

Draft: DE Subcommittee Meeting Minutes, November 14, 2022

Attendees: Dr. Didem Ekici, Albert Maniaol, Jennifer Fowler, Dr. Cora Leighton, Richard Kaeser, Nora Mitchell, Judy Wong, Monica Ambalal, Laura Allen-Requa, Jingyi Zhou, Christoph Muhlinghaus, Tim Gibbon, Chris Bernard, Irina Rivkin, Elissa Jaw, Chiran Adusumalli, Dr. Stephanie Droker; Guest: Dr. Helen Ku

The meeting started at approx. 1:05 p.m.

10/24/2022 Meeting Minutes Approval - Jennifer (1st), Cora (2nd)

Agenda Approval – Monica (1st), Jennifer (2nd)

1. BCC Update-Cora

Although Cora was not present in their last meeting, took a discussion on the resolution. Faculty expressed that accessibility is important but split it into two: separate accessibility and LTIs. Same spirit – the resolution to institutionalize funding for accessibility; still a challenge getting a student representative.

2. COA Update-Richard

COA DE committee met; the student representative provided feedback - Rock and Roll event. The main thing was that they have also encouraged students who have not logged-in to Canvas to log-in to Canvas. Didem asked about the accessibility solution – they talked about it. Per Jennifer, no objections; they will put it as an action item in their next (Wed.) meeting.

3. Laney Update-Laurie

Their DE Plan has been approved by the Faculty Senate. Judy is finishing the Intro to Canvas and the Course Design. The resolution is on their agenda for next Tuesday. (Per Didem, the resolution, if all ready, can be discussed on the next meeting (Nov. 28th).

4. Merritt Update-Monica/Christoph

They discussed Spring 2023 Term Flex Day; introduced POCR, online rubric. Per Monica and Christoph, mostly report-out in their last meeting. They like the ending of the resolution and everyone supports it. Cora noted that the resolution language may be changed as necessary. Judy commented to use strong language to institutionalize the funding (include name or budget).

**Jingyi Zhou – met some people at other colleges (i.e., Chabot College) to talk about DE issues – will provide the issues discussed in their student’s meeting.

5. POCR Updates

BCC-Chris Bernard: Chris and Cora are working on the ABCD courses. They had lots of discussions with the faculty; discussed funding to pay stipends from the beginning but hit a roadblock at the District level - to work on POCR Reviews: POCR roaming sessions – faculty

use of POCR review (no evaluation /no administrator – purely a POCR Review process). This is a concern that needs to be addressed. Accessibility – the new Title V changes – amendment must be clearly defined and needs to get the language in our policies – it’s a law.

Didem remarked that we only have 180 days to implement the changes in our policies – must reflect the languages – we’ll be meeting with Dr. Droker re: AP 5105.

COA-Jennifer: Discussed with their new VPI about their POCR funding – will wait for funding source(s); worked with Laura last year; needs to know funding on how many POCR Reviews can be done. (CoA) No funding for POCR right now. Per Nora, Laney is still working on HEERF funds.

Laney:-Nora: they finished the mentor’s workshop – will do a showcase in January 2023 (Professional Development, SP23 Flex Day. Per Monica, will try to have 2 classes by the end of the month. One thing at their POCR meeting, if we make the argument, we can ask for funds (i.e., retention money, Guided Pathways). We can make the argument – for example: Chaffey College document – comparing retention/persistence in 2021 vs. 2022 – needs to provide evidence.

Elissa Jaw – this is an on-going issue since Sept. 1st. Chris Bernard – needs coordination at the District level; VPIs come and go; badge courses; needs to work on coordination across our 4 colleges; PD proposal in learning to teach online – question to fund PD for online learning; what funds are available and can be used in other ways.

Dr. Droker asked if funds at colleges go to the PD Committee. Didem asked if we should discuss this with Dr. Inger Stark. Dr. Droker should coordinate with the college’s PD Committee. Cora understood from Dr. Stark and the union that per the union president, faculty reaches out to PD committee for their training/PD needs. BCC has the Teaching/Learning Center. She finds it strange about the process. Didem suggested that we invite Dr. Inger Stark and other PD Chairs to come together for guidance. Per Dr. Droker, the Academic Senate President, Dr. Stark and Dr. Droker review requests to pay PD for faculty.

6. District DE Coordinator Update: Dr. Amani (CVC) was invited to present at the Expanded Chancellor’s Cabinet meeting – all were very supportive and everyone agreed to sign-up for the June 2023 cohort (to complete Phase 2: Teaching College requirements). There are some preps needed so that we are not to “rush-in” such as completing the contact list, i.e., Financial-Aid.

Super Glue Integration – Chief Antoine is in-touch with Oracle – we already got started in working on the requirements.

Webinar on Title V Changes – needs to be informed on the changes – waiting for the recording. Every college/district has 180 days to reflect Title V changes on the policy (not the implementation) that include course description , i.e., in-person or other requirements.

The Peralta Online Equity Training has been completed.

7. Dr. Helen Ku (Institutional Research) conducted survey discussions. Meeting attendees were assigned to several groups and went to different breakrooms to discuss DE Faculty/Student Survey. Dr. Ku stated that this survey is a good addition towards the modality subject.

At approx. 2:33 p.m., attendees from the different breakrooms reconvened in the main meeting room. Didem requested to extend the meeting for about 5 more minutes. Cora suggested not to rush on this survey – share with Dept. Chairs to discuss with their own group. Dr. Ku also recommended to advertise it to more Dept. Chairs (to the schedulers as well) to obtain additional feedback.. There is also a Student Perspective Survey – might overlap with it to make sure to launch it after Thanksgiving.

Cora recommends going to PD Committee Chairs; provide link during dept. meetings on Flex Day. Recommends to take and complete the survey for face-to-face classes during the 1st 5 minutes; same for online classes possibly also giving extra credit for students.

Poll was taken whether to send the survey now or in January 2023. Majority responded for January 2023. Dr. Ku added that the survey launch depends on the purpose or intent of the survey.

8. The meeting adjourned at approx. 2:41 p.m.

Unedited Meeting Minutes Taken and Transcribed by:
A. Maniaol, 11/27/2022

Meeting adjourned