

PCCD Career Education Committee Minutes

Friday, September 6, 2024

HyFlex Meeting: PCCD Board Room & Zoom

<https://us06web.zoom.us/j/86540692441?from=addon>

Committee Membership:

Tina Vasconcellos, AVC Educational Services, Tri-Chair

Karl Seelback, Laney CE Liaison, Tri-Chair

Eleni Gastis, Laney CE Liaison, Tri-Chair

Fang Huang, Classified, Tri-Chair

Kuni Hay, BCC VPI

Maurice Jones, CoA, VPI

Becky Opsata, Laney VPI

Lisa Cook, Merritt VPI

Angela Khoo, Merritt, Interim Dean

Chris Lewis, BCC Dean

Eva Jennings, CoA, Dean

Ally Tomas, Laney Dean

Karen Croley, BCC, Classified

Donna Jones, CoA, Classified

Raya Zion, Laney, Classified (voting?)

Mary Clarke-Miller, BCC CE Liaison

(Vacant) Merritt College, Classified

Feather Ives, Merritt, CE Liaison

Carla Pegues, CoA, CE Liaison

(Vacant), Student Representatives

(Vacant), PCCD Finance

Constance Koo, Classified (non-voting)

(Vacant), Classified (non-voting)

- I. Call to Order
 - a. Adoption of Agenda
 - b. Public Comments/Announcements?
- II. College Report-Outs
 - a. Suggestion/idea: Dr. Vasconcellos suggests feature one college each month to allow for more depth and prevent rushing (seconded by Chris Lewis)
 - b. Another suggestion: CE campus-wide newsletter
 - c. BCC
 - d. Laney
 - i. IT support; enabled a dysfunctional system to have tech support paid by CE funds. Trying to get software that requires more updating, but is slow progress and has become a challenge to CTE faculty and running the programs
 - ii. Facilities (ongoing issue); President Besikoff meeting this morning with Machine Technology in response to a broken window; hoping for new administration to correct the process of action. Hoping to meet with Greg Nelson
 - e. COA
 - i. No updates
 - ii. Automotive building is almost complete. Aviation has begun construction on the new building. COA Career Discovery Day on 4/18/2025
- III. Election
 - a. There is a push by Chancellor Gilkerson to abide by some Brown Act provisions (though not a Brown Act committee)

b. Faculty Tri Chair

i. Faculty: Mary Clarke Miller

1. None oppose

c. Classified Professional Tri Chair

i. Classified Professional: Tabled until next month's meeting

IV. Goal Setting Draft Discussion

a. Indirect costs: New Vice Chancellor of Finance – needs a new discussion; a draft already in process since spring

i. Needs to know about what funds are available

b. Lab Technicians: everyone starts at the same level is off-putting. Makes attracting new hires and retention hard

c. SWP regional funds formerly used by CE liaisons' CCAOE conferences (fell to the wayside) – is a discussion possible to do this again?

i. Helpful to know the costs

ii. Discuss with Constance to determine what's available

d. Can software billing be moved back to annual (versus fiscal year)? Changing of software in the middle of summer is disruptive.

i. Used to use 0897 (IELM funds), but those funds are no longer available so it will be paid by the colleges going forward

ii. Dr. V's team working on starting payment process for new FY items earlier.

1. New processes on contracts and direct pay that hopefully can help everyone going forward

V. Educational Services Update

a. Leadership and new hire changes

i. Dave Vigo in Finance is no longer with PCCD

ii. Tami Taylor will move into Dave's position, pending BOT approval next Tuesday

1. Therefore, no update on fiscal update. Plan for next week.
 - iii. Emily Kaplan is leading/supporting the final report for Perkins
 - iv. SWP Round 9 will be communicated to colleges by Dr. Vasconcellos
 1. To be supported by Dr. Vasconcellos and the new dean
 - v. Final interviews for Dean of Academic Pathways and Student Success was completed. Will be approved by the BOT in October. This new person will join CE Committee to support Dual Enrollment/Career Education, and possibly some Distance Education. Dr. Vasconcellos may not continue attending meetings after that.
 - vi. Nghiem: Interim Dean of Liberal Arts; present in CE Committee meetings to provide support
 - vii. 2 Vice Presidents: Chris Lewis is the Interim VP at BCC and Dr. Eva Jennings is the Interim VP at COA
 - viii. New CE dean at COA is Dr. William Ochoa
 - ix. New CE dean at Merritt is Monica Ambalal
- VI. Other Business
- VII. Adjourned 3PM. Next meeting October 4, 2-4PM