



PERALTA COMMUNITY COLLEGE DISTRICT

Agenda Item Details

Meeting Sep 27, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 8. CONSENT CALENDAR - HUMAN RESOURCES

Subject 8.1 Consider Approval of Classified Personnel Items. Presenter: Interim Vice Chancellor Ronald McKinley

Type Action (Consent)

Preferred Date Sep 27, 2022

Absolute Date Sep 27, 2022

Fiscal Impact Yes

Budgeted Yes

Budget Source Fund 01 and Fund 11

TO: Peralta Board of Trustees

FROM: Dr. Ronald McKinley, Interim Vice Chancellor for Human Resources & Employee Relations

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

APPROVAL OF CLASSIFIED PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of classified personnel; retirements, phase-in retirements and resignations; and short-term temporary classified positions.

The recommended individual(s) meet(s) all the minimum qualifications prescribed in the Minimum Qualifications for Faculty and Administrators in California Community Colleges Handbook.

A. CLASSIFIED EMPLOYMENT

(NP = New Position *= New Employee)

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
Danielle Spencer Classified employment effective September 26, 2022	<u>Berkeley City College</u>	Student Services-EOPS/Vice President Stacey Shears
	Staff Assistant-Administrative Services	
Jeremy Simmons Classified employment effective September 26, 2022	<u>College of Alameda</u>	Student Services/Dean Amy Lee
	Coordinator/Basic Needs	
Laura Aguilar* Classified employment effective October 3, 2022	Financial Aid Specialist	Student Services/Interim Director Dave Nguyen
None	<u>District Office</u>	
None	<u>Laney College</u>	
None	<u>Merritt College</u>	

B. PHASE-IN RETIREMENT

None

C. LEAVE OF ABSENCE

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

<u>Name</u>	<u>Location</u>	<u>Department</u>
None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
None	<u>District Office</u>	
None	<u>Laney College</u>	
None	<u>Merritt College</u>	

2. Resignation

None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
None	<u>District Office</u>	
None	<u>Laney College</u>	
Savaugh Holcomb Classified resignation effective September 14, 2022	Admissions & Records Clerk	Student Services/EOPS & DSPS
None	<u>Merritt College</u>	

E. SHORT-TERM, NON-CONTINUING POSITIONS

NAME	TITLE	LOCATION	DEPARTMENT	REPORTS TO:	EFFECTIVE DATE	JUSTIFICATION
Qimen Zheng	Financial Aid & Placement Assistant	Alameda	Student Services	Interim Director Dave Nguyen	10/3/22 to 6/30/23	Hired as an hourly employee; not to exceed 65 days. Employee's 65 workdays will be spread across the entire fiscal year until 6/30/2023.
Sukhbaatar Khatanbaatar	Program Specialist	Alameda	Student Services/EOPS	Dean Shalamon Duke	10/3/22 to 6/30/23	Help is needed for staff leaving for new opportunities

EVALUATION AND RECOMMENDED ACTION:

The Interim Vice Chancellor of Human Resources & Employee Relations and the Interim Chancellor recommend approval.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.