



**Peralta Community College District
District Facilities Committee (DFC)**

**Minutes - Draft
Friday, December 2, 2022
9:00am – 11:00am**

Meeting URL: <https://peralta-edu.zoom.us/j/86284101199>

Meeting ID: 862 8410 1199

Chair – Atheria Smith **Co Chair** – Rachel Goodwin **Co Chair** – Classified

District Facilities Committee Membership (updated 02/03/2022)		
Name	Email	Committee Role(s)
Atheria Smith	atheriasmith@peralta.edu	Chair, Interim VC of DGS
Rachel Goodwin	rgoodwin@peralta.edu	Co-Chair & Faculty Representative (COA)
Sean Brooks	sbrooks@peralta.edu	Vice President of Administrative Services (BCC)
Augustine Gill	agill@peralta.edu	Vice President of Administrative Services (COA)
Garth Kwiecien	gkwiecien@peralta.edu	Vice President of Administrative Services (Merritt)
Amy Marshall	amarshall@peralta.edu	Director of Facilities & Operations (Laney)
Chalon Rogers	cagreen@peralta.edu	Director of Facilities Planning & Development (District)
Randy Yang	kryang@peralta.edu	Faculty Representative (BCC)
Mary Catherine Bassett	mbassett@peralta.edu	Faculty Representative (Laney)
Brock Drazen	bdrazen@peralta.edu	Faculty Representative (Merritt)
Javier Lopez	jlopez@peralta.edu	Local 39 Representative, Asst. Chief Stationary Engineer
Maria Spencer	mspencer@peralta.edu	PCS Representative
Jeff Sanceri	jsanceri@peralta.edu	PFT Representative
Tim Thomas	tthomas@peralta.edu	Health and Safety Committee Representative
Alejandro Acosta	aacosta@peralta.edu	Safety SEIU Representative
Richard Thoele	rthoele@peralta.edu	SEIU 1021 Chapter President
		Student Representative
Annie Javier	ajavier@peralta.edu	Note-taker (District) Non-Voting Member



**Peralta Community College District
District Facilities Committee (DFC)**

**Minutes - Draft
Friday, December 2, 2022
9:00am – 11:00am**

Attendees: Alejandro Acosta, Mary Catherine Bassett, Sean Brooks, Augustine Gill, Rachel Goodwin, Javier Lopez, Amy Marshall, Chalon Rogers, Jeff Sanceri, Atheria Smith, Richard Thoele, Tim Thomas, David Yang

Absent: Brock Drazen, Garth Kwiecien

Guests: Dayo Diggs

Recording: https://peralta-edu.zoom.us/rec/share/jPZxqBEB8_Phvj1jLPyQEWD36eNgQoAXy2I8De3ksxMna8kyHR9uxEWTkbTZGoL.Wd8YDrd39Hk3XxSH

Agenda Items	Discussion
A. STANDING ITEMS	
A-1 Call to Order	Chair Atheria Smith 9:06am
A-2 Co-Chair Positions <ul style="list-style-type: none"> • Classified Co – Chair Election • Faculty Co-Chair Election 	Chair Atheria Smith <ul style="list-style-type: none"> • Maria Spencer, Classified Co-Chair • David Yang, Faculty Co-Chair
A-3 Review and Adopt Agenda: December 2, 2022	Co-Chair Rachel Goodwin Moted by: Amy Marshall Second Motion By: Richard Thoele Abstain: None
A-4 Review and Adopt Meeting Minutes: October 7, 2022	Co-Chair Rachel Goodwin Moted by: Maria Spencer Second Motion By: Randy Yang Abstain: None



**Peralta Community College District
District Facilities Committee (DFC)**

**Minutes - Draft
Friday, December 2, 2022
9:00am – 11:00am**

A-5 College Facilities Sub-Committee Reports

Co-Chair Rachel Goodwin

BCC – Berkeley City College – Sean Brooks

- Heating Issues
- Door Repair Outstanding
- Bathroom Leak 1st floor

CoA – College of Alameda – Augustine Gill

- Heating Issues, heaters still needed for some locations. For location 860 Atlantic does not have capability to plug in space heaters.
- Need Keys made.
- Mold Issue in Building F Room 115, still waiting for Risk Management to arrange Air Quality Check. Need rooms for January Session.

DAC – District Administrative Center – Dayo Diggs

- Roofs patching at DAC & DGS Buildings
- Acquire Service for IT Server Room Chillers.
- Engineering and Grounds Crews addressing issues District Wide with minimal staffing.
- DGS working on replacing Lock Smith and currently addressing on key issues in the meantime.

Laney College – Mary Catherine Bassett

- Requested Bond Spending Update.
- Leak Remediation Project Phase 3 is substantially complete.
- Temporary location for Eagle Village near completion. There are some safety concerns with emergency exits.
- Tower Elevator Shutdown, prevents students and staff to travel throughout the building.
- Concerns with Bond spending projects being held up due to some legacy projects in DSA; Title Nine Locker Room Project, Theater Modernization, Learning Resource Center, Central Utility Plan. Funds will not be available when DSA approves the projects due to escalation of costs.



**Peralta Community College District
District Facilities Committee (DFC)**

**Minutes - Draft
Friday, December 2, 2022
9:00am – 11:00am**

	<ul style="list-style-type: none"> • Resource Allocation process through Shared Governance process. Some projects prioritized without input from Shared Governance Committees such as Laney Facilities Committee. How are projects prioritized? • Heating issue throughout campus maybe health and safety issue. • Would like an update regarding how to get Work Orders and small projects completed. Such as Clogged Bathrooms unusable for months. • Laney Sub-Committee working on an updated facilities needs list. When should that be submitted? • Sub-Committee requesting updates regarding both years of PPIS. There have been changes and how the current amount eleven million is being divided between colleges and scheduled maintenance. • Update with the Fire Alarms going off. Some panels are constantly going off. • Resolution to hire all vacant Engineer positions. Amy Marshall to draft Resolution. <p><u>Merritt College – Maria Spencer</u></p> <ul style="list-style-type: none"> • Heating issue in Library has been remedied.
<p>B. CARRIED OVER AND NEW ITEMS</p>	
<p>B-1 Review and Discuss Committee Goals</p>	<p>Reported by Rachel Goodwin</p> <p>To be discussed in next meeting.</p>
<p>B-2 Committee Survey</p>	<p>Reported by Atheria Smith</p> <p>To be discussed in next meeting.</p>
<p>B-3 Measure A Funds Update</p>	<p>Reported by Atheria Smith</p> <p>Target to spend Measure A funds, end of this fiscal year. All colleges except for Laney has spent all their funds. Large portion of the Budget will be transferred to Laney for the Central Plant Project and used by end of this fiscal year.</p>



**Peralta Community College District
District Facilities Committee (DFC)**

**Minutes - Draft
Friday, December 2, 2022
9:00am – 11:00am**

	Board Item to use remaining transfers to pay off outstanding balances for all colleges.
B-4 District Administrative Center Update	Reported by Dayo Diggs Updates will be provided in College Facilities Sub-Committee discussion.
B-5 Bond Spending Plan Overview	Reported by Atheria Smith <ul style="list-style-type: none"> • Moving Measure A funds to pay debts from all college locations by end of fiscal year. • Following week with AECOM to visit College Sub-Committees and Executive Committee to share Measure A Expenditures and closeouts. • Presented by Sativa Dimas Physical Plant Instructional Equipment Eleven Million Breakdown: \$6,517,915 – Scheduled Maintenance Special Repairs @ Colleges \$3,000,000 – Scheduled Maintenance Special Repairs @ District Office \$2,000,000 – Instructional Equipment Powerpoint will be provided to the committee.
C. NEXT MEETING AGENDA ITEMS	
D. ADJOURNMENT	Co-Chair Rachel Goodwin Adjourned 10:17am
E. MEETING SCHEDULE	First Friday of the month; 9:00am-11:00am – Tentative Dates <ol style="list-style-type: none"> 1. October 7, 2022 2. November 4, 2022 3. December 2, 2022 4. February 3, 2023 5. March 3, 2023



Peralta Community College District
District Facilities Committee (DFC)

Minutes - Draft
Friday, December 2, 2022
9:00am – 11:00am

6. April 7, 2023
7. May 5, 2023