**District Facilities Committee (DFC)**

 Meeting Minutes - DRAFT

 Friday, October 1, 2021

 9am – 11am

 Video of zoom meeting is available here:

 [https://cccconfer.zoom.us/rec/share/5TL-dYHN0-yLiD59TwYpY8TMBz\_Cbe2MQJQCo0QkMGA9j7- 2feGvGx7GtE0ddzJk.VgkFnoovzKsBsbWI?startTime=1631289370000](https://cccconfer.zoom.us/rec/share/5TL-dYHN0-yLiD59TwYpY8TMBz_Cbe2MQJQCo0QkMGA9j7-%202feGvGx7GtE0ddzJk.VgkFnoovzKsBsbWI?startTime=1631289370000)

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| **Membership – District Facilities Committee (DFC) Fiscal Year 2021-22** |
| **Name** | **Role** |  | **Name** | **Role** |
| Atheria Smith | Chair, Interim Vice Chancellor |  | Benny Aranda  | Local 39 Representative Asst. Chief Engineer |
| Rachel Goodwin | Co-Chair & Faculty Representative **COA** |  | Maria Spencer | PCS Representative |
| Sean Brooks | Vice President of Administrative Services **BCC** |  | Alejandro Acosta | PCS Representative |
| Vacant | Director of Business Services **COA** |  | Jeff Sanceri | PFT Representative |
| Garth Kwiecien | Vice President of Administrative Services **Merritt** |  | Vacant | Health & Safety Committee Representative |
| Amy Marshall | Director of Facilities & Operations **Laney** |  | Tara Marrero | Safety SEIU Representative  |
| Vacant | Faculty Representative **BCC** |  | Richard Thoele | SEIU 1021 Chapter President |
| Mary Catherine Bassett | Faculty Representative **Laney** |  | Vacant | Student Representative |
| Brock Drazen | Faculty Representative **Merritt** |  | Mark Johnson Annie Javier | Note Taker **District, Non-Voting Member** |

Attendees: Alejandro Acosta, Benny Aranda, Mary Catherine Bassett, Sean Brooks, Brock Drazen, Rachel Goodwin, Amy Marshall, Atheria Smith, Amy Marshall, Jeff Sanceri, Maria Spencer, Richard Thoele

Guest(s): Carrie Burdick, Kawanna Rollins, Sabeen Sandhu, Andrea Stokes, Jamille Teer, Reeshemah Thornton

COA – College of Alameda, BCC – Berkeley City College, PCS – Peralta Classified Senate, PFT – Peralta Federation of Teachers

**Agenda Items:**

1. Call to Order
2. Membership Confirmation
3. Review 2020-21 Committee Goals Evaluation
4. 2021-22 Committee Goals
5. Meeting Schedule
6. Next Meeting Agenda Recommendations
7. Adjournment

 Agenda Items Discussion

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| 1. ***Standing Items***
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| 1. Meeting Called to Order and Introductions (Chair Atheria Smith)
 | 9:00 amIs there a Quorum? |
| 1. Review and Adopt Minutes
 | Minutes from September 10, 2021 MeetingMotioned by:Second Motion by:Abstain: |
| 1. Review Agenda
 | For October 1, 2021 MeetingMotioned by:Second Motion by:Abstain: |
| 1. ***Carried Over and New Items***
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| 1. Goals from PBIM Group Meeting
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| 1. AECOM Updates
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| 1. HPLE (High Performance Learning Environment) On Boarding
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| 1. Five Year Plan Update
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| 1. Return to Campus Phase 1 Phase II Discussion
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| 1. Safety and Security
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| 1. Next Meeting Agenda Recommendations
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| 1. ***Adjournment***
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| Meeting Schedule for 2021-22 | Fridays from 9:00am – 11:00am* September 10, 2021
* October 1, 2021
* November 5, 2021
* December 3, 2021
* February 4, 2022
* March 4, 2022
* April 8, 2022
* May 6, 2022
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| Next Meeting Agenda Recommendations | * Communication Commitment, i.e Review Minutes from previous meetings
* Priority List
* Annual DFC Calendar – Example; Master Calendar, Bond Spending Update, etc….
* Review Robert’s Rule
* Status Updates for i.e repairs
* Report information regarding testing
* Health and Safety, Return to Campus
* Updates from each campus
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