Present: Alex Alexander, Joseph Bielanski, Laura Bollentino, Nancy Cayton, Vina Cera, Stephanie Droker, Amany ElMasry, LaShaune Fitch, Eva Jennings, Maurice Jones, Patricia Nelson, Catherine Nichols, Steve Pantell, Andrew Park, Vinh Phan, John Reager, Denise Richardson, Heather Sisneros, Iolani Sodhy-Gereben, Min Wu

Absent: Marie Amboy, Kuni Hay, Ari Krupnick, Donald Moore, Rebecca Opsata, Nghiem Thai, Ally Tomas.

Co-Chairs: Heather Sisneros, Laney Curriculum Co-Chair; Stephanie Droker, Interim Deputy Chancellor

Guests: Barbara Des Rochers (BCC); Mallory Barkdull (Laney); Melina Winterton (BCC); Arturo Davila-Sanchez (Laney)

Note taker: Iolani Sodhy-Gereben

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| **Act 1: Opening Items**  **1.1 Call to Order** | 1:02pm  Met quorum |  | 1. ElMasry |  |
| **1.2 Approval of Agenda** | 1:03pm  Revised: Laney remove CHEM 32 from agenda  Revised agenda reviewed and approved. V. Cera moved to approve; Seconded: J. Bielanski ; unanimously approved |  | A. ElMasry |  |
| **1.3 Approval of Minutes** | 1:04pm  Nov 2022 CIPD Minutes   * Minutes located in Dropbox * T. Nelson moved to approve. Seconded: C. Nicholas; unanimously approved |  | A. ElMasry |  |
| **ACT 2: College Curriculum Items**  **2.1 COA** | 1:05pm  *Endorsed by consensus:*   * New Course: 10 * Course Update: 29 * Course Deactivation: 20 * DE: 12 * New Program: 1 * Program Update: 1   **NOTES:** | Send approved proposals to the Board | A. ElMasry |  |
| **2.2 Laney** | 1:07pm  *Endorsed by consensus:*   * New Course: 15 * Course Reactivation: 1 * Course Update: 68 * Course Update COCI Error: 2 * Course Deactivation: 16 * DE: 13 * New Program: 8 * Program Update: 18 * Program Deactivation: 3   **NOTES:**   * Pulling CHEM 32 course from agenda * Question from BCC about ART 129; question of overlap; suggestion to endorse with future conversation between Laney and BCC’s ART department. | Send approved proposals to the Board | A. ElMasry |  |
| **2.3 Merritt** | 1:27pm  *Endorsed by consensus:*   * New Course: 13 * Course Update: 13 * DE: 11 * New Program: 1 * Program Update: 2   **NOTES:** | Send approved proposals to the Board | A. ElMasry |  |
| **2.4 BCC** | 1:28pm  *Endorsed by consensus:*   * New Course: 4 * Course Reactivation: 1 * Course Update: 26 * Course Correction: 2 * Course MQ Assignment: 2 * Course Deactivation: 11 * New Program: 3 * Program Update: 4 * Program Deactivation: 2   **NOTES:** | Send approved proposals to the Board | A. ElMasry |  |
| **ACT 3: Pressing Curriculum Topics**  **3.1 Minimum Qualifications Project Update** | 1:30pm   * Getting feedback from faculty at 4 colleges and bringing that to CIPD in Dec. Not all colleges have done that; will come in spring. * Needs to go to DAS for changes with min quals. | Merritt, Laney, COA will work on finalizing information from campuses and bring to CIPD in spring. | Curriculum Chairs |  |
| **3.2 AB 1111 update** | 1:32pm   * CIPD members (H. Sisneros, A. ElMasry, N. Cayton, and L. Bollentino) attended a state taskforce to talk about 1111 experience; originators asked for state extension in order to be thoughtful about making the changes needed for 1111 * On Chancellor’s site website, recorded sessions of other colleges and how they are approaching the issue is available. | Members of taskforce will update committee as they receive information. | H. Sisneros, A. ElMasry, N. Cayton, L. Bollentino |  |
| **3.3 Expanding GE options for Students** | 1:35/1:41pm  Presented by: Gabriel Martinez, Counselor at BCC; was not able to attend   * Merritt discussed these issues has already been brought to GE subcommittee in the past; 3 colleges have agreed; will come to April 2023 GE meeting; recommended by AOs to first come to the subcommittee and then to CIPD * A. ElMasry provided copy of BCC Gabriel’s email: “To provide more context, at BCC AS today we looked at a resolution regarding ways to expand how students satisfy our local GE math requirement. My intention was to loop in with Joseph to inquire about possibly having a discussion at CIPD regarding expanding how students can satisfy the entire local GE pattern. Other colleges now allow students to use CSU GE Breadth and IGETC patterns to count towards local AA/AS degrees, in lieu of their local pattern. This in turn allows more AA/AS degrees to be awarded for students who were previously only following transfer GE patterns and not the local pattern. This in particular would increase the local Liberal Arts degrees that are offered across the district.” | Issue will be discussed at GE Subcommittee in spring and update will come to CIPD. | Articulation Officers |  |
| **3.4 PCCD Goals** | 1:36pm   * Discussion of final goals and who have signed up for each; * Volunteer for when groups will schedule to report back to CIPD about progress * H. Sisneros and J. Bielanski discussed creating a project to look at examine and document when CIPD was formed, purpose, etc; people are welcome to join | Group focusing on grading (H. Sisneros , A. Park, S. Pantell, and B. Des Rochers) scheduled to present in March. |  |  |
| **3.5 Pending District Wide proposals** | 1:40pm   1. GEOG 2: MC is ready, pending CoA and LC: Changed Description. 2. ART: BCC has begun the process of updating ART 1, 3, 4 (at all four colleges), and 2 (at BCC, Laney, and CoA) to add ENGL 001AS as an option for the recommended prep. 3. BUS 24: Laney has begun the process of updating SAM code from B to C; pending BCC and CoA. 4. ECON 1 and 2: Laney has begun the process of updating the req to remove MATH 230; pending BCC, CoA, and MC. 5. SPAN 1A: Laney has begun the process of updating course description (added the following sentence: “This course is the equivalent of two years of high school”; pending BCC, CoA, and MC. 6. ESOL: 52 and 263A, incomplete district wide change; pending LC |  |  |  |
| **ACT 4: Adjournment** | 1:48pm |  |  |  |
| **Next Meeting** | February 6, 2023  1:00 PM to 3:00 PM via Zoom  Notetaker: L. Fitch |  |  |  |