

District Technology Committee (DTC)
Friday, November 4, 2022
Minutes

Note: Meetings are being recorded for the purpose of minutes.

Members present:

Chair: Antoine Mehouelley - Chief Technology & Information System (District)
Patricia Rom - Merritt College IT Rep (Merritt)
Joseph Bay - Classified SEIU 2021 Rep (District)
Balamurali Sampathraj - Acting Director of College IT Services (Laney)
Vincent Koo - Berkeley City College IT Rep (BCC)
Mark Swiencicki - PFT Rep
Natalia Fedorova - PCS Rep

Members absent:

Co-Chair: Matthew Goldstein - President of Senate (COA)
Didem Ekici - DE Rep
Saurav Pudasaini - College of Alameda IT Rep (COA)
Nathan Pellegrin - Director of Research and Planning (Merritt)
Mazin Saeed - ASBCC Rep
Jiawen Wu - ASBCC Rep

1. CALL TO ORDER (10:30 a.m.)

2. ADOPTION OF THE AGENDA (10:35 a.m.)

Action: 2.01 Adopt the Agenda for November 4, 2022

No quorum. No voting and decisions were made. The committee discussed matters unofficially.

3. APPROVAL OF MINUTES (10:40 a.m.)

Action: 3.01 Approval of the Previous Meeting Minutes from May 6, 2022 – DTC

4. PUBLIC COMMENT (10:45 a.m.)

Discussion, Information: 4.01 Public Comments on DTC Meeting Agenda Items
No Public comments.

5. COMMITTEE/COUNCIL REPORTS (1.5 minutes each (10:50 a.m.))

Information: 5.01 *Berkeley City College IT* - Vincent Koo

Information: 5.02 *College of Alameda IT* - Saurav Pudasaini

Information: 5.03 *Laney College IT* - Acting Director Balamurali Sampathraj

Information: 5.04 *Merritt College IT* - Patricia Rom

Information: 5.05 *Distance Education* - Dr. Didem Ekici - COA ESOL Department Co-chair/Faculty - Distance Ed Coordinator
Absent – Report included

Information: 5.06 *Marketing, Communication & Public Relations* - Dr. Mark Johnson - District Executive Director
Absent

Information: 5.07 *Planning & Institutional Research* - Dr. Francisco Herrera - Associate Vice Chancellor Office of Institutional Research Department of Academic Affairs and Student Success

Steven Chan informed:

District IR is currently working with IT to move our data warehouse database to cloud technology.

We are currently waiting for final approval for the vendor support of the current ETL data warehouse infrastructure.

District IR continues to work with the campus to submit compliance reports, such as MIS, CCFS-320 Apportionment reports, IPEDS, etc.

6. CARRIED OVER AND NEW ITEMS (11:00 a.m.)

Action: 6.01 Evaluation Survey - A. Mehouelley - 10 minutes (11:10 a.m.)

<https://www.surveymonkey.com/r/PL7QNN7>

Action: 6.02 Confirm Membership - A. Mehouelley -10 minutes (11:20 a.m.)

Action: 6.03 Elect Tri-Chair - A. Mehouelley - 10 minutes (11:30 a.m.)

The procedure to elect Tri-Chair will be discussed at the next meeting.

Action: 6.04 Finalize Committee Goals - A. Mehouelley - 10 minutes (11:40 a.m.)

The Committee discussed the goals for 2022-2023.

DTC developed 2 goals, which will need to be discussed and voted on during the next meeting.

1. Matrix – Prioritization of Technology Master Plan
2. Training

Mehouelley gave an update regarding training:

All training is located in the "My App" portal called PeopleSoft Training: Peralta Financial & Supply Chain Management (FSCM) System, Peralta Human Capital Management (HCM) System, and Campus Solution (CS) System.

- Department of Marketing Communication & Public Relations sent a Districtwide email last

week to emphasize where to find the long list of tutorials organized by department.

- Mehoulley connected Microsoft with Dr. Siri Brown, Faculty to support a continuous training Districtwide initiative Center where people can be trained in person or online. This training will be free and will start next year.

- More training is coming up as ASCIP Insurance company for security and MFA security.

Information: 6.05 Security Update - D. Park - 5 minutes (11:45 a.m.)

Information: 6.06 PeopleSoft Update Phase 2 and Phase 3 - A. Mehoulley - 10 minutes (11:55 a.m.)

Mehoulley informed:

Phase II was deployed in July. It included the Contract and Travel Expenses Module. Each deployment includes time for users to use, test, and report issues with the system.

Phase III will be focused on Student Services. High Point, a Consultant Company, was hired to assess student journeys at PCCD to review the current business process.

Information: 6.07 IT Services Update - Daniel Park - 5 minutes (12:00 p.m.)

7. **ADJOURNMENT** - 12:00 P.M.

8. **NEXT MEETING** - December 2, 2022