

**PERALTA  
COMMUNITY COLLEGE DISTRICT**

---

**MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**AUDIT REPORT**

---

**JUNE 30, 2014**

**PERALTA  
COMMUNITY COLLEGE DISTRICT**

---

**MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**FINANCIAL AUDIT**

---

**JUNE 30, 2014**

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**FINANCIAL AUDIT  
TABLE OF CONTENTS  
JUNE 30, 2014**

---

***FINANCIAL SECTION***

Independent Auditor's Report .....	2
Measure A General Obligation Bonds Election 2006	
Balance Sheet .....	4
Statement of Revenues, Expenditures, and Change in Fund Balance .....	5
Notes to Financial Statements .....	6

***INDEPENDENT AUDITOR'S REPORT***

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i> .....	12
---	----

***SCHEDULE OF FINDINGS AND QUESTIONED COSTS***

Financial Statement Findings .....	15
Summary Schedule of Prior Audit Findings .....	16

---

---

***FINANCIAL SECTION***

---

---



## INDEPENDENT AUDITOR'S REPORT

Board of Trustees and  
Independent Citizens' Oversight Committee  
Peralta Community College District  
Oakland, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Peralta Community College District (the District), Measure A General Obligation Bonds' Fund (Measure A Bonds' Fund, Election 2006), as of and for the year ended June 30, 2014, and the related notes to the financial statements, as listed in the Table of Contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Measure A General Obligation Bonds' Fund (Measure A Bonds' Fund, Election 2006) of the District at June 30, 2014, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Emphasis of Matter**

As discussed in Note 1, the financial statements present only the Measure A Bonds' Fund specific to Measure A General Obligation Bonds' Fund, Election 2006, and are not intended to present fairly the financial position and changes in financial position of the District in accordance with accounting principles generally accepted in the United States of America.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 16, 2014, on our consideration of the District's Measure A General Obligation Bonds' Fund (Measure A Bonds' Fund, Election 2006) internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Measure A General Obligation Bonds' Fund (Measure A Bonds' Fund, Election 2006) internal control over financial reporting and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Varnick, Fine, Day & Co., LLP". The signature is cursive and fluid, with "Varnick, Fine, Day" on the first line and "& Co., LLP" on the second line.

Rancho Cucamonga, California  
December 16, 2014

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**BALANCE SHEET  
JUNE 30, 2014**

---

**ASSETS**

Investments	\$ 62,062,800
-------------	---------------

---

**LIABILITIES AND FUND BALANCE**

**LIABILITIES**

Accounts payable	\$ 3,487,350
Due to other funds	<u>1,108,951</u>
<b>Total Liabilities</b>	<b><u>4,596,301</u></b>

**FUND BALANCE**

Restricted	
Capital projects	57,466,499
<b>Total Liabilities and Fund Balance</b>	<b><u>\$ 62,062,800</u></b>

---

See the accompanying notes to financial statements.

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGE IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2014**

---

**REVENUES**

Local revenues	\$ 180,244
----------------	------------

**EXPENDITURES**

Employee salaries	847,156
Employee benefits	355,560
Supplies and books	13,851
Services and operating expenditures	2,986,987
Capital outlay	<u>20,572,102</u>
<b>Total Expenditures</b>	<u>24,775,656</u>

**EXCESS OF EXPENDITURES OVER REVENUES** (24,595,412)

**FUND BALANCE, BEGINNING OF YEAR** 82,061,911  
**FUND BALANCE, END OF YEAR** \$ 57,466,499

See the accompanying notes to financial statements.

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014**

---

***NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES***

The accounting policies of Peralta Community College District (the District) Measure A General Obligation Bonds' Fund (the Measure A Bonds' Fund) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA). The Measure A Bonds' Fund accounts for the financial transactions in accordance with the policies and procedures of the California Community Colleges Chancellor's Office *Budget and Accounting Manual*.

**Financial Reporting Entity**

The audited financial statements include only the Measure A Bonds' Fund of Peralta Community College District used to account for the Proposition 39 projects. The Measure A Bonds' Fund was established to account for the expenditures of general obligation bonds issued under the Proposition 39 Measure A General Obligation Bonds. These financial statements are not intended to present fairly the financial position and the changes in financial position of Peralta Community College District in compliance with accounting principles generally accepted in the United States of America.

**Fund Accounting**

The operations of the Measure A Bonds' Fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to, and accounted for, in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

**Basis of Accounting**

The Measure A Bonds' Fund is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities are included on the balance sheet. The Statement of Revenues, Expenditures, and Changes in Fund Balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources. These fund financial statements do not include the adoption of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, as the District was not required to adopt GASB Statement No. 54 under the reporting requirements of GASB Statement No. 35.

**Budgets and Budgetary Accounting**

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The District's governing board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014**

---

**Encumbrances**

The District utilizes an encumbrance accounting system under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances are liquidated at June 30 since they do not constitute expenditures or liabilities.

**Fund Balance**

As of June 30, 2014, the fund balance of the Measure A General Obligation Bonds was classified as follows:

**Restricted** - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation, or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**NOTE 2 - INVESTMENTS**

**Policies and Practices**

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium-term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

**Investment in County Treasury**

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code Section 41001*). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014**

---

**General Authorizations**

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014**

---

**Summary of Investments**

Investments as of June 30, 2014, consist of the following:

	Reported Amount
Alameda County Investment Pool	<u>\$ 62,062,800</u>

**Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District manages its exposure to interest rate risk by investing in the Alameda County Investment Pool. Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuation is provided by the following schedule that shows the distribution of the District's investment by maturity:

Cash and Investment Type	Fair Value	Weighted Average Maturity in Days
Alameda County Investment Pool	<u>\$ 62,091,186</u>	<u>525</u>

**Credit Risk**

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Alameda County Investment Pool is not required to be rated nor is it rated as of June 30, 2014.

**NOTE 3 - ACCOUNTS PAYABLE**

The accounts payable balance at June 30, 2014, represents amounts owed to employees for accrued payroll and benefits and vendors for both ongoing and completed construction projects in the amount of \$3,487,350.

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014**

---

***NOTE 4 - DUE TO OTHER FUNDS***

<u>Due To</u>	<u>Due From</u>
General Fund	Revenue Bond
Special Reserve Fund	Fund
Self Insurance Fund	
Total	<u><u>\$ 1,108,951</u></u>

The balance of \$1,026,345 due to the General Fund from the Revenue Bond resulted from salaries and benefits originally paid for by the General Fund for Bond projects.

The balance of \$72,128 due to the Special Reserve Fund from the Revenue Bond resulted from a prior year audit adjustment.

The balance of \$10,478 due to the Self Insurance Fund from the Revenue Bond resulted from a OPEB liability for employee services charged to the Bond.

***NOTE 5 - FUND BALANCE***

The fund balance is composed of the following element:

Restricted	
Capital projects	<u><u>\$ 57,466,499</u></u>

***NOTE 6 - COMMITMENTS AND CONTINGENCIES***

**Construction Commitments**

The District is involved with various long-term construction and renovation projects throughout the four college campuses and the District Office. The projects are in various stages of completion and are funded primarily through the voter-approved general obligation bonds.

**Litigation**

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2014.

---

---

***INDEPENDENT AUDITOR'S REPORT***

---

---



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Trustees and  
Independent Citizens' Oversight Committee  
Peralta Community College District  
Oakland, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of Peralta Community College District's (the District) Measure A General Obligation Bonds' Fund (Measure A Bonds' Fund, Election 2006) and the related notes to the financial statements as of and for the year ended June 30, 2014, and have issued our report thereon dated December 16, 2014.

As discussed in Note 1, the financial statements present only the Measure A General Obligation Bonds' Fund specific to Measure A Bonds' Fund, Election 2006, and are not intended to present fairly the financial position and changes in financial position of the District in accordance with accounting principles generally accepted in the United States of America.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's Measure A General Obligation Bonds' Fund (Measure A Bonds' Fund, Election 2006) financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Vavrik Sine Day & Co. LLP*

Rancho Cucamonga, California  
December 16, 2014

---

---

***SCHEDULE OF FINDINGS AND QUESTIONED COSTS***

---

---

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**FINANCIAL STATEMENT FINDINGS  
JUNE 30, 2014**

---

None reported.

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2014**

---

None reported.

**PERALTA  
COMMUNITY COLLEGE DISTRICT**

---

**MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**PERFORMANCE AUDIT**

---

**JUNE 30, 2014**

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**PERFORMANCE AUDIT  
TABLE OF CONTENTS  
JUNE 30, 2014**

---

Independent Auditor's Report on Performance .....	1
Authority for Issuance .....	2
Purpose of Issuance .....	2
Authority for the Audit .....	2
Objectives of the Audit.....	3
Scope of the Audit .....	3
Procedures Performed.....	3
Conclusion .....	4
Schedule of Findings and Questioned Costs .....	5
Summary Schedule of Prior Audit Findings .....	7

**INDEPENDENT AUDITOR'S REPORT ON PERFORMANCE**

Board of Trustees and  
Independent Citizens' Oversight Committee  
Peralta Community College District  
Oakland, California

We were engaged to conduct a performance audit of Peralta Community College District (the District) Proposition 39 Measure A General Obligation Bonds' Fund (the Measure A Bonds' Fund) for the year ended June 30, 2014.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

The results of our tests indicated that the District expended the Proposition 39 Measure A General Obligation Bonds' Fund only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution.

Rancho Cucamonga, California  
December 16, 2014

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**JUNE 30, 2014**

---

**AUTHORITY FOR ISSUANCE**

The Measure A General Obligation Bonds were issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California *Education Code* and other applicable provisions of law.

The Bonds were authorized to be issued pursuant to a request of the District made by a resolution adopted by the Board of Trustees of the District on July 25, 2006 (the District Resolution).

The District received authorization from an election held on June 6, 2006, to issue bonds of the District in an aggregate principal amount not to exceed \$390,000,000 to repair, renovate, construct, acquire, and equip classrooms, educational buildings, and college campuses in accordance with the ballot measure for the Bonds. The projects were approved by eligible voters within the District. The measure required approval by at least 55 percent of the votes cast by eligible voters within the District. The first series of the authorized Bonds issued was in August 2006; the District issued Series A in the amount of \$75,000,000. The second series of authorized Bonds issued was in November 2007; the District issued Series B in the amount of \$100,000,000. The third series of authorized Bonds issued was in August 2009; the District issued Series C in the amount of \$100,000,000.

**PURPOSE OF ISSUANCE**

The net proceeds of the Bonds issued under the 2006 Authorization will be used for the purposes specified in the District bond proposition submitted at election, which will include the repair, renovation, construction, acquiring, and equipping of classrooms, educational buildings, and college campuses in accordance with the ballot measure for the Bonds.

**AUTHORITY FOR THE AUDIT**

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools, and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate. In addition to reducing the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in California *Education Code* Sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.
2. Requires the community college district to list the specific school facilities projects to be funded in the ballot measure, and to certify that the governing board has evaluated safety, class size reduction, and information technology needs in developing the project list.

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**JUNE 30, 2014**

---

3. Requires the community college district to appoint a citizens' oversight committee.
4. Requires the community college district to conduct an annual independent financial audit and performance audit in accordance with the *Government Auditing Standards* issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.
5. Requires the community college district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

***OBJECTIVES OF THE AUDIT***

1. Determine whether expenditures charged to the Measure A Bonds' Fund have been made in accordance with the Bonds' project list approved by the voters through the approval of the Measure A General Obligation Bonds.
2. Determine whether salary transactions charged to the Measure A Bonds' Fund were in support of Measure A General Obligation Bonds and not for District general administration or operations.

***SCOPE OF THE AUDIT***

The scope of our performance audit covered the period of July 1, 2013 to June 30, 2014. The population of expenditures tested included all object and project codes associated with the Bonds' projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the Bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2014, were not reviewed or included within the scope of our audit or in this report.

***PROCEDURES PERFORMED***

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2014, for the Measure A Bonds' Fund. Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution and the Measure A General Obligation Bonds as to the approved Bonds' projects list. We performed the following procedures:

1. We verified that a separate fund of the District has been established to account for the receipt of Bonds' proceeds and expenditure of the funds for the period July 1, 2013 through June 30, 2014.
2. We verified that the District did not receive any proceeds associated with the sale of general obligation bonds in the fiscal year ending June 30, 2014.

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**JUNE 30, 2014**

---

3. We reviewed construction expenditures totaling 58 percent of all expenditures from the detailed accounting of expenditures to determine if proceeds expended are for specific projects as listed in the voter approved bond language. We verified the District's purchasing procedures and accounts payable policies and procedures were complied with. Our sample included transactions totaling \$14,279,344 of the total expenditures of \$24,775,656.
4. We selected six of the 13 awarded contracts associated with Bond projects to ensure the requirements for bid were adhered to. The project contracts were further analyzed to ensure the Board approval matched the contract, and the contract was properly awarded to the lowest responsible bidder.
5. We selected seven employees charged to the Measure A Bonds' Fund. This accounted for 50 percent of the actual employees and 56 percent of payroll charges. For the employees selected for testing, there were no exceptions noted in the District's procedures related to the disbursement of the Measure A Bonds' Fund. The District approves all employees charged to the Measure A Bonds' Fund and uses encumbrance accounting to ensure all approved disbursements have been budgeted and funds are available. Documentation to support payroll transactions included personnel files and payroll records.

**CONCLUSION**

The results of our tests indicated that Peralta Community College District has properly accounted for the expenditures held in the Measure A Bonds' Fund and that such expenditures were made for authorized Bond projects. Projects requiring formal bid were properly authorized, approved, and awarded to the lowest responsible bidder. Further, it was noted that funds held in the Measure A Bonds' Fund, and expended by the District, were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004, by the State of California Attorney General, except for the charges noted in finding 2014-001.

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2014**

---

**2014-001**

**Criteria**

Payroll within the Bond needs to be paid for Bond fund activity only.

**Condition**

Payroll funds were spent on non-bond activity.

**Question Cost**

During the review of the general leader and payroll file, it was noted that \$10,509 was spent on non-bond payroll activity.

**Context**

If the Bond fund spends monies on unauthorized expenditures, the Bond fund has the possibility of not having funds to cover future authorized Bond projects.

**Effect**

The Bond has incurred unauthorized purchases.

**Recommendation**

The District should review all Bond employee files on a regular basis to ensure their job description still requires them to be paid using the Bond fund. A written authorization should be obtained prior to charging salaries and benefits to the Bond projects. The unrestricted General Fund has the obligation to repay the Bond fund for the noncompliant expenditures.

**District Corrective Action Plan**

The District has made the correction to the coding for this employee going forward. The unauthorized expenditures will be moved from the Bond fund into the General Fund in 2014-2015 for the 2013-2014 expenses, restoring the amounts in the Bond fund. All of the employees being charged to the Bond fund have been reviewed to ensure their job description still requires them to be paid using Bond funds.

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2014**

---

**2014-002**

**Criteria**

The Citizens' Oversight Committee is to be made up of at least seven members from the local community to provide review and communication of the projects to the local community. The Citizens' Oversight Committee is to meet regularly during the year.

**Condition**

The Citizens' Oversight Committee has not met since September 26, 2013.

**Recommendation**

The District needs to establish regular, quarterly meetings of the Citizens' Oversight Committee and provide the agenda and minutes on the website.

**District Corrective Action Plan**

The District has contacted all of the Citizens' Oversight Committee members and is in the process of scheduling future meetings.

**PERALTA COMMUNITY COLLEGE DISTRICT  
MEASURE A GENERAL OBLIGATION BONDS  
ELECTION 2006**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2014**

---

None reported.