



**PERALTA COMMUNITY COLLEGE DISTRICT
PARTICIPATORY GOVERNANCE COUNCIL (PGC)
MINUTES**

Friday, April 28, 2023

9:00 AM – 11:00 AM

Join the meeting:

<https://peralta-edu.zoom.us/meeting/register/tZctdO-tqToqE9RnvJlvo7HjHeJT1wyJnsJC>

CO-CHAIRS

Jannett Jackson, Interim Chancellor

Donald Moore, DAS President

Tachetta Henry, Peralta Classified Senate Secretary

COUNCIL MEMBERSHIP ATTENDANCE

Angélica Garcia, President, BCC - ABSENT	Jannett N. Jackson, Interim Chancellor - ABSENT
Diana Bajrami, Interim President, CoA - ABSENT	Ronald McKinley, Interim Vice Chancellor, HR - PRESENT
Rudy Besikof, President, Laney - PRESENT	Matthew Freeman, President, BCC Faculty Senate - PRESENT
David Johnson, President, Merritt - ABSENT	Matthew Goldstein, President, COA Faculty Senate - PRESENT
Leslie Blackie, President, Laney Faculty Senate- PRESENT	Thomas Renbarger, President, Merritt Faculty Senate - PRESENT
Richard Thoele, President, Local 1021 - PRESENT	Vacant, Local 39
Jennifer Shanoski, President, PFT- ABSENT	Donald Moore, President, DAS - PRESENT
Leesa Hogan, Student Representative - ABSENT	Tachetta Henry, Secretary, Peralta Classified Senate - PRESENT
Brandi Howard, Notetaker (non-voting) - PRESENT	

Members – 16; Quorum – 9

I. STANDING ITEMS

A. CALL TO ORDER: Meeting called to order at 9:08 AM

B. ADOPTION OF THE AGENDA: 9:10 Adoption of the Agenda.

- i. Amendments to agenda: (1) Joseph Bielanski AP/BP moved up in the agenda and (2) AP 6740 added to the agenda under Carried Over Items

C. CHANCELLOR’S REPORT

- i. Chancellor’s Report & General Update
 - No report

D. APPROVAL OF PREVIOUS PGC MEETING MINUTES

- i. Friday, March 24, 2023
 - Not presented (Brandi absent 3.24.2023 meeting)

E. PUBLIC COMMENT – No public comments

F. COMMITTEE/COUNCIL/GROUP REPORTS

- i. District Academic Affairs and Student Services Committee – Matthew Freeman
 - DAASSCC - Discussed the charge, committee name, membership makeup. Proposing name change to “Education Service Committee” replacing DAASSCC. Next meeting scheduled for Friday, May 5, 2023.
- ii. Planning & Budgeting Council – Thomas Renbarger
 - Board Policy 6250 reviewed and took a vote to present during the April 28th PGC meeting.
- iii. District Facilities Committee – Atheria Smith
 - None
- iv. District Technology Committee – Antoine Mehoulley /Matthew Goldstein
 - Elected Tri-Chair for the DTC, received and update from Kathy Bader of Highpoint (scheduled to present during the April 28th PGC meeting), security updates, and single sign in initiative. Next meeting May 5, 2023.
- v. Update from the PGC subcommittee on Equity, Diversity & Inclusion – Andrea Epps
 - No updates
- vi. Chancellor’s Work Group – Donald Moore
 - Financial Aid issues review. Trying to identify ways to create and implement standard operating procedures (perhaps PDLC). Next meeting in May.
- vii. Holistic Safety, Security & Wellness Advisory Committee – Tim Thomas
 - 1st mental health training on 4/20, Ongoing mental health training happening at Alameda College, a monthly training calendar will be distributed to all Administrators along with the Clery Stats. Training Marina Security on mental health first aid. Next trainings include building monitor training and emergency operational procedures. Next meeting will be in May 11, 2023 at 11:00 am.

II. CARRIED OVER AND NEW ITEMS (9:25 am)

Topic:	Presenter:	Purpose:	Outcome/Discussion
<p>1. Student Experience Process Evaluation</p>	<p><i>Kathy Bader</i></p>	<p>Information/ Presentation</p>	<p>Information/ Presentation</p> <p>Presented “Peralta Student Life Cycle Review” slides.</p> <p>Dr. Stroker and Jackson worked on an analysis of the student journey at Peralta College. Interviews with faculty, students, and staff were conducted to come up with recommendations for improvement. The recommendations were based on focus groups, interviews, and discussions with senior practitioners.</p> <p>Dr. Vasconcellos shared details related to the next steps and planning implementation including a proposed timeline (summer 2023 – fall 2024). The need for Staff/Faculty training was acknowledged as well as permission to access information increasing staff capacity to respond to students. Staff facilitate the processes. Conversation related to</p>

			centralizing/decentralizing services will continue beginning with the Executive Committee at the District and college campus.
2. AP 3515, AP 3420, AP 5030, BP/AP 6740	<i>Joseph Bielanski</i>	<i>Update/ Discussion/ Action</i>	3515 Reporting of Crimes 3420 Equal Employment Opportunity 5030 Student Fees 6470 Citizen Oversight Committee Motion to Approve/Accept revisions MOTION Donald Moore 2nd Tachetta Henry MOTION PASSES
3. BP 6250	<i>Nathaniel Jones</i>	<i>Update/ Discussion/ Action</i>	6250 Budget Management Proposing to change PCCD reserve minimum from 10% to effectively 2 months of operating expenditures which is now a requirement for the approval of the emergency condition allowance. There aren't any immediate impacts reflected in our current budget because our fund balance is already at that level. PGC members recommend PCCD create a criteria for spending "emergency/reserves" PGC members concerned about other initiatives such as student housing and how that/those initiatives are funded. Interim CFO will confirm and report back to the PGC. MOTION: Tachetta Henry 2 nd : Ron McKinley MOTION PASSES Motion Pass 10:13 am
4. Peralta Mask Policy	<i>Ronald McKinley</i>	<i>Update/ Discussion</i>	Update/ Discussion Board passed a resolution to return to standard practices adopted prior to the pandemic. Currently in negotiations with SEIU. Proposal presented to SEIU on 4.28.23. Once agreement is reached District plans to move forward with masking optional option with the exception of what Faculty places on their syllabus. PGC members make request related to the rollout of the masking policy. Asking that communication happen or go out to the community and that the communication be sent out on the Thursday/Friday with a future implementation date allowing time for faculty/staff to update communication in existing portals. PGC members also request that the responsibility of enforcing the policy does not fall on faculty.

<p>5. Telework AP</p>	<p><i>Ronald McKinley</i></p>	<p>Review/ Discussion</p>	<p>Changed from telework to remote work</p> <p>Primarily impacts SEIU 1021. Changes reflect input gathered from the Classified senates and district participatory governance bodies.</p> <p>PGC members request to have faculty exceptions added to the document.</p>
<p>6. EMP and Strategic Plan Update</p>	<p><i>College Presidents and Stephanie Droker</i></p>	<p>Update</p>	<p>The college and district campus worked with WestEd to complete a draft of the college and district EMP. The College and District plans move forward through shared governance and will be presented to PCCD Board of Trustees on May 9th. The District plan is reflective of initiatives which support the college plans. The goals and activities that are in the district plan are the Board goals.</p> <p>The district strategic plan was developed to support the college plans. The district plan does not have its own goals and activities specifically, so that will be potentially worked on during the July retreat. PGC members are concerned about the lack of a strategic plan for the district. Tina suggests that the district support plan should be included in the strategic plan.</p> <p>PGC members request that the senates receive a copy of the EMP prior to the first read to the Board.</p>
<p>7. IEPI Update</p>	<p><i>Stephanie Droker, Tina Vasconcellos</i></p>	<p>Update</p>	<p>PRT meeting on May 9 via zoom. They will meet with the Chancellor first and then PDLC taskforce and also the college Presidents.</p> <p>Project manager position for the PDLC as the main support reporting to Human Resources, Andrea Epps and Tina Vasconcellos, etc. Initial roll out as an out of class assignment. Initial funding will come from PRT funds.</p> <p>PGC members would like to discuss reallocating the PRT/IEPI funds to support Distance Education funding shortage.</p>

III. ADJOURNMENT – 11:00 am

IV. NEXT MEETING

- a. RAM Update (Stephanie Droker, Nathaniel Jones)
- b. PBIM Summit (Solicit Tentative Dates)
- c. Friday, May 19, 2023 (Clarification of next meeting date needed since PCCD observes Malcolm X Day)