



October 21, 2022, 9:00 am to 11:00 am
Meeting Location: Zoom Video Conference ID: 769-987-656

PBC COUNCIL MEMBERSHIP – Quorum not met (7)	Membership – 14; Quorum – 8
Thomas Renbarger, Tri-Chair, Academic Senate Pres.	Absent:
Nathaniel Jones III, Tri-Chair, Acting Vice Chancellor for Finance & Admin.	Kawanna S. Rollins, Tri-Chair, Classified SEIU Representative
Adil Ahmed, Associate Vice Chancellor for Finance & Administration	Jennifer Shanoski, President, PFT
Donald Moore, DAS President	RJ Ishimaru, Student Representative
Matthew Freeman, Faculty, BCC	Helen Ku, Institutional Research Designee
Louie Martirez, Classified Senate Appointee	Tina Vasconcellos, Vice President of Student Services, COA
David M. Johnson, President, Merritt College	(Vacant), Budget Director - Adil Ahmed, Associate Vice Chancellor
	(Vacant), Local 39 Representative
Richard Ferreira, Executive Assistant, District, Notetaker (non-voting)	

PGC COUNCIL MEMBERSHIP – Quorum met (12)	Membership – 16; Quorum – 9
Donald Moore, President, DAS, Tri-Chair	Absent:
Tachetta Henry, Classified Senate President, Merritt, Tri-Chair	Jannett N. Jackson, Interim Chancellor, Tri-Chair
Angélica Garcia, President, BCC	Scott Barringer, Local 39
Diana Bajrami, Acting President, COA	Jennifer Shanoski, President, PFT
Rudy Besikof, President, Laney	Leesa Hogan, Student Representative
David Johnson, President, Merritt	
Leslie Blackie, President, Laney Faculty Senate	
Richard Thoele, President, Local 1021	
Ronald McKinley, Interim Vice Chancellor, HR	
Matthew Freeman, President, BCC Faculty Senate	
Matthew Goldstein, President, COA Faculty Senate	
Thomas Renbarger, President, Merritt Faculty Senate	
Brandi Howard, Legal Coordinator, District, Notetaker (non-voting)	



GUESTS
Albert Maniaol, Director of Academic Affairs, District
Amy Marshall, Director of Facilities and Operations, Laney College
Andrea Stokes, Senior Financial Analyst-Capital Outlay, District
Atheria Smith, Interim Vice Chancellor of General Services, District
Chalon Green Rogers, Director of Facilities Plan & Dev., District
Denise Richardson, Vice President of Instruction, Merritt College
Javier Lopez, Stationary Engineer, District, Local 39 Member
Jeffrey Sanceri, District Academic Senate, COA
Lilian Pires, Principal Financial Analyst, Merritt College
Lowell Bennett, Faculty, Merritt College
Momo Lim, Internal Auditor, District Finance & Administration
Royl Roberts, General Counsel, Chancellor's Office, District
Sasha Amiri, Assistant to the Chancellor/Board Clerk
Sean Brooks, Vice President of Administrative Services, BCC
Thomas Torres-Gil, Director of International Services & Student Support, District

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& Participatory Governance Committee
(PGC) Joint Minutes**

Agenda Item	Committee Goal	Strategic Plan Goal	Outcome	Action Items	Follow Up on Action Items
I. Standing Items					
A. Call to Order			The Joint PBC/PGC meeting was called to order by Donald Moore, President, DAS, Tri-Chair at 9:24 am with the PGC quorum met and the PBC quorum not met.		
B. Adoption of the Agenda			Clarification provided that the updated Joint PBC/PGC Agenda was the same as the original Agenda sent out Districtwide with Topics/Items/Actions and/or Discussions. That only the Agenda must be sent out 72 hours ahead and the only changes made to the updated Agenda were to reflect corrections to the names, titles, and grammar provided so that the committees would not spend time addressing unneeded items. There were no new agenda items and therefore no violations to the Brown Act. PBC unable to vote due to quorum not met. All the items are to be presented and discussed but no action taken. <i>Motion and seconded to accept the updated agenda with no additional changes. Motion approved unanimously by the PGC.</i>		
C. Approval of Minutes			Not able to approve PBC Minutes from the September 2, 2022, meeting due to PBC quorum not met.		
D. Report of Action Taken			No Report of Action Taken.		

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<p>E. Report of College Budget Committee</p>			<p>No Report of the College Budget Committees.</p>		
<p>F. Public Comments</p>			<p>Matthew Goldstein expressed concerns regarding confusion and any action being taken or due to the determination of quorum.</p> <p>Matthew Freeman expressed concerns regarding procedures and quorum for the joint meeting process.</p> <p>Lowell Bennett expressed concerns FTEF Allocation process and regarding the joint meeting process.</p> <p>There was a concern that quorum for both committee groups were needed for the Joint Committee to take any action on. However, there was no concern that both committees may still be present and continue on any discussion may still happen.</p> <p>Updates from the Chancellor include:</p> <p>Update from ACCJC completed their visit last week. Exit interview comments were favorable and complimented the District’s work. They will take their recommendation back to the board in January. We are fully accredited and are renewing the accreditation for the next cycle.</p> <p>In approximately 4 to 6 weeks, we will receive the Site Visit Team’s report where we will have an opportunity to review it for accuracy then the report is provided to the Commission in January.</p>		

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			<p>The Peralta District will have the opportunity to request to appear before the committee and we would do so. The District did that in the past and it went well so it is the intention to do it again.</p> <p>The Board of Trustees approved moving forward with the \$120 million dollar Bond and the District completed the preliminary official statement. Next step is our pricing and going out to market for the Bond. Per our Bond rating with S&P and Fitch our outlook was previously AA- with a negative outlook and now it was upgraded to AA with a stable outlook. A bit of good news going into pricing.</p> <p>Charrette at Laney College is on November 10, 2022. Please register. It is an opportunity to receive input from our stakeholders</p> <p>Chancellor seeking nomination with the Safety Committee or Holistic Safety Committee. Encourage any names to be nominated.</p>		
II. Carried-Over and New Items	Committee Goal	Strategic Plan Goal	Outcome	Action Items	Follow Up on Action Items
A. Parcel Tax Plan Update		E.3 — Fiscal Oversight	This item should be referred to as the Parcel Tax Plan Update. Dr. Droker began by informing everyone that annually each of the colleges are allocated Measure E Funds which represent the Parcel Tax to support the District enrollment goals and ensure student success.		

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		<p>Every two years the colleges create a plan on how those funds are to be used. The voter approved areas these monies may be spent include direct instruction, core academic programs, including Workforce preparation including STEM, career and job training and preparation for transfer to four year institutions.</p> <p>The colleges each have a two year plan that were submitted through the college shared governances and now to be presented to the PBC and PGC for review and informational purposes. Afterwards it will be provided to the Parcel Tax Committee members on November 2, 2022.</p> <p>The amount is approximately a little over \$8 million dollars and no funds are received by the District. All funds regarding the Parcel Tax are allocated to the four colleges based on the RAM percentage and enrollment.</p> <p>The Parcel Tax funding is included in the 50% Law.</p> <p>Concern that Student Ambassadors are being funded through Parcel Tax.</p> <p>Clarification on Tutoring Coordination at Laney was previously a Faculty reassignment and was moved to a classified position at present funded under the General Fund. It was decided to fund this future classified position under Parcel Tax. Classification of positions does not have anything to do with the funding source.</p>		
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<p>B. Adopting a 2023-24 Budget Development Calendar</p>		<p>E.3 — Fiscal Oversight</p>	<p>The PBC is not in a position to vote due to quorum but will still present and discussion this item. A draft copy of the 2023-24 Budget Development Calendar with the outline used from the previous years was presented.</p> <p>It was requested to add Projection Report dates to the calendar.</p> <p>Concern regarding the dates and requested dates moved up for Faculty to be able to participate. It was noted that the District calendar follows the State calendar and information made available from the State. Some things may be made soon, however, based on the dates the information received by the State if any dates made me made sooner. It will be reviewed to see if it may be made sooner.</p> <p>It was requested that the Administration move up the dates of when the budget is to be shared with the PBC and make vocabulary consistent. It was responded that the dates will be reviewed, and vocabulary will be made as consistent and friendly to read as possible.</p> <p>Clarification was request regarding the names of the Budgets. It was stated that Preliminary and Tentative Budgets are the same thing or mean the same thing. There are terms used by the State for their budget and terms used by the District for our budget to differentiate the two budgets in discussion.</p>		
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			<p>The Finance Department is in the process of creating quarterly financial reports that provide a high level of overview of budget versus actuals for all funds. Also, planning on Budget Focus Groups to come out. One for Faculty and the other for Classified Professionals and Administrators to provide the Department of Finance & Administration with input.</p> <p>Request made for line items on expenses to date and Parcel Tax and Grant funding to be report out of he PBC.</p> <p>Another request is to share the budget projections with the PBC at the same time it is shared with the Chancellor’s Cabinet.</p> <p>Another request is clear up of terminology.</p>		
C. Considering a draft updated PBIM Structure		E.3 — Fiscal Oversight	To be addressed at the next PBC meeting due to quorum not met.		
D. Approve the drafted PBC Goals from PBIM		E.3 — Fiscal Oversight	To be addressed at the next PBC meeting due to quorum not met.		

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<p>E. Approve and update the Budget Allocation Model (BAM) to be the Resource Allocation Model (RAM)*</p>		<p>E.3 — Fiscal Oversight</p>	<p>Essential the request for action and approval here is a name change from Budget Allocation Model (BAM) to be call the Resource Allocation Model (RAM).</p> <p>For the PGC, this was already done and just to be addressed as an informational item. May need to be clarified at the next PBC meeting due to quorum not met.</p>		
<p>III. Next Meetings</p>			<p>PBC -- November 18, 2022, at 9:00 a.m. PGC -- October 28, 2022, at 9:00 a.m.</p>		
<p>IV. Adjournment</p>			<p>The meeting was adjourned at 10:40 am.</p>		