

**PERALTA
COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

FINANCIAL AUDIT
WITH INDEPENDENT AUDITORS' REPORT
AND
INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES

JUNE 30, 2010

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

JUNE 30, 2010

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**PERALTA
COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**FINANCIAL AUDIT
WITH INDEPENDENT AUDITORS' REPORT**

JUNE 30, 2010



INDEPENDENT AUDITORS' REPORT

Peralta Community College District
Board of Trustees and Independent
Citizens' Oversight Committee
Oakland, California

We have audited the accompanying financial statements of the Measure A Fund of Peralta Community College District (the District) as of June 30, 2010, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1 of the Notes to Financial Statements, the financial statements present only the Measure A Fund and do not purport to, and do not, present fairly the financial position of the District as of June 30, 2010, and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America. Also, as discussed in Note 2 of the Notes to Financial Statements, the Measure A Fund's financial statements are prepared on the modified accrual basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position - modified accrual basis of the Measure A Fund of Peralta Community College District as of June 30, 2010, and the results of its operations - modified accrual basis for the year then ended, in conformity with the basis of accounting described in Note 2.

In accordance with Government Auditing Standards, we have also issued our report dated December 30, 2010, on our consideration of the District's internal control over financial reporting for the Measure A Fund and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and is important for assessing the results of our audit.

Vavrinek, Trine, Day & Co., LLP.

Rancho Cucamonga, California
December 30, 2010

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**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**BALANCE SHEET - MODIFIED ACCRUAL BASIS
JUNE 30, 2010**

ASSETS

Investments	\$ 150,735,027
Due from District General Fund	35,000,000
Total Assets	<u><u>\$ 185,735,027</u></u>

LIABILITIES AND FUND BALANCE

LIABILITIES

Accounts payable and accrued liabilities	<u>\$ 5,167,306</u>
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FUND BALANCE

Unreserved	
Designated	<u>180,567,721</u>

Total Liabilities and Fund Balance	<u><u>\$ 185,735,027</u></u>
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See the accompanying notes to financial statements.

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGE IN FUND BALANCE - MODIFIED ACCRUAL BASIS
FOR THE YEAR ENDED JUNE 30, 2010**

REVENUES	
Local revenues	<u>\$ 1,556,320</u>
EXPENDITURES	
Classified salaries	764,606
Employee benefits	315,775
Supplies and books	34,114
Services and operating expenditures	8,192,108
Capital outlay	<u>23,766,014</u>
Total Expenditures	<u>33,072,617</u>
EXCESS OF EXPENDITURES OVER REVENUES	<u>(31,516,297)</u>
OTHER FINANCING SOURCES (USES)	
Proceeds from sale of bonds	145,251,073
Other uses	<u>(42,176,986)</u>
Total Other Financing Sources (Uses)	<u>103,074,087</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER USES	71,557,790
FUND BALANCE, BEGINNING OF YEAR	<u>109,009,931</u>
FUND BALANCE, END OF YEAR	<u><u>\$ 180,567,721</u></u>

See the accompanying notes to financial statements.

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2010**

NOTE 1 - ORGANIZATION AND NATURE OF ACTIVITIES

The Measure A General Obligation Bonds (the Measure A Fund) is a governmental fund of Peralta Community College District (the District). This fund is used to account for the activity of the Proposition 39 Measure A General Obligation Bonds approved by the voters of the District. These financial statements present only the Measure A Fund and do not purport to, and do not, present fairly the financial position of the District and the changes in its financial position in conformity with accounting standards generally accepted in the United States of America.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES

Financial Statement Presentation

The financial statements of the Measure A Fund have been prepared on the modified accrual basis of accounting. The statement of revenues, expenditures, and change in fund balance is a statement of financial activities related to the current reporting period. Using this method, revenues are recognized when they are both measurable and available, and expenses are recognized when goods are received or services are rendered.

Use of Estimates

The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the reporting date, and revenues and expenses during the reporting period. Actual results could differ from those estimates.

Capital Assets and Long-Term Obligations

The accounting and reporting treatment applied to the capital assets and long-term obligations associated with the Measure A Fund are determined by its measurement focus. The Measure A Fund is accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on the balance sheet. The reported fund balance is considered a measure of "available spendable resources". Thus, the capital assets and long-term obligations associated with the Measure A Fund are accounted for in the basic financial statements of the Peralta Community College District.

NOTE 3 - INVESTMENTS

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium-term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2010**

Investment in County Treasury

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

Summary of Investments

Investments as of June 30, 2010, consist of the following:

County Pool - Alameda	<u>Reported Amount</u> <u>\$ 150,735,027</u>
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**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2010**

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Pool. Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuation is provided by the following schedule that shows the distribution of the District's investment by maturity:

Investment Type	Fair Value	Weighted Average Maturity in Days
County Pool - Alameda	\$ 150,669,122	340

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by the California Government Code, the District's investment policy, or debt agreements, and the actual rating as of the year-end for each investment type.

Investment Type	Fair Value	Minimum Legal Rating	Rating June 30, 2010
County Pool - Alameda	\$ 150,669,122	None	Not rated

NOTE 4 - INTERFUND TRANSACTIONS

Interfund Receivables and Payables (Due to/Due From)

Balances owing between the General Fund and Measure A Fund at year end were \$35,000,000. The balance results from the Measure A Fund providing short-term cash flow to the General Fund of the District for operational needs.

NOTE 5 - ACCOUNTS PAYABLE

The accounts payable balance at June 30, 2010, represents amounts owed to vendors for both ongoing and completed construction projects in the amount of \$5,167,306.

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2010**

NOTE 6 - FUND BALANCE

Fund balance is composed of the following element:

Unreserved

Designated

\$ 180,567,721

NOTE 7 - COMMITMENTS AND CONTINGENCIES

The District is involved with various long-term construction and renovation projects throughout the four college campuses and the District Office. The projects are in various stages of completion and are funded primarily through the voter-approved general obligation bonds.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Peralta Community College District
Board of Trustees and Independent
Citizens' Oversight Committee
Oakland, California

Compliance

We have audited the accompanying balance sheet and statement of revenues, expenditures, and change in fund balance for the Measure A Fund of Peralta Community College District (the District) for the year ended June 30, 2010, and have issued our report thereon dated December 30, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Peralta Community College District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Peralta Community College District's internal control over the Measure A Fund's financial reporting. Accordingly, we do not express an opinion on the effectiveness of Peralta Community College District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs to be material weaknesses as items 10-1 through 10-5.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Peralta Community College District's Measure A Fund's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Peralta Community College District's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit Peralta Community College District's responses and, accordingly, we express no opinion.

This report is intended solely for the information and use of the Board of Trustees, Audit Committee, District Management, and the Citizens' Oversight Committee and is not intended to be and should not be used by anyone other than these specified parties.

Vouimer, Time, Day & Co., LLP.
Rancho Cucamonga, California
December 30, 2010

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**FINANCIAL STATEMENT FINDINGS AND RECOMMENDATIONS
JUNE 30, 2010**

The following findings represent material weaknesses and/or instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

10-1 INTERFUND BORROWING

Finding

Material Weakness - The District's General Fund borrowed \$35 million from the Measure A Fund for cash flow purposes of paying operating expenses of the District. The District has been unable to provide supporting documentation that such a borrowing is allowable under compliance with the requirements of Proposition 39. This amount was repaid in August 2010 with interest of approximately \$58,000.

Recommendation

The District should take all necessary means to ensure that an interfund borrowing for cash flow purposes of paying operating expenses of the District is allowable under compliance with the requirements of Proposition 39.

District Response

Education Code 42603 states, "The governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriations or be considered income to the borrowing fund or account." The Alameda County Office of Education, similar to many other counties, interprets this citation as being applicable to community colleges, as well as K-12 districts. The District believes that such practice is in compliance with all applicable codes and statues governing community college operations. In the future, prior to the transfer of bond funds, the District will obtain a written legal opinion as to the permissibility of such transfer.

10-2 ACCOUNTS PAYABLE

Finding

Material Weakness - The District's closing process for the year ended June 30, 2010, did not include adequate oversight and monitoring of cut-off procedures associated with the accounts payable accounts. As a result of the audit procedures applied to the cut-off process, an adjustment was proposed and accepted by management to decrease fund balance in the amount of \$1,052,921.

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**FINANCIAL STATEMENT FINDINGS AND RECOMMENDATIONS
JUNE 30, 2010**

Recommendation

The District should develop a year-end closing process that allows for the review of accounts payable for proper cut-off, accuracy, and reasonableness.

District Response

The District will institute adequate controls over the year-end closing processing to ensure that all valid accruals have been included within the financial activity. The District will provide training of District staff to ensure sound accounting principles are followed.

10-3 FUND BALANCE

Finding

Material Weakness - The District did not post prior year audit adjustments to the Measure A Fund. An adjustment to beginning fund balance of \$1,344,104 was necessary to reconcile beginning fund balance to the prior year audited amount.

Recommendation

The District must post all approved audit adjustments in a timely manner.

District Response

The District will post all approved audit adjustments after the audited financial statements are reviewed and approved.

10-4 PAYROLL EXPENSES

Finding

Material Weakness - The District charged payroll and benefit expenses to the Measure A Fund for employees whose job responsibilities were not directly associated with the Measure A Fund. Vacation and sick leave payouts totaling \$26,157 was charged for two employees who did not work 100 percent on the Measure A Fund during their employment at the District. These payouts were charged in their entirety to the Measure A Fund. A portion of another employee's salary was charged to the Measure A Fund in the amount of \$10,964; however, District records indicated these charges should have been charged to the General Fund.

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**FINANCIAL STATEMENT FINDINGS AND RECOMMENDATIONS
JUNE 30, 2010**

Recommendation

The District should establish policies and procedures to ensure charges made against the Measure A Fund are allowable and supported by appropriate documentation. Charges should be reviewed during the year for any changes made to employee positions and/or changes to the account stream to be charged. Amounts that have been charged to the Measure A Fund inappropriately should be reimbursed immediately.

District Response

The District will institute internal controls so that compensated absence payouts are charged to the fund in which the employees are compensated from. Further, the District's General Fund will reimburse the Measure A Fund.

10-5 CITIZENS' BOND OVERSIGHT COMMITTEE

Finding

Material Weakness - During our review of the Citizens' Bond Oversight Committee minutes and through discussions with management, it was noted that the committee was unable to establish a quorum for the last two meetings of the period in which the audit was conducted. This was due to a lack of attendance of committee members and thus resulted in the committee being unable to pass any pertinent motions in a timely manner.

Recommendation

The Citizens' Bond Oversight Committee should specify which members and how many should be present in order to establish a quorum. Attendance at the committee meetings should also be emphasized as Measure A matters should be addressed in a timely manner.

District Response

The District will put forward an amendment to the by-laws of the Citizens' Bond Oversight Committee that specifies the number of members that constitutes a meeting quorum.

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2010**

Except as specified in previous sections of this report, summarized below is the current status of all audit findings reported in the prior year's schedule of audit findings and questioned costs.

09-1 INTERFUND BORROWING

Finding

Material Weakness - The District's General Fund borrowed \$25 million from the Measure A General Obligation Bond Fund for cash flow purposes of paying operating expenses of the District. The District has been unable to provide supporting documentation that such a borrowing is allowable under compliance with the requirements of Proposition 39. This amount was repaid in July 2009 with interest of approximately \$78,000.

Recommendation

The District should take all necessary means to ensure that an interfund borrowing for cash flow purposes of paying operating expenses of the District is allowable under compliance with the requirements of Proposition 39.

Current Status

Not implemented. See current year finding 10-1.

09-2 ACCOUNTS PAYABLE

Finding

Material Weakness - The District's closing process for the year ended June 30, 2009, did not include adequate oversight and monitoring of cut-off procedures associated with the accounts payable accounts. Retention balances owed to contractors for services rendered were not properly accrued as liabilities. As a result of the audit procedures applied to the cut-off process, an adjustment was proposed and accepted by management to decrease fund balance in the amount of \$2,577,220.

Recommendation

The District should develop a year-end closing process that allows for the review of accounts payable for proper cut-off, accuracy, and reasonableness.

Current Status

Not implemented. See current year finding 10-2.

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2010**

09-3 FUND BALANCE

Finding

Material Weakness - The District did not post prior year audit adjustments to the Measure A Fund. An adjustment to beginning fund balance of \$3,044,749 was necessary to reconcile beginning fund balance to the prior year audited amount.

Recommendation

The District must post all approved audit adjustments in a timely manner.

Current Status

Not implemented. See current year finding 10-3.

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**PERALTA
COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BONDS**

**INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES**

JUNE 30, 2010



**INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES**

Peralta Community College District
Board of Trustees and Independent
Citizens' Oversight Committee
Oakland, California

We have performed the Agreed-Upon Procedures enumerated in Exhibit A, which were agreed to by the management of the Peralta Community College District (the District) for the sole purpose of determining compliance with Measure A General Obligation Bond requirements for the year ending June 30, 2010. The District's management is responsible for maintaining compliance with Proposition 39 requirements. This engagement to perform Agreed-Upon Procedures was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described in Exhibit A either for the purpose for which this report has been requested or for any other purpose.

The procedures we performed and the results are described within this report as Exhibit B.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion relating to the matters included in the Agreed-Upon Procedures. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the Peralta Community College District Board of Trustees, Audit Committee, Independent Citizens' Oversight Committee, and District management and is not intended to be and should not be used by anyone other than those specified parties.

Rancho Cucamonga, California
December 30, 2010

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**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BOND**

**AGREED-UPON PROCEDURES REPORT
JUNE 30, 2010**

- A. Verify the proceeds of Measure A Bond Funds were deposited in total into the District's accounts and accounted for within the District's financial statements in accordance with generally accepted accounting principles. We will obtain the settlement statement for new bond issuances during the period July 1, 2009 through June 30, 2010, and verify the amounts deposited into the building and bond interest and redemption funds are appropriate.
- B. Verify the expenditure of funds have been accounted for separately in the accounting records of the District to allow for transparency and accountability of the expenditures.
- C. Select a minimum sample size of 40 percent of all expenditures charged to the Measure A General Obligation Bond Fund for the period July 1, 2009 through June 30, 2010. Verify that the funds have been expended in compliance with the purpose that was specified to the registered voters of the District through election materials, District resolution and project budgets, and the District's Bond Master Plan.
- D. Prepare a schedule of all costs incurred from inception through June 30, 2010, by project, from the Measure A General Obligation Bond funding. This schedule will include the project budget compared to the actual expenditure.
- E. Verify State and District policies were followed in awarding bids and expenditure of Bond funds through comparing the bid procedures with established, approved District policies and guidance from the State Chancellor's Office and Education Codes.

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BOND**

**AGREED-UPON PROCEDURES REPORT
JUNE 30, 2010**

Agreed-Upon Procedure (A)

Procedure

Verify the proceeds of Measure A Bond Funds were deposited in total into the District's accounts and accounted for within the District's financial statements in accordance with generally accepted accounting principles. We will obtain the settlement statement for new bond issuances during the period July 1, 2009 through June 30, 2010, and verify the amounts deposited into the building and bond interest and redemption funds are appropriate.

Results

We examined the settlement statement for the proceeds of Series C for the aggregate principal amount of \$100,000,000 that was issued during the period of July 1, 2009 through June 30, 2010. Entries were not made on the District's general ledger and, therefore, were not accounted for within the District's financial statements in accordance with generally accepted accounting principles. Supporting documentation from legal counsel and underwriters, as well as the certification from the Tax-Collector for the County of Alameda supporting the transaction, were examined and an audit adjustment was proposed and accepted by management to recognize the proceeds received.

Agreed-Upon Procedure (B)

Procedure

Verify the expenditure of funds have been accounted for separately in the accounting records of the District to allow for transparency and accountability of the expenditures.

Results

Expenditures of Bond funds have been accounted for in a separate fund in the general ledger of the District. Supporting backup documentation for expenditure of funds selected within Agreed-Upon Procedure (C) for the Measure A General Obligation Bond Fund was compared to accounting records of the District without exception.

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BOND**

**AGREED-UPON PROCEDURES REPORT
JUNE 30, 2010**

Agreed-Upon Procedure (C)

Procedure

Select a minimum sample size of 40 percent of all expenditures charged to the Measure A General Obligation Bond Fund for the period July 1, 2009 through June 30, 2010. Verify that the funds have been expended in compliance with the purpose that was specified to the registered voters of the District through election materials, District resolution and project budgets, and the District's Bond Master Plan.

Results

We examined 50 percent of all expenditures charged to the Measure A Bond Funds. Project expenditures appear to be in compliance as detailed in the Bond Initiative documents placed on the June 6, 2006, Local Election Ballot. All of the expenditures selected were approved by the Board in accordance with the "budget and needs allocation for 2009-2010". All expenditures selected were derived from the budget and needs allocation for 2009-2010 as certified by the Vice Chancellor of General Services.

Agreed-Upon Procedure (D)

Procedure

Prepare a schedule of all costs incurred from inception through June 30, 2010, by project, from the Measure A General Obligation Bond funding. This schedule will include the project budget compared to the actual expenditure.

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BOND**

**AGREED-UPON PROCEDURES REPORT
JUNE 30, 2010**

Results

Cost Center	Cost Center Description	Budget	Inception-to-Date Expenses June 30, 2010
0000	Capital Program Support Services	\$ 61,328,894	\$ 31,440,778
2301	Laney Art Building Instructional Equipment	927,313	372,318
2302	Peralta's Sustainability - Environment	155,700	219,600
2303	Merritt Short-Term Construction Project	7,346,546	3,863,135
2304	COA Short-Term to Mid-Term Project Management Services	214,206	214,206
2305	Laney Short-Term to Mid-Term Project Management Services	1,099,433	1,034,958
2306	Merritt Short-Term to Mid-Term Project Management Services	100,340	100,340
2307	District Short-Term to Mid-Term Project Management Services	307,400	301,113
2308	COA Short-Term to Mid-Term Projects	499,999	469,581
2309	Laney Short-Term to Mid-Term Projects	596,640	596,285
2310	Merritt Short-Term to Mid-Term Projects	588,712	345,768
2311	Project Controls Implementation	431,398	357,777
2312	Upgrade Emergency Blue Phone System	285,813	285,813
2313	Furniture and Millwork for PCCD Conference Room	132,221	126,853
2314	Laney Short-Term Construction Projects	26,180,724	19,580,359
2315	COA Short-Term Construction Project	8,181,456	7,333,902
2316	Re-Paving Parking Lots at COA, Laney, and Merritt	1,310,433	1,285,992
2317	Facility Consulting and Energy Management	83,322	80,322
2318	Modernize Laney College Student Center	1,708,500	1,447,269
2319	Facilities Planning Services	139,500	131,057
2320	COA Sidewalk Replacement	2,742,555	2,621,050
2321	District Center Renovation Phase III	1,564,689	1,299,763
2322	Laney Beginners Inn Culinary Kitchen	7,645,993	7,272,303
2323	BCC Short-Term Construction Projects	1,364,249	1,349,908
2324	Merritt Library/Learning Center Renovation	6,021,430	644,064
2325	District-Wide Elevator Cabs, Controls, and Finish Upgrades	249,999	20,189
2326	Upgrades - Sidewalk and Lighting District Administration	531,772	518,690
2327	COA Roof Walkway Waterproofing and Repairs Buildings C and D	750,000	34,018
2328	District-Wide Security System Upgrade	4,438,626	639,436
2329	Flooring, Lighting, Painting and Ceiling	1,235,734	4,599
2330	Building G - Weight Room and Locker Room Modifications	773,654	198,478
2331	Ductwork Cleaning and Equipment Renovation	802,387	-
2332	Miscellaneous Restroom Upgrades	775,354	4,904
2333	Miscellaneous Renovations	1,428,223	24,990
2334	District-Wide Way Finding and Room Identification	2,554,701	1,577,100
2335	Project Budget for Built-Out Project	3,770,760	3,324,098

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BOND**

**AGREED-UPON PROCEDURES REPORT
JUNE 30, 2010**

Results, Continued

Cost Center	Cost Center Description	Budget	Inception-to- Date Expenses June 30, 2010
2336	Interim Housing Portables and Site Preparation	\$ 775,000	\$ 577,150
2337	Recycling Program Equipment District-Wide	250,000	237,640
2338	Laney Athletic Complex Baseball and Multi-Purpose	20,000,158	3,879,621
2339	Master Planning for District-Wide Facilities	3,092,700	2,931,323
2340	Parking Meters for COA, Laney, and Merritt	299,620	298,922
2341	COA Building A Renovation	3,923,145	4,361,060
2343	GSA Lot Lighting, Walkway Restoration	2,336,035	1,345,534
2344	Renewable Energy Projects District-Wide	2,198,050	1,983,150
2345	860 Atlantic Ave Swing Space for COA	4,392,500	605,037
2346	HVAC for ITE Data Processing	346,500	348,491
2347	District-Wide Paving Allocation	1,069,500	592,986
2348	ADA Renovation at Laney College	4,801,987	301,314
2349	DAC Electrical Service Upgrade	421,678	133,607
2353	Merritt Science Allied Health Building	5,375,000	700,000
2357	District-Wide Tech Infrastructure	90,000	330,412
2358	Merritt 1.2 MV Photovoltaic Project	7,936,489	4,000,000
2359	District Administration Center HVAC	990,003	339,750
2364	Merritt College Technology Upgrade	314,115	12,500
2368	Smart Media Initiatives Project	4,006,901	198,473
2378	District-Wide Library Upgrade	808,883	2,787
2379	Distance Education Moodle Applications	68,500	18,500
2380	Financial Aid System	1,051,688	66,000
		<u>\$ 212,817,128</u>	<u>\$ 112,385,273</u>

Agreed-Upon Procedure (E)

Procedure

Verify State and District policies were followed in awarding bids and expenditure of Bond funds through comparing the bid procedures with established, approved District policies and guidance from the State Chancellor's Office and Education Codes.

**PERALTA COMMUNITY COLLEGE DISTRICT
MEASURE A GENERAL OBLIGATION BOND**

**AGREED-UPON PROCEDURES REPORT
JUNE 30, 2010**

Results

Ten bid packages were selected for verification for adherence to State and District policies in accordance with the awarding of bids and approval of Measure A General Obligation Bond Fund expenditures through guidance from the State Chancellor's Office and applicable Education Codes, as well as District Board policies without exception.