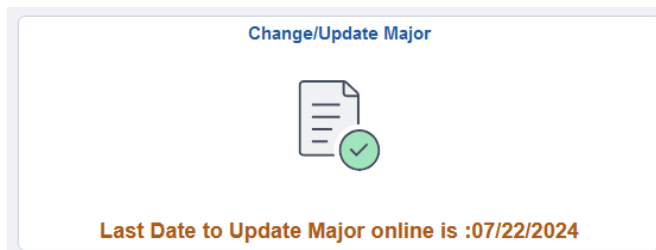


HOW TO CHANGE YOUR MAJOR

AP 5130 (XIII) states that 'students have a limited number of times they can change their major. They can do so two times within one academic year. Additionally, major changes are only allowed within the first 2 weeks of the term semester for fall or spring term and 1 week in the summer semester.'

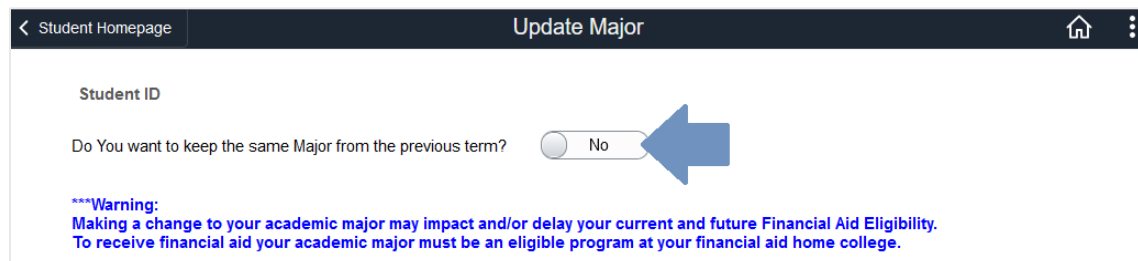
If you change your major outside of these dates, the change will NOT be effective for the current term, but for the following term.

1. Log in to your Campus Solutions account and click the 'Student Records' tile:



2. To active the college and major selections, answer 'Yes' to the question 'Do you want to keep the same major as the previous term?'

Financial Aid students: make sure you check with your college Financial Aid Office before changing your major, as this can impact and/or delay your Financial Aid.



< Student Homepage Update Major

Student ID

Do You want to keep the same Major from the previous term? No

***Warning:
Making a change to your academic major may impact and/or delay your current and future Financial Aid Eligibility.
To receive financial aid your academic major must be an eligible program at your financial aid home college.

- Once you select a college, all the majors for that college will be available to select from the drop-down menu:

Financial Aid Students: make sure to select a Financial Aid eligible major. All Financial Aid eligible majors are marked with as asterisk (*)

The screenshot shows a mobile application interface for updating a major. On the left, there is a sidebar with a 'Student Homepage' button and a 'List majors for' section with radio buttons for Alameda, Berkeley, Laney (selected), and Merritt. A blue arrow points to the Laney option. The main content area is titled 'Update Major' and contains a list of majors with asterisks indicating they are Financial Aid eligible. A warning message states: '***Warning: Making a change to your major may delay your current and future Financial Aid Eligibility. To receive financial aid, you must select a Financial Aid eligible program at your financial aid home college.' Below the list is a 'Select Major:' dropdown menu with a blue arrow pointing to it. A 'No' button is visible, and a note at the bottom right says '* Indicates a Financial Aid eligible major.'

- Once you have selected a major, check the box to agree to the terms and conditions of updating your major and click the submit button:

This screenshot shows the 'Update Major' form after a major has been selected. The 'List majors for what college?' section has radio buttons for Alameda, Berkeley, Laney (selected), and Merritt. The 'Select Major:' dropdown now shows 'ART Ceramics* (AA)'. A checkbox labeled 'I agree to the terms and conditions' is checked and highlighted with a blue box. A blue arrow points to the 'Submit' button at the bottom left. The note '* Indicates a Financial Aid eligible major.' is still present.

- A confirmation page will display your new major:

The screenshot shows the confirmation page for the updated major. The header includes 'Student Homepage' and 'Update Major'. The main content area displays the message: 'Major has been Updated Successfully and below is the latest Major.' Below this is a section titled 'Current Information' with a horizontal line. Underneath, it shows 'Campus Laney College' and 'Major ART Ceramics* (AA)'. A home icon and a menu icon are visible in the top right corner.