Present: Joseph Bielanski, Nancy Cayton, Ari Krupnick, Jayne Smithson, Vinh Phan, Frank Nguyen Le, Andrew Park (replaces Matthew Goldstein), Laura Bollentino, Iolani Sodhy-Gereben, Mark Fields, Vena Cera, LaShaune Fitch, Donald Moore, Heather Sisneros, Nghiem Thai, Siri Brown, Steve Pantell

Absent: Marie Amboy, Matthew Goldstein, John Reager, Mary Clarke-Miller, Joya Chavarin, Lisa Cook, Don Miller, Amany Elmasry, Beth Maher, Denise Richardson, Kuni Hay,

Guest Candida Tapia

Co-Chairs: Heather Sisneros and Siri Brown

Note Taker: Frank Nguyen Le

Next Meeting: 04/05/21, via Zoom

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| Called to Order  Review of Agenda  Review of Minutes | 1:10 pm  Minutes from 02/08/21 in Dropbox. The 02/08/2021 meeting minutes were approved.  J. Bielanski moved/F. Nguyen seconded  12 yeas, 0 noes, one abstention |  |  |  |
| CURRICULUM ITEMS:  Berkeley City College | Endorsements:  Course Update: 3  Course Deactivation: 1 | Send approved proposals to the Board. | A. Elmasry |  |
| CURRICULUM ITEMS:  College of Alameda | Approved by vote:  Course Update: 2  Modified Programs: 4  New Programs: 4  N. Thai inquired about the Social Justice-Ethnic studies. This program will follow the AA-AFRAM degree. | Send approved proposals to the Board. | A. Elmasry |  |
| CURRICULUM ITEMS:  Laney College | Endorsements:  Course Update: 5  Course Deactivation: 4  Program Update: 2  Course Update DE: 8 | Send approved proposals to the Board. | A. Elmasry |  |
| CURRICULUM ITEMS:  Merritt College | Endorsements:  New courses: 1  Course Deactivation: 2  Course Update: 4  Course Update DE: 5 | Send approved proposals to the Board. | A. Elmasry |  |
| Update on Berkeley City College Education Program | Stakeholders at both colleges met last week. There is a follow up meeting between V.C. Brown and the college’s representatives so an email can be sent to the state for further clarification.  V.C. Brown, C. Tapia, and another representative from Merritt College met and crafted an email to be sent to the state. The goal is to have both colleges to have an agreement or re-bring the topic again to the next CIPD meeting. |  | S. Brown | The meeting will take place in time for the items to be on the March CIPD agenda. |
| COVID-19 Guidance - Attendance Accounting for Noncredit Courses and Exception  Related to Distance Education Lab Courses (Memorandum FS 20-12 issued on 12/15/2020) | No additional updates other than the ones from the last meeting. |  |  |  |
| Update on Department chair list/process. | A list of department chairs to be sent to Amany at the beginning of each academic year. The goal is to have the list posted on the District Curriculum web page and the college’s webpage. A. Krupnick suggested to provide a link to all of the colleges’ curriculum webpage instead of sending the names every academic year. |  | Curriculum Chairs to provide the information. |  |
| Updated Business Administration Transfer Model Curriculum, ESS 21-300-004. | The supporting document was provided prior to the meeting.  We have one year to create the new ADTs.  We have to be specific on the transcript which ADT is being awarded.  A&R folks need to be involved.  L. Bollentino mentioned to have the AOs, and VPIs, and VPSS, A. Elmasry, and A&R representatives to meet in April to go over the changes.  This is also to remove CIS 001 from the program. |  | AOs, A&R, and VC Brown |  |
| Impact of AB 1460: Ethnic Studies Transfer Alignment, ESS 21-300-001. | An area was added to the CSU GE, area F. Peralta Community College District has a few existing courses, and the ETHST courses which can fulfill the area F requirement.  L. Bollentino mentioned to have uniform catalog language and uniform advising forms to serve our students.  CSU submission starts in April. We should all know the information by the end of the Spring semester. |  | AOs |  |
| Follow up on District wide consultation process. | Tabled for the next meeting since A. Elmasry is absent today. |  |  |  |
| Other- DE tabs | Making everything in that tabs are required. |  |  |  |
| Adjourned | 2:50 pm |  |  |  |