## **BOARD POLICY 3720 INFORMATION TECHNOLOGY USE**

Employees and students who use District computers and communication networks and the information they contain, and related resources have a responsibility not to abuse those resources and to respect the rights of others. The Chancellor shall establish procedures that provide regulations for students and staff for the appropriate use of information technologies. The procedures shall include that users must respect software copyrights and licenses, respect the integrity of computer-based information resources, refrain from seeking to gain unauthorized access, refrain from using the resources for non-educational personal and/or private commercial purposes as defined by Administrative Procedure AP 3720, and respect the rights of other computer users.

The District's information technology resources, including computers, networks, and learning management systems, are intended for academic and administrative use. Anyone who uses District information technology resources and the information they contain, and related resources has a responsibility to use those resources in an acceptable manner and to respect the rights of others. The Chancellor shall establish administrative procedures that provide guidelines to users for the appropriate use of the District's information technologies. The procedures shall include that users must respect software copyrights and licenses, respect the integrity of information technology based information resources, refrain from seeking to gain unauthorized access, and respect the rights of other users of information technology.

## Reference:

Education Code Section 70902; Government Code Section 3543.1(b); Penal Code Section 502; Cal. Const., Art. 1 Section 1; 17 U.S. Code Sections 101 et seq. Administrative Procedure AP 3720

## Replaces

Board Policy 4.60 Use of Information Technology by Students Board Policy 4.65 Usage of Camera and Audio Device Policy Board Policy 6.93 Accessibility of Electronic and Information Technology

Approved the Board of Trustees: January 22, 2013