

PeopleSoft Upgrade Training in Canvas <https://peralta.instructure.com/courses/56014>

The screenshot shows a web browser window with the following elements:

- Browser Tabs:** 'PeopleSoft Upgrade' and 'Peoplesoft 9.2 Training'.
- Address Bar:** [peralta.instructure.com/courses/56014](https://peralta.instructure.com/courses/56014)
- Page Header:** 'Peoplesoft 9.2 Training > Modules'
- Navigation Menu (Left):** Home, Login, Dashboard, Calendar, Inbox, History, Help.
- Page Content:**
  - Home** (selected)
  - Modules**
  - Pages**
  - PeopleSoft 9.2 Resources**
    - How to Use These Resources
    - Student Employee Actions
    - Short-Term Hourly Classified Employee Actions
    - Salary Classified Employee Actions Copy
    - Part-Time Faculty Actions
    - Full-Time Faculty Actions
    - Manager Self-Service Actions
    - How to Capture Hours Submitted by Employees.pdf
    - How to Initiate Department Budget Code Change Request.pdf
  - Human Capital Management - Employee Self Service**
    - Setting Up User Preferences
- Right Side:** 'Collapse All' button, 'View Course Stream' button, 'Coming Up' section with 'View Calendar' link and 'Nothing for the next week' text.

The Windows taskbar at the bottom shows a weather widget (76°F Sunny), system tray icons, and the date/time: 10:57 AM 7/9/2022.

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- Dashboard**
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- Human Capital Management - Employee Self Service
  - Setting Up User Preferences
  - eForms - HCM Employee Self Service
    - Time Entry Submissions
      - Report Time / Timesheet - Student Employee
      - Report Time / Timesheet - Short-Term Hourly Employee
      - Report Time / Timesheet - Classified Employee
      - Report Time / Timesheet - Part-Time Faculty
      - Report Time / Timesheet - Full-Time Faculty
    - Reporting Overtime
    - Request Industrial Leave
    - Request Medical Leave
    - Request Column Advancement (Faculty)
    - Comp/OT Time Submissions
      - Comp Time Submission
      - View Comp Time
    - View Sick Leave Balance

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- Login
- Dashboard
- Calendar
- Inbox
- History
- Help

- View Sick Leave Balance
- View Payable Time - Detail and Summary
- View Time Summary (History) of Payable Time
- Student Employees' Timesheet Webinar - 04-12-2022 File 2 of 2.mp4

▼ Human Capital Management - Manager Self Service (And Delegates)

- eForms - HCM Manager Self Service
- Position Changes
  - Assignment Update for Short-Term Hourly or Student
  - Assignment Update (Part-Time Faculty)
  - Change End Date for Short Term Hourly or Student
- Location Change
- Promotion
- Return from Temporary Assignment
- Temporary Re-Assignment
- Transfer Employee
- Terminate Employee

- Home
- Login
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- Calendar
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- History
- Help

terminate employee	
	Retire Employee
	New Discipline (Part-Time Faculty)
	Reduced Workload Program
	Change Non-Working Schedule
	Work Out of Class
	Long Term Substitute
	Stipend (Full-time or Part-Time Faculty)
	Shift Differential
	Adjunct Overload
	Extra Service Assignment (Full-Time Faculty)
	Mass Stipend
	Change Full/Part-time or Hours
	Leave of Absence
	Paid Leave of Absence
	Sabbatical Leave
	Report Change