



**PERALTA COMMUNITY COLLEGE DISTRICT  
PARTICIPATORY GOVERNANCE COUNCIL (PGC)  
MINUTES**

Friday, March 25, 2022

9:00 – 11:00 a.m.

Join the meeting:

<https://cccconfer.zoom.us/j/92621828112>

**CO-CHAIRS**

Jannett N. Jackson, Interim Chancellor

Donald Moore, DAS President

**COUNCIL MEMBERSHIP**

Angélica Garcia, President, BCC	Jannett N. Jackson, Interim Chancellor
Nathaniel Jones, President, COA	Ronald McKinley, Interim Vice Chancellor, HR
Rudy Besikof, President, Laney	Matthew Freeman, President, BCC Faculty Senate
David Johnson, President, Merritt	Matthew Goldstein, President, COA Faculty Senate
Eleni Gastis, President, Laney Faculty Senate	Thomas Renbarger, President, Merritt Faculty Senate
Richard Thoele, Representative, Local 1021	Scott Barringer, Local 39
Jennifer Shanoski, President, PFT	Donald Moore, President, DAS
Leesa Hogan, Student Representative	Tachetta Henry, Classified Senate President, Merritt
Maisha Jameson, Notetaker (non-voting)	

*Members – 16; Quorum – 9*

**PRESENT:**

<p><b><u>Committee Members</u></b>          Angelica Garcia, President, Laney College          David Johnson, President, Merritt          Rudy Besikof, Laney          Nathaniel Jones, President, COA          Eleni Gastis, President, Laney Faculty Senate          Jannett Jackson, Interim Chancellor          Jennifer Shanoski, President, PFT          Matthew Freeman, President, BCC Faculty Senate          Matthew Goldstein, President, COA Faculty Senate          Tachetta Henry, Classified Senate President, Merritt          Thomas Renbarger, President, Merritt Faculty Senate          Richard Thoele, President, Local 1021          Ronald McKinley, Acting Vice Chancellor, HR          Scott Barringer, Local 39          Leesa Hogan, Student Representative</p> <p><b><u>Minutes</u></b>          Maisha Jameson</p>	<p><b><u>Guests</u></b>          Alejandro Acosta          Atiya Rashada          CM Brahmhatt          Dorris Hankins          Gretchen (Peralta Citizen Reporter)          Immaculate Adesida          Jammille Teer          Jeffrey Sanceri          Joseph Bielanski          Lowell Bennett          Marla Williams-Powell          Momo Lim          Mark Johnson          Royle Roberts          Sasha Amiri          Sean Brooks          Stephanie Droker</p>
---	---

## **I. STANDING ITEMS**

### **A. CALL TO ORDER**

*(Matthew Goldstein co-chaired this meeting in the absence of Donald Moore)*

### **B. ADOPTION OF THE AGENDA**

MOTION TO APPROVE THE MEETING AGENDA

MOTION – Rudy Besikof

SECOND – David Johnson

MOTION PASSED

NO ABSTENSIONS

### **C. CHANCELLOR’S REPORT**

#### **i. Chancellor’s Report-back on Action Items from 2.25.2022 PGC Meeting**

1. As recommended, Chancellor Jackson approved adopting Tri-Chairs for the BIM Committees

#### **ii. Chancellor’s Report-back on PGC E-Vote to Approve the Updates to Administrative Procedure (AP) 5410**

- The results of the e-vote on AP5410 were approved by the PGC, as recommended.
- Chancellor Jackson and Dr. Droker spoke to the time sensitivity of this particular AP.
- Concern was shared about how this was brought to PGC without discussion and about the e-vote process all together. Questions asked:
  - Were the students involved?
  - Is the e-vote process included in the PBIM Manual?
- This AP will be discussed more comprehensively later in the agenda.

#### **iii. Chancellor’s General Update**

##### **1. Update on IEPI**

- The District Office and all 4 colleges have submitted proposals for IEPI funds to support professional development and other initiatives.
- We will know if we are awarded these funds sometime in April.

##### **2. FCMAT Report**

- The FCMAT Report was presented to the Board at a recent meeting. The Report can be found within BoardDocs for those what would like to see it.

##### **3. Legislative Update**

- Sand Diego CCD & PCCD to look at an alternative to policing and are partnering on this initiative. To include 5 college districts in total.
- To serve as a model in safety/alternative policing.
- Asking for 5 years of funding.
- The Board of Governors is looking at changing policy re: policing. Aligns with what the state is doing.

##### **4. Staff Hires Update**

- We are working on developing our staffing lists for recruitment. Only the faculty hires have been decided thus far. There are a couple of vacancies that are in the

air (pending further discussion). The faculty hires have been shared at the colleges by the college presidents.

#### **D. APPROVAL OF PREVIOUS PGC MEETING MINUTES**

February 25, 2022 Meeting Minutes

MOTION TO APPROVE THE FEBRUARY 25, 2022  
MEETING MINUTES

MOTION – Ronald McKinley

SECOND – David Johnson

MOTION PASSED

ABSTENSION- Richard Thoele

#### **E. PUBLIC COMMENT**

- i. Lowell Bennett – Shared that he is interested in the process for determining the FTEF allotment and faculty hires. What data goes into this process?

#### **F. COMMITTEE/COUNCIL/GROUP REPORTS (2 minutes each) (9:30 a.m.)**

- i. District Academic Affairs and Student Services Committee – Stephanie Droker/Matthew Freeman
  1. The new co-chairs have connected with Dr. Siri Brown to get familiarized with the committee. Their next meeting is scheduled for April 8<sup>th</sup> at 1pm. Agenda to go out soon. Reports on Distance Education (DE) & Career Education (CE) to be discussed, as well as their committee goals.
- ii. Planning & Budgeting Council - Thomas Renbarger
  1. Elected Kawana Rollins as the Classified Tri-Chair.
  2. BAM TaskForce met. Spoke to the 2 phases for implementation of the new RAM – 1. Identifying the revenue (done), and now 2. To determine where and how the expenditures are addressed.
- iii. District Facilities Committee
  1. Neither chair was present.
  2. Have been discussing the keyless entry and the security camera projects.
- iv. District Technology Committee - Matthew Goldstein
  1. Working on the Peoplesoft Upgrade.
  2. Reminder to sign up for training for Human Capital Management Systems.
  3. The Peralta Technology Incident Response Plan will be submitted through the participatory governance process and will come to this body at the next PGC Meeting.
- v. Update from the PGC subcommittee on Equity, Diversity & Inclusion – Royl Roberts
  1. Dr. Lisa Webb who serves on the State DEI Committee will attend the next meeting and will provide an extensive update on what is happening at the state level.
- vi. Chancellor's Work Group – Chancellor Jackson
  1. Had our first discussion about the assessment of the PBIM committees. To be in place for use in the fall. To set up a Teams Folder for all PBIM Committee Chairs.
  2. Discussed the new Revenue Allocation Model and the Budget

- Philosophy.
3. CM Presented on the RAM and Budget Philosophy. Looking at 2 different pillars 1. Revenue and 2. Expenditures.
  4. Discussing how it will look and work for the colleges to allocate the resources (that will be provided to the colleges) to support the District Office. To determine how to do the integrated planning and develop the budget moving forward. Will need to find a way to work together.
  5. To go through the needs assessment phase for the 4 colleges and District office. To calculate and determine what it is costing us to provide the services we do.
  6. To be working towards transparency and trust-building.

## II. CARRIED OVER AND NEW ITEMS

Topic:	Presenter:	Discussion:
<p><b>1. Recommendation to Approve Administrative Procedures (APs)</b></p> <ul style="list-style-type: none"> <li>- AP 4105</li> <li>- <del>AP 5410</del></li> <li>- AP 5700</li> <li>- AP 6340</li> <li>- AP 6620</li> <li>- AP 7400</li> <li>- AP 7800</li> </ul>	<p><i>Joseph Bielanski / Chancellor Jackson</i></p> <p><i>Action</i></p>	<ul style="list-style-type: none"> <li>• Discussion ensued re: AP 5410 (Student Elections) and the e-vote taken by PGC to approve that administrative procedure.</li> <li>• Chancellor Jackson spoke to the emergency provision that already exist within the AP that allows for some special decisions to be made in emergencies.</li> <li>• The Chancellor received feedback from two of the campuses + a District administrator re: a recommendation to lower the number of signatures required (noted within C.1 &amp; C2 under section 4).</li> <li>• The Chancellor took the e-vote recommendation + feedback into consideration, and given that we are back to being in person at approximately 20-30%, she reasoned that we should require a minimum of 35 signatures from the candidates to run. She doubled that to 70 for the student trustee candidates.</li> <li>• Concern was expressed about the shared governance bodies that this AP was vetted through.</li> <li>• Eleni Gastis noted that there were 10 changes in the document that weren't highlighted or included in the track changes. Dr. Stephanie Droker noted that this was news to her and she would look into it. Suggested that we secure a software program that allows for us to track versions/edits.</li> <li>• It was noted the "Peralta Citizen" is still referred to as the "Laney Tower" in the AP. Needs to be</li> <li>• Chancellor Jackson spoke to the process this AP went through to be reviewed. This was discussed between Dr. Siri Brown &amp; the VPSSs, as well as in Chancellor's Cabinet (both Expanded and Executive).</li> <li>• Noted that the original document includes the emergency provision that is being highlighted, so this delay doesn't change that allowance.</li> <li>• Discussion ensued exploring the question of what students were engaged about these changes?</li> <li>• To check the version that was sent out.</li> <li>• It was noted that we need to be intentional on the</li> </ul>

		<p>steps that lead to board action. Also need to document the process for the colleges providing input into APs &amp; BPs.</p> <ul style="list-style-type: none"> <li>• Atiya Rashada (Student Activities &amp; Campus Life Director at Laney) shared that they did ask for the signatures to be waived given that it is difficult to engage students in elections given the pandemic. Spoke to how students are struggling to secure the signatures.</li> <li>• Chancellor Jackson noted that after the discussion above, she recommends that we table this AP 5410 related discussion, and that we come back to review this AP again. She noted that we need to outline clearly the input from our students and that those recommendations be formally identified to come before this body.</li> </ul> <p style="text-align: center;">MOTION TO TABLE ANY FURTHER DISCUSSION ON AP5410 MOTION – Matthew Freeman SECOND –Ron McKinley MOTION PASSED ABSTENSIONS - None</p> <ul style="list-style-type: none"> <li>• AP 5410 removed for consideration and tabled per the discussion above</li> <li>• All of the other APs recommended for approve today came through our review process and are coming to this body for approval.</li> </ul> <p style="text-align: center;">MOTION TO APPROVE THE FOLLOWING ADMINISTRATIVE PROCEDURES (APs):</p> <ul style="list-style-type: none"> <li>- AP 4105</li> <li>- AP 5700</li> <li>- AP 6620</li> <li>- AP 6340</li> <li>- AP 7400</li> <li>- AP 7800</li> </ul> <p style="text-align: center;">MOTION – Rudy Besikof SECOND –Ron McKinley MOTION PASSED ABSTENSION - Richard Thoele</p>
<p><b>2. Recommendation to Approve the Membership Composition for the Advisory Group for Holistic Safety &amp; Wellness/ Security</b></p>	<p><i>Chancellor Jackson</i></p> <p><i>Action</i></p>	<ul style="list-style-type: none"> <li>• Shared the proposed membership composition of the Holistic Safety, Security &amp; Wellness Advisory Committee.</li> <li>• Given the advocacy at the State level for the funding, one of the things we do need to have is a committee that addresses our alternative to policing roll-out.</li> <li>• The membership composition was developed and is being recommended by the Chancellor’s Work Group (CWG).</li> <li>• The CWG has an extensive discussion about this. Took into consideration that all constituents are included.</li> <li>• A question was asked about why the student committee members are not voting members? Chancellor Jackson responded that it is very difficult to get students to</li> </ul>

		<p>participate and regularly attend our governance meetings. For continuity purposes, we would strongly encourage students to participate and provide feedback, but would rather that the votes be advisory so that it doesn't affect making quorum.</p> <ul style="list-style-type: none"> <li>• Trustee Hogan –shared that she does not agree that the student voices should be excluded. Chancellor Jackson clarified that she said that students should have an advisory vote. To make a change to the membership composition document to state that the students provide advisory votes (vs. being indicated as “ex officio” members).</li> <li>• Trustee Hogan suggested that consideration be given to providing students with units in exchange for shared governance participation in order to incentivize students to participate. Have submitted a resolution to the State to advocate for this.</li> <li>• It was noted that these incentives should be extended to classified staff as well.</li> <li>• It was suggested that we set the norms of quorum for this body to remain flexible based on student attendance. Chancellor Jackson noted that we could consider this flexibility of quorum when we review the PBIM structure.</li> </ul> <p style="text-align: center;">MOTION TO APPROVE THE MEMBERSHIP COMPOSITION FOR THE ADVISORY COMMITTEE FOR HOLISTIC WELLNESS &amp; SAFETY/SECURITY</p> <p>MOTION – Jannett Jackson SECOND –Ron McKinley MOTION PASSED WITH FRIENDLY AMENDMENTS – To spell out the colleges’ names and change the student committee members from “ex-officio non-voting members” to “advisory voting members”.</p> <p>ABSTENSIONS – Eleni Gastis, Tacheta Henry and Jennifer Shanoski</p>
<p><b>3. (First Read) PCCD Budget Philosophy</b></p>	<p><i>Chancellor Jackson &amp; CM Brahmbhatt</i></p> <p><i>First Read</i></p>	<ul style="list-style-type: none"> <li>• Provided the intent behind the Budget Philosophy → to support long term integrated planning.</li> <li>• Shared the proposed Budget Principles to guide us.</li> <li>• Noted that the percentage on the 2<sup>nd</sup> principle slide should be 5%.</li> <li>• Spoke to the different phases of this process and all of the work that there is to be done between now and when the new RAM is implemented. Phase 1 for addressing and identifying our resources is completed. To begin working on Phase II which relates to how we plan for addressing our expenditures.</li> <li>• Each college to work on what processes they will follow to develop the District Office budget, in addition to their own. The four colleges to pay for the District services and District-wide services. (Ex. benefits, utilities, etc.). The District office will need to provide justification on why certain services and operations cost what they do.</li> </ul>

		<ul style="list-style-type: none"> <li>• Only talking about unrestricted general fund budget. Not including restricted funds.</li> <li>• Shared details on how the SCFF is calculated. This is an incentivizing formula.</li> <li>• Shared the various funds and how they are made up</li> <li>• Shared the timeline for the process. The draft of the RAM is complete and going to the board for a First Read soon. The Resources confirmed.</li> <li>• To ensure we engage all the stakeholders.</li> <li>• Noted that we will need timely access to accurate data.</li> <li>• To all be implemented for operations in time to develop the FY 2023-24 budget.</li> <li>• Will require the full support from college presidents, Chancellor and Board.</li> <li>• To research other institutions to see how they went about this work.</li> <li>• Whatever processes set at the college level, should remain at the college.</li> <li>• Given that some of the colleges are smaller (less students), we will also need to begin assessing the funds required at each of the colleges.</li> <li>• Question asked about the needs assessment process at the colleges. Colleges to be provided with comparative data of resources vs. what we may need. To be able to compare data points at other similarly sized colleges. Examples: What comprises “standardized services” – how clean our facilities are/should be, how our equipment is working, etc.. Do we will need the staffing levels as they currently are?</li> <li>• Concern was expressed about talking about discontinuing the use of buildings and staff when we are hiring high level executives. Suggested that we rather invest in our facilities and classes so that we can keep our students coming.</li> <li>• These will be very uncomfortable conversations coming up.</li> </ul>
<p><b>4. Update from Finance:</b></p> <ul style="list-style-type: none"> <li>- <b>Budget Development Calendar</b></li> <li>- <b>Annual Financial Audit</b></li> </ul>	<p><i>Adil Ahmed</i></p> <p><i>Update &amp; Discussion</i></p>	<p>MOTION TO CARRY THE REMAINING AGENDA ITEMS OVER TO THE NEXT PGC MEETING.</p> <p>MOTION – Matthew Goldstein</p> <p>SECOND – Matthew Freeman</p> <p>MOTION PASSED</p> <p>ABSTENSIONS – None</p>
<p><b>5. PGC Business</b></p> <ul style="list-style-type: none"> <li>- <b>Check-in on PGC Goals for 2021-22</b></li> <li>- <b>Update on Implementation of Board Docs for PBIM</b></li> </ul>	<p><i>Donald Moore</i> <i>Chancellor Jackson</i></p> <p><i>Update &amp; Discussion</i></p>	<p>MOTION TO CARRY THE REMAINING AGENDA ITEMS OVER TO THE NEXT PGC MEETING.</p> <p>MOTION – Matthew Goldstein</p> <p>SECOND – Matthew Freeman</p> <p>MOTION PASSED</p> <p>ABSTENSIONS – None</p>

<b>Committees</b>		
-------------------	--	--

**III. ADJOURNMENT**

MOTION TO ADJOURN THE MEETING

MOTION – David Johnson

SECOND – Angelica Garcia

MOTION PASSED

ABSTENSIONS – None

**IV. NEXT MEETING**

a. April 22 @ 1:30 p.m.