

Laney Library Textbook Purchasing Policy

When funding is available, the library purchases at least one copy of every required textbook for every course.

When funding is available, the library purchases at least one copy of recommended textbooks.

When funding is available, the library purchases additional copies of textbooks that are heavily used.

The library accepts gifts of current textbooks in good condition.

The library encourages faculty to donate publisher's courtesy copies of textbooks.

The library may not accept gifts of large quantities of textbooks due to limited space.

Instructors may loan textbooks to the library for a temporary period as an Instructor Reserve Copy. These copies are subject to minimal physical processing in order to make them available for checkout. Minimal physical processing may include: barcode, call number label, library stamp, pencil markings.

Textbooks are available for checkout to Laney students only.