

PCCD Career Education Committee Minutes

Friday, May 3, 2024

HyFlex Meeting: PCCD Board Room & Zoom

<https://us06web.zoom.us/j/86540692441?from=addon>

Committee Membership:

Tina Vasconcellos, AVC Educational Services, Tri-Chair

Karl Seelback, Laney CE Liaison, Tri-Chair

Eleni Gastis, Laney CE Liaison, Tri-Chair

Fang Huang, Classified, Tri-Chair

Kuni Hay, BCC VPI

Maurice Jones, CoA, VPI

Becky Opsata, Laney VPI

Lisa Cook, Merritt VPI

Angela Khoo, Merritt, Interim Dean

Chris Lewis, BCC Dean

Eva Jennings, CoA, Dean

Ally Tomas, Laney Dean

Karen Croley, BCC, Classified

Donna Jones, CoA, Classified

Raya Zion, Laney, Classified (voting?)

Mary Clarke-Miller, BCC CE Liaison

(Vacant) Merritt College, Classified

Feather Ives, Merritt, CE Liaison

Carla Pegues, CoA, CE Liaison

(Vacant), Student Representatives

Dave Vigo, PCCD Finance

Constance Koo, Classified (non-voting)

Carmen Fairley, Classified (non-voting)

I. Call to Order

- a. Agenda and minutes from April's meeting adopted

II. Administrative Restructuring and Funding Discussion

- a. The team discussed administrative restructuring, funding, and the underutilization of regional program funds, with a focus on increasing monitoring of strong workforce spend and potential reclamation of underused funds.
- b. The discussion centered around administrative restructuring and funding. Peralta's AVC of Ed Services position was mentioned as being realigned back to VC, and there is hope in securing a grant to support Albert's position (Director of Educational Services), but for Dean of Educational Services, not Director.
- c. The possibility of changes to the district structure and the addition of three units to Peralta's responsibilities were also discussed. The status of the regional funds was confirmed to be satisfactory and any remaining salary savings will roll into the next year's budget.

III. Underutilization of Funds for CTE Liaisons

- a. Discussion of the underutilization of funds for regional programs and conferences for CTE liaisons: confirmed that funds used for salaries, with a portion also allocated for conferences. However, there was uncertainty about the specific details of the budget allocation. Christopher shared insights from a recent conference, highlighting discussions on increasing monitoring of strong workforce spending and potential reclamation of underused funds. He also mentioned a rescoring of Cal grant applications due to an algorithm error. The need to spend funds quickly was emphasized to prevent them from being reclaimed.
- b. The team discussed administrative restructuring, funding, and the underutilization of regional program funds, with a focus on increasing

monitoring of strong workforce spending and potential reclamation of underused funds. They also shared updates on various initiatives, including the recent discovery day, student success day, and the implementation of a pre-apprenticeship and apprenticeship program. Lastly, they addressed concerns about student enrollment in non-credit courses, faculty compensation for the Cpl program, and the need for accurate information on lease payments and leadership within the committee.

IV. College updates

- a. Carla from COA gave an update on the recent discovery day and the successful dental assisting program promotion at the science fair.
- b. Feather from Merritt shared about the open house event and her recent award from the Association of Core Facility Professionals.
- c. Barbara and Christopher from BCC discussed the recent student success day and the 50-year anniversary celebration, highlighting the successful turnout and interest generated. They also mentioned the progress of the internship programs, with Barbara noting that more detailed reports will be available in the fall.
- d. PeraltaTV-3 Updates and Tesla Gang Graduation**
 - i. Discussions starting with the Brick Foundation about a pre-apprenticeship and apprenticeship program that may benefit Lenny and the team: Updates about the CT Day, which saw a significant increase in student enrollments, and a partnership with the Alameda Building Trades Council for a construction career grant. The department is also expecting the Fab Lab to move to their building, providing more space for innovative technologies and industries. Additionally, a proposal to present about work with the Chinatown Chamber of Commerce and the (?) Family at the end of May. Lastly, the Tesla gang is graduating and the first cohort of the Credit for Prior learning program is aiming to begin in the spring.

V. Addressing Non-Credit Course Enrollment Issues

- a. The instructor expressed concerns about two students who had enrolled in non-credit courses by mistake and wanted to switch them to credit courses without them incurring additional fees. PeraltaTV-3 clarified that credit for prior learning is currently applicable and faculty can sign a form to validate a

student's performance in a non-credit course. However, the student would need to pay the fees. There was some confusion about whether students needed to complete homework hours or other requirements to earn credit for prior learning. Christopher raised a concern about possible workarounds that could lead to students paying for a class they could take non-credit and then retroactively receive credit.

VI. CPL Program Implementation and Faculty Compensation

- a. The discussion centered around the implementation and compensation for the CPL program, specifically focusing on the assessment of high school coursework by faculty. Nghiễm stressed the need for faculty to be compensated for their work in articulating high school coursework to the program. The state was working on a way to get credit for CPL and thus, compensation for faculty could be discussed. Additionally, a plan to bring faculty teams from both sides to work on the articulation process was mentioned. The issue of faculty compensation for CPL was identified as an ongoing concern. Update on the request for Measure G technology funds since March was presented.

VII. Lease Payments and Committee Leadership

- a. The need for accurate information on lease payments and the upcoming election for the committee's leadership was discussed. It was confirmed that the individual chasing the inaccurate numbers would provide an update before the first meeting of the semester on September 6th. There was also a discussion about the rotation of leadership within the committee, with suggestions that it was time for a new chairperson. Barbara, the current appointee for BCC, stated that the appointment for next year was still undecided. All current appointees were asked to initiate the application process for next year's leadership with their Senate Presidents.

VIII. Preparedness, Leap Program, and Security Survey

- a. Thanks to everyone for their hard work, the need for preparedness for the next year was highlighted. Christopher raised a concern about the district not having a student employment category for internships, which would hinder their compliance with the Leap program. The distribution of a CLNA survey to industry partners, faculty, and students was requested, and it was encouraged to everyone to look at the 1.8 million proposed projects on the Acc website for potential endorsements. Reminder to everyone about the

upcoming Security Survey and urged them to voice their opinions, especially those working late at night.

IX. Next Steps

- a. Follow up with Atheria regarding the inaccurate CPL grant numbers and ensure the funds are allocated correctly.
- b. All college faculty will initiate the process of requesting measure G technology funds with their Senate Presidents and inform Carl, Fang, and Tina of the appointed CEOs for next year.
- c. All faculty will distribute the CLNA survey to their industry advisory boards, industry partners, and faculty, and complete the Security Survey to ensure campus safety.