

District DE Subcommittee Meeting Minutes, 11/28/22

- **Attendees:** Chris Bernard, Tim Gibbon, Cora Leighton, Srujana Tumu, Richard Kaeser, Nora Mitchell, Jennifer Fowler. Monica Ambalal, Chiran Adusumalli, Elissa Jaw, Irina Rivkin, Albert Maniaol, Judy Wong
- Cora asks to add Ally in alternative formats to agenda
- On behalf of Didem, Albert asked to defer student and faculty survey to next meeting-ask for approval, will collaborate via email
- Next meet on December 12 -want to meet during finals? Chris and Cora support this idea, majority said yes.

Agenda Vote-moved Cora 1st, Irina 2nd, all approved

Minutes from Nov. 14- Laurie 1st, Jennifer 2nd, all approved

College Updates

1. Cora BCC-met 2 wks. ago, secured PD committee funding of POOCR process a little bit for reviewees from rollover PD funds (academic funds take 30,000, 10,000 goes to TLC), "quick starter" for just the next year, resolution passed senate as long as they have rollover funds.
2. Richard COA- reported CVC exchange does not include all courses from their college. Do other colleges see the same problem? Albert will follow up on his end.
3. Laurie Laney-looked at resolution, vote in next mtg, planning to meet dur. finals to vote, AP4105 training thru PD, POOCR, advertising, maintenance training, already did student survey with several hundred responses with a plan to target PD based on the feedback.
4. Monica Merritt-haven't met, have approved an EDT 3-unit course, 8 wks. in Spring, Intro to Canvas #23743, available as official step increase for faculty, need to register as a student.

POCR Leads

1. Chris BCC- PD funding ABCD course with the hope faculty complete ABC by now and during break do D. 2.2 positions for reviewers, 6 courses ready to go for spot checks.
2. Jen COA- met with acting VPI for POOCR funding S23, no word yet.
3. Nora Laney- as of this morning submitted 3rd course, trying to access Guided Pathway survey results needed to support POOCR efforts and plan spring program, next meeting on Dec. 8
4. Monica Merritt-no teams, no funding, 2 courses done, aiming to submit 3rd by end of semester. Sean Valcarcel knows about 2 courses. Flex day presentation to inform faculty what POOCR is and a model to show faculty and admin that it's the

best training and model for equity and will present where funding can come from. Website is 75% done and will present in spring.

District Update

1. Accessibility resolution- Cora asked to move forward because it's not just about accessibility but about everything. Nora fully agreed.
 - a. Irina asked to change BCC to all colleges, suggested to move, edit "BCC" to "Peralta Colleges"
 - b. Elissa offered correction about Section 508 "ADA" (not correct) should state "1973 Rehabilitation Act." Chris supported Elissa's amendment that it be specific. Irina agreed, the resolution should have correct law. Albert amended resolution.

Irina moved to approve, Nora 2nd, all approved. The subcommittee adopted and moved the final accessibility resolution forward.

2. Plan to hire Accessibility Coord. not definite, so resolution still needed.

Agenda Items

- Canvas Blueprint Template

Srujana asked about finishing up end of Nov. Even though course shells are already available, adding the blueprint is another step that can still be done/ Srujana said she can upload them.

Jennifer and Nora cleaned up what was already there, less broken than what it was before. They will work on rubric-aligned blueprint for spring. Srujana assured that she can apply blueprint to courses that do not already have content (Srujana) to avoid blueprint overriding content.

Srujana about plans to do one for each college? Jen: now okay to apply to all colleges and later for individual blueprints that are college-specific.

Nora and Jen have updated home page buttons and files to be accessible in blueprint template.

- Ally

Ally LTI valid license thru STAC (Srujana confirmed). Cora shared alternative formats works on any page by selecting "A" on top. Any Canvas page can be translated into any language. Ss responding in another language can download all pages in whatever language, but they cannot respond. For example, a native Spanish speaker cannot reply in Spanish and have it translated back to English, which is a problem attached to all formats. There is a quick fix to disable it and reach out to instructor if student has accessibility needs. Cora asked if Ally aware of this problem. Is there a way to turn off feature just for translated version? Srujana has reached out but no answer yet and will follow up, Nora has

comments as it applies to ESOL Ss. She suggested instructors write translation policy in orientation module, Cora brings this up to discuss and is not suggesting turning off the feature. She will bring back to local DE committee with questions about whether it can be available to translate replies to and options for turning it off for the whole course, district-wide, or page-by-page? We'll will have a follow-up discussion December 12th mtg. (Albert)

Judy asked if Faculty Survey questions were finalized. Cora reminded that this is a topic for Didem to follow up on and to discuss at next mtg.

Meeting adjourned.