**Merritt College Distance Education Meeting**

**Tuesday September 9th, 2025**

**9:00AM-10:00AM**

**Room S-106**

**Click** [**HERE**](https://peralta-edu.zoom.us/j/86914590907) **to join via Zoom**

**Members**

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| **VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)**  |
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| **NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)**  |
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|  **Quorum – Check Bylaws for details**  |

1. Call to Order
2. Elect Committee Chair and Officers
3. Review Committee Bylaws
4. Approval of Minutes
5. Standing Items
	1. Review DE Plan and Goals
	2. Continue Online Orientation Improvement
	3. Review OTC Conference Updates
	4. Discuss Accreditation (to be reviewed once per semester)
6. New Business
	1. Discuss AI Implementation and Training Workshops
7. Announcements
	1. Captioning and DECT Grant Application
8. Public Comment/Issues to Address
9. Discuss POCR Updates
10. Adjournment