Present: Alex Alexander, Marie Amboy, Diane Bajrami, Joseph Bielanski, Laura Bollentino, Siri Brown, Nancy Cayton, Vina Cera, Amany ElMasry, LaShaune Fitch, Kuni Hay, Ari Krupnick, Linda McAllister, Phat (Frank) Nguyen Le, Rebecca Opsata, Steve Pantell, Andrew Park, Vinh Phan, John Reager, Denise Richardson, Heather Sisneros, Iolani Sodhy-Gereben, Jayne Smithson, Ally Tomas, Nghiem Thai,

Absent: Lisa Cook, Donald Moore, Eva Jennings

Co-Chairs: VC Siri Brown, Heather Sisneros (Laney)

Guests: Rajeev Banerjee , Merly Siegal

Note taker: LaShaune Fitch

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| **Call to Order**  **Review of Agenda** | 1:01 PM  Agenda reviewed. |  | 1. ElMasry |  |
| **ACT 1:**  **(1:00- 1:10 PM)**  **Review CIPD Meeting Minutes for**  **May 24, 2021 and September 13, 2021** | May 24, 2021 CIPD Meeting Minutes   * Minutes located in Dropbox * ElMasry moved to approve/ Cera seconded; 14 yeas, 0 noes, 3 abstentions   September 13, 2021 CIPD Meeting Minutes   * Minutes located in Dropbox * Amendments to Minutes   + Remove *N. Cayton to update the effective date when sending in the Final CIPD Agenda.*   + Linda McAllister not present, Ari Krupnick was present * ElMasry moved to approve/ Cera seconded; 19 yeas, 0 noes, 1 abstentions |  |  |  |
| **ACT 2:**  **(1:10 – 2:00 PM)**  **Curriculum proposals for review and approval**  **CURRICULUM ITEMS:**  **Berkeley City College** | *Approved by consensus:*   * New Course: 0 * Course Update: 1 * Course Correction: 0 * Course Deactivation: 0 * New Program: 0 * Program Modification: 0 * Program Deactivation: 0   Notes: none | Send approved proposals to the Board | A. ElMasry |  |
| **CURRICULUM ITEMS:**  **College of Alameda** | *Approved by consensus:*   * New Course: 10 * Course Update: 0 * Course Deactivation: 0 * New Program: 2 (2 tabled. See notes below.) * Program Modification: 6 * Program Deactivation: 0   Notes:   * CIS 223F – update description on final agenda and send ElMasry documentation that BUS faculty agree that this course should not be cross-listed and do not regard this as an equivalent course with BUS 230D * ETHST 12 – correct hours and grading on the final agenda * Tabled: 2 New programs   + Business Information Worker Quick Start and Law School Pathway tables because they lacked proper consultation.   + CoA to consult with BUS/CIS/PARLG departments at other colleges on these programs | Send approved proposals to the Board | A. ElMasry |  |
| **CURRICULUM ITEMS:**  **Laney College** | *Approved by consensus:*   * New Course: 1 * Course Update: 2 * Course Correction: 0 * Course Deactivation: 1 * New Program: 1 * Program Modification: 2 * Program Deactivation: 0   Notes:   * BIOL 43- remove co-requisite from the final agenda | Send approved proposals to the Board | A. ElMasry |  |
| **CURRICULUM ITEMS:**  **Merritt College** | *Approved by consensus:*   * New Course: 1 * Course Update: 2 * Course Correction: 0 * Course Deactivation: 0 * New Program: 0 * Program Modification: 0 * Program Deactivation: 0   Notes:   * EDT 8- New course, endorsed with caveat to check with faculty originator regarding title change to reflect current standard, use of CVC rather than OEI. Title change, if any, will be revised in October 2021 CIPD MC Final agenda. | Send approved proposals to the Board | A. ElMasry |  |
| **CURRICULUM ITEMS:**  **2021 – 22 UC-TCA** | Submitted by all colleges; information only.   * Merritt may add courses to UC-TCA list if approved during 10/1/21-10/11/21 review period.  Courses would be on November CIPD agenda. | Update PeopleSoft | A. ElMasry |  |
| **ACT 3: Pressing Curriculum Topics**  **Laney New Disciplines**  **CIPD Evaluation Survey Results 2020-21**  **District wide plan of adding the new discipline CS/Computer Science**  **Pending District Wide Proposals** | Linguistics   * Approved by Laney Faculty Senate on 9/21/2021 (Fall 2021) * Reager moved to approve Linguistics as a new discipline at Laney/ ElMasry seconded. 18 yeas, 0 noes, 0 abstentions   Commercial Music   * Approved by Laney Faculty Senate on 9/21/2021 (Fall 2021) * Thai moved to approve Commercial Music as a new discipline at Laney/ ElMasry seconded. 19 yeas, 0 noes, 0 abstentions   Sisneros presented survey responses and will organize/summarize into a document that clearly identifies committee goals. She suggested establishing subcommittees to work on these goals. Embedding program narrative, consultation and creating equity tab in META suggested as additional committee goals.  CS/Computer Science   * ElMasry summarized history of CS/Computer Science discipline in district. Colleges have not responded to her request to provide list of CIS courses that will migrate into CS. She suggested developing a plan to facilitate this migration and requests that CIC chairs discuss at colleges.  1. BIOL 201: Changing description; course at LC, COA and MC (as HLTOC) All colleges to check changes and will include all colleges in consultation 2. ART 7: Changing description; LC to match Merritt and will bring to November CIPD 3. BIOL 202: Changing description; course at LC and COA (as HLTOC) All colleges to check changes and will include all colleges in consultation 4. MATH 201: all offering colleges: BCC, CoA, LC and MC to bring to Nov CIPD 5. SOC 120: per ElMasry, remove from this list 6. ART 21: Update course description, LC and MC to bring to Nov CIPD 7. Span 30A: Tabled September CIPD. Discrepancy in course description district- wide, and missing consultation. Smithson to email CoA Spanish faculty regarding updating description to match Laney; copy CIC chairs, specialists and ElMasry. 8. SOC 1: Add recommended prep ENGL 1 and ENGL 1AS 9. HIST 2A and HIST 2B: title and description update stated by BCC. CIC chairs to follow up. 10. AFRAM: faculty in agreement to remove hyphen from African-American. Sisneros to follow up with faculty. Is course modification necessary or can removal of hyphen be considered a correction with blanket approval? Removal of hyphen affects multiple software applications. Will be added to November CIPD for more discussion and vote. 11. ElMasry suggests migrating LRNRE courses into appropriate disciplines because of minimum qualifications. |  |  |  |
| **Adjournment** | 2:30 PM |  |  |  |
| **Next CIPD Meeting** | November 1, 2021  1:00 PM to 3:00 PM via Zoom |  |  |  |