

District Technology Committee (DTC)
Minutes Friday, May 5, 2023

Note: Meetings are being recorded for the purpose of minutes.

Members present

Chair: Antoine Mehouelley - Chief Technology & Information System (District)

Co-Chair: Matthew Goldstein - President of Senate (COA)

Patricia Rom - Merritt College IT Rep (Merritt)

Joseph Bay - Classified SEIU 2021 Rep (District)

Balamurali Sampathraj - Acting Director of College IT Services (Laney)

Saurav Pudasaini - College of Alameda IT Rep (COA)

Vincent Koo – Berkeley City College IT Rep (BCC)

Nathan Pellegrin - Director of Research and Planning (Merritt)

Mark Swiencicki - PFT Rep

Natalia Fedorova - PCS Rep

Members absent:

Didem Ekici - DE Rep

1. CALL TO ORDER (10:30 a.m.)

2. ADOPTION OF THE AGENDA (10:35 a.m.)

Action: 2.01 Adopt the Agenda May 5th, 2023

Motion 1st by Swiencicki, 2nd by Fedorova

The motion passed unanimously.

3. APPROVAL OF MINUTES (10:40 a.m.)

Action, Minutes: 3.01 Approval of the Previous Meeting Minutes from February 3rd, March 3rd, and April 7th, 2023

Motion 1st by Swiencicki, 2nd by Fedorova

2 abstain.

4. PUBLIC COMMENT (10:45 a.m.)

Discussion, Information: 4.01 Public Comments on DTC Meeting Agenda Items

No public comments

5. COMMITTEE/COUNCIL REPORTS (1.5 minutes each (10:50 a.m.))

BoardDocs reports for this meeting can be found [here](#)

Information: 5.01 Berkeley City College IT - Vincent Koo

The report is attached to the BoardDocs Agenda.

Information: 5.02 College of Alameda IT – Saurav Pudasaini

The report is attached to the BoardDocs Agenda.

Information: 5.03 Laney College IT - Acting Director Balamurali Sampathraj

The report is attached to the BoardDocs Agenda.

Information: 5.04 Merritt College IT - Patricia Rom

The report is attached to the BoardDocs Agenda

Information: 5.05 Distance Education - Dr. Didem Ekici - COA ESOL Department Co-chair/Faculty - Distance Ed Coordinator

Absent

Information: 5.06 Marketing, Communication & Public Relations - Dr. Mark Johnson - District Executive Director

The report is attached to the BoardDocs Agenda.

Information: 5.07 Planning & Institutional Research - Dr. Francisco Herrera - Associate Vice Chancellor Office of Institutional Research Department of Academic Affairs and Student Success

No updates.

6. CARRIED OVER AND NEW ITEMS (11:00 a.m.)

Action: 6.01 Elect Tri-Chair - N. Fedorova - 10 minutes (11:10 a.m.)

Fedorova informed that the Peralta Classified Senate Committee met on April 5th and appointed Nathalia Fedorova as a Tri-Chair for the next Fiscal Year. Co-Chair Goldstein welcomed her to the new position.

Information: 6.02 Security Update - D. Park - 5 minutes (11:15 a.m.)

The report is attached to the BoardDocs Agenda.

Mehouelley added that the Single Sign-On (SSO) will be implemented for Faculty and Students.

Information: 6.03 PeopleSoft Update Phase 3 - CTIO A. Mehouelley - 10 minutes (11:25 a.m.)

CTIO Mehouelley informed:

Projects are coming up:

- a. **Single Sign-On (SSO)** to facilitate student secure access.
- b. **Multi-Factor Authentication (MFA)**
- c. **Self-Service Password Reset (SSPR)** everybody can access the computer by themselves.
- d. **E-forms** is the second big project that is coming. The duration of the project is estimated at months. The VPSS agreed to use templates to create Districtwide e-forms in PeopleSoft where the students can access them and fill them out electronically, forms will be routed to the right people to approve and process them. Dr. Tina Vasconcellos, Associate Vice Chancellor of Educational Services and Accreditation Liaison Officer, is

leading this project. Dr. Vasconcellos will create a committee to be more efficient. This big project will be presented to the Board at its next meeting.

Information: 6.04 IT Staffing Challenges – CTIO A. Mehouelley – 10 minutes (11:35 a.m.)

CTIO Mehouelley recommended bringing this item to the next DTC meeting to discuss with the Participatory Governance Council (PGC) and then make a recommendation to the Chancellor regarding the IT staffing challenges.

Some of the DTC committee mentioned during the meeting their concern about this sensitive topic, especially security.

Information: 6.05 Data Center Condition Update – A. Mehouelley – 10 minutes (11:45 a.m.)

CTIO Mehouelley informed us that the Data Center air conditioner is working. CTIO Mehouelley recommended to the colleges to be aware for the summer.

Information: 6.06 Domain Name Services (DNS) upgrade services: Cloud Migration – A. Mehouelley – 5 minutes (11:50 a.m.)

CTIO Mehouelley informed that the movement of the DNS will be this Saturday, May 6th at 9:00 a.m. and it will not have an impact on anybody.

Information: 6.07 Training – CTIO A. Mehouelley – 5 minutes (11:55 a.m.)

CTIO Mehouelley informed us that PeopleSoft training is uploaded to the Microsoft portal. IT has been working with Human Resources on new hiring training. There is also training with the internal team such as functional analysts with Finance, HR, and Campus Solution to provide in-house training. CTIO Mehouelley encouraged the committee to spread the word that there is training in which people can participate.

Information: 6.08 IT Services Update - D. Park - 5 minutes (12:00 p.m.)

- Network Infrastructure Refresh Project
- COA NTTC: IT infrastructure/systems review
- Windows 11 Rollout at DO
- Project Demo for ESOL
- Campus Solutions module upgrade
- Opening for Senior applications software programmer/analyst for PeopleSoft
- 787 support tickets processed for April.

7. ADJOURNMENT - 12:00 P.M.

8. NEXT MEETING - TBD