



PERALTA COMMUNITY COLLEGE DISTRICT

Agenda Item Details

Meeting	May 10, 2022 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category	9. CONSENT CALENDAR - FINANCE
Subject	9.1 Consider Approval of Contract Amendment No. 2 with Cambridge West Partnership, LLC to implement the Resource Allocation Model Phase 2. Presenter: Interim Vice Chancellor, Adil Ahmed
Type	Action (Consent)
Preferred Date	May 10, 2022
Absolute Date	May 10, 2022
Fiscal Impact	Yes
Dollar Amount	368,000.00
Budgeted	Yes
Budget Source	General Fund (01) Budget Code 1-01-141-5105-1-672000-0000-00
Recommended Action	Request approval of Contract Amendment No. 2 with Cambridge West Partnership, LLC to implement the Resource Allocation Model.

TO: Peralta Board of Trustees

FROM: Adil Ahmed, Interim Vice Chancellor for Finance & Administration

PREPARED BY: Adil Ahmed, Interim Vice Chancellor for Finance & Administration

BACKGROUND/ANALYSIS:

The Peralta Community College District previously wanted to utilize and understand the impact of the Student Centered Funding Formula (SCFF). Also, to improve upon and receive assistance with data integrity and related processes to optimize student success and the alignment with the Student Centered Funding Formula.

Under the approved agreement 2021120 (SCFF) Cambridge West Partnership, LLC assisted the District with the development of a Multi-college district internal revenue allocation model and provided the budget committee members with an understanding of the Student Centered Funding Formula (SCFF), as well as, identifying focus areas to improve outcome elements at the college level. Aligning valid enrollment and outcomes data to revenue at the college and district wide levels was performed. Additional detailed information available in the Scope of Work.

Under the approved agreement 2021121 (Data Integrity) Cambridge West Partnership, LLC assisted the District with data integrity and related processes to optimize student success and the alignment with the Student-Centered Funding Formula. The focus was to work directly with the District and college staff to evaluate the current MIS workflow process, review current policies and procedures and develop data map/dictionary documents. A comprehensive look at all student information systems used and the documents used to populate these systems will

be conducted. An emphasis on comparing best practices at similar California Community Colleges was done throughout the project. Additional detailed information available in the Scope of Work.

DELIVERABLES/SCOPE OF WORK:

Under the Amendment No. 2, Cambridge West Partnership, LLC provide an amendment to assist Peralta Community College District and colleges to develop an integrated planning budget resource allocation model outlining and balancing resources and expenditures for the four colleges and the district office. The model will align with the priorities of the Vision for Success, district and college missions, goals, strategic planning, and initiatives. Additional detailed information available in the Scope of Work.

Cambridge West Partnership, LLC

CONTRACT SUMMARY				
<u>Contracts</u>	<u>Approved Amount</u>	<u>Time Extension</u>	<u>Board Approval Date</u>	<u>Contract End Date</u>
Agreement 2021120 (SCFF Phase 1)	\$74,500	N/A	09/28/2021	12/31/2022
Agreement 2021121 (Data Integrity)	\$81,800	N/A	09/28/2021	12/31/2022
<u>Amendment No. 2</u> <u>(SCFF Phase 2 -</u> \$33,500 (FY21/22) \$334,500 (FY22/23)	<u>Total \$368,000</u>	N/A	<u>Pending</u>	<u>01/31/2023</u>
TOTAL	\$524,300			

Cambridge West Partnership, LLC

<u>Contracts</u>	<u>Amount</u>	<u>Board Approval</u>	<u>Complete or Ongoing</u>
Agreement 2021120 (SCFF Phase 1)	\$74,500	09/28/2021	Completed
Agreement 2021121 (Data Integrity)	\$81,800	09/28/2021	Completed

	<u>368,000</u>		
<u>Amendment No. 2</u> (SCFF Phase 2 - \$33,500 (FY21/22) \$334,500 (FY22/23) <u>This Item</u>		<u>Pending</u>	<u>Ongoing</u>
TOTAL	\$524,300		

CONTACT INFORMATION:

Cambridge West Partnership, LLC
Address: 2472 Chambers Road, Suite 210, Tustin, CA 92780
Email: cmrr786@gmail.com, cm@cambridgewestpartnership.com
Point of Contact: C.M. Brahmbhatt, Managing Director
Principals: C.M. Brahmbhatt, Managing Director

ANTICIPATED COMPLETION DATE:

The work for the contract amendment is to be completed by January 31, 2023.

EVALUATION AND RECOMMENDED ACTION:

The Interim Vice Chancellor and Interim Chancellor recommend approval.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Motion & Voting

Approval of All Consent Items

Motion by Bill Withrow, second by Kevin Jenkins.

Final Resolution: Motion Carries

Yea: Nicky Gonzalez Yuen, Linda Handy, Cindi Napoli-Abella Reiss, Bill Withrow, Kevin Jenkins, Dyana Delfin Polk, Leesa Hogan

Nay: Micah Cooper