California Community College common course numbering system.

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB1111

File Attachments
Bill Text - AB-1111 Postsecondary education_ common course numbering system_.pdf (192 KB)
AB 1111 update to CIPD 9-12-22.pptx (1,035 KB)

Subject	**3.05 Update on AB 928, Singular GE Pattern**

Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	3. Pressing Curriculum Topics
Type	Information

On April 25, 2022, the Intersegmental Committee of Academic Senates (ICAS) received and voted to approve a recommendation from the ICAS Special Committee on AB 928 (Berman, 2021) that revises the current Intersegmental General Education Transfer Curriculum (IGETC) framework. The proposed framework is clear and transparent, and it will provide a singular transfer pathway that holds the total number of course units to 34 as required by the law while maintaining many key curricular elements important to faculty and moreover beneficial to students of all three systems. ICAS is currently consulting with student leadership from all three segments on the name of the new GE transfer pathway, which will be shared when their work is completed.

The Academic Senate for California Community Colleges (ASCCC) **Curriculum Committee** and **Transfer, Articulation, and Student Services Committee** (TASSC) are offering **webinars throughout the fall to help faculty with understanding new legislation and curriculum impact and the role of faculty and Articulation Officers.**

- **Monday, October 3, 2022**

  9:00am - 10:30am, use the link below to register
- https://us02web.zoom.us/meeting/register/tZEudOqvrDsqGtS7DC1jzSUZ-6PFpsSFhYYV

- **Addressing the Impact of CalGETC, as proposed on local colleges, programs and courses**
- **Thursday, October 6, 2022**
  2:00pm - 3:30pm, use the link below to register
- https://us02web.zoom.us/meeting/register/tZYscu2rqzMrH9dimFD0kvB2GaiD_sSWS2z2

File Attachments
ICAS Approved GE Transfer Pathway.pdf (282 KB)
ASCCC Newsletter - August 23 2022.msg (752 KB)
ASCCC GE WEBINAR 1 September 2022- FINAL 2.pptx (3,019 KB)

Subject	**3.06 Update on Communication ADT 2.0**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	3. Pressing Curriculum Topics
Type	Discussion

Memorandum ESS 22-300-009: Associate Degree for Transfer: Guidance on Degree Versioning Phase-Out
The purpose of this memorandum is to notify all colleges of policy changes regarding the phaseout of Associate Degree for Transfer (ADT) degree versions when the Transfer Model Curriculum (TMC) undergoes substantive changes. To date, only the Business Administration TMC has undergone a substantive change since the TMC was established in 2010. The guidance contained in this memorandum pertains to that TMC currently in transition and all TM Cs that undergo changes in the future.

PCCD Note: this update should be processed as a new program in CurrIQunet

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File Attachments
ESS 22-300-009 ADT TMC Phase In-Out Timeline.pdf (1,284 KB)
tmc-communication-studies-template-rev-6-a11y.pdf (977 KB)

Subject	**3.07 2022-23 Goal Setting**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	3. Pressing Curriculum Topics

Type	Action (Consent), Discussion
Preferred Date	Sep 12, 2022
Absolute Date	Sep 12, 2022
Fiscal Impact	No
Budgeted	No
Budget Source	n/a

File Attachments
22-23 CIPD Goal Setting 9.12.22.docx (26 KB)

Subject	**3.08 Pending District Wide proposals**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	3. Pressing Curriculum Topics
Type	Discussion

1. ESOL Curriculum updates will be discussed at Peralta ESOL Advising Council (PEAC) on Monday, 9/12/22 from 12noon-1pm. Heather Sisneros will report back to CIPD regarding PEAC decisions
2. HIST Program: CoA will bring (Feb 22)
3. GEOG 2: LC is ready, pending CoA and MC: Changed Description.
4. HUMAN 40: Religions of the World. Laney is ready, pending BCC & CoA. Changed TopCode from 1599.90 - Other Humanities to 1510.00 - Religious Studies

4. Adjournment & Future Meeting

Subject	**4.01 ADJOURNMENT**
Meeting	Sep 12, 2022 - COUNCIL ON INSTRUCTION, PLANNING, AND DEVELOPMENT (CIPD)
Category	4. Adjournment & Future Meeting
Type	Procedural

Next CIPD meeting on October 3rd , 2022, 1:00 PM to 3:00 PM via zoom (tentative)