

Peralta Community College District

Distance Education Subcommittee Meeting Minutes

November 22, 2021

1:00 p.m. - 2:30 p.m.

Welcome and Introductions

Meeting began at 1:08.

- Approve Agenda and 11/8/2021 Meeting Minutes

Please review. Delete dr. stark from today's agenda.

Motion to approve today's agenda by Cora Leighton. Seconded by Irina Rivkin.

Agenda is approved.

Motion to approve minutes from 11/8/21 meeting.

Motion to approve by Judy Wong. Seconded by Cora Leighton.

Minutes are approved.

- Updates

- o Director of Academic Affairs:

- Learning Tools/Tech. Interoperability (LTIs)

- The DE coordinator discussed integration. Honorlock contract is ending in Dec. 2021.

- Spring 22 no new LTI's. All current except honorlock.

At CVC meeting Canvas Studio ends in spring. The STAC the process will open earlier this year.

Are you going to be new owner of LTI's? Yes Albert will be. New DE coordinator soon.

- Corrected 2-Year Comparison of DE Student Retention/Completion Data IR made an error, included the face to face classes. Provided a new chart/data.

- IT Proxy Integration Process Update

Completed and passed authentication process. Officially a home college readiness for the CVC exchange. How to access CVC exchange dashboard. Dashboard for staff. Next requirement is federal financial agreement. Student can only get financial aid from one college.

Course finder: Phase 1

- CVC Exchange College Implementation

- Board – Where our Colleges are in Meeting the CVC Consortium Requirements

Following up with VP Knox at Laney for assistance.

Takes 3-4 months to move through to teaching college status. Each college has to have executive level buy in. make sure the president is on board with the requirements.

- o College DE Teams

BCC- Cora Leighton: We have been working with Kuni Hay. We start an integrated task force for Hyflex. Presenting our proposal at the next meeting. Going well.

POKR reviews back. We are really close on POKR. Now a process of making last tweaks.

We need to start putting out the request for technology before the next semester.

COA-Absent

Merritt- Adoria Williams: I chaired Nov 9 meeting, Monica was absent. Standardizing terminology. Reopening plan or lack thereof. District wide survey on class modalities. Student was interested and wanted to make sure student gov was in loop. Submitted our 3 POKR courses, lost but now resubmitted.

Laney- Judy Wong: put out an announcement for a POKR coordinator to be hired. Ways to improve online teaching practices. A lot of faculty need help and trying to think of different ways to help.

- Online Equity-Brielle Plump not here. Adoria Williams- Merritt online training started last week, 26 faculty enrolled. The district Online Equity Training will start on Dec. 20, working with Monica Landros. Enrollment at district level is zero. Please put word out to faculty. No stipend for district level courses. Merritt received funds from guided pathways grant to pay stipends.

Peralta equity rubric, discussion to integrated parts. Happening at the CVC level.

Discussion Forum with Dr. Helen Ku, Sr. Research & Planning Analyst, Institutional Research Department, on Districtwide Student Survey on Class Formats

The working draft for IR to receive input. We also want students input as well. Shared screen with draft of survey. Goal to obtain in person student responses, as many responses as possible. Focus on these 2 big items.

Feedback and discussion.

Continue to Formulate Possible Questions to Ask re: Districtwide Student Survey on Class Formats

Please forward to Dr. Ku @hku@peralta.edu deadline: December 3, 2021.

Other Matters

- Q&A / Announcements

Academic integrity

Adjournment

(Next District DE Subcommittee Meeting: December 13, 2021)

Attendance:

Albert Maniaol

Cora Leighton

Irina Rivkin

Elissa Jaw

Sergio Mazariegos

Judy Wong

Adoria R. Williams

Andrew Park

Cora Leighton

Stacey Shears

Helen Ku

Lowell Bennett

Chris Bernard