

PCCD

Distance Education Subcommittee Meeting Minutes

October 11, 2021 1:00-2:30

- Welcome and Introductions

Welcome new members:

- Sergio M
- Stacy Shears
- Andrew Park

- Updates

- Committee membership (welcome Sergio & Andrew)
- DE Committee Webpage has been updated

Trying to make the meeting 1 hour, Inger Stark filling in until permanent person is found.

- From Director of Academic Affairs: Albert Maniaol

Learning Tools/Technology Interoperability (LTIs)

- Impact by Instructure – application messaging and LTI tracking – still being evaluated and reviewed for implementation
- Labster - keeping Labster through spring 2022 term and will re-assess with usage data for anything after that.
- ***Honorlock has been discontinued.***
- 6-part Accessibility Training series for DE Coordinators, instructional designers, and POOCR leads to start 10/13/2021

Virtual officer hours that started Oct. 8, 2021, 11:00 a.m.. Every Friday until Dec. 2021

- Data Requests – Scheduling and student needs:

How many total classes were offered throughout Peralta this fall?

Term	# of total classes offered
Fall 2021	1845

How many were fully online courses, Hybrid, lab, or in person?

Term	Fully Online	Hybrid	In Person
Fall 2021	1654	44	175

How many are 8-week courses?

Term	8-week Course
Fall 2021	196

How many 8-week courses are late start?

Term	8-week Course Late Start
Fall 2021	158

- Surveys to students, IR will be conducting a districtwide survey.
Use faculty to encourage student to complete surveys. This committee has an informal request to see the questions before it is finalized.
Not given the timeline. Helpful if survey included a question on access. One section of required classes can be offered remote online.
Reminder: our charge is not surveys. Point is to make recommendations on DE things that affect all the colleges.
OEI data integration I have reached out to OEI, scheduling a meeting so we can obtain what is needed to complete the process. Our IT and their IT.
Track different LTI's

- Updates from College DE Teams
One update that represents all 4 colleges, what they are doing together.
- Elect new DE Committee Chair
Inger will support new chair. New chair needed for the next meeting. Develop the agenda with Albert, reviewing the minutes, running the meeting, moving the committee forward on projects that have impact relating to the committee charge.
if a faculty person decided to become chair is there compensation?
Would Albert accept the nomination until the end of the year?
Accepted by Albert Maniaol. Submit any agenda items that you want to include before the next meeting. Inger nominated, Irina seconded. Unanimous vote. Reevaluate in January.
More representation in Student Services.
- Review and approve minutes from Sept. 13
Cora moved/Jennifer seconded
Sergio/Andrew abstained. Passed.
- Finalize Priority Projects for Fall 2021:
- We develop a set of project, individuals who will work on them. The goals of the DE plan. We try really hard to do stuff that matters. To improve our ability as a district to have early intervention tools. Students can continue and perform well.

Is there anything on here that is missing? Implementation of Cranium Café, trainings being scheduled as we speak. Preparing to implement ConexEd, Maxient. Districtwide. We could not afford Starfish anymore.

Inger Stark- We have not had is the student side of it. Support and make recommendations. What projects could you see us taking on? What is the status would be very helpful.

Recommendations or actions that could help each college move their POQR teams forward.

POQR and accessibility initiatives woven together?

Title 5 making all accessible.

Synergy between POQR and accessibility. Related but need alacart.

Accessibility issue is my fear, day will come that we will not be legally the right to offer them. To make my course to make my course fully accessible, need to get paid.

It is essential even if someone is not doing the POQR. Need support because it is a lot for them to transform for all faculty not just the ones going thru POQR.

Remind that there are resources to help faculty to ensure their courses are accessible.

Not a new requirement.

Not sure that we should separate the pocr from accessibility, but they are related.

Add efforts for ap4105.

We can only make recommendations. We've made recommendations for ap4105. An administrative prevue to do that.

We don't as a team do training but can help and support. What work could we do that would help these initiatives? Make change that impact students.

Approach associated students. Investing money in social media advertising.

How would we do that? Need feedback and create awareness.

I have tried to go to the BCC academic senate. We haven't had time. And spoke to the curriculum committee as well.

Take it off the list. Delete title v draft.

Albert will be champion of IT and PeopleSoft.

DE coordinator at COA.

Aim systems send out letters of recommendations.

Professional development workshops, announcements to all faculty.

Series of workshops for January. Quick start sessions.

ConexEd & Maxient- meeting for each campus. Gabrielle informal session for this group.

Maxient- Each campus is in the process of setting it up.

Invite Gabrielle Martinez to give us a 15 minute overview so we are updated and aware.

Then how could we find support.

Stacy- We have a good structure for ConexEd rollout. This committee needs to do anything for that. SARS will eventually become cranium café.

Maxient struggle with getting it in front of folks to work on the set up. These are behind the scenes tools to make things easier. Implementer champion on each campus in student services.

Other DE committee colleges have. Quick star workshops. What other trainings do you need and want. Something we could delegate to colleges. Accessibility is equity.

Inger- focus on 2-3 things that we could have an impact.

- Providing accessibility/equity support for faculty
- Improved communication with, and input from, Students (AS)

Next meeting are to think through these two goals. Are we aligned in other projects that we could do?

Inger Stark

Albert Maniaol

Judy Wong

Andrew Park

Brielle Plump

Cora Leighton

Irina Rivkin

Jennifer Fowler

Melissa McElvane

Robert Brem

Sergio M

Srujana Tumu

Stacy Shears

Adoria R. Williams

Chris Bernard