



Annual Financial Report  
June 30, 2019

# Peralta Community College District



# PERALTA COMMUNITY COLLEGE DISTRICT

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## **FINANCIAL SECTION**



## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Peralta Community College District  
Oakland, California

### Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities and the aggregate remaining fund information of Peralta Community College District (the District) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the Table of Contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the 2018-2019 *Contracted District Audit Manual*, issued by the California Community Colleges Chancellor's Office. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the aggregate remaining fund information of the District as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require the Management's Discussion and Analysis on pages 5 through 15, and other required supplementary schedules on pages 75 through 79 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying supplementary information listed in the Table of Contents, including the Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the other supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 20, 2019, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California  
December 20, 2019



# Peralta Community College District

333 East Eighth Street · Oakland, California 94606 · (510) 466-7200

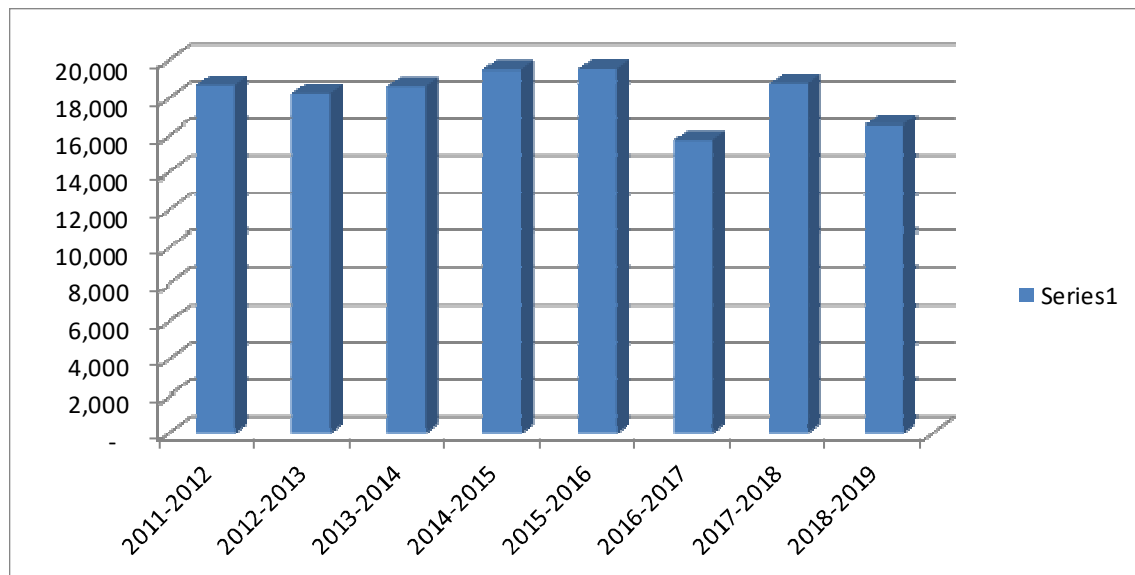
## Introduction

The following discussion and analysis provides an overview of the financial position and activities of Peralta Community College District (the District) for the year ended June 30, 2019. The discussion has been prepared by management and should be read in conjunction with the financial statements and notes which follow this section.

The Peralta Community College District was founded in 1964 and serves six cities in the East Bay Area, including Albany, Alameda, Berkeley, Emeryville, Oakland, and Piedmont. The four colleges comprising the District include: Berkeley City College, College of Alameda, Laney College, and Merritt College. The District has a reputation for developing effective approaches to serving the varied interests and needs of its vibrant community. The District serves over 23,743 students a semester, and is one of the top community college districts in California in transferring students into the UC system. Currently, 865 full-time employees and over 1,915 part-time faculty and staff are employed by the District.

## Selected Highlights

- The District's primary funding source is based upon apportionment received from the State of California. The primary basis of this apportionment is the calculation of Full-Time Equivalent Students (FTES). During the fiscal year 2018-2019, Peralta Colleges generated 16,551 FTES (including credit and noncredit FTES), as compared to 18,802 in the fiscal year 2017-2018. This represents a 11.97 percent increase. FTES is generated at the District's four colleges: Berkeley City College, College of Alameda, Laney College, and Merritt College.
- FTES claimed by the District in 2018-2019, 16,511 included utilizing all of summer enrollment/FTES, thereby surpassing the FTES claimed in 2017-2018 of 18,802 which also included prior year summer enrollment.



	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Full-Time Equivalent Students	18,712	18,264	18,642	19,500	19,507	15,768	18,802	16,551
Percentage Increase/(Decrease)		-2.39%	2.07%	4.60%	0.04%	-19.17%	19.24%	-11.97%

Berkeley City College • College of Alameda • Laney College • Merritt College

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

**JUNE 30, 2019**

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- Unrestricted General Fund revenues for the year were \$141,592,515, a decrease of 1.4 percent from prior year's revenue of \$143,558,089. This was due, in large part, to the base increase community colleges received in the current year.
- Unrestricted General Fund expenditures for the year were \$137,623,147, decrease of 7.1 percent over prior year's expenditures of \$148,210,338.
- The District received approximately \$1,953,608 in Student Success and Support Program funding allocated to the four Colleges.
- The District received approximately \$8,353,443 in Student Equity funding that was distributed among the four Colleges and the District Office.
- The District received approximately \$1.1 million in one-time Scheduled Maintenance and Instructional Equipment funding that was distributed among the four Colleges and the District Office.
- Medical benefit rates for both employees and retirees increased by zero percent for Kaiser and remained flat for the Self-Insurance plan over the prior year. The District continues to provide retirees who were hired prior to July 1, 2004, with lifetime medical benefits. For employees hired after July 1, 2004, medical benefits upon retirement are provided until age 65 or Medicare eligibility. The District's aggregate net OPEB liability (TOL) as of June 30, 2019, is \$212,035,476 (\$196,543,327 for those employees hired prior to July 1, 2004, and \$14,904,068 for employees hired after July 1, 2004 and \$588,081 for the Medicare Premium Payment (MPP) Program). In December 2005, the District issued \$153 million in Other Postemployment Benefits (OPEB) Bonds. The proceeds of the bonds have been placed in a revocable trust fund, which may be used only to pay or reimburse the District for payment of retiree health benefit costs or related debt service costs.
- The District is using Measures A and E bonds to pay for various capital improvements to our educational facilities. They include, but are not limited to, the following:
  - Investment in technology infrastructure District-wide, including wifi at the Colleges.
  - Renovate and improve classrooms, laboratories, and other instructional facilities.
  - District-wide safety systems including disaster preparedness, campus security, and hazardous and toxic waste handling.
  - Renovation of student service buildings and facilities at Laney College, Merritt College, and College of Alameda.
  - Cabling and power upgrades.
  - Construction of a six story urban campus for Berkeley City College in Berkeley.
- The District utilizes Measure B proceeds, its special parcel tax, as approved by the voters in June 2012 in the following manner:
  - Restore and maintain core academic programs such as Math, Science, and English.
  - Train students for careers.
  - Prepare students to transfer to four-year universities.



# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2019**

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### **Statement of Net Position**

The Statement of Net Position presents the assets, deferred outflows, liabilities, deferred inflows, and net position of the District as of the end of the fiscal year and was prepared using the accrual basis of accounting, which is similar to the accounting basis used by most private-sector organizations. The Statement of Net Position is a point-of-time financial statement whose purpose is to present to the reader a fiscal snapshot of the District. The Statement of Net Position presents end-of-year data concerning assets, liabilities, and net position.

From the data presented, the reader of the Statement of Net Position is able to determine the assets available to continue operations of the District. The reader is also able to determine how much the District owes to vendors and employees. Finally, the Statement of Net Position provides a picture of the assets and their availability for expenditure by the District.

The difference between total assets, deferred outflows, total liabilities, and deferred inflows is one indicator of the current financial condition of the District; the change in net position is an indicator of whether the overall financial condition has improved or worsened during the year. Assets and liabilities are generally measured using current values. One notable exception is capital assets, which are stated at historical cost, less accumulated depreciation.

The net position is divided into three major categories. The first category, invested in capital assets, provides the equity amount in property, plant, and equipment owned by the District. The second category is expendable restricted assets; these assets are available for expenditure by the District, but must be spent for purposes as determined by external entities and/or donors that have placed time or purpose restrictions on the use of the assets. The final category is unrestricted net position, which is available to the District for any lawful purpose of the District.

# PERALTA COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2019

A summary of the Statement of Net Position as of June 30, 2019 and June 30, 2018, is presented below:

### Net Position As of June 30,

	2019	2018
<b>ASSETS</b>		
Current Assets		
Cash and investments	\$ 300,667,588	\$ 330,087,731
Accounts receivable, net	23,827,988	21,443,584
Other current assets	1,609,969	1,561,944
Total Current Assets	326,105,545	353,093,259
Noncurrent Assets		
Capital assets, net	447,161,347	458,101,304
TOTAL ASSETS	773,266,892	811,194,563
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred charges on refunding	15,376,720	16,289,627
Interest rate SWAP	27,371,014	18,647,542
Deferred outflows of resources related to pensions	43,895,258	44,552,270
Deferred outflows of resources related to OPEB	594,447	-
TOTAL DEFERRED OUTFLOWS OF RESOURCES	87,237,439	79,489,439
<b>LIABILITIES</b>		
Current Liabilities		
Accounts payable and accrued liabilities	20,886,947	28,191,727
Unearned revenue	16,584,492	14,404,250
SWAP liability	307,602	675,897
Current portion of long-term obligations	21,386,513	23,682,307
Total Current Liabilities	59,165,554	66,954,181
Noncurrent Liabilities		
Bonds payable	396,935,966	413,758,348
Other long-term liabilities	616,719,522	590,418,344
Long-term obligations	1,013,655,488	1,004,176,692
TOTAL LIABILITIES	1,072,821,042	1,071,130,873
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Interest rate SWAP	27,371,014	18,647,542
Deferred inflows of resources related to pensions	8,309,061	9,073,377
Deferred inflows of resources related to OPEB	15,281	-
TOTAL DEFERRED INFLOWS OF RESOURCES	35,695,356	27,720,919
<b>NET POSITION</b>		
Net investment in capital assets	75,628,609	97,175,592
Restricted for:		
Debt service	14,270,881	15,151,659
Capital projects	5,804,951	8,535,574
Other activities	19,458,583	16,179,335
Unrestricted deficit	(363,175,091)	(345,209,950)
TOTAL NET POSITION	\$ (248,012,067)	\$ (208,167,790)

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

**JUNE 30, 2019**

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- Approximately 85 percent of the cash equivalent balance per the Statement of Cash Flows is cash deposited in the Alameda County Treasury Pool, and approximately 15 percent is cash deposited in local financial banking institutions. All funds are invested in accordance with Board Policy, which emphasizes prudence, safety, liquidity, and return on investment. The Statement of Cash Flows contained within these financial statements provides greater detail regarding the sources and uses of cash, and the net decrease in cash during the 2018-2019 fiscal year.
- The majority of the accounts receivable balance is from Federal and State sources for grant and entitlement programs, and student receivables. Receivables totaling \$8,401,093 for reimbursements from Federal and State agencies related to grant awards, \$7,618,272 from local sources, and \$7,808,623 for student receivables.
- Capital assets had a net decrease of \$10,939,957. The District had additions of \$23,295,697 related to construction in progress. Depreciation expense of \$21,993,756 was recognized during 2018-2019. Additional information related to capital assets is found in Note 6 of the financial statements.
- Accounts payable are amounts due as of the fiscal year end for goods and services received as of June 30, 2019. Total accounts payable are \$11,192,850; \$4,425,099 of the balance was accrued in the Capital Projects fund, Bond fund, and Special Revenue fund related to capital outlay. \$1,843,170 is for amounts due to or on behalf of employees for wages and benefits, \$859,547 is related to Federal and State categorical programs, with the remaining \$4,065,034 due to vendors and suppliers in the normal course of business.
- The District's noncurrent liabilities primarily consist of bonds payable, related to the issuance of Election 2000 Series B, C, and D of the District General Obligation Bonds; 2005 Series A and B Refunding of the District General Obligation Bonds; Election 2006 Series A, B, and C of the District General Obligation Bonds; and Election 2009 and Other Postemployment Benefit Bonds. The face value of these bonds at the time of initial sale totaled \$700.1 million, and \$411,140,966 represents the remaining long-term debt to satisfy these obligations. Additional information related to long-term obligations is found in Note 10 of the financial statements.

### **Statement of Revenues, Expenses, and Changes in Net Position**

The Statement of Revenues, Expenses, and Changes in Net Position presents the financial results of the District's operations, as well as its nonoperating activities. The distinction between these two activities involves the concepts of exchange and nonexchange. Operating activities are those in which a direct payment or exchange is made for the receipt of specified goods or services. For example, tuition fees paid by the student are considered an exchange for instructional services. The receipt of State apportionments and property taxes, however, do not include this exchange relationship between the payment and receipt of specified goods or services. These revenues and related expenses are classified as nonoperating activities. It is because of the methodology used to categorize between operating and nonoperating, combined with the fact that the primary source of funding that supports the District's instructional activities comes from State apportionment and local property taxes, results in a net operating loss for the District's operations.

# PERALTA COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2019

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The Statement of Revenues, Expenses, and Changes in Net Position for the years ended June 30, 2019 and June 30, 2018, is summarized below:

### Statement of Revenues, Expenses, and Changes in Net Position for the Years Ended June 30,

	2019	2018
Operating Revenues		
Tuition and fees	\$ 19,409,280	\$ 17,508,071
Grants and contracts, noncapital	42,675,617	41,196,903
Total Operating Revenues	<u>62,084,897</u>	<u>58,704,974</u>
Operating Expenses		
Salaries and benefits	188,842,134	172,280,504
Equipment, supplies, and maintenance	41,804,029	48,307,384
Student financial aid	35,643,289	47,668,717
Depreciation	21,993,756	20,003,398
Total Operating Expenses	<u>288,283,208</u>	<u>288,260,003</u>
Operating Loss	<u>(226,198,311)</u>	<u>(229,555,029)</u>
Nonoperating Revenues and (Expenses)		
State apportionments	56,571,235	59,646,620
Financial aid grants and contracts	31,863,212	36,389,548
Property taxes	93,914,341	93,467,158
State revenues	14,248,348	4,023,453
Investment income and unrealized gain on investments	13,036,706	31,333,025
Interest expense on capital related debt	(30,104,965)	(31,180,958)
Other nonoperating revenues	6,592,783	5,659,110
Total Nonoperating Revenues (Expenses)	<u>186,121,660</u>	<u>199,337,956</u>
Other Revenues		
State and local capital income	232,374	1,991,664
Net Decrease in Net Position	<u>\$ (39,844,277)</u>	<u>\$ (28,225,409)</u>

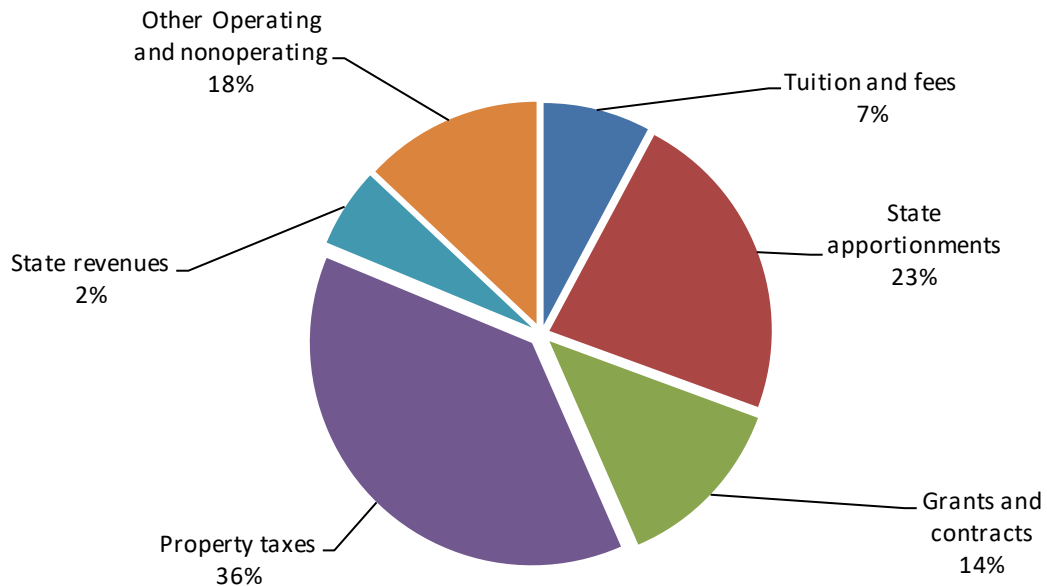
# PERALTA COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

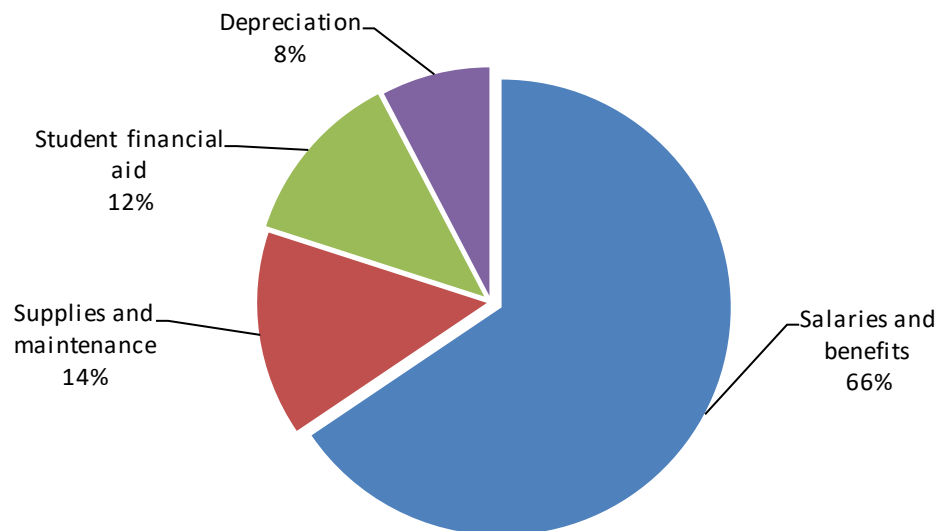
JUNE 30, 2019

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### TOTAL REVENUES - JUNE 30, 2019



### TOTAL OPERATING EXPENSES - JUNE 30, 2019



## **PERALTA COMMUNITY COLLEGE DISTRICT**

### **MANAGEMENT'S DISCUSSION AND ANALYSIS**

**JUNE 30, 2019**

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- The primary components of tuition and fees are the \$46 per unit enrollment fee that is charged to all students registering for classes and the additional \$258 per unit fee that is charged to all non-resident students.
- Personnel costs across all funds account for 68 percent of operating expenses in fiscal year 2019 compared to 60 percent in 2018. The balance of operating expenses is for supplies, materials, other operating expenses, financial aid, equipment, maintenance, and depreciation expense.
- The principal components of the District's nonoperating revenue are: capital Federal and State grants, State apportionment, local property taxes, other State funding, and interest income. With the exception of interest income, the majority of this revenue is received to support the District's instructional activities. The amount of State general apportionment received by the District is dependent upon the number of FTES generated and reported to the State, less amounts received from enrollment fees and local property taxes. Increases in either of the latter two revenue-categories lead to a corresponding decrease in apportionment.

# PERALTA COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2019

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- A schedule of functional expenses is displayed below:

	Salaries and Benefits	Supplies, Material, and Other Operating Expenses and Services	Student Financial Aid	Depreciation	Total
Instructional activities	\$ 81,842,282	\$ 2,753,351	\$ -	\$ -	\$ 84,595,633
Academic support	14,133,399	1,067,324	-	-	15,200,723
Student services	39,570,484	3,008,168	-	-	42,578,652
Plant operations and maintenance	8,285,061	6,477,196	-	-	14,762,257
Institutional support services	38,772,260	7,002,552	-	-	45,774,812
Community services and economic development	411,803	57,700	-	-	469,503
Ancillary services and auxiliary operations	4,490,686	1,693,023	-	-	6,183,709
Student aid	-	3,665	35,643,289	-	35,646,954
Physical property and related acquisitions	1,336,159	19,741,050	-	-	21,077,209
Unallocated expense	-	-	-	21,993,756	21,993,756
Total	<u>\$ 188,842,134</u>	<u>\$ 41,804,029</u>	<u>\$ 35,643,289</u>	<u>\$ 21,993,756</u>	<u>\$ 288,283,208</u>

### Statement of Cash Flows

The Statement of Cash Flows provides information about cash receipts and cash payments during the fiscal year. This Statement also helps users assess the District's ability to generate positive cash flows, meet obligations as they come due, and the need for external financing.

The Statement of Cash Flows is divided into five parts. The first part reflects operating cash flows and shows the net cash used by the operating activities of the District. The second part details cash received for nonoperating, noninvesting, and noncapital financing purposes. The third part shows cash flows from capital and related financing activities. It deals with the cash used for the acquisition and construction of capital and related items. The fourth part provides information from investing activities and the amount of interest received. The last section reconciles the net cash used by operating activities to the operating loss reflected on the Statement of Revenues, Expenses, and Changes in Net Position.

# PERALTA COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2019

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The Statement of Cash Flows for the fiscal years ended June 30, 2019 and June 30, 2018, is summarized below:

### Statement of Cash Flows for the Years Ended June 30,

	2019	2018
Cash From		
Operating activities	\$ (189,455,682)	\$ (200,848,956)
Noncapital financing activities	169,778,586	170,752,861
Capital and related financing activities	(22,239,875)	(12,426,370)
Investing activities	17,664,956	23,236,749
Net Change in Cash	(24,252,015)	(19,285,716)
Cash, Beginning of Year	110,688,360	129,974,076
Cash, End of Year	<u>\$ 86,436,345</u>	<u>\$ 110,688,360</u>

- Cash receipts from operating activities are from student tuition. Use of cash is for payments to employees, vendors, and students related to the instructional program.
- State apportionment received based on the workload measures generated by the District accounts for 33.3 percent and 37.7 percent of noncapital financing for fiscal years 2019 and 2018, respectively. Cash receipts from Federal and State grants represent 30.2 percent in 2019 and 22.9 percent in 2018. Cash received from property taxes accounts for 37.8 percent in fiscal year 2019 and 35.9 percent in fiscal year 2018 of the cash generated in this section.
- The majority of the activity in the capital and related financing activities is for the purchase of capital assets (buildings, building improvements, and equipment).
- Cash from investing activities is purchase of investments and investment income for interest earned on cash in bank and cash invested through the Alameda County pool, and on investments with local banking institutions.

### Aggregate Net Pension Liability (NPL)

At year end, the District has an aggregate net pension liability of \$160,121,635 versus \$149,028,086 last year, an increase of \$11,093,549 or 7.4 percent.

### Other Postemployment Benefits Obligation (OPEB)

During the year ended June 30, 2018, the District implemented the provisions of Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. These standards apply to all public employers that pay any part of the cost of retiree health benefits for current or future retirees. The District had two actuarial studies performed in November 2018 to identify the District's total OPEB liability (TOL). These studies determined the District's TOL to be approximately \$212,497,997.



# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

**JUNE 30, 2019**

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In December 2005, the District issued \$153,749,832 aggregate principal amount of Taxable 2005 Limited Obligation OPEB (Other Postemployment Benefits) Bonds to fund a \$150,000,000 deposit to the Retiree Health Benefit Program Fund. The Retiree Health Benefit Program Fund has been invested in various financial instruments as directed by the District's Retirement Board of Authority and/or an investment advisor as selected by the Retirement Board of Authority. The District may cause a draw from the Retiree Health Benefit Fund for the payment of Retiree Health Benefit Costs or defeasance of Outstanding Bonds. From time to time, the District has made deposits and withdrawals from the Retiree Health Benefit Program Fund in accordance with the Indenture of Trust. As of June 30, 2019, the balance of the Retiree Health Benefit Program Fund was \$214,231,243.

### **Economic Factors that May Affect the Future**

The District looks forward to 2019-2020 with the same cautious optimism that has served it well over the past few years. A new District-wide Enrollment Management task force has begun work to enhance outreach and marketing efforts designed to showcase the excellent opportunities that the Peralta Colleges affords its students. The District anticipates that the fruits of these endeavors will manifest in 2019-2020 and thereafter.

The State economy remains robust: property taxes and personal income taxes are forecast to increase, albeit slightly, over the next year, and the extension of Proposition 30 via the November 2018 ballot (Proposition 55) bodes well. The Legislative Analyst's Office, in its most recent assessment, derives a "positive outlook" with an emphasis on back-up contingencies – e.g. – strong reserve levels – in case of an economic downturn.

With respect to the State's solid economy, after three years of increased funding coming to the California community colleges in the form of targeted, restricted resources – in a ratio of nearly 2:1 – the District anticipates seeing a larger share of the new State resources allocated in the form of unrestricted resources in the future. These additional unrestricted funds would certainly assist with the continued rise in operating costs, the most substantial being, of course, the escalating costs of STRS and PERS.

The District has also recently refined its budget allocation model, through the work of a cross-functional task force, and expects to begin implementation of the changes. This will allow for the equitable distribution of resources through the four Peralta Colleges.

### **Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, students, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report, or need any additional financial information, contact the District at: Peralta Community College District, 333 East 8<sup>th</sup> Street, Oakland, California 94606.

# PERALTA COMMUNITY COLLEGE DISTRICT

## STATEMENT OF NET POSITION - PRIMARY GOVERNMENT JUNE 30, 2019

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### ASSETS

#### CURRENT ASSETS

Cash and cash equivalents	\$	13,249,405
Investments		73,186,940
Restricted investments		214,231,243
Accounts receivable		16,019,365
Student receivables, net		7,808,623
Due from fiduciary funds		77,649
Prepaid expenses		1,392,940
Inventories		139,380
<b>Total Current Assets</b>		<b>326,105,545</b>

#### NONCURRENT ASSETS

Nondepreciable capital assets		39,839,449
Depreciable capital assets, net of depreciation		407,321,898
<b>Total Noncurrent Assets</b>		<b>447,161,347</b>
<b>TOTAL ASSETS</b>		<b>773,266,892</b>

#### DEFERRED OUTFLOWS OF RESOURCES

Deferred charges on refunding		15,376,720
Interest rate SWAP		27,371,014
Deferred outflows of resources related to pensions		43,895,258
Deferred outflows of resources related to OPEB		594,447
<b>Total Deferred Outflows of Resources</b>		<b>87,237,439</b>

### LIABILITIES

#### CURRENT LIABILITIES

Accounts payable		11,192,850
Accrued interest payable		9,593,790
Due to fiduciary funds		100,307
Unearned revenue		16,584,492
SWAP liability		307,602
General obligation bonds - current portion		14,205,000
Other postemployment benefits bonds - current portion		7,181,513
<b>Total Current Liabilities</b>		<b>59,165,554</b>

#### NONCURRENT LIABILITIES

Claims liability		3,951,000
Load banking		2,147,764
Compensated absences		6,736,165
General obligation bonds		396,935,966
Other postemployment benefits bonds		231,727,482
Aggregate net pension obligation		160,121,635
Aggregate net other postemployment benefits (OPEB) liability		212,035,476
<b>Total Noncurrent Liabilities</b>		<b>1,013,655,488</b>
<b>TOTAL LIABILITIES</b>		<b>1,072,821,042</b>

The accompanying notes are an integral part of these financial statements.

**PERALTA COMMUNITY COLLEGE DISTRICT**

**STATEMENT OF NET POSITION - PRIMARY GOVERNMENT, Continued**  
**JUNE 30, 2019**

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**DEFERRED INFLOWS OF RESOURCES**

Interest rate SWAP	\$ 27,371,014
Deferred inflows of resources related to pensions	8,309,061
Deferred inflows of resources related to OPEB	15,281
<b>Total Deferred Inflows of Resources</b>	<b>35,695,356</b>

**NET POSITION**

Net investment in capital assets	75,628,609
Restricted for:	
Debt service	14,270,881
Capital projects	5,804,951
Educational programs	5,406,020
Other activities	14,052,563
Unrestricted deficit	(363,175,091)
<b>TOTAL NET POSITION</b>	<b>\$ (248,012,067)</b>

The accompanying notes are an integral part of these financial statements.

# PERALTA COMMUNITY COLLEGE DISTRICT

## STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION - PRIMARY GOVERNMENT FOR THE YEAR ENDED JUNE 30, 2019

### OPERATING REVENUES

Student Tuition and Fees	\$ 30,699,934
Less: Scholarship discount and allowance	(11,290,654)
Net tuition and fees	<u>19,409,280</u>
Grants and Contracts, Noncapital:	
Federal	4,606,200
State	33,925,838
Local	<u>4,143,579</u>
Total grants and contracts, noncapital	<u>42,675,617</u>
<b>TOTAL OPERATING REVENUES</b>	<u><b>62,084,897</b></u>

### OPERATING EXPENSES

Salaries	102,978,601
Employee benefits	85,863,533
Supplies, materials, and other operating expenses and services	26,831,065
Student financial aid	35,643,289
Equipment, maintenance, and repairs	14,972,964
Depreciation	<u>21,993,756</u>
<b>TOTAL OPERATING EXPENSES</b>	<u><b>288,283,208</b></u>

### OPERATING LOSS

(226,198,311)

### NONOPERATING REVENUES (EXPENSES)

State apportionments, noncapital	56,571,235
Federal financial aid grants and contracts, noncapital	29,973,569
State financial aid grants and contracts, noncapital	1,889,643
Local property taxes, levied for general purposes	64,188,593
Taxes levied for other specific purposes	29,725,748
State taxes and other revenues	14,248,348
Interest income	1,313,390
Net unrealized gain on investments	11,551,733
Interest expense on capital related debt	(30,104,965)
Investment income on capital asset-related debt	171,583
Other nonoperating revenue	<u>6,592,783</u>

### TOTAL NONOPERATING REVENUES (EXPENSES)

186,121,660

### LOSS BEFORE OTHER REVENUES

(40,076,651)

### OTHER REVENUES

State revenues, capital	185,612
Local revenues, capital	<u>46,762</u>
<b>TOTAL OTHER REVENUES</b>	<u><b>232,374</b></u>

### CHANGE IN NET POSITION

(39,844,277)

### NET POSITION, BEGINNING OF YEAR

(208,167,790)

### NET POSITION, END OF YEAR

\$ (248,012,067)

The accompanying notes are an integral part of these financial statements.

# PERALTA COMMUNITY COLLEGE DISTRICT

## STATEMENT OF CASH FLOWS - PRIMARY GOVERNMENT FOR THE YEAR ENDED JUNE 30, 2019

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### CASH FLOWS FROM OPERATING ACTIVITIES

Tuition and fees	\$ 16,506,731
Federal and state grants and contracts	47,030,132
Payments to or on behalf of employees	(167,630,506)
Payments made to students from financial aid	(35,643,289)
Payments to vendors for supplies and services	(49,718,750)
<b>Net Cash Flows From Operating Activities</b>	<b>(189,455,682)</b>

### CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

State apportionments	56,571,235
Federal and state financial aid grants	34,338,639
Property taxes - nondebt related	64,188,593
State taxes and other revenues	14,248,348
Other nonoperating revenues	431,771
<b>Net Cash Flows From Noncapital Financing Activities</b>	<b>169,778,586</b>

### CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

Capital grants	232,374
Taxes levied for debt repayment	29,725,748
Accretion of bonds	8,382,080
Acquisition and construction of capital assets	(8,487,365)
Principal paid on capital debt	(23,168,720)
Interest received on capital debt	171,583
Interest paid on capital debt and leases	(29,095,575)
<b>Net Cash Flows From Capital and Related Financing Activities</b>	<b>(22,239,875)</b>

### CASH FLOWS FROM INVESTING ACTIVITIES

Sale of investments	5,168,128
Investment income	12,496,828
<b>Net Cash Flows From Investing Activities</b>	<b>17,664,956</b>

<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	<b>(24,252,015)</b>
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<b>110,688,360</b>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<b>\$ 86,436,345</b>

The accompanying notes are an integral part of these financial statements.

# PERALTA COMMUNITY COLLEGE DISTRICT

## STATEMENT OF CASH FLOWS - PRIMARY GOVERNMENT, Continued FOR THE YEAR ENDED JUNE 30, 2019

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### RECONCILIATION OF NET OPERATING LOSS TO NET CASH FLOWS FROM OPERATING ACTIVITIES

Operating Loss	\$ (226,198,311)
Adjustments to Reconcile Operating Loss to Net Cash Flows From Operating Activities:	
Depreciation	21,993,756
Changes in Assets, Deferred Outflows, Liabilities, and Deferred Inflows	
Receivables, net	1,747,151
Inventories	7,832
Prepaid expenses	(295,524)
Accounts payable and accrued liabilities	(7,698,573)
Unearned revenue	(295,185)
Aggregate net pension obligation	11,093,549
Aggregate net OPEB liability	8,656,665
Load banking	113,105
Compensated absences	2,106,323
Deferred outflows of resources related to pensions	657,012
Deferred outflows of resources related to OPEB	(594,447)
Deferred inflows of resources related to pensions	(764,316)
Deferred inflows of resources related to OPEB	15,281
Total Adjustments	36,742,629
<b>Net Cash Flows From Operating Activities</b>	<b>\$ (189,455,682)</b>

### CASH AND CASH EQUIVALENTS CONSIST OF THE FOLLOWING:

Cash in banks	\$ 13,249,405
Investment in county treasury	73,186,940
<b>Total Cash and Cash Equivalents</b>	<b>\$ 86,436,345</b>

### NONCASH TRANSACTIONS

On behalf payments for benefits	\$ 3,764,490
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The accompanying notes are an integral part of these financial statements.

# PERALTA COMMUNITY COLLEGE DISTRICT

## FIDUCIARY FUNDS STATEMENT OF NET POSITION JUNE 30, 2019

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	<b>Retiree OPEB Trust</b>	<b>Other Trust</b>
<b>ASSETS</b>		
Cash and cash equivalents	\$ -	\$ 152,534
Investments	1,050,602	1,133,226
Accounts receivable	-	61,200
Student receivable	-	32,806
Due from primary government	-	100,307
Prepaid expenses	-	418
Other current assets	-	3,596
<b>Total Assets</b>	<b>1,050,602</b>	<b>1,484,087</b>
<b>LIABILITIES</b>		
Accounts payable	-	152,485
Due to primary government	-	77,649
Unearned revenue	-	102
<b>Total Liabilities</b>	<b>-</b>	<b>230,236</b>
<b>NET POSITION</b>		
Restricted for postemployment benefits other than pensions	1,050,602	-
Unrestricted	-	1,253,851
<b>Total Net Position</b>	<b>\$ 1,050,602</b>	<b>\$ 1,253,851</b>

The accompanying notes are an integral part of these financial statements.

**PERALTA COMMUNITY COLLEGE DISTRICT**

**FIDUCIARY FUNDS**

**STATEMENT OF CHANGES IN NET POSITION  
FOR THE YEAR ENDED JUNE 30, 2019**

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	<b>Retiree OPEB Trust</b>	<b>Other Trust</b>
<b>ADDITIONS</b>		
District Contributions	\$ 1,311,092	\$ -
Local revenues	51,420	270,253
<b>Total Additions</b>	<b>\$ 1,362,512</b>	<b>\$ 270,253</b>
<b>DEDUCTIONS</b>		
Classified salaries	-	8,486
Employee benefits	311,092	487
Services and operating expenditures	818	210,743
Capital outlay	-	99,987
<b>Total Deductions</b>	<b>311,910</b>	<b>319,703</b>
<b>CHANGE IN NET POSITION</b>	<b>1,050,602</b>	<b>(49,450)</b>
<b>NET POSITION, BEGINNING OF YEAR</b>	<b>-</b>	<b>1,303,301</b>
<b>NET POSITION, END OF YEAR</b>	<b>\$ 1,050,602</b>	<b>\$ 1,253,851</b>

The accompanying notes are an integral part of these financial statements.



# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2019

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### NOTE 1 - ORGANIZATION

Peralta Community College District (the District) was established in 1964 as a political subdivision of the State of California and is a comprehensive, public, two-year institution offering educational services to residents of the surrounding area. The District operates under a locally elected seven-member Board of Trustees form of government, which establishes the policies and procedures by which the District operates. The Board of Trustees must approve the annual budgets for the General Fund, special revenue funds, and capital project funds, but these budgets are managed at the department level. Currently, the District operates four college campuses located in Alameda, Oakland, and Berkeley, California. While the District is a political subdivision of the State of California, it is legally separate and is independent of other State and local governments, and it is not a component unit of the State in accordance with the provisions of Governmental Accounting Standards Board (GASB) Statement No. 61. The District is classified as a Public Educational Institution under Internal Revenue Code Section 115 and is, therefore, exempt from Federal taxes.

### Financial Reporting Entity

The District has adopted GASB Statement No. 61, *Determining Whether Certain Organizations are Component Units*. This Statement amends GASB Statement No. 14, *The Financial Reporting Entity*, to provide additional guidance to determine whether certain organizations, for which the District is not financially accountable, should be reported as component units based on the nature and significance of their relationship with the District. The three components used to determine the presentation are: providing a "direct benefit", the "environment and ability to access/influence reporting", and the "significance" criterion. As defined by accounting principles generally accepted in the United States of America and established by the Governmental Accounting Standards Board, the financial reporting entity consists of the primary government, the District.

Peralta Community College District and the Golden West Financing Authority, as represented by the 2005 General Obligation Revenue Bonds, Series B, have a financial and operational relationship that meets the reporting definition antenna of GASB Statement No. 14, *The Financial Reporting Entity*, for the inclusion of the related debt. Therefore, the related debt has been included in the financial statements of the District.

The following entity does not meet the above criteria for inclusion as a component unit of the District.

- **Peralta Colleges Foundation, Inc.**

Peralta Colleges Foundation, Inc. (the Foundation) is a legally separate, tax-exempt organization. The Foundation acts primarily as a fundraising organization to provide grants and scholarships to students and support to employees, programs, and departments of the District. Although the District does not control the timing or amount of receipts from the Foundation, the majority of resources or income thereon that the Foundation holds and invests is restricted to the activities of the District by the donors. Because the amount of receipts from the Foundation is insignificant to the District as a whole, the Foundation is not considered a component unit of the District with the inclusion of the statements as a discretely presented component unit. Financial statements for the Foundation can be obtained from the Foundation's Business Office at 333 East 8<sup>th</sup> Street, Oakland, California 94606.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2019

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### *NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES*

#### **Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

For financial reporting purposes, the District is considered a special-purpose government engaged only in business-type activities as defined by GASB Statements No. 34 and No. 35 as amended by GASB Statements No. 37, No. 38, and No. 39. This presentation provides a comprehensive government-wide perspective of the District's assets, liabilities, activities, and cash flows and replaces the fund group perspective previously required. Fiduciary activities, with the exception of the Student Financial Aid Fund, are excluded from the basic financial statements. Accordingly, the District's financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. The significant accounting policies followed by the District in preparing these financial statements are in accordance with accounting principles generally accepted in the United States of America as prescribed by GASB. Additionally, the District's policies comply with the California Community Colleges Chancellor's Office *Budget and Accounting Manual*. Under the accrual basis, revenues are recognized when earned, and expenses are recorded when an obligation has been incurred. All material intra-agency and intra-fund transactions have been eliminated.

Revenues resulting from exchange transactions, in which each party gives and receives essentially equal value, are classified as operating revenues. These transactions are recorded on the accrual basis when the exchange takes place. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, operating revenues consist primarily of student fees and noncapital grants and contracts.

Nonexchange transactions, in which the District receives value without directly giving equal value in return, include State apportionments, property taxes, Federal and State financial aid grants, entitlements, and donations. Property tax revenue is recognized in the fiscal year received. State apportionment revenue is earned based upon criteria set forth from the Community Colleges Chancellor's Office and includes reporting of full-time equivalent students (FTES) attendance. The corresponding apportionment revenue is recognized in the period the FTES are generated. Revenue from Federal and State financial aid grants are recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements may include time and/or purpose requirements.

Operating expenses are costs incurred to provide instructional services including support costs, auxiliary services, and depreciation of capital assets. All other expenses not meeting this definition are reported as nonoperating. Expenses are recorded on the accrual basis as they are incurred, when goods are received, or services are rendered.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2019**

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The financial statements are presented in accordance with the reporting model as prescribed in GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, and GASB Statement No. 35, *Basic Financial Statements and Management's Discussion and Analysis for Public Colleges and Universities*, as amended by GASB Statements No. 37, No. 38, No. 39, and No. 61. The business-type activities model followed by the District requires the following components of the District's financial statements:

- Management's Discussion and Analysis
- Basic Financial Statements for the District as a whole including:
  - Statement of Net Position - Primary Government
  - Statement of Revenues, Expenses, and Changes in Net Position - Primary Government
  - Statement of Cash Flows - Primary Government
  - Financial Statements for the Fiduciary Funds including:
    - Statement of Fiduciary Net Position
    - Statement of Changes in Fiduciary Net Position
- Notes to the Financial Statements

### **Cash and Cash Equivalents**

The District's cash and cash equivalents are considered to be unrestricted cash on hand, demand deposits, and short-term unrestricted investments with original maturities of three months or less from the date of acquisition. Cash equivalents also include unrestricted cash with county treasury balances for purposes of the Statement of Cash Flows.

### **Investments**

In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and External Investment Pools*, investments held at June 30, 2019, are stated at fair value. Fair value is estimated based on quoted market prices at year end. Short-term investments have an original maturity date greater than three months, but less than one year at time of purchase. Long-term investments have an original maturity of greater than one year at the time of purchase.

### **Restricted Assets**

Restricted assets arise when restrictions on their use change the normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments or imposed by enabling legislation. Restricted assets represent investments required to be set aside by the District for the purpose of satisfying certain requirements.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2019**

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### **Accounts Receivable**

Accounts receivable include amounts due from the Federal, State, and/or local governments or private sources, in connection with reimbursement of allowable expenditures made pursuant to the District's grants and contracts. Accounts receivable also consist of tuition and fee charges to students and auxiliary enterprise services provided to students, faculty, and staff, the majority of each residing in the State of California. The District has recorded an allowance for uncollectible related to student receivables. The allowance is based upon management's estimates and analysis. The allowance was estimated at \$7,992,097 for the year ended June 30, 2019.

### **Prepaid Expenses**

Prepaid expenses represent payments made to vendors and others for services that will benefit periods beyond June 30, 2019.

### **Inventories**

Inventories consist primarily of operating supplies. Inventories are stated at cost, utilizing the weighted average method. The cost is recorded as an expense as the inventory is consumed.

### **Capital Assets and Depreciation**

Capital assets are long-lived assets of the District as a whole and include land, construction in progress, buildings, leasehold improvements, and equipment. The District maintains an initial unit cost capitalization threshold of \$50,000 and an estimated useful life greater than one year. Assets are recorded at historical cost, or estimated historical cost, when purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Improvements to buildings and land that significantly increase the value or extend the useful life of the asset are capitalized; the costs of routine maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are charged as an operating expense in the year in which the expense was incurred. Major outlays for capital improvements are capitalized as construction in progress as the projects are constructed.

Depreciation of capital assets is computed and recorded utilizing the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows: buildings, 50 years; improvements, 20 to 40 years; equipment, 5 to 20 years; vehicles, 5 to 10 years.

### **Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2019**

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### **Hedging Derivative Instruments (Interest Rate SWAPS)**

The District accounts for derivatives in accordance with GASB Statement No. 53, *Accounting and Financial Reporting for Derivative Instruments*, (GASB Statement No. 53). GASB Statement No. 53 requires that hedging derivative instruments (Hedging Transactions) be recorded at fair value and establishes certain requirements for revenue recognition, measurement, and disclosure related to Hedging Transactions. The District's Hedging Transactions have been tested for effectiveness under the guidelines prescribed by GASB Statement No. 53. The District utilized one of the three quantitative methods required by GASB Statement No. 53, the dollar-off set method.

### **Debt Premiums**

Debt premiums are amortized over the life of the bonds using the straight-line method.

### **Deferred Charges on Refunding**

Deferred charges on refunding is amortized using the straight-line method over the remaining life of the old debt or the life of the new debt, whichever is shorter.

### **Deferred Outflows/Inflows of Resources**

In addition to assets, the Statement of Net Position also reports deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The District reports deferred outflows of resources for deferred charges on refunding of debt, interest rate SWAPS, for pension related items and OPEB related items.

In addition to liabilities, the Statement of Net Position reports a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The District reports deferred inflows of resources for interest rate SWAPS, pension related items and OPEB related items.

### **Pensions**

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions and pension expense, information about the fiduciary net position of the California State Teachers' Retirement System (CalSTRS) and the California Public Employees' Retirement System (CalPERS) plan for schools (the Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalSTRS and CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Member contributions are recognized in the period in which they are earned. Investments are reported at fair value.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2019**

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### **Postemployment Benefits Other Than Pensions (OPEB)**

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB and OPEB expense, information about the District's OPEB Plan and the CalSTRS Medicare Premium Payment (MPP) Program fiduciary net position and additions to/deductions from the fiduciary net position have been determined on the same basis as they are reported by District's OPEB Plan and MPP. For this purpose, the District's OPEB Plan and MPP recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

### **Compensated Absences**

Accumulated unpaid employee vacation benefits are accrued as a liability as the benefits are earned. The entire compensated absence liability is reported on the government-wide financial statements. The District also participates in "load-banking" with eligible academic employees whereby the employee may teach extra courses in one period in exchange for time off in another period. The liability for this benefit is reported on the government-wide financial statements.

Sick leave is accumulated without limit for each employee based upon negotiated contracts. Leave with pay is provided when employees are absent for health reasons; however, the employees do not gain a vested right to accumulated sick leave. Employees are never paid for any sick leave balance at termination of employment or any other time. Therefore, the value of accumulated sick leave is not recognized as a liability in the District's financial statements. However, retirement credit for unused sick leave is applicable to all classified employees who retire after January 1, 1999. At retirement, each member will receive .004 year of service credit for each day of unused sick leave. Retirement credit for unused sick leave is applicable to all academic employees and is determined by dividing the number of unused sick days by the number of base service days required to complete the last school year, if employed full time.

### **Unearned Revenue**

Unearned revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for unearned revenue is removed from the combined balance sheet and revenue is recognized. Unearned revenue includes (1) amounts received for tuition and fees prior to the end of the fiscal year that are related to the subsequent fiscal year and (2) amounts received from Federal and State grants received before the eligibility requirements are met.

### **Noncurrent Liabilities**

Noncurrent liabilities include general obligation bonds, OPEB bond obligations, compensated absences, claims liability, load banking, the aggregate net OPEB liability, and the aggregate net pension obligation with maturities greater than one year.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2019

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### Net Position

GASB Statements No. 34 and No. 35 report equity as "Net Position" and represent the difference between assets and liabilities. The net position is classified according to imposed restrictions or availability of assets for satisfaction of District obligations according to the following net asset categories:

**Net Investment in Capital Assets:** Consists of capital assets, net of accumulated depreciation and outstanding principal balances of debt attributable to the acquisition, construction, or improvement of those assets. To the extent debt has been incurred, but not yet expended for capital assets, such accounts are not included as a component invested in capital assets.

**Restricted:** Net position is reported as restricted when there are limitations imposed on their use, either through enabling legislation adopted by the District, or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The District first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted resources are available.

**Unrestricted:** Net position that is not subject to externally imposed constraints. Unrestricted net position may be designated for specific purposes by action of the Board of Trustees or may otherwise be limited by contractual agreements with outside parties.

When both restricted and unrestricted resources are available for use, it is the District's practice to use restricted resources first and the unrestricted resources when they are needed. The government-wide financial statements report \$39,534,415 of restricted net position.

### Operating Revenues and Expenses

**Classification of Revenues** - The District has classified its revenues as either operating or nonoperating. Certain significant revenue streams relied upon for operation are classified as nonoperating as defined by GASB Statements No. 34 and No. 35. Classifications are as follows:

**Operating revenues** - Operating revenues include activities that have the characteristics of exchange transactions such as student tuition and fees, net of scholarship discounts and allowances, and Federal, State, and local grants and contracts.

**Nonoperating revenues** - Nonoperating revenues include activities that have the characteristics of nonexchange transactions such as State apportionments, property taxes, investment income, gifts and contributions, and other revenue sources defined in GASB Statements No. 34 and No. 35.

**Classification of Expenses** - Nearly all of the District's expenses are from exchange transactions and are classified as either operating or nonoperating according to the following criteria:

**Operating expenses** - Operating expenses are necessary costs to provide the services of the District and include employee salaries and benefits, supplies, operating expenses, and student financial aid.

**Nonoperating expenses** - Nonoperating expenses include interest expense and other expenses not directly related to the services of the District.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2019**

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### **State Apportionments**

Certain current year apportionments from the State are based on financial and statistical information of the previous year. Any corrections due to the recalculation of the apportionment are made in February of the subsequent year. When known and measurable, these recalculations and corrections are accrued in the year in which the FTES are generated.

### **Property Taxes**

Secured property taxes attach as an enforceable lien on property as of January 1. The Alameda County Assessor is responsible for assessment of all taxable real property. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County of Alameda bills and collects the taxes on behalf of the District. Local property tax revenues are recorded in the unrestricted General Fund when received.

The voters of the District passed a general obligation bond in 2006 for the acquisition, construction, and remodeling of certain District property. As a result of the passage of the bond, property taxes are assessed on the property within the District specifically for the repayment of the debt incurred. The taxes are assessed, billed, and collected as noted above and set aside for repayment to the bond holders in the Bond Interest and Redemption Fund.

The voters of the District passed a Parcel Tax on June 5, 2012, for the general revenues of the District. The parcel tax levies \$48 per parcel for eight years to provide for core academic programs, training, and education of students attending the District and transferring to university. The taxes are assessed, billed, and collected as noted above and remitted to the District when collected.

### **Scholarships, Discounts, and Allowances**

Student tuition and fee revenue is reported net of scholarships, discounts, and allowances. Fee waivers approved by the Board of Governors are included within the scholarships, discounts, and allowances in the Statement of Revenues, Expenses, and Changes in Net Position. Scholarship discounts and allowances represent the difference between stated charges for enrollment fees and the amount that is paid by students or third parties making payments on the students' behalf.

### **Federal Financial Assistance Programs**

The District participates in federally funded Pell Grants, Federal Supplemental Educational Opportunity Grants (FSEOG), and Federal Work-Study programs, as well as other programs funded by the Federal government. Financial aid to students is either reported as operating expenses or scholarship allowances, which reduce revenues. The amount reported as operating expense represents the portion of aid that was provided to the student in the form of cash. Scholarship allowances represent the portion of aid provided to students in the form of reduced tuition. These programs are audited in accordance with Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.



# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2019

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### Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### Interfund Activity

Interfund transfers and interfund receivables and payables for are eliminated during the consolidation process in the Primary Government and Fiduciary Funds' financial statements, respectively.

### Change in Accounting Principles

In November 2016, the GASB issued Statement No. 83, *Certain Asset Retirement Obligations*. This Statement addresses accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in this Statement.

This Statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for AROs. This Statement requires that recognition occur when the liability is both incurred and reasonably estimable. The determination of when the liability is incurred should be based on the occurrence of external laws, regulations, contracts, or court judgments, together with the occurrence of an internal event that obligates a government to perform asset retirement activities. Laws and regulations may require governments to take specific actions to retire certain tangible capital assets at the end of the useful lives of those capital assets, such as decommissioning nuclear reactors and dismantling and removing sewage treatment plants. Other obligations to retire tangible capital assets may arise from contracts or court judgments. Internal obligating events include the occurrence of contamination, placing into operation a tangible capital asset that is required to be retired, abandoning a tangible capital asset before it is placed into operation, or acquiring a tangible capital asset that has an existing ARO.

The District has implemented the provisions of this Statement as of June 30, 2019.

In April 2018, the GASB issued Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. The primary objective of this Statement is to improve the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt.

This Statement defines debt for purposes of disclosure in notes to financial statements as a liability that arises from a contractual obligation to pay cash (or other assets that may be used in lieu of cash) in one or more payments to settle an amount that is fixed at the date the contractual obligation is established.

This Statement requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2019**

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For notes to financial statements related to debt, this Statement also requires that existing and additional information be provided for direct borrowings and direct placements of debt separately from other debt.

The District has implemented the provisions of this Statement as of June 30, 2019.

### **New Accounting Pronouncements**

In January 2017, the GASB issued Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

This Statement establishes criteria for identifying fiduciary activities of all State and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities.

The requirements of this Statement are effective for the reporting periods beginning after December 15, 2018. Early implementation is encouraged.

In June 2017, the GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

The requirements of this Statement are effective for the reporting periods beginning after December 15, 2019. Early implementation is encouraged.

In August 2018, the GASB issued Statement No. 90, *Majority Equity Interests – An Amendment of GASB Statements No. 14 and No. 60*. The primary objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2019**

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For all other holdings of a majority equity interest in a legally separate organization, a government should report the legally separate organization as a component unit, and the government or fund that holds the equity interest should report an asset related to the majority equity interest using the equity method. This Statement establishes that ownership of a majority equity interest in a legally separate organization results in the government being financially accountable for the legally separate organization and, therefore, the government should report that organization as a component unit.

This Statement also requires that a component unit in which a government has a 100 percent equity interest account for its assets, deferred outflows of resources, liabilities, and deferred inflows of resources at acquisition value at the date the government acquired a 100 percent equity interest in the component unit. Transactions presented in flows statements of the component unit in that circumstance should include only transactions that occurred subsequent to the acquisition.

The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged. The requirements of this Statement should be applied prospectively.

In May 2019, the GASB issued Statement No. 91, *Conduit Debt Obligations*. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures.

A conduit debt obligation is defined as a debt instrument having all of the following characteristics:

- There are at least three parties involved: (1) an issuer, (2) a third-party obligor, and (3) a debt holder or a debt trustee.
- The issuer and the third-party obligor are not within the same financial reporting entity.
- The debt obligation is not a parity bond of the issuer, nor is it cross-collateralized with other debt of the issuer.
- The third-party obligor or its agent, not the issuer, ultimately receives the proceeds from the debt issuance.
- The third-party obligor, not the issuer, is primarily obligated for the payment of all amounts associated with the debt obligation (debt service payments).

All conduit debt obligations involve the issuer making a limited commitment. Some issuers extend additional commitments or voluntary commitments to support debt service in the event the third party is, or will be, unable to do so.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2019**

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An issuer should not recognize a conduit debt obligation as a liability. However, an issuer should recognize a liability associated with an additional commitment or a voluntary commitment to support debt service if certain recognition criteria are met. As long as a conduit debt obligation is outstanding, an issuer that has made an additional commitment should evaluate at least annually whether those criteria are met. An issuer that has made only a limited commitment should evaluate whether those criteria are met when an event occurs that causes the issuer to reevaluate its willingness or ability to support the obligor's debt service through a voluntary commitment.

This Statement also addresses arrangements—often characterized as leases—that are associated with conduit debt obligations. In those arrangements, capital assets are constructed or acquired with the proceeds of a conduit debt obligation and used by third-party obligors in the course of their activities. Payments from third-party obligors are intended to cover and coincide with debt service payments. During those arrangements, issuers retain the titles to the capital assets. Those titles may or may not pass to the obligors at the end of the arrangements.

Issuers should not report those arrangements as leases, nor should they recognize a liability for the related conduit debt obligations or a receivable for the payments related to those arrangements. In addition, the following provisions apply:

- If the title passes to the third-party obligor at the end of the arrangement, an issuer should not recognize a capital asset.
- If the title does not pass to the third-party obligor and the third party has exclusive use of the entire capital asset during the arrangement, the issuer should not recognize a capital asset until the arrangement ends.
- If the title does not pass to the third-party obligor and the third party has exclusive use of only portions of the capital asset during the arrangement, the issuer, at the inception of the arrangement, should recognize the entire capital asset and a deferred inflow of resources. The deferred inflow of resources should be reduced, and an inflow recognized, in a systematic and rational manner over the term of the arrangement.

This Statement requires issuers to disclose general information about their conduit debt obligations, organized by type of commitment, including the aggregate outstanding principal amount of the issuers' conduit debt obligations and a description of each type of commitment. Issuers that recognize liabilities related to supporting the debt service of conduit debt obligations also should disclose information about the amount recognized and how the liabilities changed during the reporting period.

The requirements of this Statement are effective for the reporting periods beginning after December 15, 2020. Early implementation is encouraged.

### ***NOTE 3 - DEPOSITS AND INVESTMENTS***

#### **Policies and Practices**

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium-term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### Investment in County Treasury

In accordance with the *Budget and Accounting Manual*, the District maintains substantially all of its cash in the County Treasury as part of the common investment pool. The District is considered to be an involuntary participant in an external investment pool. The fair value of the District's investment in the Alameda County Investment Pool is reported in the accompanying financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the Alameda County Treasurer, which is recorded on the amortized cost basis.

### Other Investments

The District maintains investments outside the Alameda County Investment Pool as allowed by the District's investment policy. The District relies on a third party investment firm to manage the investment portfolio. The investments are stated at fair value.

### General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### Authorized Under Debt Agreements

Investments of debt proceeds held by bond trustees are governed by provisions of the debt agreements rather than the general provisions of the California Government Code.

### Summary of Deposits and Investments

Deposits and investments of as of June 30, 2019, consist of the following:

Primary government	\$ 300,667,588
Fiduciary funds	2,336,362
Total Deposits and Investments	<u>\$ 303,003,950</u>
Cash on hand and in banks	\$ 13,335,294
Cash in revolving	66,645
Investments	289,602,011
Total Deposits and Investments	<u>\$ 303,003,950</u>

### Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District manages its exposure to interest rate risk by investing in the Alameda County Investment Pool and various short term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations. The District maintains an investment of \$74,320,166 with the Alameda County Investment Pool with a weighted maturity of 420 days. Additionally, OPEB bond proceeds of \$214,231,243 and \$1,050,602 in an OPEB Trust have been invested in other instruments which equate to the CalPERS investment strategy.

### Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investments in the Alameda County Investment Pool and OPEB Trust are not required to be rated, nor have they been rated as of June 30, 2019. The District's OPEB investments (bond proceeds) ratings range from Aaa to Caa according to Moody's Investors Service as of June 30, 2019.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2019**

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### **Custodial Credit Risk - Deposits**

This is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. However, the California Government Code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits. As of June 30, 2019, the District's bank balance of \$12,686,656 was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the name of the District.

### ***NOTE 4 - FAIR VALUE MEASUREMENTS***

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices in active markets for identical assets that the District has the ability to access at the measurement date. Level 1 assets may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

Level 2 - Observable inputs, other than Level 1 prices, such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, such as interest rates and curves observable at commonly quoted intervals, implied volatilities, and credit spreads. For financial reporting purposes, if an asset has a specified term, a Level 2 input is required to be observable for substantially the full term of the asset.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonably available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the Alameda County Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2019**

The District's fair value measurements are as follows at June 30, 2019:

Asset Type	Fair Value	Level 1 Inputs	Level 2 Inputs	Level 3 Inputs	Uncategorized
Alameda County Investment Pool	\$ 74,604,403	\$ -	\$ -	\$ -	\$ 74,604,403
Mutual Funds	1,050,602	1,050,602	-	-	-
First American Government Obligation Fund	805,976	-	805,976	-	-
Fixed Income	86,912,592	31,436,004	55,476,588	-	-
Equities	116,872,023	116,872,023	-	-	-
Private Equities	4,843,888	-	-	4,843,888	-
Money market	4,796,764	4,796,764	-	-	-
Derivative Instruments (Interest Rate SWAPS)	27,371,014	-	27,371,014	-	-
Total	<u>\$ 317,257,262</u>	<u>\$ 154,155,393</u>	<u>\$ 83,653,578</u>	<u>\$ 4,843,888</u>	<u>\$ 74,604,403</u>

	Level 3 Inputs
Investments at Fair Value	
Balance at July 1, 2018	\$ 4,533,064
Net realized and unrealized Gains	310,824
Balance at June 30, 2019	<u>\$ 4,843,888</u>

All assets have been valued using a market approach, with quoted market prices.



# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### *NOTE 5 - ACCOUNTS RECEIVABLE*

Accounts receivable at June 30, 2019, consisted primarily of intergovernmental grants, entitlements, interest, and other local sources.

	Primary Government	Fiduciary Funds
Federal Government		
Categorical aid	\$ 1,818,038	\$ -
Student Financial Assistance	5,031,358	-
State Government		
Categorical aid	561,682	-
Lottery	990,015	-
Local Sources		
Other local sources	7,618,272	61,200
Total	<u>\$ 16,019,365</u>	<u>\$ 61,200</u>
Student receivables	\$ 15,800,720	\$ 32,806
Less allowance for bad debt	(7,992,097)	-
Student receivables, net	<u>\$ 7,808,623</u>	<u>\$ 32,806</u>

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

### NOTE 6 - CAPITAL ASSETS

Capital asset activity for the primary government for the fiscal year ended June 30, 2019, was as follows:

	Balance July 1, 2018	Additions	Deductions	Balance June 30, 2019
Capital Assets Not Being Depreciated				
Land	\$ 11,913,296	\$ -	\$ -	\$ 11,913,296
Construction in progress	25,301,266	23,295,697	20,670,810	27,926,153
Total Capital Assets Not Being Depreciated	37,214,562	23,295,697	20,670,810	39,839,449
Capital Assets Being Depreciated				
Buildings	317,141,009	-	-	317,141,009
Site improvements	273,079,895	3,045,130	-	276,125,025
Software and IT development	37,320,150	1,978,146	-	39,298,296
Machinery and equipment	55,854,324	3,405,636	-	59,259,960
Total Capital Assets Being Depreciated	683,395,378	8,428,912	-	691,824,290
Total Capital Assets	720,609,940	31,724,609	20,670,810	731,663,739
Less Accumulated Depreciation				
Buildings	129,886,279	6,502,992	-	136,389,271
Site improvements	56,968,180	11,743,780	-	68,711,960
Software and IT development	32,721,332	1,047,786	-	33,769,118
Machinery and equipment	42,932,845	2,699,198	-	45,632,043
Total Accumulated Depreciation	262,508,636	21,993,756	-	284,502,392
Net Capital Assets	\$ 458,101,304	\$ 9,730,853	\$ 20,670,810	\$ 447,161,347

Depreciation expense for the year was \$21,993,756.

### NOTE 7 - ACCOUNTS PAYABLE

Accounts payable at June 30, 2019, consisted of the following:

	Primary Government	Fiduciary Funds
Accrued payroll and benefits	\$ 1,843,170	\$ 3,205
Construction	4,425,099	-
State categorical	859,547	-
Student representation fees	-	128,439
Vendors and supplies	4,065,034	20,841
Total	\$ 11,192,850	\$ 152,485

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### **NOTE 8 - UNEARNED REVENUE**

Unearned revenue at June 30, 2019, consisted of the following:

	Primary Government	Fiduciary Funds
Federal categorical aid	\$ 67,861	\$ -
State categorical aid	10,533,314	-
Other State	2,712,608	-
Enrollment fees	77,111	102
Other local	3,193,598	-
Total	<u>\$ 16,584,492</u>	<u>\$ 102</u>

### **NOTE 9 - INTERFUND TRANSACTIONS**

#### **Interfund Receivables and Payables (Due To/Due From)**

Interfund receivable and payable balances arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. Interfund activity within the primary government funds and fiduciary funds has been eliminated respectively in the consolidation process of the basic financial statements. Balances owing between the primary government and the fiduciary funds are not eliminated in the consolidation process. As of June 30, 2019, the amount owed to the Fiduciary Funds from the Primary Government was \$100,307, and the amount owed to Primary Government from the Fiduciary Funds was \$77,649.

#### **Interfund Operating Transfers**

Operating transfers between funds of the District are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use restricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. Operating transfers within the funds of the District have been eliminated in the consolidation process. Transfers between the primary government and the fiduciary funds are not eliminated in the consolidation process. During the 2019 fiscal year, there were no transfers between the Primary Government and the Fiduciary Funds.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

### NOTE 10 - LONG-TERM OBLIGATIONS

#### Summary

The changes in the District's long-term obligations during the fiscal year 2019 consisted of the following:

	Balance July 1, 2018	Additions	Accretion	Deductions	Balance June 30, 2019	Due in One Year
General obligation bonds	\$ 427,943,348	\$ -	\$ -	\$ 16,802,382	\$ 411,140,966	\$ 14,205,000
2005 Taxable Limited Obligation OPEB Bonds	180,865,069	-	8,382,080	4,994,031	184,253,118	5,378,188
2006 OPEB Bond modification and restructuring	10,068,184	-	-	102,307	9,965,877	108,325
2011 Taxable Refunding bonds	45,960,000	-	-	1,270,000	44,690,000	1,695,000
Total Bonds Payable	664,836,601	-	8,382,080	23,168,720	650,049,961	21,386,513
Other liabilities						
Claims liability	3,951,000	1,281,055	-	1,281,055	3,951,000	-
Load banking	2,034,659	113,105	-	-	2,147,764	-
Compensated absences	4,629,842	2,106,323	-	-	6,736,165	-
Aggregate net OPEB liability	203,378,811	8,656,665	-	-	212,035,476	-
Aggregate net pension obligation	149,028,086	11,093,549	-	-	160,121,635	-
Total Long-Term Obligations	\$ 1,027,858,999	\$ 23,250,697	\$ 8,382,080	\$ 24,449,775	\$ 1,035,042,001	\$ 21,386,513

#### Description of Obligations

Payments on the general obligation bonds are made by the bond interest and redemption fund with local property tax collections. Debt service payments on the Other Postemployment Benefits (OPEB) Bonds will be made from the Unrestricted General Fund and the Deferred Compensation Trust Fund. Workers' compensation claims liability is an estimate based on an actuarial study completed by a third party specialist. Actual claims paid will be made from the Self-Insurance Fund. Management is responsible to evaluate the adequacy of the change in value. The aggregate net OPEB liability is funded through payments for benefits and is reported within the fund the employees' salaries are charged. The compensated absences will be paid by the fund for which the employee worked. Load banking obligations are the responsibility of the General Fund in the year the employee utilizes the banked leave time. The aggregate net pension obligation will be paid by the fund for which the employee is currently working.

#### Bonded Debt

##### 2006 General Obligation Bonds, Series C

In August 2009, the District issued \$100,000,000 of General Obligation Bonds, Election of 2006, Series C. The bonds are being issued to finance the acquisition, construction, and rehabilitation of District facilities. The bonds mature beginning August 1, 2012 through August 1, 2039, with interest rates ranging from 2.00 to 5.50 percent.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2019**

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### **2016 General Obligation Bonds, Series D**

In June 2016, the District issued \$50,000,000 of General Obligation Bonds, Election of 2006, Series D. The bonds are being issued to finance the acquisition, construction, and rehabilitation of District facilities. The bonds mature beginning August 1, 2032 through August 1, 2039, with interest rates ranging from 3.50 to 4.00 percent.

### **2009 General Obligation Refunding Bonds**

In December 2009, the District issued, in the amount of \$39,080,000, the General Obligation Refunding Bonds to refund portions of the District's prior outstanding bonds. The bonds mature beginning August 1, 2010 through August 1, 2031, with interest rates ranging from 2.00 to 5.50 percent.

### **2012 General Obligation Refunding Bonds**

In March 2012, the District issued, in the amount of \$59,005,000, the General Obligation Refunding Bonds to refund portions of the District's prior outstanding bonds. The bonds mature beginning August 1, 2012 through August 1, 2034, with interest rates ranging from 2.00 to 5.00 percent.

### **2014 General Obligation Refunding Bonds Series A**

In August 2014, the District issued, in the amount of \$127,505,000, the General Obligation Refunding Bonds to refund portions of the District's prior outstanding bonds. The bonds mature beginning August 1, 2015 through August 1, 2035, with interest rates ranging from 2.00 to 5.00 percent.

### **2014 General Obligation Refunding Bonds Series B**

In August 2014, the District issued, in the amount of \$30,220,000, the General Obligation Refunding Bonds to refund portions of the District's prior outstanding bonds. The bonds mature beginning August 1, 2015 through August 1, 2032, with interest rates ranging from 2.00 to 5.00 percent.

### **2016 General Obligation Refunding Bonds**

In June 2016, the District issued, in the amount of \$107,825,000, the General Obligation Refunding Bonds to refund portions of the District's prior outstanding bonds. The bonds mature beginning August 1, 2016 through August 1, 2039, with interest rates ranging from 3.00 to 5.00 percent.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

The outstanding general obligation debt is as follows:

Series	Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds Outstanding July 1, 2018	Issued/ Amortized	Redeemed	Bonds Outstanding June 30, 2019
2006 C	8/26/2009	8/01/2039	2.00%-5.50%	\$ 100,000,000	\$ 4,640,000	\$ -	\$ 2,265,000	\$ 2,375,000
2006 D	06/16/2016	8/01/2039	3.50%-4.00%	50,000,000	50,000,000	-	-	50,000,000
Subtotal Election of 2006								52,375,000
2009	12/17/2009	8/01/2031	2.00%-5.50%	39,080,000	26,340,000	-	1,555,000	24,785,000
2012	3/28/2012	8/01/2034	2.00%-5.00%	59,005,000	47,715,000	-	2,600,000	45,115,000
2014 A	8/21/2014	8/01/2035	2.00%-5.00%	127,505,000	122,515,000	-	5,440,000	117,075,000
2014 B	8/21/2014	8/01/2032	2.00%-5.00%	30,220,000	23,435,000	-	2,325,000	21,110,000
2016	06/16/2016	8/01/2039	3.00%-5.00%	107,825,000	105,525,000	-	-	105,525,000
Subtotal Refundings								313,610,000
Subtotal General Obligation Bonds								365,985,000
Bond Premiums					47,773,348	-	2,617,382	45,155,966
Total General Obligation Bonds					\$ 427,943,348	\$ -	\$ 16,802,382	\$ 411,140,966

### General Obligation Bond - 2006 Series C and D

The general obligation bonds mature through 2040 as follows:

Year Ending June 30,	Principal	Interest	Total
2020	\$ 2,375,000	\$ 2,023,569	\$ 4,398,569
2021	-	1,961,225	1,961,225
2022	-	1,961,225	1,961,225
2023	-	1,961,225	1,961,225
2024	-	1,961,225	1,961,225
2025-2029	-	9,806,125	9,806,125
2030-2034	4,390,000	9,667,525	14,057,525
2035-2039	31,445,000	6,800,888	38,245,888
2040	14,165,000	283,300	14,448,300
Total	\$ 52,375,000	\$ 36,426,307	\$ 88,801,307

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### General Obligation Bond - 2009 Refunding

The 2009 general obligation bonds mature through 2032 as follows:

Year Ending June 30,	Principal	Interest	Total
2020	\$ 930,000	\$ 1,260,450	\$ 2,190,450
2021	975,000	1,213,950	2,188,950
2022	2,060,000	1,174,950	3,234,950
2023	2,170,000	1,070,863	3,240,863
2024	2,270,000	966,863	3,236,863
2025-2029	11,750,000	2,900,813	14,650,813
2030-2032	4,630,000	484,838	5,114,838
Total	<u>\$ 24,785,000</u>	<u>\$ 9,072,727</u>	<u>\$ 33,857,727</u>

### General Obligation Bond - 2012 Refunding

The 2012 general obligation bonds mature through 2035 as follows:

Year Ending June 30,	Principal	Interest	Total
2020	\$ 2,730,000	\$ 2,113,056	\$ 4,843,056
2021	2,860,000	1,976,556	4,836,556
2022	3,000,000	1,833,556	4,833,556
2023	3,145,000	1,683,556	4,828,556
2024	3,295,000	1,526,306	4,821,306
2025-2029	11,475,000	5,649,031	17,124,031
2030-2034	16,485,000	2,525,331	19,010,331
2035	2,125,000	92,969	2,217,969
Total	<u>\$ 45,115,000</u>	<u>\$ 17,400,361</u>	<u>\$ 62,515,361</u>

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### General Obligation Bond - 2014 Refunding Series A and B

The 2014 general obligation bonds mature through 2036 as follows:

Year Ending June 30,	Principal	Interest	Total
2020	\$ 8,170,000	\$ 6,269,975	\$ 14,439,975
2021	8,570,000	5,851,475	14,421,475
2022	8,060,000	5,435,725	13,495,725
2023	7,865,000	5,037,600	12,902,600
2024	8,260,000	4,658,500	12,918,500
2025-2029	44,090,000	17,079,125	61,169,125
2030-2034	47,325,000	5,258,925	52,583,925
2035-2036	5,845,000	219,338	6,064,338
Total	<u>\$ 138,185,000</u>	<u>\$ 49,810,663</u>	<u>\$ 187,995,663</u>

### General Obligation Bond - 2016 Refunding

The 2016 general obligation bonds mature through 2040 as follows:

Year Ending June 30,	Principal	Interest	Total
2020	\$ -	\$ 4,784,350	\$ 4,784,350
2021	2,465,000	4,735,050	7,200,050
2022	2,560,000	4,621,750	7,181,750
2023	2,690,000	4,490,500	7,180,500
2024	2,830,000	4,352,500	7,182,500
2025-2029	16,345,000	19,522,250	35,867,250
2030-2034	25,445,000	14,877,125	40,322,125
2035-2039	47,305,000	5,663,200	52,968,200
2040	5,885,000	117,700	6,002,700
Total	<u>\$ 105,525,000</u>	<u>\$ 63,164,425</u>	<u>\$ 168,689,425</u>

### Taxable 2005 Limited Obligation Other Postemployment Benefits Bonds

In December 2005, the District issued \$153,749,832 aggregate principal amount of Taxable 2005 Limited Obligation OPEB (Other Postemployment Benefits) Bonds to fund the District's obligation to pay certain health care benefits for certain retired District employees and pay certain costs of issuance. The bonds consisted of \$20,015,000 principal amount of fixed rate bonds, and \$133,734,832 initial principal amount of Convertible Auction Rate Securities. The Convertible Auction Rate Securities accrete to matured principal amount of \$394,225,000. Interest rates on the bonds range from 4.71 percent to 5.52 percent.



# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

The bonds mature through 2050 as follows:

Year Ending June 30,	Principal (Including Accreted Interest to Date)	Accreted Interest	Current Interest	Total
2020	\$ 5,378,188	\$ 3,371,812	\$ 836,888	\$ 9,586,888
2021	4,533,044	2,841,956	382,763	7,757,763
2022	3,589,014	4,210,986	2,240,783	10,040,783
2023	3,830,582	4,494,418	1,835,963	10,160,963
2024	4,233,196	4,966,804	1,403,895	10,603,895
2025-2029	17,629,966	27,270,034	8,970,915	53,870,915
2030-2034	14,960,240	33,039,760	11,590,568	59,590,568
2035-2039	15,009,131	45,440,869	12,195,203	72,645,203
2040-2044	8,536,134	39,863,866	-	48,400,000
2045-2049	12,121,796	63,328,204	-	75,450,000
2050	3,100,738	16,199,262	-	19,300,000
Subtotal	92,922,029	245,027,971	39,456,978	377,406,978
Accumulated accretion	91,331,089	(91,331,089)	-	-
Total	\$ 184,253,118	\$ 153,696,882	\$ 39,456,978	\$ 377,406,978

### 2006 Limited Obligation Other Postemployment Benefits Bond Modification and Restructuring

The OPEB Bonds issued in 2005 were subject to an amendment wherein Lehman Brothers purchased three maturities (2006, 2007, and 2008 except \$135,000) in 2006. This is outlined in the "Supplement to the Official Statement" dated as of October 25, 2006, relating to the Taxable 2005 Limited Obligation OPEB Bonds. The purpose of the amendment was to convert 2006, 2007, and 2008 original maturities into bonds maturing August 5, 2049. The vehicle used was a capital accretion type financing that the supplement indicates would fully accrete by August 5, 2009, and would have bonds that mature through August 1, 2049. This financing structure was developed to accommodate District wishes to reduce debt service in the initial years of the financing. Interest rate on the bonds is 6.250 percent.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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The bonds mature through 2050 as follows:

Year Ending June 30,	Principal	Interest	Total
2020	\$ 108,325	\$ 619,482	\$ 727,807
2021	114,343	612,524	726,867
2022	120,361	605,189	725,550
2023	132,397	597,291	729,688
2024	138,415	588,828	727,243
2025-2029	842,526	2,796,885	3,639,411
2030-2034	1,149,449	2,487,896	3,637,345
2035-2039	1,570,709	2,066,633	3,637,342
2040-2044	2,154,459	1,489,466	3,643,925
2045-2049	2,930,787	700,538	3,631,325
2050	704,106	22,003	726,109
Total	<u>\$ 9,965,877</u>	<u>\$ 12,586,735</u>	<u>\$ 22,552,612</u>

### 2011 Taxable Refunding Bonds

In October 2011, the District refunded the District's outstanding 2009 Taxable OPEB Refunding Bonds. The refunding was a current legal defeasance of the previously issued bonds. The new refunding bonds carry interest rates ranging from 3.47 percent to 6.91 percent and mature annually through August 1, 2031. The proceeds of the refunding were used to refinance all of the District's outstanding obligation 2009 Taxable OPEB Refunding Bonds and paying costs of issuing.

The bonds mature through 2032 as follows:

Year Ending June 30,	Principal	Interest	Total
2020	\$ 1,695,000	\$ 3,127,370	\$ 4,822,370
2021	2,465,000	3,026,365	5,491,365
2022	1,570,000	2,874,545	4,444,545
2023	2,120,000	2,775,494	4,895,494
2024	2,400,000	2,637,503	5,037,503
2025-2029	17,335,000	10,089,195	27,424,195
2030-2032	17,105,000	2,667,420	19,772,420
Total	<u>\$ 44,690,000</u>	<u>\$ 27,197,892</u>	<u>\$ 71,887,892</u>

### Other Postemployment Benefits Letter of Credit

In August 2015, the District converted \$38,450,000 of Convertible Auction Rate Securities (CARS) to variable rate bonds with an LOC from Barclays Bank. As of June 30, 2019, the bonds carry Barclays Bank's short-term rating of VMIG-1 (Moody's Investors Service) and A-1 (Standard & Poor's).

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### Claims Liability

At June 30, 2019, the liability for claims liability was \$3,951,000. See Note 13 for additional information.

### Load Banking

At June 30, 2019, the liability for load banking agreements was \$2,147,764.

### Compensated Absences

At June 30, 2019, the liability for compensated absences was \$6,736,165.

### Aggregate Net OPEB liability

At June 30, 2019, the liability for the aggregate net OPEB liability was \$212,035,476. See Note 11 for additional information on the aggregate net OPEB liability.

### Aggregate Net Pension Obligation

At June 30, 2019, the liability for the aggregate net pension obligation was \$160,121,635. See Note 14 for additional information on the aggregate net pension obligation.

### ***NOTE 11 - AGGREGATE NET OTHER POSTEMPLOYMENT BENEFITS (OPEB) LIABILITY***

For the fiscal year ended June 30, 2019, the District reported an aggregate net OPEB liability, deferred outflows, and inflows of resources, and OPEB expense for the following plans:

OPEB Plan	Net OPEB Liability	Deferred Outflows of Resources	Deferred Inflows of Resources	OPEB Expense
District Plan - Pre-2004	\$ 196,543,327	\$ -	\$ -	\$ 6,721,540
District Plan - Post-2004	14,904,068	594,447	15,281	1,410,110
Medicare Premium Payment (MPP) Program	588,081	-	-	(54,151)
Total	<u>\$ 212,035,476</u>	<u>\$ 594,447</u>	<u>\$ 15,281</u>	<u>\$ 8,077,499</u>

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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The details of each plan are as follows:

### **District Plan - Pre-2004 Employees**

#### **Plan Administration**

The District's governing board administers the Postemployment Benefits Plan (the Plan). The Plan is a single-employer defined benefit plan that is used to provide postemployment benefits other than pensions (OPEB) for eligible retirees and their spouses. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75. Management of the Plan is vested in the District management.

#### *Plan Membership*

At June 30, 2019, the Plan membership consisted of the following:

Inactive employees or beneficiaries currently receiving benefits payments	674
Active employees	233
	<hr/>
	907
	<hr/>

#### *Benefits Provided*

The Plan provides medical insurance benefits to eligible retirees and their spouses. Benefits are provided through a third-party insurer, and the full cost of benefits is covered by the Plan. The District's governing board has the authority to establish and amend the benefit terms as contained within the negotiated labor agreements.

#### *Contributions*

The contribution requirements of the Plan members and the District are established and may be amended by the District, the bargaining units and unrepresented groups. The required contribution is based on projected pay-as-you-go financing requirements, with an additional amount to prefund benefits as determined annually by the District Board of Trustees. The District contributed \$10,172,935 to the Plan, all of which was used for current premiums.

#### **Total OPEB Liability of the District**

The District's total OPEB liability of \$196,543,327 as measured as of June 30, 2019, and the total OPEB liability was determined by an actuarial valuation as June 30, 2018.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### *Actuarial Assumptions*

The total OPEB liability in the June 30, 2018 actuarial valuation was determined using the following assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.75 percent
Salary increases	2.75 percent, average, including inflation
Investment rate of return	3.50 percent
Health care cost trend rates	4.00 percent

The discount rate was based on the Bond Buyer 20-bond General Obligation Index.

Mortality rates were based on the 2009 CalSTRS Mortality Table for certificated employees and the 2014 CalPERS Active Mortality for Miscellaneous Employees Table for classified employees. Mortality rates vary by age and sex. (Unisex mortality rates are not often used as individual OPEB benefits do not depend on the mortality table used.) If employees die prior to retirement, past contributions are available to fund benefits for employees who live to retirement. After retirement, death results in benefit termination or reduction. Although higher mortality rates reduce service costs, the mortality assumption is not likely to vary from employer to employer.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actual experience study for the period July 1, 2017 to June 30, 2018.

### **Changes in the Total OPEB Liability**

	Total OPEB Liability
Balance at June 30, 2018	\$ 189,821,787
Service cost	3,659,580
Interest	6,529,779
Changes of assumptions	6,705,116
Benefit payments	(10,172,935)
Net change in total OPEB liability	6,721,540
Balance at June 30, 2019	<u>\$ 196,543,327</u>

There were no changes in benefit terms since the previous valuation.

Changes of assumptions and other inputs reflect a change in the discount rate from 3.80 percent to 3.50 percent since the previous valuation.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### *Sensitivity of the Total OPEB Liability to Changes in the Discount Rate*

The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rates:

<u>Discount Rate</u>	<u>Net OPEB Liability</u>
1% decrease (2.50%)	\$ 220,827,984
Current discount rate (3.50%)	196,543,327
1% increase (4.50%)	176,811,049

### *Sensitivity of the Total OPEB Liability to Changes in the Health Care Cost Trend Rates*

The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using health care cost trend rates that are one percent lower or higher than the current health care costs trend rates:

<u>Health Care Cost Trend Rates</u>	<u>Net OPEB Liability</u>
1% decrease (3.00%)	\$ 175,116,356
Current health care cost trend rate (4.00%)	196,543,327
1% increase (5.00%)	222,056,470

### **District Plan - Post-2004 Employees**

#### **Plan Administration**

The District's governing board administers the Postemployment Benefits Plan (the Plan). The Plan is a single-employer defined benefit plan that is used to provide postemployment benefits other than pensions (OPEB) for eligible retirees and their spouses.

#### *Plan Membership*

At June 30, 2019, the Plan membership consisted of the following:

Inactive employees or beneficiaries currently receiving benefits payments	7
Active employees	581
	<u>588</u>

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### **Peralta Community College District OPEB Trust**

The District's OPEB Trust (the Trust) is an irrevocable governmental trust pursuant to Section 115 of the IRC for the purpose of funding certain postemployment benefits other than pensions. The Trust is administered by the Retiree Health Benefit Program Joint Powers Agency as directed by the investment alternative choice selected by the Board. The District retains the responsibility to oversee the management of the Trust, including the requirement that investments and assets held within the Trust continually adhere to the requirements of the California Government Code Section 53600.5 which specifies that the trustee's primary role is to preserve capital, to maintain investment liquidity, and to protect investment yield. As such, the District acts as the fiduciary of the Trust. The financial activity of the Trust has been discretely presented. Separate financial statements are not prepared for the Trust.

#### *Benefits Provided*

The Plan provides medical insurance benefits to eligible retirees and their spouses. Benefits are provided through a third-party insurer, and the full cost of benefits is covered by the Plan. The District's governing board has the authority to establish and amend the benefit terms as contained within the negotiated labor agreements.

#### *Contributions*

The contribution requirements of Plan members and the District are established and may be amended by the District, the Peralta Federation of Teachers, the local California Service Employees Association (CSEA), and unrepresented groups. The required contribution is based on projected pay-as-you-go financing requirements, with an additional amount to prefund benefits as determined annually by the District Board of Trustees. The District contributed \$1,311,092 to the Plan, of which \$311,092 was used for current premiums and \$1,000,000 was contributed to the District's irrevocable OPEB trust.

### **Investment**

#### *Investment Policy*

The Plan's policy in regard to the allocation of invested assets is established and may be amended by the governing board by a majority vote of its members. It is the policy of the District to pursue an investment strategy that reduces risks through the prudent diversification for the portfolio across a broad selection of distinct asset classes. The Plan's investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocation over short time spans. The following was the governing board's adopted asset allocation policy as of June 30, 2019:

<u>Asset Class</u>	<u>Target Allocation</u>
Cash and fixed income	40%
Equities	57%
Real and alternative assets	3%

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### *Rate of Return*

For the year ended June 30, 2019, the annual money-weighted rate of return on investments, net of investment expense, was 9.76 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

### **Net OPEB Liability of the District**

The District's net OPEB liability of \$14,904,068 was measured as of June 30, 2019, and the net OPEB liability was determined by an actuarial valuation as of June 30, 2018.

Total OPEB liability	\$ 15,954,670
Plan fiduciary net position	(1,050,602)
District's net OPEB liability	<u>\$ 14,904,068</u>
Plan fiduciary net position as a percentage of the total OPEB liability	<u>6.58%</u>

### *Actuarial Assumptions*

The total OPEB liability in the June 30, 2018 actuarial valuation was determined using the following assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.75 percent
Salary increases	2.75 percent, average, including inflation
Discount rate	6.30 percent
Health care cost trend rates	4.00 percent

The discount rate was based on the Bond Buyer 20-bond General Obligation Index.

Mortality rates were based on the 2009 CalSTRS Mortality Table for certificated employees and the 2014 CalPERS Active Mortality for Miscellaneous Employees Table for classified employees. Mortality rates vary by age and sex. (Unisex mortality rates are not often used as individual OPEB benefits do not depend on the mortality table used.) If employees die prior to retirement, past contributions are available to fund benefits for employees who live to retirement. After retirement, death results in benefit termination or reduction. Although higher mortality rates reduce service costs, the mortality assumption is not likely to vary from employer to employer.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actual experience study for the period July 1, 2017 to June 30, 2018.



# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation as of June 30, 2018, (see the discussion of the Plan's investment policy) are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return
U.S. Stock	7.50%
Non-U.S. Stock	7.50%
Bonds	4.50%

### Discount Rate

The discount rate used to measure the total OPEB liability was 6.30 percent. The projection of cash flows used to determine the discount rate assumed that the District contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected OPEB payments for current active and inactive employees. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

### Changes in the Net OPEB Liability of the District

	Increase (Decrease)		
	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
Balance at June 30, 2018	\$ 12,914,792	\$ -	\$ 12,914,792
Service cost	1,850,993	-	1,850,993
Interest	862,139	-	862,139
Contributions - employer	-	1,311,092	(1,311,092)
Net investment income	-	51,420	(51,420)
Changes of assumptions	637,838	-	637,838
Benefit payments	(311,092)	(311,092)	-
Administrative expense	-	(818)	818
Net change in total OPEB liability	3,039,878	1,050,602	1,989,276
Balance at June 30, 2019	\$ 15,954,670	\$ 1,050,602	\$ 14,904,068

There were no changes in benefit terms since the previous valuation.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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Changes of assumptions and other inputs reflect a change in the discount rate from 6.75 percent to 6.30 percent since the previous valuation.

### *Sensitivity of the Net OPEB Liability to Changes in the Discount Rate*

The following presents the net OPEB liability of the District calculated using the District's net OPEB liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rates:

<u>Discount Rate</u>	<u>Net OPEB Liability</u>
1% decrease (5.30%)	\$ 16,276,874
Current discount rate (6.30%)	14,904,068
1% increase (7.30%)	13,765,284

### *Sensitivity of the Net OPEB Liability to Changes in the Health Care Cost Trend Rates*

The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using health care cost trend rates that are one percent lower or higher than the current health care costs trend rates:

<u>Health Care Cost Trend Rates</u>	<u>Net OPEB Liability</u>
1% decrease (3.00%)	\$ 13,593,090
Current health care cost trend rate (4.00%)	14,904,068
1% increase (5.00%)	16,450,078

### **Deferred Outflows and Inflows of Resources related to OPEB**

The deferred outflows of resources related to the changes in assumptions will be recognized in OPEB expense as follows:

<u>Year Ended June 30,</u>	<u>Deferred Outflows of Resources</u>
2020	\$ 43,391
2021	43,391
2022	43,391
2023	43,391
2024	43,391
Thereafter	377,492
Total	<u>\$ 594,447</u>

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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The deferred inflows of resources related to the difference between projected and actual earnings on OPEB plan investments will be recognized in OPEB expense as follows:

Year Ended June 30,	Deferred Inflows of Resources
2020	\$ (3,821)
2021	(3,821)
2022	(3,821)
2023	(3,818)
Total	<u>\$ (15,281)</u>

### **Medicare Premium Payment (MPP) Program**

#### **Plan Description**

The Medicare Premium Payment (MPP) Program is administered by the California State Teachers' Retirement System (CalSTRS). The MPP Program is a cost-sharing multiple-employer other postemployment benefit plan (OPEB) established pursuant to Chapter 1032, Statutes 2000 (SB 1435). CalSTRS administers the MPP Program through the Teachers' Health Benefits Fund (THBF).

A full description of the MPP Program regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2016 annual actuarial valuation report, Medicare Premium Payment Program Actuarial Valuation. This report and CalSTRS audited financial information are publicly available reports that can be found on the CalSTRS website under Publications at:  
<http://www.calstrs.com/member-publications>.

#### **Benefits Provided**

The MPP Program pays Medicare Part A premiums and Medicare Parts A and B late enrollment surcharges for eligible members of the State Teachers Retirement Plan (STRP) Defined Benefit (DB) Program who were retired or began receiving a disability allowance prior to July 1, 2012 and were not eligible for premium free Medicare Part A. The payments are made directly to the Centers for Medicare and Medicaid Services (CMS) on a monthly basis.

The MPP Program is closed to new entrants as members who retire after July 1, 2012, are not eligible for coverage under the MPP Program.

#### **Contributions**

The MPP Program is funded on a pay-as-you go basis from a portion of monthly District contributions. In accordance with California *Education Code* Section 25930, contributions that would otherwise be credited to the DB Program each month are instead credited to the MPP Program to fund monthly program and administrative costs. Total redirections to the MPP Program are monitored to ensure that total incurred costs do not exceed the amount initially identified as the cost of the program.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### Net OPEB Liability and OPEB Expense

At June 30, 2019, the District reported a liability of \$588,081 for its proportionate share of the net OPEB liability for the MPP Program. The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017. The District's proportion of the net OPEB liability was based on a projection of the District's long-term share of contributions to the OPEB Plan relative to the projected contributions of all participating entities, actuarially determined. The District's proportionate share for the measurement period June 30, 2018 and June 30, 2017, was 0.1536 percent and 0.1527, respectively, resulting in a net increase, in the proportionate share of 0.0009 percent.

For the year ended June 30, 2019, the District recognized OPEB expense of (\$54,151).

### Actuarial Methods and Assumptions

The June 30, 2018 total OPEB liability was determined by applying update procedures to the financial reporting actuarial valuation as of June 30, 2017, and rolling forward the total OPEB liability to June 30, 2018, using the assumptions listed in the following table:

Measurement Date	June 30, 2018	June 30, 2017
Valuation Date	June 30, 2017	June 30, 2016
Experience Study	July 1, 2010 through June 30, 2015	July 1, 2010 through June 30, 2015
Actuarial Cost Method	Entry age normal	Entry age normal
Investment Rate of Return	3.87%	3.58%
Medicare Part A Premium Cost Trend Rate	3.70%	3.70%
Medicare Part B Premium Cost Trend Rate	4.10%	4.10%

For the valuation as of June 30, 2017, CalSTRS uses a generational mortality assumption, which involves the use of a base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among our members. The projection scale was set equal to 110 percent of the ultimate improvement factor from the Mortality Improvement Scale (MP-2016) table, issued by the Society of Actuaries.

Assumptions were made about future participation (enrollment) into the MPP Program because CalSTRS is unable to determine which members not currently participating meet all eligibility criteria for enrollment in the future. Assumed enrollment rates were derived based on past experience and are stratified by age with the probability of enrollment diminishing as the members' age increases. This estimated enrollment rate was then applied to the population of members who may meet criteria necessary for eligibility and are not currently enrolled in the MPP Program. Based on this, the estimated number of future enrollments used in the financial reporting valuation was 459 or an average of 0.27 percent of the potentially eligible population (171,593).

The MPP Program is funded on a pay-as-you-go basis with contributions generally being made at the same time and in the same amount as benefit payments and expenses coming due. Any funds within the MPP Program as of June 30, 2018, were to manage differences between estimated and actual amounts to be paid and were invested in the Surplus Money Investment Fund, which is a pooled investment program administered by the State Treasurer.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### Discount Rate

The discount rate used to measure the total OPEB liability as of June 30, 2018, is 3.87 percent. The MPP Program is funded on a pay-as-you-go basis as described in Note 2, and under the pay-as-you-go method, the OPEB Plan's fiduciary net position was not projected to be sufficient to make projected future benefit payments. Therefore, a discount rate of 3.87 percent, which is the Bond Buyer 20-Bond GO Index from Bondbuyer.com as of June 30, 2018, was applied to all periods of projected benefit payments to measure the total OPEB liability. The discount rate increased 0.29 percent from 3.58 percent as of June 30, 2017.

### *Sensitivity of the District's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate*

The following presents the District's proportionate share of the net OPEB liability calculated using the current discount rate, as well as what the net OPEB liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

Discount Rate	Net OPEB Liability
1% decrease (2.87%)	\$ 650,447
Current discount rate (3.87%)	588,081
1% increase (4.87%)	531,769

### *Sensitivity of the District's Proportionate Share of the Net OPEB Liability to Changes in the Medicare Costs Trend Rates*

The following presents the District's proportionate share of the net OPEB liability calculated using the current Medicare costs trend rates, as well as what the net OPEB liability would be if it were calculated using the Medicare costs trend rates that is one percent lower or higher than the current rate:

Medicare Costs Trend Rates	Net OPEB Liability
1% decrease (2.7% Part A and 3.1% Part B)	\$ 536,270
Current Medicare costs trend rates (3.7% Part A and 4.1% Part B)	588,081
1% increase (4.7% Part A and 5.1% Part B)	643,802

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2019

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### NOTE 12 - INTEREST RATE SWAPS

#### 2005 Limited Obligation Other Postemployment Benefits Bonds

*Objective of the Morgan Stanley Interest Rate SWAP.* The District entered into a series of six forward starting floating-to-fixed rate interest rate swaps to manage interest rate risk associated with its 2005 Taxable Limited Obligation Other Postemployment Bonds. The OPEB Bonds included six series of bonds that were initially issued at a fixed rate of interest, converting to a variable rate (auction rate) on separate dates and continuing in that mode until maturity of the individual series of bonds. In order to effectively convert the variable rate to a fixed rate for each of the six series of bonds in November 2006, the District entered into separate swap transactions with Morgan Stanley corresponding to each of the individual variable rate periods. Because the swap obligation only arises during the variable rate interest period for each series of bonds, the District does not become obligated to make swap payments until those periods arrive for each series of bonds. As of June 30, 2019, the 2005 Series B-2 through B-6 has a fair market value of (\$27,678,616). The intention of the swap was to effectively change the variable interest rate on the bonds to a synthetic fixed-rate of 5.158 percent, 5.279 percent, 5.207 percent, 5.055 percent, and 4.935 percent, respectively.

*Terms.* Under the swap agreement, the District pays a fixed rate of percent (as noted above) and the counterparty pays the District a floating rate option of 100 percent of London Interbank Offered Rate (LIBOR) with designated maturity of one month.

*Credit Risk.* As of June 30, 2019, the District was not exposed to credit risk because the swap had a negative fair value. Ongoing swap risks lay if the counterparty defaults and the District incur cost to obtain replacement swap at the same economic terms.

*Basis Risk.* Adverse changes in the District's or credit providers' financial strength could result in basis risk.

*Termination Risk.* The District or the counterparty may terminate the swap if the other party fails to perform under the terms of the contract.

#### Derivative Instrument Types

*Hedge Effectiveness.* As of June 30, 2019, derivative instrument B-2 under governmental activities no longer meets the criteria for effectiveness and, thus, is considered to be an investment derivative instrument. Accordingly, the accumulated changes in its fair value in fiscal year 2019 of \$368,295 are reported within the investment revenue classification for the year ended June 30, 2019. The other interest rate swaps, B-3 through B-6, are considered to be effective hedging derivative instruments and are identified above as fair value hedges, change in market values are shown as deferred cash out flows on the Statement of Net Position.

The District used the dollar-offset method to evaluate hedge effectiveness for the interest rate swaps. This method evaluates the effectiveness of a hedge transaction by dividing changes in the fair values or cash flows of the hedged item with those of the potential hedging derivative instrument, or vice versa.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### Fair Values

Fair values for the District's derivative instruments were estimated using the following methods:

*Interest Rate Swaps.* Fair values for the interest rate swaps are valued using the discounted cash flow methodology which considers the net present value of the future scheduled payment from each leg of the SWAP. For the floating leg of a swap, future coupon rates are estimated based on forward rates derived from the relevant interest rate swap yield curve data as of the valuation date. The present value discount factors applied to each future scheduled payment is determined by the LIBOR or Overnight Index Swap, curve data using the zero coupon method.

Trade ID	Trade Date	Effective Date	Maturity Date	Currency	Original Notional	Market Value	Fixed Rate
AUF3X	November 28, 2006	August 5, 2039	August 5, 2049	USD	\$ 134,475,000	\$ (10,393,962)	4.935%
AUF3W	November 28, 2006	August 5, 2031	August 5, 2039	USD	86,650,000	(7,171,336)	5.055%
AUF3V	November 28, 2006	August 5, 2025	August 5, 2031	USD	57,525,000	(5,197,485)	5.207%
AUF3U	November 28, 2006	August 5, 2020	August 5, 2025	USD	43,175,000	(4,608,231)	5.279%
AUF3T	November 28, 2006	August 5, 2015	August 5, 2020	USD	38,450,000	(307,602)	5.158%

### NOTE 13 - RISK MANAGEMENT

#### Property and Liability Insurance Coverage

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the fiscal year ended June 30, 2019, the District contracted with the Alliance of Schools for Cooperative Insurance Program (ASCIP) Joint Powers Authority (JPA) for property and liability insurance coverage. Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### Claims Liabilities

The District establishes a liability for both reported and unreported events, which includes estimates of both future payments of losses and related claim adjustment expenses. The following represent the changes in approximate aggregate liabilities for the District from July 1, 2017 to June 30, 2019:

	Workers' Compensation
Liability Balance, July 1, 2017	\$ 2,733,000
Net claims and changes in estimates	2,431,685
Claims payments	(1,213,685)
Liability Balance, June 30, 2018	3,951,000
Net claims and changes in estimates	1,281,055
Claims payments	(1,281,055)
Liability Balance, June 30, 2019	\$ 3,951,000

At June 30, 2019, the Internal Service Fund had a retained deficit in the amount of (\$1,147,822).

### Employee Medical Benefits

The District has contracted with the Alameda County Schools Insurance Group (ACSIG) Joint Powers Authority (JPA) to provide employee medical and surgical benefits. The JPA is a shared risk pool comprised of schools in Alameda County. Rates are set through an annual calculation process. The District pays a monthly contribution, which is placed in a common fund from which claim payments are made for all participating districts. Claims are paid for all participants regardless of claims flow. The Board of Trustees has a right to return monies to a district subsequent to the settlement of all expenses and claims if a district withdraws from the pool.

### NOTE 14 - EMPLOYEE RETIREMENT SYSTEMS

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Academic employees are members of the California State Teachers' Retirement Systems (CalSTRS) and classified employees are members of California Public Employees' Retirement Systems (CalPERS).



# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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For the fiscal year ended June 30, 2019, the District reported the net pension liabilities, deferred outflows of resources, deferred inflows of resources, and pension expense for each of the above plans as follows:

Pension Plan	Collective Net Pension Liability	Collective Deferred Outflows of Resources	Collective Deferred Inflows of Resources	Collective Pension Expense
CalSTRS	\$ 84,224,453	\$ 22,148,370	\$ 8,309,061	\$ 9,492,582
CalPERS	75,897,182	21,746,888	-	15,948,598
Total	<u>\$ 160,121,635</u>	<u>\$ 43,895,258</u>	<u>\$ 8,309,061</u>	<u>\$ 25,441,180</u>

The details of each plan are as follows:

### California State Teachers' Retirement System (CalSTRS)

#### Plan Description

The District contributes to the State Teachers' Retirement Plan (STRP) administered by CalSTRS. STRP is a cost-sharing multiple-employer public employee retirement system defined benefit pension plan. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2017, annual actuarial valuation report, Defined Benefit Program Actuarial Valuation. This report and CalSTRS audited financial information are publicly available reports that can be found on the CalSTRS website under Publications at:  
<http://www.calstrs.com/member-publications>.

#### Benefits Provided

The STRP provides retirement, disability, and survivor benefits to beneficiaries. Benefits are based on members' final compensation, age, and years of service credit. Members hired on or before December 31, 2012, with five years of credited service are eligible for the normal retirement benefit at age 60. Members hired on or after January 1, 2013, with five years of credited service are eligible for the normal retirement benefit at age 62. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service.

The STRP is comprised of four programs: Defined Benefit Program, Defined Benefit Supplement Program, Cash Balance Benefit Program, and Replacement Benefits Program. The STRP holds assets for the exclusive purpose of providing benefits to members and beneficiaries of these programs. CalSTRS also uses plan assets to defray reasonable expenses of administering the STRP. Although CalSTRS is the administrator of the STRP, the State is the sponsor of the STRP and obligor of the trust. In addition, the State is both an employer and nonemployer contributing entity to the STRP.

The District contributes exclusively to the STRP Defined Benefit Program, thus disclosures are not included for the other plans.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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The STRP provisions and benefits in effect at June 30, 2019, are summarized as follows:

	STRP Defined Benefit Program	
	On or before December 31, 2012	On or after January 1, 2013
Hire date		
Benefit formula	2% at 60	2% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	60	62
Monthly benefits as a percentage of eligible compensation	2.0% - 2.4%	2.0% - 2.4%
Required employee contribution rate	10.25%	10.205%
Required employer contribution rate	16.28%	16.28%
Required State contribution rate	9.828%	9.828%

### Contributions

Required member, District, and State of California contribution rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. The contribution rates are expressed as a level percentage of payroll using the entry age normal actuarial method. In accordance with AB 1469, employer contributions into the CalSTRS will be increasing to a total of 19.1 percent of applicable member earnings phased over a seven-year period. The contribution rates for each plan for the year ended June 30, 2019, are presented above, and the District's total contributions were \$8,121,728.

### Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2019, the District reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the District. The amount recognized by the District as its proportionate share of the net pension liability, the related State support, and the total portion of the net pension liability that was associated with the District were as follows:

Total net pension liability, including State share:	
District's proportionate share of net pension liability	\$ 84,224,453
State's proportionate share of net pension liability associated with the District	48,222,438
Total	<u>\$ 132,446,891</u>

The net pension liability was measured as of June 30, 2018. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating college districts and the State, actuarially determined. The District's proportionate share for the measurement periods of June 30, 2018 and June 30, 2017, was 0.0916 percent and 0.0906 percent, respectively, resulting in a net increase in the District's proportionate share by 0.0010 percent.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

For the year ended June 30, 2019, the District recognized pension expense of \$9,492,582. In addition, the District recognized pension expense and revenue of \$5,665,049 for support provided by the State. At June 30, 2019, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 8,121,728	\$ -
Net change in proportionate share of net pension liability	680,969	3,842,480
Differences between projected and actual earnings on the pension plan investments	-	3,243,174
Differences between expected and actual experience in the measurement of the total pension liability	261,177	1,223,407
Changes of assumptions	13,084,496	-
Total	<u>\$ 22,148,370</u>	<u>\$ 8,309,061</u>

The deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year.

The deferred outflows/(inflows) of resources related to the difference between projected and actual earning on pension plan investments will be amortized over a closed five-year period and will be recognized in pension expense as follows:

Year Ended June 30,	Deferred Outflows/(Inflows) of Resources
2020	\$ 704,184
2021	(510,976)
2022	(2,720,896)
2023	(715,486)
Total	<u>\$ (3,243,174)</u>

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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The deferred outflows/(inflows) of resources related to the net change in proportionate share of net pension liability, differences between expected and actual experience in the measurement of the total pension liability, and changes of assumptions will be amortized over the Expected Average Remaining Service Life (EARSL) of all members that are provided benefits (active, inactive, and retirees) as of the beginning of the measurement period. The EARSL for the measurement period is seven years and will be recognized in pension expense as follows:

Year Ended June 30,	Deferred Outflows/(Inflows) of Resources
2020	\$ 1,672,009
2021	1,672,009
2022	1,672,009
2023	1,844,297
2024	2,000,536
Thereafter	99,895
Total	<u>\$ 8,960,755</u>

### Actuarial Methods and Assumptions

Total pension liability for STRP was determined by applying update procedures to the financial reporting actuarial valuation as of June 30, 2017, and rolling forward the total pension liability to June 30, 2018. The financial reporting actuarial valuation as of June 30, 2017, used the following methods and assumptions, applied to all prior periods included in the measurement:

Valuation date	June 30, 2017
Measurement date	June 30, 2018
Experience study	July 1, 2010 through June 30, 2015
Actuarial cost method	Entry age normal
Discount rate	7.10%
Investment rate of return	7.10%
Consumer price inflation	2.75%
Wage growth	3.50%

CalSTRS uses a generational mortality assumption, which involves the use of a base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among its members. The projection scale was set equal to 110 percent of the ultimate improvement factor from the Mortality Improvement Scale (MP-2016) table, issued by the Society of Actuaries.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best estimate ranges were developed using capital market assumptions from CalSTRS general investment consultant (Pension Consulting Alliance-PCA) as an input to the process. The actuarial investment rate of return assumption was adopted by the board in February 2017 in conjunction with the most recent experience study. For each future valuation, CalSTRS consulting actuary (Milliman) reviews the return assumption for reasonableness based on the most current capital market assumptions. Best estimates of 20-year geometrically-linked real rates of return and the assumed asset allocation for each major asset class for the year ended June 30, 2018, are summarized in the following table:

Asset Class	Assumed Asset Allocation	Long-Term Expected Real Rate of Return
Global equity	47%	6.30%
Fixed income	12%	0.30%
Real estate	13%	5.20%
Private equity	13%	9.30%
Absolute Return/Risk Mitigating Strategies	9%	2.90%
Inflation sensitive	4%	3.80%
Cash/liquidity	2%	-1.00%

### Discount Rate

The discount rate used to measure the total pension liability was 7.10 percent. The projection of cash flows used to determine the discount rate assumed the contributions from plan members and employers will be made at statutory contribution rates. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.10 percent) and assuming that contributions, benefit payments, and administrative expense occurred midyear. Based on these assumptions, the STRP's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine total pension liability.

The following presents the District's proportionate share of the net pension liability calculated using the current discount rate, as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

Discount Rate	Net Pension Liability
1% decrease (6.10%)	\$ 123,378,968
Current discount rate (7.10%)	84,224,453
1% increase (8.10%)	51,761,561

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### California Public Employees' Retirement System (CalPERS)

#### Plan Description

Qualified employees are eligible to participate in the School Employer Pool (SEP) under CalPERS, a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Law.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2017, annual actuarial valuation report, Schools Pool Actuarial Valuation. This report and CalPERS audited financial information are publicly available reports that can be found on the CalPERS website under Forms and Publications at:  
<https://www.calpers.ca.gov/page/forms-publications>.

#### Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members who must be public employees and beneficiaries. Benefits are based on years of service credit, a benefit factor, and the member's final compensation. Members hired on or before December 31, 2012, with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. Members hired on or after January 1, 2013, with five years of total service are eligible to retire at age 52 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after five years of service. The Basic Death Benefit is paid to any member's beneficiary if the member dies while actively employed. An employee's eligible survivor may receive the 1957 Survivor Benefit if the member dies while actively employed, is at least age 50 (or age 52 for members hired on or after January 1, 2013), and has at least five years of credited service. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The CalPERS provisions and benefits in effect at June 30, 2019, are summarized as follows:

	School Employer Pool (CalPERS)	
	On or before December 31, 2012	On or after January 1, 2013
Hire date		
Benefit formula	2% at 55	2% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	55	62
Monthly benefits as a percentage of eligible compensation	1.1% - 2.5%	1.0% - 2.5%
Required employee contribution rate	7.00%	7.00%
Required employer contribution rate	18.062%	18.062%

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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### Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on July 1 following notice of a change in the rate. Total plan contributions are calculated through the CalPERS annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. The contribution rates are expressed as a percentage of annual payroll. The contribution rates for each plan for the year ended June 30, 2019, are presented above, and the total District contributions were \$6,333,207.

### Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

As of June 30, 2019, the District reported net pension liabilities for its proportionate share of the CalPERS net pension liability totaling \$75,897,182. The net pension liability was measured as of June 30, 2018. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating college districts, actuarially determined. The District's proportionate share for the measurement periods of June 30, 2018 and June 30, 2017, was 0.2847 percent and 0.2731 percent, respectively, resulting in a net increase in the proportionate share of 0.0116 percent.

For the year ended June 30, 2019, the District recognized pension expense of \$15,948,598. At June 30, 2019, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 6,333,207	\$ -
Net change in proportionate share of net pension liability	2,237,614	-
Differences between projected and actual earnings on the pension plan investments	622,527	-
Differences between expected and actual experience in the measurement of the total pension liability	4,975,542	-
Changes of assumptions	7,577,998	-
Total	<u>\$ 21,746,888</u>	<u>\$ -</u>

The deferred outflow of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019

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The deferred outflows/(inflows) of resources related to the difference between projected and actual earnings on pension plan investments will be amortized over a closed five-year period and will be recognized in pension expense as follows:

Year Ended June 30,	Deferred Outflows/(Inflows) of Resources
2020	\$ 2,264,268
2021	541,479
2022	(1,735,243)
2023	(447,977)
Total	<u>\$ 622,527</u>

The deferred outflows/(inflows) of resources related to the net change in proportionate share of net pension liability, changes of assumptions, and differences between expected and actual experience in the measurement of the total pension liability will be amortized over the EARS of all members that are provided benefits (active, inactive, and retirees) as of the beginning of the measurement period. The EARS for the measurement period is 4.0 years and will be recognized in pension expense as follows:

Year Ended June 30,	Deferred Outflows/(Inflows) of Resources
2020	\$ 6,604,462
2021	5,999,800
2022	2,186,892
Total	<u>\$ 14,791,154</u>

### Actuarial Methods and Assumptions

Total pension liability for the SEP was determined by applying update procedures to the financial reporting actuarial valuation as of June 30, 2017, and rolling forward the total pension liability to June 30, 2018. The financial reporting actuarial valuation as of June 30, 2017, used the following methods and assumptions, applied to all prior periods included in the measurement:

Valuation date	June 30, 2017
Measurement date	June 30, 2018
Experience study	July 1, 1997 through June 30, 2015
Actuarial cost method	Entry age normal
Discount rate	7.15%
Investment rate of return	7.15%
Consumer price inflation	2.50%
Wage growth	Varies by entry age services

The mortality table used was developed based on CalPERS-specific data. The table includes 15 years of mortality improvements using Society of Actuaries 90 percent of Scale MP-2016.



# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2019**

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In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first ten years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses. The target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Global equity	50%	5.98%
Fixed income	28%	2.62%
Inflation assets	0%	1.81%
Private equity	8%	7.23%
Real assets	13%	4.93%
Liquidity	1%	-0.92%

### Discount Rate

The discount rate used to measure the total pension liability was 7.15 percent. The projection of cash flows used to determine the discount rate assumed the contributions from plan members and employers will be made at statutory contribution rates. Based on these assumptions, the School Employer Pool fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine total pension liability.

The following presents the District's proportionate share of the net pension liability calculated using the current discount rate, as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

<u>Discount Rate</u>	<u>Net Pension Liability</u>
1% decrease (6.15%)	\$ 110,502,667
Current discount rate (7.15%)	75,897,182
1% increase (8.15%)	47,186,978

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2019**

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### **On Behalf Payments**

The State of California makes contributions to CalSTRS and CalPERS on behalf of the District. These payments consist of State General Fund contributions to CalSTRS for the fiscal year ended June 30, 2019, amounted to \$7,688,051 (9.828 percent) of salaries subject to CalSTRS. Contributions are no longer appropriated in the annual *Budget Act* for the legislatively mandated benefits to CalPERS. Therefore, there is no on behalf contribution rate for CalPERS. No contributions were made for CalPERS for the year ended June 30, 2019. Under accounting principles generally accepted in the United States of America, these amounts are to be reported as revenues and expenditures. These amounts have been reflected in the basic financial statements as a component of operating revenue and employee benefit expense.

Senate Bill 90 (Chapter 33, Statutes of 2019), which was signed by the Governor on June 27, 2019, appropriated for an additional 2018–19 contribution on behalf of school employers of \$2.246 billion for CalSTRS and \$904 million for CalPERS. A proportionate share of these contributions has been recorded in these financial statements.

### ***NOTE 15 - PARTICIPATION IN PUBLIC ENTITY RISK POOLS AND JOINT POWERS AUTHORITIES***

The District is a member of the Alliance of Schools for Cooperative Insurance Programs (ASCIP), the Alameda County Schools Insurance Group (ACSIG), and Golden West Financing Authority Joint Powers Authorities (JPAs). ASCIP and ACSIG provide property and liability insurance and health insurance. Golden West Financing Authority provides assistance related to school facilities financing. The relationship between the District and the JPAs is such that they are not component units of the District for financial reporting purposes.

The JPAs have budgeting and financial reporting requirements independent of member units, and their financial statements are not presented in these financial statements; however, transactions between the JPAs and the District are included in these statements. Audited financial statements are available from the respective entities.

The District's share of year-end assets, liabilities, or fund equity has not been calculated.

### ***NOTE 16 - COMMITMENT AND CONTINGENCIES***

#### **Grants**

The District receives financial assistance from Federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the District. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2019.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2019**

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### **Litigation**

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2019.

### **Parking Mitigation**

The District has set aside funds to mitigate the impact of parking at Berkeley City College. These funds have been requested by the City of Berkeley as part of the development of the area surrounding Berkeley City College. At June 30, 2019, the total amount that has been deposited in a separate account owned by the District is \$4,183,778. A formal agreement has not yet been finalized as to the actual mitigation project parameters. The funds that have been set aside are from general obligation bonds sold specifically for the construction of the Berkeley City College Campus.

### **Construction Commitments**

The District is involved with various long-term construction and renovation projects throughout the four college campuses and the District Office. The projects are in various stages of completion and are funded primarily through the voter approved general obligation bonds.



## **REQUIRED SUPPLEMENTARY INFORMATION**

# PERALTA COMMUNITY COLLEGE DISTRICT

## SCHEDULE OF CHANGES IN THE DISTRICT'S NET OPEB LIABILITIES AND RELATED RATIOS FOR THE YEAR ENDED JUNE 30, 2019

	Pre-2004 Employees 2019	Pre-2004 Employees 2018
<b>Total OPEB Liability</b>		
Service cost	\$ 3,659,580	\$ 3,561,635
Interest	6,529,779	7,061,221
Changes of assumptions	6,705,116	-
Benefit payments	(10,172,935)	(9,781,668)
<b>Net change in total OPEB liability</b>	<b>6,721,540</b>	<b>841,188</b>
<b>Total OPEB liability - beginning</b>	<b>189,821,787</b>	<b>188,980,599</b>
<b>Total OPEB liability - ending</b>	<b>\$ 196,543,327</b>	<b>\$ 189,821,787</b>
<b>Covered payroll</b>	<b>N/A<sup>1</sup></b>	<b>N/A<sup>1</sup></b>
<b>District's total OPEB liability as a percentage of covered payroll</b>	<b>N/A<sup>1</sup></b>	<b>N/A<sup>1</sup></b>
	Post-2004 Employees 2019	Post-2004 Employees 2018
<b>Total OPEB Liability</b>		
Service cost	\$ 1,850,993	\$ 1,801,453
Interest	862,139	767,563
Changes of assumptions	637,838	-
Benefit payments	(311,092)	(299,127)
<b>Net change in total OPEB liability</b>	<b>3,039,878</b>	<b>2,269,889</b>
<b>Total OPEB liability - beginning</b>	<b>12,914,792</b>	<b>10,644,903</b>
<b>Total OPEB liability - ending</b>	<b>\$ 15,954,670</b>	<b>\$ 12,914,792</b>
<b>Plan Fiduciary Net Position</b>		
Contributions - employer	\$ 1,311,092	\$ -
Net investment income	51,420	-
Benefit payments	(311,092)	-
Administrative expense	(818)	-
<b>Net change in plan fiduciary net position</b>	<b>1,050,602</b>	<b>-</b>
<b>Plan fiduciary net position - beginning</b>	<b>-</b>	<b>-</b>
<b>Plan fiduciary net position - ending (b)</b>	<b>\$ 1,050,602</b>	<b>\$ -</b>
<b>District's net OPEB liability - ending (a) - (b)</b>	<b>\$ 14,904,068</b>	<b>\$ 12,914,792</b>
<b>Plan fiduciary net position as a percentage of the total OPEB liability</b>	<b>6.58%</b>	<b>0.00%</b>
<b>Covered payroll</b>	<b>35,360,298</b>	<b>N/A<sup>1</sup></b>
<b>District's net OPEB liability as a percentage of covered payroll</b>	<b>42%</b>	<b>N/A<sup>1</sup></b>

*Note:* In the future, as data becomes available, ten years of information will be presented.

See accompanying note to required supplementary information.

**PERALTA COMMUNITY COLLEGE DISTRICT**

**SCHEDULE OF OPEB INVESTMENT RETURNS  
FOR THE YEAR ENDED JUNE 30, 2019**

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	2019
Annual money-weighted rate of return, net of investment expense	<u>9.76%</u>

*Note:* In the future, as data becomes available, ten years of information will be presented.

See accompanying note to required supplementary information.

# PERALTA COMMUNITY COLLEGE DISTRICT

## SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET OPEB LIABILITY - MPP PROGRAM FOR THE YEAR ENDED JUNE 30, 2019

Year ended June 30,	2019	2018
District's proportion of the net OPEB liability	0.1536%	0.1527%
District's proportionate share of the net OPEB liability	\$ 588,081	\$ 642,232
District's covered-employee payroll	N/A <sup>1</sup>	N/A <sup>1</sup>
District's proportionate share of the net OPEB liability as a percentage of it's covered-employee payroll	N/A <sup>1</sup>	N/A <sup>1</sup>
Plan fiduciary net position as a percentage of the total OPEB liability	-0.40%	0.01%

<sup>1</sup> As of June 30, 2012, active members are no longer eligible for future enrollment in the MPP Program; therefore, the covered payroll disclosure is not applicable.

*Note:* In the future, as data becomes available, ten years of information will be presented.

See accompanying note to required supplementary information.

# PERALTA COMMUNITY COLLEGE DISTRICT

## SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY FOR THE YEAR ENDED JUNE 30, 2019

	2019	2018	2017
<b>CalSTRS</b>			
District's proportion of the net pension liability	0.0916%	0.0906%	0.0977%
District's proportionate share of the net pension liability	\$ 84,224,453	\$ 83,830,537	\$ 79,009,663
State's proportionate share of the net pension liability associated with the District	48,222,438	49,593,437	44,978,792
Total	<u>\$ 132,446,891</u>	<u>\$ 133,423,974</u>	<u>\$ 123,988,455</u>
District's covered-employee payroll	<u>\$ 50,396,341</u>	<u>\$ 49,997,536</u>	<u>\$ 49,324,706</u>
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	167.12%	167.67%	160.18%
Plan fiduciary net position as a percentage of the total pension liability	71%	69%	70%
<b>CalPERS</b>			
District's proportion of the net pension liability	0.2847%	0.2731%	0.2700%
District's proportionate share of the net pension liability	<u>\$ 75,897,182</u>	<u>\$ 65,197,549</u>	<u>\$ 53,328,235</u>
District's covered-employee payroll	<u>\$ 37,694,952</u>	<u>\$ 34,847,408</u>	<u>\$ 32,908,677</u>
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	201.35%	187.09%	162.05%
Plan fiduciary net position as a percentage of the total pension liability	71%	72%	74%

*Note:* In the future, as data becomes available, ten years of information will be presented.

See accompanying note to required supplementary information.



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<u>2016</u>	<u>2015</u>
<u>0.0977%</u>	<u>0.0940%</u>
\$ 65,754,587	\$ 54,918,256
<u>34,776,928</u>	<u>33,162,014</u>
<u>\$ 100,531,515</u>	<u>\$ 88,080,270</u>
<u>\$ 45,180,068</u>	<u>\$ 39,942,761</u>
<u>145.54%</u>	<u>137.49%</u>
<u>74%</u>	<u>77%</u>
<u>0.2636%</u>	<u>0.2533%</u>
<u>\$ 38,855,675</u>	<u>\$ 28,756,787</u>
<u>\$ 28,389,491</u>	<u>\$ 26,688,411</u>
<u>136.87%</u>	<u>107.75%</u>
<u>79%</u>	<u>83%</u>

# PERALTA COMMUNITY COLLEGE DISTRICT

## SCHEDULE OF THE DISTRICT CONTRIBUTIONS FOR PENSIONS FOR THE YEAR ENDED JUNE 30, 2019

	2019	2018	2017
<b>CalSTRS</b>			
Contractually required contribution	\$ 8,121,728	\$ 7,272,192	\$ 6,289,690
Contributions in relation to the contractually required contribution	(8,121,728)	(7,272,192)	(6,289,690)
Contribution deficiency (excess)	\$ -	\$ -	\$ -
District's covered-employee payroll	\$ 49,887,764	\$ 50,396,341	\$ 49,997,536
Contributions as a percentage of covered-employee payroll	16.28%	14.43%	12.58%
<b>CalPERS</b>			
Contractually required contribution	\$ 6,333,207	\$ 5,854,403	\$ 4,839,608
Contributions in relation to the contractually required contribution	(6,333,207)	(5,854,403)	(4,839,608)
Contribution deficiency (excess)	\$ -	\$ -	\$ -
District's covered-employee payroll	\$ 35,063,708	\$ 37,694,952	\$ 34,847,408
Contributions as a percentage of covered-employee payroll	18.062%	15.531%	13.888%

*Note:* In the future, as data becomes available, ten years of information will be presented.

See accompanying note to required supplementary information.

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<u>2016</u>	<u>2015</u>
\$ 5,292,541	\$ 4,011,990
<u>(5,292,541)</u>	<u>(4,011,990)</u>
<u>\$ -</u>	<u>\$ -</u>
\$ 49,324,706	\$ 45,180,068
<u>10.73%</u>	<u>8.88%</u>
\$ 3,898,691	\$ 3,341,727
<u>(3,898,691)</u>	<u>(3,341,727)</u>
<u>\$ -</u>	<u>\$ -</u>
\$ 32,908,677	\$ 28,389,491
<u>11.847%</u>	<u>11.771%</u>

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTE TO REQUIRED SUPPLEMENTARY INFORMATION JUNE 30, 2019

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### *NOTE 1 - PURPOSE OF SCHEDULES*

#### **Schedule of Changes in the District's Net OPEB Liabilities and Related Ratios**

This schedule presents information on the District's changes in the net OPEB liabilities, including beginning and ending balances and the net OPEB liability. In the future, as data becomes available, ten years of information will be presented.

##### ***District Plan - Pre-2004***

***Changes in Benefit Terms*** - There were no changes in benefit terms since the previous valuation.

***Changes of Assumptions*** - Changes of assumptions and other inputs reflect a change in the discount rate from 3.80 percent to 3.50 percent since the previous valuation.

##### ***District Plan - Post-2004***

***Changes in Benefit Terms*** - There were no changes in benefit terms since the previous valuation.

***Changes of Assumptions*** - Changes of assumptions and other inputs reflect a change in the discount rate from 6.75 percent to 6.30 percent since the previous valuation.

#### **Schedule of OPEB Investment Returns**

This schedule presents information on the annual money-weighted rate of return on OPEB plan investments. In future years, as data becomes available, ten years of information will be presented.

#### **Schedule of the District's Proportionate Share of the Net OPEB Liability - MPP Program**

This schedule presents information on the District's proportionate share of the net OPEB Liability – MPP Program and the plans' fiduciary net position. In the future, as data becomes available, ten years of information will be presented.

***Changes in Benefit Terms*** - There were no changes in the benefit terms since the previous valuation.

***Changes of Assumptions*** - The plan rate of investment return assumption was changed from 3.58 percent to 3.87 percent since the previous valuation.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTE TO REQUIRED SUPPLEMENTARY INFORMATION JUNE 30, 2019

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### **Schedule of the District's Proportionate Share of the Net Pension Liability**

This schedule presents information on the District's proportionate share of the net pension liability (NPL), the plans' fiduciary net positions and, when applicable, the State's proportionate share of the NPL associated with the District. In the future, as data becomes available, ten years of information will be presented.

***Changes in Benefit Terms*** - There were no changes in benefit terms since the previous valuations for both CalSTRS and CalPERS.

***Changes of Assumptions*** - There were no changes in economic assumptions for either the CalSTRS or CalPERS plans from the previous valuations.

### **Schedule of District Contributions for Pensions**

This schedule presents information on the District's required contribution, the amounts actually contributed, and any excess or deficiency related to the required contribution. In the future, as data becomes available, ten years of information will be presented.



## **SUPPLEMENTARY INFORMATION**

# PERALTA COMMUNITY COLLEGE DISTRICT

## DISTRICT ORGANIZATION JUNE 30, 2019

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Peralta Community College District was established in 1964 by the electorates of six Alameda County school districts: Alameda, Albany, Berkeley, Emeryville, Oakland, and Piedmont. The District consists of the following two-year community colleges: College of Alameda, Laney College, Merritt College, and Berkeley City College. The District's colleges are accredited by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, which is one of six regional associations that accredit public and private schools, colleges, and universities in the United States.

### BOARD OF TRUSTEES

<u>MEMBER</u>		<u>TERM EXPIRES</u>
Ms. Julina Bonilla	President	2022
Ms. Karen Weinstein	Vice President	2020
Ms. Meredith Brown	Member	2020
Ms. Cindi Reiss	Member	2022
Dr. Nicky González Yuen	Member	2020
Ms. Linda Handy	Member	2022
Mr. Bill Withrow	Member	2020
Ms. Rowena Contreras	Student Trustee	2019
Mr. Dowell Standley	Student Trustee	2019

### ADMINISTRATION

Dr. Jowel C. Laguerre	Chancellor
Dr. Tammeil Gilkerson	President, Laney College
Dr. Rowena Tomaneng	President, Berkeley City College
Dr. Marie-Elaine Burns	President, Merritt College
Dr. Timothy Karas	President, College of Alameda
Dr. Albert Harrison	Vice Chancellor, Finance and Administration
Mr. Leigh Sata	Vice Chancellor, General Services
Ms. Chanelle Whitaker	Interim Vice Chancellor, Human Resources
Dr. Siri Brown	Vice Chancellor, Academic Affairs
Mr. Jason Cifra	Vice Chancellor, Student Affairs
Mr. Minh Lam	Interim Vice Chancellor, Information Technology

See accompanying note to supplementary information.

# PERALTA COMMUNITY COLLEGE DISTRICT

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2019

<b>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</b>	<b>CFDA Number</b>	<b>Pass-Through Entity Identifying Number</b>	<b>Federal Expenditures</b>
<b>U.S. DEPARTMENT OF EDUCATION</b>			
Student Financial Assistance Cluster			
Federal Pell Grant Program	84.063		\$ 26,199,867
Federal Supplemental Educational Opportunity Grants (FSEOG)	84.007		1,140,336
Federal Work Study Program	84.033		930,101
Federal Work Study Program Administration Allowance	84.033		198,494
Federal Direct Student Loans	84.268		2,511,652
Total Student Financial Assistance Cluster			<u>30,980,450</u>
Asian Pacific Academic Student Success	84.382B		652,518
Passed through the California Community College Chancellor's Office			
Career and Technical Education, Perkins IV, Title I-C	84.048A	18-C01-041	691,690
Career and Technical Education Transitions	84.048A	18-C01-041	163,647
Passed through the California Department of Rehabilitation			
State Vocational Rehabilitation Services - Workability	84.126A	30715	271,507
State Vocational Rehabilitation Services - College 2			
Career Program	84.126A	30370	217,192
TOTAL U.S. DEPARTMENT OF EDUCATION			<u>32,977,004</u>
<b>U.S. DEPARTMENT OF AGRICULTURE</b>			
Passed through the California Department of Education			
Child and Adult Care Food Program	10.558	04348-CACFP-01-CC-CS	<u>75,741</u>
<b>U.S. DEPARTMENT OF LABOR</b>			
Workforce Innovation and Opportunity Act (WIOA) Cluster			
Passed through the Alameda County Workforce Development Board			
WIA Adult - One Stop Career Center	17.258	17372	144,491
WIA Dislocated Workers - One Stop Career Center	17.278	17372	212,223
Total WIOA Cluster			<u>356,714</u>
TOTAL U.S. DEPARTMENT OF LABOR			<u>356,714</u>
<b>U.S. DEPARTMENT OF STATE</b>			
Passed through the Institute of International Education			
Academic Exchange Programs - Fullbright Gateway			
Orientation Program	19.400	[1]	<u>54,490</u>

[1] Pass-Through Entity Identifying Number not available.

See accompanying note to supplementary information.



# PERALTA COMMUNITY COLLEGE DISTRICT

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Continued FOR THE YEAR ENDED JUNE 30, 2019

<b>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</b>	<b>CFDA Number</b>	<b>Pass-Through Entity Identifying Number</b>	<b>Federal Expenditures</b>
Research and Development Cluster			
<b>NATIONAL SCIENCE FOUNDATION</b>			
Environmental Control Technology Education	47.076		\$ 759,428
<b>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>			
Passed through the Regents of the University of California			
Berkeley Bridges to the Baccalaureate	93.859	9231	13,199
Total Research and Development Cluster			<u>772,627</u>
<b>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</b>			
Temporary Assistance for Needy Families (TANF) Cluster			
Passed through the California Community College Chancellor's Office			
Temporary Assistance for Needy Families (TANF)	93.558	[1]	165,468
Total TANF Cluster			<u>165,468</u>
Child Care and Development Fund (CCDF) Cluster			
Passed through the Yosemite Community College District, Child Development Training Consortium			
Child Care and Development Block Grant - CDTC	93.575	18-19-2498	15,850
Total CCDF Cluster			<u>15,850</u>
TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			<u>181,318</u>
<b>U.S. DEPARTMENT OF VETERAN AFFAIRS</b>			
Veterans Administration Fees	64.032		<u>2,401</u>
<b>CORPORATION FOR NATIONAL AND COMMUNITY SERVICE</b>			
AmeriCorps - National Service Awards	94.006		91,262
TOTAL FEDERAL EXPENDITURES			<u>\$ 34,511,557</u>

[1] Pass-Through Entity Identifying Number not available.

See accompanying note to supplementary information.

**PERALTA COMMUNITY COLLEGE DISTRICT**

**SCHEDULE OF EXPENDITURES OF STATE AWARDS  
FOR THE YEAR ENDED JUNE 30, 2019**

<b>Program</b>	<b>Program Revenues</b>			
	<b>Cash Received</b>	<b>Accounts Receivable (Payables)</b>	<b>Unearned Revenue</b>	<b>Total Revenue</b>
Strong Workforce Regional	\$ 760,259	\$ 247,697	\$ -	\$ 1,007,956
Alameda County Department	3,643	-	3,199	444
Instructional Equipment	946,197	-	652,448	293,749
Staff Diversity	169,712	(150,210)	-	19,502
CARE	666,873	(80,131)	-	586,742
EOPS	3,190,511	(223,090)	-	2,967,421
SFAA/BFAP	1,099,055	167,569	-	1,266,624
DSPS	2,614,746	-	-	2,614,746
Advanced Welding Course Training	4,630	3,881	-	8,511
Deputy Sector Navigator Grant	631,032	-	344,021	287,011
BayClean Prop 39 Clean Energy	197,657	-	39,220	158,437
Student Success and Support Services	5,799,539	-	764,209	5,035,330
CTE Enhancement Funds	97,950	-	97,950	-
Student Equity Plans	3,397,561	-	1,349,284	2,048,277
CalWORKs	823,566	(128,209)	-	695,357
Foster Youth Success	1,090,197	(59,937)	-	1,030,260
Nursing Enrollment Growth	101,862	(48,666)	-	53,196
Lottery	1,059,760	488,624	-	1,548,384
Career Ladders Project	26,552	-	1,737	24,815
CTE Community Collaborative	53,266	-	53,266	-
Adult Education Block Grant	10,197,489	-	1,032,284	9,165,205
Cal Grant B/C	2,238,308	(169,304)	-	2,069,004
Basic Skills	1,263,283	-	570,159	693,124
FTSS Grant	64,801	-	58,551	6,250
Basic Skills New Tran	2,442,585	-	279,239	2,163,346
Apprenticeship Program	52,146	-	28,438	23,708
Strong Workforce Program	5,860,172	-	3,806,468	2,053,704
CTE Unlocked	148,966	-	98,401	50,565
AB 798 Textbook Affordability	18,178	-	16,517	1,661
Institutional Effectiveness	19,393	-	19,393	-
Basic Skills Partnership Pilot	2,557	133,934	-	136,491
Guided Pathways	1,507,372	-	1,303,681	203,691
Veterans Resource Center	88,739	4,117	-	92,856
Emergency Aid Dreamer Students	-	4,484	-	4,484
Zero Textbook Cost Degree	19,688	-	14,849	4,839
Child Development- California State	1,003,272	-	-	1,003,272
Childcare - Tax Bailout	406,587	-	-	406,587
Child and Adult Care Food Program	3,794	-	-	3,794
	<u>\$ 48,071,898</u>	<u>\$ 190,759</u>	<u>\$ 10,533,314</u>	<u>\$ 37,729,343</u>

See accompanying note to supplementary information.

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<b>Program</b>
<b><u>Expenditures</u></b>
\$ 1,007,956
444
293,749
19,502
586,742
2,967,421
1,266,624
2,614,746
8,511
287,011
158,437
5,035,330
-
2,048,277
695,357
1,030,260
53,196
727,055
24,815
-
9,165,205
2,069,004
693,124
6,250
2,163,346
23,708
2,053,704
50,565
1,661
-
136,491
203,691
92,856
4,484
4,839
1,003,272
406,587
3,794
<u>\$ 36,908,014</u>

**PERALTA COMMUNITY COLLEGE DISTRICT**

**SCHEDULE OF WORKLOAD MEASURES FOR STATE GENERAL  
APPORTIONMENT ANNUAL (ACTUAL) ATTENDANCE  
FOR THE YEAR ENDED JUNE 30, 2019**

	Reported Data*	Audit Adjustments	Audited Data
<b>CATEGORIES</b>			
<b>A. Summer Intersession (Summer 2018 only)</b>			
1. Noncredit*	78.23	-	78.23
2. Credit	-	-	-
<b>B. Summer Intersession (Summer 2019 - Prior to July 1, 2019)</b>			
1. Noncredit*	14.95	-	14.95
2. Credit	1,564.88	-	1,564.88
<b>C. Primary Terms (Exclusive of Summer Intersession)</b>			
1. Census Procedure Courses			
(a) Weekly Census Contact Hours	11,005.15	-	11,005.15
(b) Daily Census Contact Hours	826.81	-	826.81
2. Actual Hours of Attendance Procedure Courses			
(a) Noncredit*	126.75	-	126.75
(b) Credit	58.07	-	58.07
3. Alternative Attendance Accounting Procedures Courses			
(a) Weekly Census Procedure Courses	1,848.90	-	1,848.90
(b) Daily Census Procedure Courses	1,027.18	-	1,027.18
(c) Noncredit Independent Study/Distance Education Courses	-	-	-
<b>D. Total FTES</b>	<u>16,550.92</u>	<u>-</u>	<u>16,550.92</u>
<b>SUPPLEMENTAL INFORMATION (Subset of Above Information)</b>			
<b>H. Basic Skills Courses and Immigrant Education</b>			
1. Noncredit	162.43	-	162.43
2. Credit	1,669.03	-	1,669.03
<b><u>CCFS-320 Addendum</u></b>			
CDCP Noncredit FTES	72.23	-	-

\* Annual report revised as of November 1, 2019.

See accompanying note to supplementary information.

**PERALTA COMMUNITY COLLEGE DISTRICT**

**RECONCILIATION OF *EDUCATION CODE* SECTION 84362 (50 PERCENT LAW) CALCULATION  
FOR THE YEAR ENDED JUNE 30, 2019**

		ECS 84362 A Instructional Salary Cost AC 0100 - 5900 and AC 6110			ECS 84362 B Total CEE AC 0100 - 6799			
		Object/TOP Codes	Reported Data	Audit Adjustments	Audited Data	Reported Data	Audit Adjustments	Audited Data
<u>Academic Salaries</u> <b>Instructional Salaries</b> Contract or Regular Other <b>Total Instructional Salaries</b> <b>Noninstructional Salaries</b> Contract or Regular Other <b>Total Noninstructional Salaries</b> <b>Total Academic Salaries</b>  <u>Classified Salaries</u> <b>Noninstructional Salaries</b> Regular Status Other <b>Total Noninstructional Salaries</b> <b>Instructional Aides</b> Regular Status Other <b>Total Instructional Aides</b> <b>Total Classified Salaries</b> Employee Benefits Supplies and Material Other Operating Expenses Equipment Replacement <b>Total Expenditures</b> <b>Prior to Exclusions</b>								
	1100	\$ 22,008,148	\$ -	\$ 22,008,148	\$ 22,008,148	\$ -	\$ 22,008,148	
	1300	18,238,275	-	18,238,275	18,238,275	-	18,238,275	
		40,246,423	-	40,246,423	40,246,423	-	40,246,423	
	1200		-	-	9,158,028	-	9,158,028	
	1400	-	-	-	789,573	-	789,573	
		-	-	-	9,947,601	-	9,947,601	
		40,246,423	-	40,246,423	50,194,024	-	50,194,024	
	2100	-	-	-	21,479,761	-	21,479,761	
2300	-	-	-	1,779,894	-	1,779,894		
	-	-	-	23,259,655	-	23,259,655		
2200	1,408,551	-	1,408,551	1,408,551	-	1,408,551		
2400	347,723	-	347,723	347,723	-	347,723		
	1,756,274	-	1,756,274	1,756,274	-	1,756,274		
	1,756,274	-	1,756,274	25,015,929	-	25,015,929		
3000	20,846,891	-	20,846,891	45,245,212	-	45,245,212		
4000	-	-	-	870,728	-	870,728		
5000	-	-	-	10,136,162	-	10,136,162		
6420	-	-	-	-	-	-		
		62,849,588	-	62,849,588	131,462,055	-	131,462,055	

See accompanying note to supplementary information.

**PERALTA COMMUNITY COLLEGE DISTRICT**

**RECONCILIATION OF *EDUCATION CODE* SECTION 84362 (50 PERCENT LAW) CALCULATION, Continued  
FOR THE YEAR ENDED JUNE 30, 2019**

	Object/TOP Codes	ECS 84362 A Instructional Salary Cost AC 0100 - 5900 and AC 6110			ECS 84362 B Total CEE AC 0100 - 6799		
		Reported Data	Audit Adjustments	Audited Data	Reported Data	Audit Adjustments	Audited Data
<b><u>Exclusions</u></b>							
<b>Activities to Exclude</b>							
Instructional Staff - Retirees' Benefits and Retirement Incentives	5900	\$ 3,806,464	\$ -	\$ 3,806,464	\$ 3,806,464	\$ -	\$ 3,806,464
Student Health Services Above Amount Collected	6441	-	-	-	-	-	-
Student Transportation	6491	-	-	-	-	-	-
Noninstructional Staff - Retirees' Benefits and Retirement Incentives	6740	-	-	-	5,690,159	-	5,690,159
<b>Objects to Exclude</b>							
Rents and Leases	5060	-	-	-	1,017,896	-	1,017,896
Lottery Expenditures							-
Academic Salaries	1000	-	-	-	2,411,086	-	2,411,086
Classified Salaries	2000	-	-	-	143,061	-	143,061
Employee Benefits	3000	-	-	-	1,192,130	-	1,192,130
Supplies and Materials	4000	-	-	-	-	-	-
Software	4100	-	-	-	-	-	-
Books, Magazines, and Periodicals	4200	-	-	-	-	-	-
Instructional Supplies and Materials	4300	-	-	-	58,237	-	58,237
Noninstructional Supplies and Materials	4400	-	-	-	-	-	-
<b>Total Supplies and Materials</b>		-	-	-	58,237	-	58,237

See accompanying note to supplementary information.

**PERALTA COMMUNITY COLLEGE DISTRICT**

**RECONCILIATION OF *EDUCATION CODE* SECTION 84362 (50 PERCENT LAW) CALCULATION, Continued  
FOR THE YEAR ENDED JUNE 30, 2019**

	Object/TOP Codes	ECS 84362 A Instructional Salary Cost AC 0100 - 5900 and AC 6110			ECS 84362 B Total CEE AC 0100 - 6799		
		Reported Data	Audit Adjustments	Audited Data	Reported Data	Audit Adjustments	Audited Data
Other Operating Expenses and Services	5000	\$ -	\$ -	\$ -	\$ 58,299	\$ -	\$ 58,299
Capital Outlay							
Library Books	6000	-	-	-	-	-	-
Equipment	6300	-	-	-	-	-	-
Equipment - Additional	6400	-	-	-	-	-	-
Equipment - Replacement	6410	-	-	-	-	-	-
<b>Total Equipment</b>		-	-	-			
<b>Total Capital Outlay</b>							
Other Outgo	7000	-	-	-	-	-	-
<b>Total Exclusions</b>		3,806,464	-	3,806,464	14,377,332	-	14,377,332
<b>Total for ECS 84362, 50 Percent Law</b>		\$ 59,043,124	\$ -	\$ 59,043,124	\$ 117,084,723	\$ -	\$ 117,084,723
<b>Percent of CEE (Instructional Salary Cost/Total CEE)</b>		50.43%		50.43%	100.00%		100.00%
<b>50% of Current Expense of Education</b>					\$ 58,542,362		\$ 58,542,362

See accompanying note to supplementary information.

# PERALTA COMMUNITY COLLEGE DISTRICT

## RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT (CCFS-311) WITH AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2019

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Summarized below are the fund balance reconciliations between the Annual Financial and Budget Report (CCFS-311) and the audited financial statements at June 30, 2019.

	General Fund	Parcel Tax Fund	Child Development Fund	Special Reserve Fund
June 30, 2019, Annual Financial and Budget Report (CCFS-311)				
Reported Fund Balance	\$ 25,408,837	\$ 1,032,022	\$ 1,877,298	\$ 18,429,609
Adjustments to Increase (Decrease) Fund Balance				
Beginning balance	-	-	-	-
Cash and cash equivalents	-	-	-	-
Accounts receivable	(30,608)	-	(299,452)	(4,377,046)
Deferred Revenue	1,809,130	-	-	-
Accounts payable	546,233	8,364	-	-
Accrued interest	-	-	-	-
Claims liability	-	-	-	-
OPEB bonds	-	-	-	-
Audited Fund Balance	<u>\$ 27,733,592</u>	<u>\$ 1,040,386</u>	<u>\$ 1,577,846</u>	<u>\$ 14,052,563</u>

See accompanying note to supplementary information.



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Revenue Bond Project Fund	Internal Service Fund	Deferred Compensation Fund	Student Financial Aid	Student Representation Fees Fund	Associated Students Fund
\$ 24,448,852	\$ 2,803,178	\$ (43,255,728)	\$ 1,185,767	\$ 142,355	\$ 301,633
-	-	538,496	-	-	-
-	-	-	-	-	5,474
-	-	-	(985,387)	-	58,472
-	-	-	-	6,358	-
(217,344)	-	100,000	-	-	-
-	-	22,841	-	-	-
-	(3,951,000)	-	-	-	-
-	-	(2,015,742)	-	-	-
<u>\$ 24,231,508</u>	<u>\$ (1,147,822)</u>	<u>\$ (44,610,133)</u>	<u>\$ 200,380</u>	<u>\$ 148,713</u>	<u>\$ 365,579</u>

**PERALTA COMMUNITY COLLEGE DISTRICT**

**PROPOSITION 30 EDUCATION PROTECTION ACCOUNT (EPA)  
EXPENDITURE REPORT  
FOR THE YEAR ENDED JUNE 30, 2019**

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Activity Classification	Object Code			Unrestricted	
EPA Revenue:	8630				\$ 15,922,131
Activity Classification	Activity Code	Salaries and Benefits (Obj 1000-3000)	Operating Expenses (Obj 4000-5000)	Capital Outlay (Obj 6000)	Total
Instructional Activities	1000-5900	\$ 15,922,131	\$ -	\$ -	\$ 15,922,131
<b>Revenues Less Expenditures</b>					\$ -

See accompanying note to supplementary information.

# PERALTA COMMUNITY COLLEGE DISTRICT

## RECONCILIATION OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION JUNE 30, 2019

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### Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:

#### Total Fund Balance and Retained Earnings

General Funds	\$ 27,733,592
Special Revenue Funds	16,670,795
Debt Service Fund	23,864,671
Capital Projects Funds	30,036,459
Internal Service Fund	(1,147,822)
Fiduciary Funds	<u>(44,409,753)</u>

#### Total Fund Balance and Retained Earnings - All District Funds

\$ 52,747,942

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds.

The cost of capital assets is	731,663,739
Accumulated depreciation is	<u>(284,502,392)</u>
Subtotal	447,161,347

Deferred charges on refunding (the difference between the reacquisition price and net carrying amount of refunded debt) are capitalized and amortized over the remaining life of the new or old debt (whichever is shorter) and are included with governmental activities.

15,376,720

In governmental funds, unmatured interest on long-term obligations is recognized in the period when it is due. On government-wide financial statements, unmatured interest (less the amount already recorded in the Deferred Comp Trust Fund) on long-term obligations is recognized when it is incurred.

(6,973,831)

Deferred outflows of resources related to pensions represent a consumption of net position in a future period and is not reported in the District's funds. Deferred outflows of resources related to pensions at year end consist of:

Pension contributions subsequent to measurement date	14,454,935
Net change in proportionate share of net pension liability	2,918,583
Differences between projected and actual earnings on the pension plan investments	622,527
Differences between expected and actual experience in the measurement of the total pension liability	5,236,719
Changes of assumptions	<u>20,662,494</u>
Total Deferred Outflows of Resources Related to Pensions	43,895,258

See accompanying note to supplementary information.

# PERALTA COMMUNITY COLLEGE DISTRICT

## RECONCILIATION OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION, Continued JUNE 30, 2019

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In governmental funds, expenses related to Interest Rate SWAPs are recognized in the period in which they are due. On the government-wide financial statements, the SWAP liability is recognized when it is incurred. \$ (307,602)

Deferred outflows of resources related to OPEB represent an consumption of net position in a future period and is not reported in the District's funds. Deferred outflows of resources related to OPEB consists of a change in assumptions. 594,447

Deferred inflows of resources related to OPEB represent an acquisition of net position that applies to a future period and is not reported in the District's funds. Deferred inflows of resources related to OPEB consist of the difference between projected and actual earnings on plan investments. (15,281)

Net change in proportionate share of net pension liability \$ 3,842,480

Differences between projected and actual earnings on the pension plan investments 3,243,174

Differences between expected and actual experience in the measurement of the total pension liability 1,223,407

Total Deferred Outflows of Resources Related to Pensions (8,309,061)

Long-term obligations, including bonds payable, are not due and payable in the current period and, therefore, are not reported as liabilities in the funds.

Long-term obligations at year end consist of:

Bonds payable 411,140,966

Compensated absences 6,736,165

Load banking 2,147,764

Aggregate net OPEB liability 212,035,476

Aggregate net pension obligation 160,121,635 (792,182,006)

**Total Net Position** \$ (248,012,067)

See accompanying note to supplementary information.

# PERALTA COMMUNITY COLLEGE DISTRICT

## NOTE TO SUPPLEMENTARY INFORMATION JUNE 30, 2019

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### NOTE 1 - PURPOSE OF SCHEDULES

#### District Organization

This schedule provides information about the District's governing board members and administration members as of June 30, 2019.

#### Schedule of Expenditures of Federal Awards

The accompanying Schedule of Expenditures of Federal Awards includes the Federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (Part 200), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements. The District has not elected to use the ten percent de minimis cost rate as covered in Section 200.414 Indirect (F&A) costs of the Uniform Guidance.

The following schedule provides reconciliation between revenues reported on the Statement of Revenues, Expenses, and Changes in Net Position – Primary Government and the related expenditures reported on the Schedule of Federal Awards.

	CFDA Number	Amount
Total Federal Revenues From the Statement of Revenues, Expenses, and Changes in Net Position:		\$ 34,579,769
Berkeley Bridges to the Baccalaureate	93.859	(32,348)
Temporary Assistance for Needy Families (TANF)	93.558	(3,000)
WIA Adult Program-Green Job	17.258	(32,510)
WIA Adult Program-Marin Employment Connection	17.258	(354)
Total Schedule of Expenditures of Federal Awards		<u>\$ 34,511,557</u>

#### Schedule of Expenditures of State Awards

The accompanying Schedule of Expenditures of State Awards includes the State grant activity of the District and is presented on the modified accrual basis of accounting. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements. The information in this schedule is presented to comply with reporting requirements of the California State Chancellor's Office.

#### Schedule of Workload Measures for State General Apportionment Annual (Actual) Attendance

FTES is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds, including restricted categorical funding, are made to community college districts. This schedule provides information regarding the annual attendance measurements of students throughout the District.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **NOTE TO SUPPLEMENTARY INFORMATION JUNE 30, 2019**

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### **Reconciliation of *Education Code* Section 84362 (50 Percent Law) Calculation**

ECS 84362 requires the District to expend a minimum of 50 percent of the unrestricted General Fund monies on salaries of classroom instructors. This is reported annually to the State Chancellor's Office. This schedule provides a reconciliation of the amount reported to the State Chancellor's Office and the impact of any audit adjustments and/or corrections noted during the audit.

### **Reconciliation of Annual Financial and Budget Report (CCFS-311) With Audited Financial Statements**

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Form CCFS-311 to the District's audited financial statements.

### **Proposition 30 Education Protection Account (EPA) Expenditure Report**

This schedule provides the District's summary of receipts and uses of the monies received through the EPA.

### **Reconciliation of Governmental Funds to the Statement of Net Position**

This schedule provides a reconciliation of the adjustments necessary to bring the District's internal fund financial statements, prepared on a modified accrual basis, to the government-wide full accrual basis financial statements required under GASB Statements No. 34 and No. 35 business-type activities reporting model.



## **INDEPENDENT AUDITOR'S REPORTS**



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Trustees  
Peralta Community College District  
Oakland, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities, and the aggregate remaining fund information of Peralta Community College District (the District) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated December 20, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying Schedule of Findings and Questioned Costs as items 2019-001, 2019-002, and 2019-003 to be material weaknesses.



A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying Schedule of Findings and Questioned Costs as item 2019-004 to be a significant deficiency.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the District in a separate letter dated December 20, 2019.

### **Peralta Community College District's Responses to Findings**

The District's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. The District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the responses.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California  
December 20, 2019



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR  
EACH MAJOR PROGRAM AND REPORT ON INTERNAL CONTROL  
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Board of Trustees  
Peralta Community College District  
Oakland, California

**Report on Compliance for Each Major Federal Program**

We have audited Peralta Community College District's (the District) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the District's major Federal programs for the year ended June 30, 2019. The District's major Federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

**Management's Responsibility**

Management is responsible for compliance with Federal statutes, regulations, and the terms and conditions of its Federal awards applicable to its Federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the District's major Federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major Federal program. However, our audit does not provide a legal determination of the District's compliance.

## **Opinion on Each Major Federal Program**

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2019.

## **Other Matters**

The results of our auditing procedures disclosed instances of noncompliance which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying Schedule of Findings and Questioned Costs as items 2019-005, 2019-006, and 2019-007. Our opinion on each major Federal program is not modified with respect to these matters.

The District's response to the noncompliance findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. The District's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the responses.

## **Report on Internal Control Over Compliance**

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major Federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major Federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we did identify certain deficiencies in internal control over compliance, as described in the accompanying Schedule of Findings and Questioned Costs as items 2019-005, 2019-006, and 2019-007, that we consider to be significant deficiencies.

The District's responses to the internal control over compliance findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. The District's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the responses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California  
December 20, 2019



## INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

Board of Trustees  
Peralta Community College District  
Oakland, California

### Report on State Compliance

We have audited Peralta Community College District's (the District) compliance with the types of compliance requirements as identified in the 2018-2019 California Community Colleges Chancellor's Office *District Audit Manual* that could have a direct and material effect on each of the District's State programs as noted below for the year ended June 30, 2019.

### Management's Responsibility

Management is responsible for compliance with State laws and regulations, and the terms and conditions of its State awards applicable to its State programs.

### Auditor's Responsibility

Our responsibility is to express an opinion on compliance of each of the District's State programs based on our audit of the types of compliance requirements referred to above. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the standards and procedures identified in the 2018-2019 California Community Colleges Chancellor's Office *District Audit Manual*. These standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above could have a material effect on the applicable programs noted below. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such procedures as we consider necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinions. Our audit does not provide a legal determination of the District's compliance with those requirements.

### Basis for Qualified Opinion on Section 425: Residency Determination for Credit Courses, Section 444: Apprenticeship Related and Supplemental Instruction (RSI) Funds, and Section 491: Education Protection Account Funds

As described in the accompanying Schedule of Findings and Questioned Costs, the District did not comply with requirements regarding Section 425: Residency Determination for Credit Courses Section 444: Apprenticeship Related and Supplemental Instruction (RSI) Funds, and Section 491: Education Protection Account Funds, as identified in findings 2019-008, 2019-009, and 2019-010, respectively. Compliance with such requirements is necessary, in our opinion, for the District to comply with the requirements applicable to those programs.

**Qualified Opinion on Section 425: Residency Determination for Credit Courses, Section 444: Apprenticeship Related and Supplemental Instruction (RSI) Funds, and Section 491: Education Protection Account Funds**

In our opinion, except for the noncompliance described in the Basis for Qualified Opinion paragraph, the District complied, in all material respects, with the types of compliance requirements referred to above for the year ended June 30, 2019.

**Unmodified Opinion for Each of the Other Programs**

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that are applicable to the State programs noted below that were audited for the year ended June 30, 2019, except as described in the State Awards Findings and Questioned Costs section of the accompanying Schedule of Findings and Questioned Costs.

In connection with the audit referred to above, we selected and tested transactions and records to determine the District's compliance with State laws and regulations applicable to the following:

Section 421	Salaries of Classroom Instructors (50 Percent Law)
Section 423	Apportionment for Activities Funded From Other Sources
Section 424	State General Apportionment Funding System
Section 425	Residency Determination for Credit Courses
Section 426	Students Actively Enrolled
Section 427	Dual Enrollment (CCAP and Non-CCAP)
Section 430	Scheduled Maintenance Program
Section 431	Gann Limit Calculation
Section 435	Open Enrollment
Section 439	Proposition 39 Clean Energy Fund
Section 444	Apprenticeship Related and Supplemental Instruction (RSI) Funds
Section 475	Disabled Student Programs and Services (DSPS)
Section 479	To Be Arranged Hours (TBA)
Section 490	Proposition 1D and 51 State Bond Funded Projects
Section 491	Education Protection Account Funds

The District reports no attendance within classes subject to TBA Hours; therefore, the compliance tests within this section were not applicable.

The District did not receive funding for Proposition 1D and 51 State Bond Funded Projects; therefore, the compliance tests within this section were not applicable.

The District's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. We did not audit the District's responses and, accordingly, we express no opinion on the responses.



Rancho Cucamonga, California  
December 20, 2019



## **SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

# PERALTA COMMUNITY COLLEGE DISTRICT

## SUMMARY OF AUDITOR'S RESULTS FOR THE YEAR ENDED JUNE 30, 2019

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### FINANCIAL STATEMENTS

Type of auditor's report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weaknesses identified?	<u>Yes</u>
Significant deficiencies identified?	<u>Yes</u>
Noncompliance material to financial statements noted?	<u>No</u>

### FEDERAL AWARDS

Internal control over major Federal programs:	
Material weaknesses identified?	<u>No</u>
Significant deficiencies identified?	<u>Yes</u>
Type of auditor's report issued on compliance for major Federal programs:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with Section 200.516(a) of the Uniform Guidance?	<u>Yes</u>
Identification of major Federal programs:	
<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
84.063, 84.007, 84.033,	
<u>84.0268</u>	<u>Student Financial Assistance Cluster</u>

Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$ 1,035,346</u>
Auditee qualified as low-risk auditee?	<u>No</u>

### STATE AWARDS

Type of auditor's report issued on compliance for State programs:	<u>Qualified</u>
Unmodified for all State programs except for the following State program which was qualified:	
	<u>Name of State Program</u>
	423 - Apportionment for Activities Funded
	<u>From Other Sources</u>
	425 - Residency Determination for Credit
	<u>Courses</u>
	444 - Apprenticeship Related and
	<u>Supplemental Instruction (RSI) Funds</u>
	491 - Education Protection Account Funds



# PERALTA COMMUNITY COLLEGE DISTRICT

## FINANCIAL STATEMENT FINDINGS AND RECOMMENDATIONS FOR THE YEAR ENDED JUNE 30, 2019

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The following findings represent significant deficiencies and material weaknesses related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

### 2019-001 Closing Process and Control Environment

#### Criteria or Specific Requirement

The accounting system used to record the financial affairs of any community college district shall be in accordance with the definitions, instructions, and procedures published in the California Community Colleges *Budget and Accounting Manual* (BAM). Colleges are also required to present their financial statements in accordance with generally accepted accounting principles (GAAP).

#### Condition

*Material Weakness* - District appears to have an ineffective control environment over. As noted in the prior year, errors were made within the reconciliation processes of the District's financial records. As of year end, material adjustments and reclassifications were required to conform to the BAM and GAAP. Differences were found in various accounts including, but not limited to:

- Receivable balances were not being properly reviewed and reconciled.
- The journal entry review process is not being completed effectively. Several errors, reversals and corrections were observed throughout the general ledger activity involving journal entries that appear to have gone through the proper approval process which were later reversed.
- Bank reconciliations are not being prepared accurately or reviewed in a timely manner.

#### Questioned Costs

No questioned costs were associated with this finding. Material adjustments to the financial statements were reviewed with management and accepted for posting.

#### Context

Several adjustments and reclassification entries were posted to ensure accuracy and correct classification of account balances.

#### Effect

Material adjustments to the general ledger were proposed as a result of audit procedures. These adjustments were accepted by management to ensure the financial statements were presented fairly.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **FINANCIAL STATEMENT FINDINGS AND RECOMMENDATIONS FOR THE YEAR ENDED JUNE 30, 2019**

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### **Cause**

Ineffective control environment. There are multiple key management roles vacant including: Vice Chancellor of Finance & Administration, Director of Fiscal Services, Internal Auditor, Director of Payroll and Purchasing Director.

### **Recommendation**

As part of the closing process, the District should develop a closing calendar and procedures to review all accruals recorded in the governmental funds to ensure accuracy and correct recording of all account balances. Carry-over balances from prior years should be analyzed to determine if the transaction still represents a valid receivable. In addition, the District should maintain an aging report for receivables to help identify old receivables to determine if the transaction still represents a valid receivable or deemed uncollectible. The District should perform a reconciliation of all accounts to ensure they are being properly accounted for.

### **Corrective Action Plan**

The District has a closing calendar and procedure for year end. The District has recorded all prior year audit adjustments. The audit adjustment for Fund 01 (General Fund) were recorded to the prior year revenues and expenses and, therefore, the Audit adjustments are part of the fund balance.

The District will implement regular reconciliation of accounts and will develop a year-end closing process with an appropriate delegation of duties and clearly defined oversight.

The District's Finance Division staff will also be trained on reconciliation of accounts and year-end closing process in order to improve internal controls. The District has hired two Sr. Accountants to do all balance sheet reconciliations.

The District is currently working on reconciling all the receivable accounts on a monthly basis and will maintain an aging report on the receivables and determine if a write-off is required.

District Finance is in the process of hiring:

- Vice Chancellor of Finance and Administration
- Internal Auditor
- District Accounting Technician
- Staff Assistant

Once Finance is fully staffed, we will be able to maintain everything in a timely manner.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **FINANCIAL STATEMENT FINDINGS AND RECOMMENDATIONS FOR THE YEAR ENDED JUNE 30, 2019**

---

### **2019-002 Capital Assets**

#### **Criteria or Specific Requirement**

Industry standards and best business practices require a system of internal control over capital asset accounting that will allow the District personnel to properly record the purchases and depreciation of capital assets, as well as safeguarding equipment purchased for use throughout the District.

#### **Condition**

Material Weakness – As noted in the prior year, the District's capital asset detail includes several items that cannot be clearly identified or separated by project. A reconciliation of construction in progress is not performed accurately and does not have proper review to ensure uncapitalizable expenditures are properly removed. Completed projects are not being correctly identified or removed from the construction in progress detail to the appropriate capital asset account to begin depreciating. In addition, an inventory has not been performed in accordance with District policy, every two years. Deletions from the capital asset schedule are not being properly monitored or adjusted to accurately reflect items currently in use.

#### **Questioned Costs**

No questioned costs. Adjustments were made to the District's provided Capital Asset schedule.

#### **Context**

Total capital assets, including construction in process, is recorded with an initial cost of over \$730 million with annual depreciation expense of approximately \$22 million.

#### **Effect**

The District's Capital Asset schedule was not prepared properly.

#### **Cause**

As noted in prior years, the District does not perform a periodical review of the Capital Asset accounts during the year. Prior year audit adjustments that were not posted to the District's capital asset schedule caused reconciling differences which required research by District management. Management in the current fiscal year, was unable to reconcile and close the Capital Asset balance completely.

# PERALTA COMMUNITY COLLEGE DISTRICT

## FINANCIAL STATEMENT FINDINGS AND RECOMMENDATIONS FOR THE YEAR ENDED JUNE 30, 2019

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### Recommendation

Coordination of the responsibilities over the accounting for Capital Assets should be shared jointly by the Purchasing Department, Bond oversight personnel, and the Accounting Department. Procedures should be implemented to ensure all transactions meeting the capitalization threshold have been properly identified, capitalized, and depreciated. Reconciliations of construction in progress should be performed in a manner where projects can uniquely be identified and updated as projects are completed and capitalized. Capital Assets should be inventoried once every two years to ensure deletions are properly monitored and removed from the capital asset schedule. Reconciliations need to be reviewed timely for completeness and accuracy.

### Corrective Action Plan

District Finance will work with the District Department of General Services and consultants to conduct a comprehensive review of all Capital Assets and Constructions-In-Progress (CIP) in order to make sure that capital assets are capitalized and depreciated properly. District Finance will also conduct training for staff on reconciliation of Capital Assets. In addition, the Director of Fiscal Services will review the completeness and accuracy of Capital Assets.

We have hired a Director of Purchasing who will assist in the reconciliation of the Fixed Assets; this will help the District to reconcile the Construction in Progress (CIP) to ensure that we are current in moving the CIP to Fixed Assets when projects are completed.

### 2019-003 Internal Service Fund Deficit Fund Balance

#### Criteria or Specific Requirement

The accounting system used to record the financial affairs of any community college district shall be in accordance with the definitions, instructions, and procedures published in the California Community Colleges Budget and Accounting Manual (BAM). Colleges are also required to use fund accounting. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

#### Condition

*Material Weakness* –The Internal Service Fund had a deficit balance of \$1,147,822 as of June 30, 2019.

#### Questioned Costs

No questioned costs.

# PERALTA COMMUNITY COLLEGE DISTRICT

## FINANCIAL STATEMENT FINDINGS AND RECOMMENDATIONS FOR THE YEAR ENDED JUNE 30, 2019

---

### **Context**

In the future the deficit fund balance of \$1,147,822 may require the District to encroach on the General Fund.

### **Effect**

The Internal Service Fund has liabilities in excess of its total asset resulting in a deficit fund balance which encroaches on the General Fund ending fund balance.

### **Cause**

Ineffective monitoring and reconciliation of District ending fund balances.

### **Recommendation**

The District should review the activities with the Internal Service Fund and determine a funding plan to ensure the fund does not remain in a Deficit. The District's year-end closing process should include a reconciliation and review process over fund balances to ensure ending balances are not in deficit. Deficit ending fund balances should be researched and reviewed prior to year-end closing.

### **Corrective Action Plan**

The District has covered all deficit funds at year-end closing and will ensure the actualization for the self-insurance is submitted to the Fiscal Director by the Employment benefits department to record the actualizations claims liabilities and cover any deficit that may occur due to the claims. Finance will work closely with Human Resources to ensure we reconcile the Self-Insurance Fund.

## **2019-004 Vacation Accrual**

### **Criteria or Specific Requirement**

District's policy limits the maximum vacation hours accrued for academic administrators and classified management employees to not exceed 44 days.

### **Condition**

*Significant Deficiency* – Several employees were noted as having accrued vacation hours in excess of their maximum amount allowed.

### **Questioned Costs**

No questioned costs were associated with this finding as the value of the vacation hours accrued remains the liability of the District.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **FINANCIAL STATEMENT FINDINGS AND RECOMMENDATIONS FOR THE YEAR ENDED JUNE 30, 2019**

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### **Context**

280 individuals showed balances that exceeded the maximum number of allowed hours of vacation.

### **Effect**

The District's vacation accrual increased by an estimated \$2.67 million in part due to employees accruing vacation above their maximum hours.

### **Cause**

Ineffective monitoring of employee's accrued vacation hours and non-implementation of District policy.

### **Recommendation**

The District should develop and implement appropriate policies and procedures to monitor employee vacation hour accruals and cease the accrual when the maximum hour limit is reached. Until the employee uses vacation hours, vacation hours should not continue to accrue. The District should encourage employees to utilize the vacation hours they have accrued to help reduce the liability.

### **Corrective Action Plan**

The District will develop and implement the District's policy over vacation hours and accruals and cease accruing once the maximum accruals are reached and is implementing an upgrade to the HR Module in PeopleSoft to bring our technology up to date.

# PERALTA COMMUNITY COLLEGE DISTRICT

## FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2019

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The following findings represent significant deficiencies and instances of noncompliance including questioned costs that are required to be reported by the Uniform Guidance.

### 2019-005 SPECIAL TESTS AND PROVISIONS - RETURN TO TITLE IV

**Program Name:** Student Financial Assistance Cluster

**CFDA Numbers:** 84.007, 84.033, 84.063, 84.268

**Federal Agency:** U.S. Department of Education

**Pass-Through Entity:** Direct Funded

#### Criteria or Specific Requirement

34 CFR Section 668.173(b):

Return to Title IV funds are required to be deposited or transferred into the Student Financial Assistance (SFA) account or electronic funds transfer initiated to ED as soon as possible, but no later than 45 days after the date the institution determines that the student withdrew. Returns by check are late if the check is issued more than 45 days after the institution determined the student withdrew, or the date on the cancelled check shows the check was endorsed more than 60 days after the date the institution determined that the student withdrew.

#### Condition

*Significant Deficiency* - The District's controls are not operating effectively to prevent non-compliance and ensure that Return to Title IV funds are returned within 45 days after the date the institution determines that the student withdrew.

The District did not determine the withdrawal date for 12 out of 100 Return to Title IV calculations tested in a timely manner. All twelve of the exceptions noted were from Merritt College for which 40 Return to Title IV calculations were tested. All twelve of these instances occurred for the Fall 2018 term. Additionally, for 2 out of 100 Return to Title IV calculations tested, the required funds were not returned within 45 days of the student's withdrawal date. The funds were returned 236 and 287 days after the student's withdrawal date.

#### Questioned Costs

There are no questioned costs associated with this finding. The District did perform the calculations and returned the required funds.

#### Context

The District performed approximately 868 Return to Title IV calculations during the 2018-2019 year over all four campuses. Of these 868 calculations, 504 were performed for Laney College, 249 were performed for Merritt College, 62 were performed for Berkley City College, and 53 were performed for the College of Alameda.

## **PERALTA COMMUNITY COLLEGE DISTRICT**

### **FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2019**

---

#### **Effect**

The District is not in compliance with 34 CFR Section 668.173(b).

#### **Cause**

The District's internal controls associated with the Return to Title IV procedures failed to ensure that withdrawal calculations are performed in a timely manner to ensure that funds are returned within the 45 day requirement.

#### **Repeat Finding: Yes**

#### **Recommendation**

The District should develop and implement procedures to ensure that the student withdrawal calculations are performed in a timely manner to ensure that Return to Title IV funds are returned no later than 45 days after the date the institution determined the student withdrew.

#### **Corrective Action Plan**

The District is hiring a Director of Financial Aid and a consultant to develop and implement procedures regarding Title IV to ensure reconciliations are performed in a timely manner to ensure the returns are made no later than 45 days to be in compliance. The District will train the staff to effectively and efficiently understand and reconcile Title IV.

#### **2019-006 SPECIAL TESTS AND PROVISIONS - DIRECT LOAN RECONCILIATIONS**

**Program Name:** Student Financial Assistance Cluster

**CFDA Numbers:** 84.007, 84.033, 84.063, 84.268

**Federal Agency:** U.S. Department of Education

**Pass-Through Entity:** Direct Funded

#### **Criteria or Specific Requirement**

According to 34 CFR 685.300(b)(5), the school must promise to comply with applicable regulations and must agree to reconcile institutional records with Direct Loan funds received from the Secretary and Direct Loan disbursement records submitted to and accepted by the Secretary, on a monthly basis as required by 34 CFR 685.300 (b)(5).

#### **Condition**

Significant Deficiency - During our review of the Direct Loans, it was noted that Laney College and Merritt College were unable to provide adequate documentation to show that they were reconciling the institutional Direct Loan records with the School Account Statement (SAS) data file received by COD on a monthly basis.



## **PERALTA COMMUNITY COLLEGE DISTRICT**

### **FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2019**

---

#### **Questioned Costs**

There were no questioned costs associated to the noncompliance.

#### **Context**

The District disbursed approximately \$2,418,994 in direct loan funds during the 2019 fiscal year.

#### **Effect**

The District is out of compliance with 34 CFR 685.300(b)(5).

#### **Cause**

The District is not implementing policies and procedures to verify that the institutional Direct Loan records are being reconciled to the SAS data files on a monthly basis.

#### **Repeat Finding: No**

#### **Recommendation**

It is recommended that the District develop and implement policies and procedures to ensure that the institutional Direct Loan records are being reconciled with the School Account Statement (SAS) data file received by COD on a monthly basis

#### **Corrective Action Plan**

The District is hiring a Director of Financial Aid and a consultant that will help develop policy and procedures to ensure direct loans are being reconciled in a timely manner. Finance will be proactive in reviewing the reconciliations to ensure the accuracy of the data for the Direct Loan. The District will train the staff to effectively and efficiently understand and reconcile the Direct Loan records.

# PERALTA COMMUNITY COLLEGE DISTRICT

## FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2019

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### 2019-007 COMMON ORIGATION AND DISBURSEMENT (COD) REPORTING

**Program Name:** Student Financial Assistance Cluster

**CFDA Numbers:** 84.007, 84.033, 84.063

**Federal Agency:** U.S. Department of Education

**Pass-Through Entity:** Direct Funded

#### Criteria

Common Origination and Disbursement (COD) System (OMB No. 1845-0039) – All schools receiving Pell grants submit Pell payment data to the Department of Education through the COD System.

Schools submit Pell origination records and disbursement records to the COD. Origination records can be sent well in advance of any disbursements, as early as the school chooses to submit them for any student the school reasonably believes will be eligible for a payment. The disbursement record reports the actual disbursement date and the amount of the disbursement. ED processes origination and/or disbursement records and returns acknowledgments to the school. Institutions must report student payment data within 15 calendar days after the school makes a payment, or becomes aware of the need to make an adjustment to previously reported student payment data or expected student payment data. Schools may do this by reporting once every 15 calendar days, bi-weekly or weekly, or may set up their own system to ensure that changes are reported in a timely manner.

#### Condition

*Significant Deficiency* - The process dates reported in the COD files were more than 15 calendar days after the disbursement dates reported in the COD files in the District's financial records for the Fall and Spring semesters. Nine students of the 15 students tested at Merritt College had transactions processed in excess of 15 days. Reporting days ranged from 18 to 186 days after disbursement.

#### Questioned Costs

There were no questioned costs associated to the noncompliance.

#### Context

The District processed and reported approximately \$24,526,937 in Pell grants during the year.

#### Effect

The District is not in compliance with the Federal requirements described in the OMB Compliance Supplement.

#### Cause

The District did not report student files to COD on a timely basis.

## **PERALTA COMMUNITY COLLEGE DISTRICT**

### **FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2019**

---

#### **Repeat Finding: Yes**

#### **Recommendation**

The District processed and reported approximately \$24,526,937 in Pell grants during the year.

#### **Corrective Action Plan**

The District hired a consultant that will help develop policy and procedures to ensure to report the student file to COD on a timely basis.

The District has started to report the COD and drawdown on a weekly basis for fiscal year 2019-2020.

The District will train the staff to effectively and efficiently understand and reconcile COD on a weekly basis.

# PERALTA COMMUNITY COLLEGE DISTRICT

## STATE AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2019

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The following findings represent instances of noncompliance and/or questioned costs relating to State program laws and regulations.

### **2019-008 444 - APPRENTICESHIP RELATED AND SUPPLEMENTAL INSTRUCTION (RSI) FUNDS**

#### **Criteria or Specific Requirement**

California Code of Regulations, Title 5, Section 58030 requires that each district shall adopt procedures that will document all course enrollment, attendance and disenrollment information. These procedures shall include rules for retention of support documentation which will enable an independent determination regarding the accuracy of tabulations submitted by the district to the Chancellor's Office. California Code of Regulations, Title 5, Section 58024(a) requires that a separate tabulation is required for all indentured apprentices actively enrolled in each apprenticeship course of related and supplemental instruction. Each tabulation shall provide a detailed listing for each course.

#### **Condition**

*Significant Deficiency* - Apprenticeship courses provided to students in the 2018-2019 fiscal year reported to the California Community Colleges Chancellor's Office (CCCCO) were not supported by appropriate detailed documentation.

#### **Questioned Costs**

Of the four courses selected for testing from the CCFS 321 Apprenticeship Attendance Report, three courses lacked detailed documentation to support the accuracy of hours being reported. The hours claimed for the courses in question were 1,000 hours. The four courses tested consisted of a total 1,805 hours resulting in a 55.39 percent error rate.

Questioned costs consist of 55.39 percent of all hours claimed on the CCFS 321, or \$8,786.

#### **Context**

The District claimed a total of 2,534 apprentice hours on the CCFS-321 Annual Report that are not corroborated with supporting documentation.

#### **Effect**

The hours reported on the CCFS-321 Annual Report are potentially overstated. Based on the District's funding, the potential overstatement is equivalent to \$8,786.

#### **Cause**

The District does not require instructors to submit detailed supporting documentation to corroborate the total hours being claimed.

## **PERALTA COMMUNITY COLLEGE DISTRICT**

### **STATE AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2019**

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#### **Recommendation**

The District should implement attendance taking procedures that require instructors to record and submit detailed attendance documentation for each student and each course meeting. The District should create a review and monitoring process to ensure the hours for each course are being reflected accurately in the CCFS 321 submitted to the State Chancellor's Office.

#### **Corrective Action Plan**

The District will implement attendance taking procedures that require instructors to record and submit attendance for each student and course. Administration has verbally and in writing explained the seriousness of the matter and reiterated the legal imperative and faculty responsibility in keeping and submitting accurate records. In addition, the Dean over the APPR program will hold a training for all APPR faculty on the best practices to use for keeping accurate hours. The District also intends to purchase the software needed to allow faculty to input weekly attendance hours through Canvas our LMS so that any errors can be caught and corrected early in the semester and the District can more accurately claim apportionment in this area.

#### **2019-009 425-RESIDENCY DETERMINATION FOR CREDIT COURSES**

##### **Criteria or Specific Requirement**

California Code of Regulations, Title 5, Section 54010(b) and 54010(d) requires for residency classification procedures students to present evidence of physical presence in California and intent to make California the home for other than a temporary purpose and that the district weigh the information provided by the student and determine whether the student has clearly established they have been a resident of California for one year prior to the residence determination date.

##### **Condition**

Two conditions were identified relating to student residency classification. Two of the 34 students tested for residency compliance were classified as a resident however, the district was unable to provide documentation that supported this classification. In addition, one of the 34 students tested was classified as a resident but failed to meet the one-year residency requirement prior to the residence determination date.

##### **Questioned Costs**

After extrapolation of the error rate of 8.82 percent, 25.76 FTES is in question.

##### **Context**

Three out of 34 students tested were classified as residents without meeting the applicable requirements; this resulted in an 8.82 percent error rate. Extrapolating this error rate over the FTES claimed for students who applied during the year who were also flagged as having a residency in question, or 292.05 FTES, resulted in 25.76 FTES in question. These students would have been claimed as residents in the CCFS-320 report and apportionment received. The District claimed a total of 16,550.92 resident FTES on the CCFS-320 Recalc Report.

## **PERALTA COMMUNITY COLLEGE DISTRICT**

### **STATE AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2019**

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#### **Effect**

The residency FTES claimed for apportionment are overstated.

#### **Cause**

The District failed to ensure the student met the one-year resident requirement as well as retain supporting documentation for student residency classification.

#### **Recommendation**

The District should implement a monitoring and review process over the residency classifications of students. Additional training of the residency requirements should be provided to all District personnel involved in the resident classification of students. In addition, the district should implement a retention policy for documents used to classify a student's residency.

#### **Corrective Action Plan**

The District will implement monitoring and review processes over the residency classification students.

The District will provide training of the residency to all District personnel.

The District will create a retention policy.

#### **2019-010 491 – EDUCATION PROTECTION ACCOUNT FUNDS**

##### **Criteria or Specific Requirement**

California Constitution Article XIII section 36(e)(6) states that a community college district shall have sole authority to determine how the moneys received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided, however, that the appropriate governing board or body shall make these spending determinations in open session of a public meeting of the governing board or body and shall not use any of the funds from the Education Protection Account for salaries or benefits of administrators or any other administrative costs. Each community college district shall annually publish on its Internet Web site an accounting of how much money was received from the Education Protection Account and how that money was spent.

##### **Condition**

The governing board did not make a spending determination in an open session of a public meeting of the governing board or body. The governing board did not publish on its Internet website an accounting of how much money it received from the Education Protection Account and how the will be expensed.

## **PERALTA COMMUNITY COLLEGE DISTRICT**

### **STATE AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2019**

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#### **Questioned Costs**

There were no questioned costs, based on testing EPA funds were spent on allowable expenses.

#### **Context**

The District expensed the Education Protection Account revenues of \$15,922,131 without holding an open session to make the spending determination for the funds received.

#### **Effect**

The District is out of compliance with state requirements.

#### **Cause**

The District governing board did not hold an open session to make spending determination for the Education Protection Account funds received.

#### **Recommendation**

The governing board should hold an open session public meeting where they take action to adopt a plan to expend Education Protection Account funds received.

#### **Corrective Action Plan**

Due to Finance turnover, the EPA (Education Protection Account) for fiscal year 2018-2019 was not submitted to the Governing Board in timely manner.

The District will develop a calendar for documents submission to the Board of Trustees to ensure that the EPA or any other documents are submitted in a timely manner.

The EPA for fiscal year 2018-2019 was submitted and approved by the Board on December 10, 2019.

# PERALTA COMMUNITY COLLEGE DISTRICT

## SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2019

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Except as specified in previous sections of this report, summarized below is the current status of all audit findings reported in the prior year's Schedule of Findings and Questioned Costs.

### ***FINANCIAL STATEMENT FINDINGS***

#### **2018-001 Reconciliation Process**

##### **Criteria or Specific Requirement**

The accounting system used to record the financial affairs of any community college district shall be in accordance with the definitions, instructions, and procedures published in the California Community Colleges *Budget and Accounting Manual* (BAM). Colleges are also required to present their financial statements in accordance with generally accepted accounting principles (GAAP).

##### **Condition**

*Material Weakness* - As noted in the prior year, errors were made within the closing process of the District's financial records as of June 30, 2018. Material adjustments and reclassifications were required to conform to the BAM and GAAP. Differences were found in various accounts including, but not limited to:

- Accounts payable balances were not properly cleared from the prior year, and ending amounts including suspense accounts were not being reconciled correctly.
- Receivable balances were not being properly reviewed and reconciled.
- Due To/Due From account balances are not being reconciled consistently in a timely manner.
- Prior year audit adjustments for the Deferred Compensation Trust Fund were not posted to the District's general ledger.

##### **Questioned Costs**

No questioned costs were associated with this finding. Material adjustments to the financial statements were reviewed with management and accepted for posting.

##### **Context**

Several adjustments and reclassification entries were posted to ensure accuracy and correct classification of account balances.

##### **Effect**

Material adjustments to the general ledger were proposed as a result of audit procedures. These adjustments were accepted by management to ensure the financial statements were presented fairly.



# PERALTA COMMUNITY COLLEGE DISTRICT

## SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2019

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### Cause

Prior year audit adjustments not posted caused reconciling differences which required research by District management. Management in the current fiscal year, given time constraints, was unable to reconcile and close the account balances stated above completely.

### Recommendation

As part of the closing process, the District should develop a closing calendar and procedures to review all accruals recorded in the governmental funds to ensure accuracy and correct recording of all account balances. Carry-over balances from prior years should be analyzed to determine if the transaction still represents a valid liability or receivable. The District should perform a reconciliation of all accounts to ensure they are being properly accounted for.

### Current Status

Not implemented. See current year finding 2019-001.

## 2018-002 Capital Assets

### Criteria or Specific Requirement

Industry standards and best business practices require a system of internal control over capital asset accounting that will allow the District personnel to properly record the purchases and depreciation of capital assets, as well as safeguarding equipment purchased for use throughout the District.

### Condition

*Significant Deficiency* - The District's capital asset detail includes several items that cannot be clearly identified or separated by project. A reconciliation of construction in progress is not performed accurately. Completed projects are not being correctly removed from the Capital Asset schedule, as well as miscellaneous overhead and routine repairs and maintenance are being included. Construction in process schedule is being completed without proper review. Expenditures not appropriate for capitalization are being included in the Capital Asset accounts.

### Questioned Costs

No questioned costs. Adjustments were made to the District's provided Capital Asset schedule.

### Context

Total capital assets, including construction in process, is recorded with an initial cost of over \$720 million with annual depreciation expense of approximately \$20 million.

### Effect

The District's Capital Asset schedule was not prepared properly.

# PERALTA COMMUNITY COLLEGE DISTRICT

## SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2019

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### **Cause**

As noted in prior years, the District has not performed a periodical review of the Capital Asset accounts during the year. Prior year audit adjustments that were not posted to the District's capital asset schedule caused reconciling differences which required research by District management. Management in the current fiscal year, given time constraints, was unable to reconcile and close the Capital Asset balance completely.

### **Recommendation**

Coordination of the responsibilities over the accounting for Capital Assets should be shared jointly by the Purchasing Department, Bond oversight personnel, and the Accounting Department. Procedures should be implemented to ensure all transactions meeting the capitalization threshold have been properly identified, capitalized, and depreciated. Reconciliations of construction in progress should be performed in a manner where projects can uniquely be identified. Reconciliations need to be reviewed timely for completeness and accuracy. Capital Assets should be inventoried once every two years.

### **Current Status**

Not implemented. See current year finding 2019-002.

## ***FEDERAL AWARDS FINDINGS***

### **2018-003 Finding**

**Program Name:** Student Financial Assistance Cluster

**CFDA Number:** 84.007, 84.033, 84.063, and 84.268

**Federal Agency:** U.S. Department of Education

**Pass-Through Entity:** Direct Funded

### **Criteria or Specific Requirement**

OMB Compliance Supplement, 34 CFR Section 668.173(b): Timing of Return of Title IV Funds

Returns of Title IV funds are required to be deposited or transferred into the SFA account or electronic fund transfers initiated to the Department of Education (ED) or the appropriate Federal Family Education Loan (FFEL) lender as soon as possible, but no later than 45 days after the date the institution determines that the student withdrew. Returns by check are late if the check is issued more than 45 days after the institution determined the student withdrew or the date on the canceled check shows the check was endorsed more than 60 days after the date the institution determined that the student withdrew (34 CFR section 668.173(b)).

# PERALTA COMMUNITY COLLEGE DISTRICT

## SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2019

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### **Condition**

*Significant Deficiency* - The District's portion of the Return to Title IV funds was not returned within the 45 day requirement.

### **Questioned Costs**

There were no questioned costs associated to the noncompliance. The District did return the funds; however, they were not returned within the 45 day requirement.

### **Context**

There were three students out of ten students tested at Merritt College where the District's portion of the Return to Title IV funds was not returned within the 45 day requirement.

### **Effect**

Without proper monitoring of Title IV returns, the District risks noncompliance with the above referenced criteria.

### **Cause**

The District has not implemented policies and procedures to monitor the Return to Title IV funds.

### **Repeat Finding: No**

### **Recommendation**

The District should implement procedures to ensure that the Return to Title IV funds occurs within 45 days from the date the District determines the student withdrew from all classes.

### **Current Status**

Not implemented. See current year finding 2019-005.

# PERALTA COMMUNITY COLLEGE DISTRICT

## SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2019

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### 2018-004 Finding

**Program Name:** Student Financial Assistance Cluster

**CFDA Number:** 84.007, 84.033, 84.063, and 84.268

**Federal Agency:** U.S. Department of Education

**Pass-Through Entity:** Direct Funded

#### Criteria or Specific Requirement

*Common Origination and Disbursement (COD) System (OMB No. 1845-0039)* – All schools receiving Pell grants submit Pell payment data to the Department of Education through the COD System.

Schools submit Pell origination records and disbursement records to the COD. Origination records can be sent well in advance of any disbursements, as early as the school chooses to submit them for any student the school reasonably believes will be eligible for a payment. The disbursement record reports the actual disbursement date and the amount of the disbursement. ED processes origination and/or disbursement records and returns acknowledgments to the school. Institutions must report student payment data within 15 calendar days after the school makes a payment, or becomes aware of the need to make an adjustment to previously reported student payment data or expected student payment data. Schools may do this by reporting once every 15 calendar days, bi-weekly or weekly, or may set up their own system to ensure that changes are reported in a timely manner

#### Condition

*Significant Deficiency* - The process dates reported in the COD files were more than 15 calendar days after the disbursement dates reported in the COD files in the District's financial records for the Fall and Spring semesters. Nine students of the 15 students tested at Merritt College had transactions processed in excess of 15 days.

#### Questioned Costs

There were no questioned costs associated to the noncompliance.

#### Context

The District processed and reported approximately \$29,461,639 in Pell grants during the year.

#### Effect

The District is not in compliance with the Federal requirements described in the OMB Compliance Supplement.

#### Cause

The District did not report student files to COD on a timely basis.

**Repeat Finding: No**

# PERALTA COMMUNITY COLLEGE DISTRICT

## SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2019

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### **Recommendation**

The District should implement review procedures to verify that all information is properly reported and in compliance with Federal guidelines.

### **Current Status**

Not implemented. See current year finding 2019-007.

### ***STATE AWARDS FINDING***

#### **2018-005 Finding**

##### **Criteria or Specific Requirement**

California Code of Regulations, Title 5, Section 58020, requires district to provide a detailed listing for each course section. Specifically, (6) an alphabetical list of each student actively enrolled in each course indicating: (A) Name (B) Student Identification Code (C) Residency category (D) Scheduled contact hours per week or per day.

##### **Condition**

Apprenticeship courses provided to students in the 2018 fiscal year were reported by the District to the California Community Colleges Chancellor's Office (CCCCO). These courses were not supported by appropriate documentation.

##### **Questioned Costs**

Of the 2 out of 10 courses selected for testing from the CCFS 321 Apprenticeship Attendance Report, 1 course was not calculated correctly based on prescribed guidance from the Student Attendance Accounting Manual (SAAM). The miscalculation resulted in a net overstatement of apprentice hours reported for funding.

Of the 28 students from two courses tested, 1 of 28 student hours was incorrectly reported for funding for an error rate of 0.036.

Total hours reported on 321 of 5,228 \* Error rate = Extrapolated hours of 188.21.

##### **Context**

The District claimed a total of 5,228 apprentice hours on the CCFS-321 Annual Report. The net overstatement of 54 hours constitutes a 1.033 percent overstatement.

# **PERALTA COMMUNITY COLLEGE DISTRICT**

## **SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2019**

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### **Effect**

The hours reported on the CCFS-321 Annual Report was overstated by 54 hours. Based on the District's funding of \$5.90 per hour, the actual overstatement is equivalent to \$318.60. The extrapolated error is \$1,110.44.

### **Cause**

The District's system did not calculate the hours reported effectively due to data entry error.

### **Recommendation**

The District should amend the CCS-321 Annual Report to reflect the variances noted in Questioned Costs and properly state the amount of hours claimed. The District should create a review process to determine hours are being reflected accurately to reflect guidance provided by the State Chancellor's Office and monitor the calculation to prevent future miscalculations in apprentice hours.

### **Current Status**

Not implemented. See current year finding 2019-008.