

PCCD Distance Education Subcommittee

Monday, March 13, 2023; 1-2:30 PM

[Zoom Recording](#)

Present: Didem Ekici, Monica Ambalal, Laurie Allen-Requa, Irina Rivkin, Chris Bernard, Amany Elmasry, Jennifer Fowler, Cora Leighton, Elissa Jaw, Albert Maniaol

- I. Welcome and Introductions
  - a. Approve the DE Subcommittee Minutes from- February 27th, 2023
  - b. Agenda for March 13th, 2023
- II. Updates
  - a. Student Priorities & Updates (Jingyi Zhou/BCC)
  - b. College DE Committee updates
  - c. POCR Lead updates
  - d. District DE Coordinator update
- III. Accessibility Job Description Discussion
  - a. Editing live Google document – Chris has taken notes on here
  - b. Fully remote position may not capture as many faculty as possible; rotating office hours should require some physical time on campus; has SEIU for this classified position negotiated anything?
  - c. Question #14: combo of student worker program and online remediation course content – will faculty worry over students fixing a course?
    - i. #14 is merely a suggestion; it would be an ask by the faculty and an assist
  - d. #11 is not very accessibility-based – take this out
  - e. Position to report to VC Ed Svcs or Director of Ed Svcs – not dean (not a college position)
  - f. 6<sup>th</sup> bullet point: make more general – too district-focused when working more with faculty
    - i. Or simply delete as a whole
  - g. For job announcements: allow tele-interviews by adding “unless you have an accommodation”
    - i. May not be under committee authority, but HR
      1. Make a request to HR
  - h. Minimum Qualifications: missing a master’s degree?
    - i. “Bachelors or Higher in...”
    - ii. Field-specific not necessary?
- IV. Recommendations for updating Faculty Selection & Workload (AP 4105)
  - a. Meet the deadline for Title V
  - b. Requires deeper discussion
  - c. Work efficiently; 2 options that will make a difference and shorten negotiation process:
    - i. Go with committee suggestions on update; definitely needs to be updated
    - ii. Provide examples (from other colleges); now phase 2 exists

- iii. Any other ways?
        - 1. Bring to Academic Senate to recommend to administration to look at committee recommendations
        - 2. State mission goals; have all the tools and data to back up
      - d. Accommodation would go before seniority
      - e. Add the online equity rubric class to make more open; is an important area, too
        - i. Leave as is, but add an “or” to #2 to make more open, not stringent (other options)
        - ii. Doesn’t substitute for course management class
      - f. 2 requirements:
        - i. How to use Canvas - technical (create modules, send announcements, etc)
        - ii. Pedagogy side (POCR, online equity, humanizing online teaching)
        - iii. Try to combine and require both
        - iv. Union push back – will want faculty to be compensated; provide trainings at the district
          - 1. Figure out potential pushbacks and work on those first
      - g. What is the process on moving forward?
        - i. Simultaneous
        - ii. What type of flexibility, solutions are there?
        - iii. Have colleges put together a “wish list”
      - h. Need to consider the student and success rates
        - i. Online has been successful; POCR has higher success rates among students
      - i. Ask - What qualifications are desired? & Will add rationale
      - j. Everyone look at other AP 4105’s
- V. Q&A
- VI. Adjournment
  - a. Next Meeting: April 10, 2023