**PCCD Distance Education Subcommittee Meeting Minutes**

**Monday, February 13, 20023; 1-2:30 PM**

<https://peralta-edu.zoom.us/my/dekici>

**Attendees:** Albert Maniaol, Didem Ekici, Nora Mitchell, Judy Wong, Laurie Allen-Requa, Jennifer Fowler, Tim Gibbon, Elissa Jaw, Dominique Benavidez, Monica Ambalal, Chris Bernard, Stacey Shears, Jingyi Zhou, Srujana Tumu, Inger Stark, Amany ElMasry, Cora Leighton

1. Welcome and Introductions
2. Approve the DE Subcommittee:
   1. Minutes from- December 12th, 2022

1st (Cora); 2nd (Judy)

* 1. Agenda for February 13th, 2023

1st (Laurie); 2nd (Cora)

* Zingyi Zhou – Okay with the semester so far.

## **College Updates**

1. BCC (Cora) – met once already; working with some transitions (positions), i.e., taking over Cora’s and Chris (sabbatical); alternative formats; reach-out to DECO for Flex Day presentation.
2. Laney College (Judy) – Offered Intro to Canvas; 3 presentations on Flex Day; conducted survey; POCR showcase,; met with their VPI; showed presentations. They also need to work on their AP; Regarding accessibility, they asked for Shawn to work 2 hours for consultation (captioning and etc.,) – no to Shawn but looking at other alternatives; training to be completed by June 2023. Resolutions were made for accessibility and LTIs.
3. Merritt College (Monica) – Updated DE page, academic dishonesty/plagiarism – will open public comments in their 2/24/2023 meeting including their goals. (Didem commented that it is important to update AP 4105 and integrate academic integrity).

**POCR Leads**

1. BCC (Chris) – two more courses received; 6 badges now; 2 reviewers; 2 courses are now ready and concluded ABCD course. 2nd week in March will have more certified. (Core): Concerned about student success on CVC Exchange; where to send them when issues occur (Needs more information).
2. COA (Jennifer) – has plan for POCR Review, hopefully in a week or 2. In their last Wed. meeting, they discussed developing goals.
3. Laney College (Nora) – Happy to know that there is discussion on how to fund POCR; Not sure of funding when they met with their VPI; 6-committed faculty re: accessibility. They had orientation and workshop. Challenge: They need to find mentors; they have more mentees.
4. Merritt College (Monica) – 3 final reviews to Shawn; They will be POCR certified soon and will develop the process.

**District Update (Didem)**

* Committee Membership:
  + 1. All members approved by DAASSC and there is a new updated list for this semester
    2. Dr. Vasconcellos is working on continuing VPI assignments and is aware of lack of VPI attendance
    3. Inger Stark is the union representative
    4. Chris Bernard: All POCR leads are voting in the subcommittee
* Working on CCC culturally responsive grant application
* CVC Exchange course list – please check frequently and notify committee of problems
  + 1. As of 1/1/23: they are not publishing courses if the college is not a home college
    2. Question about Badges (as assigned to courses) – there will now be just three, not six, badges. Implementation date is unknown.
    3. Started independent course alignment program
       1. Can donate your course (Canvas shell)
  1. Professional Development funding issue (from Antoine). No more funds for PD.
     1. Inger is optimistic there will be funds, but not from the current funding source

1. Title 5 changes – See PowerPoint (shared in chat)
   1. Need to make recommendations immediately
   2. See “Fall 22 Completed Projects” & “Spring 2023 – Upcoming Projects” slide
      1. Take the Faculty & Student survey/spread the word
      2. Committee does not update AP 4105; change wording from “update” to “recommend…” based on Title 5 changes
         1. No guarantees recommendations will be accepted
         2. Only Administration can make changes
         3. Question: What is the interest/what is the committee looking for (particularly for HyFlex)?
            1. Administration to make changes as well as equip faculty to meet the changes
            2. Title 5 does not include HyFlex
            3. Changes, not implementation, needed by April
      3. “Complete Phase II…” – should it be changed to “become a teaching college in the fall?”
         1. 90% certain PCCD will be a teaching college
2. Recommendations for AP 4105 update – see PPT
3. Q&A - none
4. Adjournment at 2:18 p.m.
   1. Next meeting: February 27, 2023