



**PERALTA COMMUNITY COLLEGE DISTRICT PARTICIPATORY
GOVERNANCE COUNCIL (PGC)**

MINUTES

Friday, February 25, 2022

9:00 – 11:00 a.m.

Join the meeting:

<https://cccconfer.zoom.us/j/92621828112>

CO-CHAIRS

Jannett N. Jackson, Interim Chancellor
Donald Moore, DAS President

COUNCIL MEMBERSHIP

Angélica Garcia, President, BCC	Jannett N. Jackson, Interim Chancellor
Nathaniel Jones, President, COA	Ronald McKinley, Interim Vice Chancellor, HR
Rudy Besikof, President, Laney (Ramon Knox attending in place)	Matthew Freeman, President, BCC Faculty Senate
David Johnson, President, Merritt	Matthew Goldstein, President, COA Faculty Senate
Eleni Gastis, President, Laney Faculty Senate	Thomas Renbarger, President, Merritt Faculty Senate
Richard Thoele, President, Local 1021	Scott Barringer, Local 39
Jennifer Shanoski, President, PFT	Donald Moore, President, DAS
Leesa Hogan, Student Representative	Tachetta Henry, Classified Senate President, Merritt
Maisha Jameson, Notetaker (non-voting)	

Members – 16; Quorum – 9

PRESENT:

<p><u>Committee Members</u> Angelica Garcia, President, Laney College David Johnson, President, Merritt Donald Moore, DAS President Rudy Besikof, Laney Nathaniel Jones, President, COA Eleni Gastis, President, Laney Faculty Senate Jannett Jackson, Interim Chancellor Jennifer Shanoski, President, PFT Matthew Freeman, President, BCC Faculty Senate Matthew Goldstein, President, COA Faculty Senate Tachetta Henry, Classified Senate President, Merritt Thomas Renbarger, President, Merritt Faculty Senate Richard Thoele, President, Local 1021 Ronald McKinley, Acting Vice Chancellor, HR Scott Barringer, Local 39</p> <p><u>Minutes</u> Maisha Jameson</p>	<p><u>Guests</u> Adil Ahmed Albert Maniaol Alejandro Acosta Atheria Smith CM Brahmhatt Jeffrey Sanceri Laura (Laney College) Lowell Bennett Momo Lim Mark Johnson Rachel Goodwin Ramon Knox Royle Roberts Sasha Amiri Shanice Millican Stephanie Droker</p>
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I. STANDING ITEMS

A. CALL TO ORDER

B. ADOPTION OF THE AGENDA

MOTION TO APPROVE THE MEETING AGENDA

MOTION – Matthew Freeman

SECOND – Eleni Gastis

MOTION APPROVED

NO ABSTENSIONS

C. CHANCELLOR'S REPORT

i. Chancellor's Report-back on Action Items from 1.28.2022 PGC Meeting

- As recommended, Chancellor Jackson approved all of the BPs/APs listed on the agenda (minus AP4105, AP7801, BP2310 & BP7801).

ii. Chancellor's General Update

- Membership Update
 - Richard Thoele will be replacing Andrea Williams representing SEIU.
- White Paper on Reimagining Campus Policing
 - Working on a Transformative Policing Proposal to go to the State Level for consideration. The project would involve 5 districts and be spearheaded by the San Diego CCCD and PCCD.
 - Would involve curriculum and working with law enforcement.
 - Looks like it will move forward.
- CTE Deans Meeting
 - Chancellor's Meeting with the CTE Deans from across the District has been confirmed for March 30th.
 - There may be some funding coming from the State for CTE. To provided an update on this once we know for sure.
 - This is one area where most students have to have in-person courses.
 - Working to get our CTE students to take additional courses (English, math, etc.)
 - Posed the question - What can we do across the District to make sure our CTE programs continue to grow?
- FCMAT Report
 - The Spreadsheet that comprises the FCMAT Report is now uploaded to the PGC Teams Folder for review.
- HBCU Grant Update (College Presidents)
 - Peralta has been awarded this State Chancellor's Office funded grant. Per the MOU signed by the State, they are to develop regional consortiums to work to identify students and facilitate the implementation and expansion of this program. Peralta to serve as the pilot for this program.
 - Working to identify point staff to lead this program.
 - The mission of this project aligns with PCCD's mission.
 - Working to identify priorities for the grant.

- Audit
 - Audit Report to come out soon. A lot of it involves Financial Aid. We've been granted an extension to respond. Our report will be going to the State Chancellor's Office March 15 and will go to the Board.
- We've embarked on transition to PeopleSoft Phase II. Huron brought on board to conduct the training for all of our staff. Training to begin soon.

D. APPROVAL OF PREVIOUS PGC MEETING MINUTES (9:20 a.m.)

i. January 28, 2022 Meeting Minutes

MOTION TO APPROVE THE JANUARY 28, 2022 MEETING MINUTES

MOTION – Matthew Freeman

SECOND – Angelica Garcia

MOTION APPROVED

ABSTENSION- Ramon Knox, Richard Thoele

E. PUBLIC COMMENT (9:22 a.m.)

i. **None**

F. COMMITTEE/COUNCIL/GROUP REPORTS (2 minutes each) (9:30 a.m.)

i. District Academic Affairs and Student Services Committee - *Matthew Freeman*

- To reach out to Dr. Droker to schedule meetings for the rest of the semester. Haven't met this semester yet.
- To let Maisha know the changed meeting schedule so that the PBIM Meeting Schedule can be updated on the website.

ii. Planning & Budgeting Council - *Thomas Renbarger*

- Last meeting was held on 2/11.
- BAM Handbook Update provided.
- Discussed some personnel issues and the frozen positions plan. Discussed the process for the hiring of the new Deputy Chancellor. Shared that it would be great if we had an integrated planning process that prioritizes administer positions along with faculty and classified positions.
- Reviewed the 311 Financial Reports.

iii. District Facilities Committee - *Atheria Smith / Rachel Goodwin*

- Last meeting was held on 2/4.
- Had the sub-committees from each college report out.
- Discussed the following: security cameras, HVAC, blue phones, \$7M in scheduled maintenance funding and Keyless entry (starting to implement for external security doors District-wide. To start with Laney and D.O.)
- Discussed priorities.
- State allows us to change how we apply for these funds.
- Aecom provided update on Phase 1 Bond Projects)
- Discussed increased cost of construction and capital projects.

iv. District Technology Committee - *Antoine Mehoulley /Matthew Goldstein*

- Last meeting was held on 2/4. Discussed the following: update on new website shared, update on the PeopleSoft Upgrade provided,

- security camera refresh and discussed upcoming training.
 - Presentation received from Envoke learning. Allows for a granular assessment of data. This is to improve our BI Tool functionality.
- v. Update from the PGC subcommittee on Equity, Diversity & Inclusion – Royl Roberts
 - Most of the month of February was focused on Black History Month.
 - The state added assessibility to the areas covered under DEI.
- vi. Chancellor’s Work Group – Donald Moore/Chancellor Jackson
 - Updated the Holistic Safety & Wellness Advisory Committee Membership Composition (Draft shared)
 - This is a workgroup...not a shared governance body. Made up of constituencies from across all campuses.
 - Met twice thus far.
 - Discussed the following:
 - Revision to the Tri-Chair Recommendation
 - Budget Philosophy – to bring back a recommendation to a future meeting. To go through the other committees for shared governance input/vetting as well.
 - Discussion ensued on how we will be moving forward to codify our operations and processes into a Manual.
 - To change name of the Budget Allocation Model (BAM) to Revenue Allocation Model (RAM).
 - Membership composition for the Holistic Safety & Security Advisory Committee
 - To also begin looking at committee assessment.

II. CARRIED OVER AND NEW ITEMS

Topic:	Presenter:	Discussion:
1. Recommendation from the CWG to Approve PBIM Committee Tri-Chairs	Chancellor Jackson <i>Action</i>	<ul style="list-style-type: none"> • Shared revised recommendation for the Tri-Chairs being added to the PBIM committee structure • Clarified that the appointments are made by the Peralta Classified Senate. Made it clear that this is a recommendation for the Tri-Chairs to be adopted for all PBIM committees. • It was noted that BP7340 allows release time for faculty, but there is no process that exists for Classified. We need a clear process that defines how classified professionals are granted release time to do this work. Chancellor Jackson noted that we need to make sure that administrators are supportive of classified staff participating and to ensure that they are not being required to work a 40hr/work week + the time they serve on shared governance committees. • Jennifer Shanoski clarified that faculty are not provided additional compensation or release time to serve on committees. Rather they are provided 30 instruction hours and 5 hours for everything else – including shared

		<p>governance work.</p> <ul style="list-style-type: none"> • It was suggested that we continue to discuss and implement action items on agendas to change policies that are associated with the issues that exist to prevent classified from participating. Questioned whether we need to review AP 2410 to create a system that defines how this works. <p>MOTION TO APPROVE THE RECOMMENDATION TO APPROVE THE PBIM COMMITTEE TRI-CHAIRS. MOTION – Ron McKinley SECOND – Tom Renbarger MOTION APPROVED NO ABSTENSIONS</p>
<p>2. Update on BAM Handbook</p>	<p><i>C.M. Brahmhatt</i></p> <p><i>Update & Discussion</i></p>	<ul style="list-style-type: none"> • An overview on how the BAM Handbook will guide the PCCD was provided. • The new BAM is to be implemented for FY 2023-24. Hence, we are taking the time to conduct our due diligence to ensure we have the integrated planning process in place. • Discussed changing the name of the BAM. This is really a resource/revenue allocation model. Does not guide how we control our costs. • There has to be something to guide the D.O. and colleges, and so we came up with a Budget Philosophy. Shared a proposed draft of the Budget Philosophy that was presented with the CWG. • How do we find a way to balance our budget and address our ongoing challenges? • Spoke to the Hold Harmless funds that are currently allowing us to balance our budget, but which we are not earning. • D.O. here to provide services to the colleges, which needs to be evaluated. We will have to determine what services we can afford to provide in our effort to balance our resources. • Still working to find a solution. • The changes in the District leadership has not been helpful. • Need to work together to develop this with transparency and participation to make it successful. • Now is the time that we as a team move forward in a way that we know we should and the way that we need to. Need to still plan out how we will implement the new BAM. To identify what our processes are. To change processes that are not working. • Chancellor Jackson likes to keep the board involved along the way so that they are informed and more likely to be supportive. • It was asked if we could implement this process now as a part of the budget development process that we have in place and are going through right now. Asked this out of concern how the allocations and targets are being developed. Asked for the Chancellor to ensure that decisions are more transparent. Chancellor noted that these decisions are transparent and shared within the

		Chancellor’s Cabinet meetings. The College Presidents are to bring back information to the colleges.
3. Update on 2022-23 Staff Hires	<i>Chancellor Jackson</i> <i>Update & Discussion</i>	<ul style="list-style-type: none"> • Received \$1.4M funds from the State for hiring additional faculty. • Have not yet finalized the allocation of positions to the colleges. • Most of the colleges have confirmed their staffing priorities. Waiting for this to make final decisions. • Working to mirror the same process we went through last year. • To communicate asap once the decisions are made. • To complete the faculty decisions by next week. • Concern expressed about the timeline and us starting our recruitments for faculty hires so that they are hired by June. • Discussion ensued about the difference between the sharing of information and collegial consultation. Concern was shared about including faculty on decision making. Chancellor Jackson noted that she would talk to the DAS to come up with a way to ensure this is done. • Chancellor shared that it was her understanding that these decisions (staffing prioritizations) have been made at the colleges, and then moved forward to the District. The decisions are made according to the available resources (funds and vacancies) and the needs of the various units/colleges. • Faculty leadership noted that they would like discussion before decisions are formalized and released. Concerned shared that the savings were built on the back of faculty. • Jennifer Shanoski made a motion – To review the staffing plan from last spring to determine the extent to which we followed it. <p>MOTION TO BRING BACK THE RESULTS OF A COMPARATIVE ANALYSIS BETWEEN THE NUMBER OF FACULTY, CLASSIFIED STAFF AND ADMINISTRATORS THAT WERE PRESENTED TO THE BOARD TO BE HIRED THIS FY VS. WHICH POSITIONS WERE ACTUALLY HIRED.</p> <p>MOTION – Jennifer Shanoski SECOND – Richard Thoele MOTION APPROVED NO ABSTENSIONS</p>
4. PGC Business - Check-in on PGC Goals for 2021-22	<i>Donald Moore / Chancellor Jackson</i> <i>Update & Discussion</i>	<i>There was no time left to address this agenda item.</i>

III. ADJOURNMENT

- IV. NEXT MEETING**
a. March 25th @ 9:00 a.m.