

District Technology Committee (DTC)
Friday, December 2, 2022
Draft Minutes

Note: Meetings are being recorded for the purpose of minutes.

Members present:

Co-Chair: Matthew Goldstein - President of Senate (COA)
Patricia Rom - Merritt College IT Rep (Merritt)
Joseph Bay - Classified SEIU 2021 Rep (District)
Balamurali Sampathraj - Acting Director of College IT Services (Laney)
Vincent Koo - Berkeley City College IT Rep (BCC)
Saurav Pudasaini - College of Alameda IT Rep (COA)
Nathan Pellegrin - Director of Research and Planning (Merritt)
Mark Swiencicki - PFT Rep
Natalia Fedorova - PCS Rep
Didem Ekici - DE Rep

Members absent:

Chair: Antoine Mehouelley - Chief Technology & Information System (District)
Mazin Saeed - ASBCC Rep
Jiawen Wu - ASBCC Rep

1. CALL TO ORDER (10:30 a.m.)

2. ADOPTION OF THE AGENDA (10:35 a.m.)

Action: 2.01 Adopt the Agenda December 2, 2022

Motion 1st. by Pellegrin, 2nd by Ekici.

Motion passed unanimously

3. APPROVAL OF MINUTES (10:40 a.m.)

Action, Minutes: 3.01 Approval of the Previous Meeting Minutes from May 6, 2022 and November 4, 2022

Minutes from May 6th, 2022 were missing the Berkeley City College Report.
The report will be added immediately to update the minutes.

Motion 1st. by Bay, 2nd. by Koo

Motion passed unanimously

Minutes from November 4th, 2022

Motion 1st. Koo, 2nd. by Bay

4 abstain

4. PUBLIC COMMENT (10:45 a.m.)

Discussion, Information: 4.01 Public Comments on DTC Meeting Agenda Items

Goldstein mentioned: This public comment is not related to the DTC, however, he encouraged people to get the paperwork in for joining the new healthcare plan.

5. COMMITTEE/COUNCIL REPORTS (1.5 minutes each) (10:50 a.m.)

Information: 5.01 *Berkeley City College IT - Vincent Koo*

Pending

Information: 5.02 *College of Alameda IT - Saurav Pudasaini*

The report is attached to the BoardDocs Agenda.

Information: 5.03 *Laney College IT - Acting Director Balamurali Sampathraj*

Pending

Information: 5.04 *Merritt College IT - Patricia Rom*

The report is attached to the BoardDocs Agenda.

Information: 5.05 *Distance Education - Dr. Didem Ekici - COA ESOL Department Co-chair/Faculty - Distance Ed Coordinator*

The report is attached to the BoardDocs Agenda.

Information: 5.06 *Marketing, Communication & Public Relations - Dr. Mark Johnson - District Executive Director*

The report is attached to the BoardDocs Agenda.

Information: 5.07 *Planning & Institutional Research – Helen Ku on behalf of Dr. Francisco Herrera - Associate Vice Chancellor Office of Institutional Research Department of Academic Affairs and Student Success*

Pending

6. CARRIED OVER AND NEW ITEMS (11:00 a.m.)

Action: 6.01 Evaluation Survey - M. Goldstein - 10 minutes (11:10 a.m.)

This item will be discussed at the next meeting.

<https://www.surveymonkey.com/r/PL7QNN7>

Action: 6.02 Confirm Membership - M. Goldstein -10 minutes (11:20 a.m.)

This item will be discussed at the next meeting.

Action: 6.03 Elect Tri-Chair - M. Goldstein - 10 minutes (11:30 a.m.)

The procedure to elect Tri-Chair will be discussed at the next meeting.

Action: 6.04 Finalize Committee Goals - M. Goldstein - 10 minutes (11:40 a.m.)

Finalize Committee Goals next DTC meeting.

DTC developed 2 goals, which will be discussed and voted on during the next meeting.

1. Matrix – Prioritization of Technology Master Plan
2. Training

Information: 6.05 Security Update - D. Park - 5 minutes (11:45 a.m.)

• Information/Cybersecurity:

- o MFA Rollout
- o Cyber Insurance Audit Completed
- o Cybersecurity Awareness Training Program

Information: **6.06 PeopleSoft Update Phase 2 and Phase 3** - Chiranjeevi Adusumalli and Marla Williams-Powell on behalf of Antoine Mehoulley - 10 minutes (11:55 a.m.)

The report is attached to the BoardDocs Agenda.

Information: 6.07 IT Services Update - D. Park - 5 minutes (12:00 p.m.)

• IT Services:

- o VPN access system upgrade
- o Help Desk Position
- o Security Camera Refresh Project (70%)
- o POC Automation Onboarding/Offboarding
- o November Tickets: HD 700 tickets

7. ADJOURNMENT - 12:00 P.M.

8. NEXT MEETING - February 3, 2023