



PERALTA COMMUNITY COLLEGE DISTRICT
District Academic Senate
District Academic Senate Meeting MINUTES
October 3, 2023 – 2:30PM to 4:30PM
Zoom Link: <https://cccconfer.zoom.us/j/96574845924>



Present: VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)

<input checked="" type="checkbox"/>	Matthew Goldstein, DAS President	<input checked="" type="checkbox"/>	Leslie Blackie, Laney Senate President, DAS Vice-President	<input checked="" type="checkbox"/>	Andrew Park, DAS Treasurer, COA Treasurer
<input checked="" type="checkbox"/>	Jennifer Fowler, COA Senate President	<input checked="" type="checkbox"/>	Matthew Freeman, BCC Senate President	<input checked="" type="checkbox"/>	Thomas Renbarger, Merritt Senate President
<input checked="" type="checkbox"/>	Carla Pegues, COA Senate Vice-President (via Zoom)	<input checked="" type="checkbox"/>	Dan Lawson, Merritt Senate Vice-President	<input checked="" type="checkbox"/>	Nate Failing, Laney Senate Vice-President
<input checked="" type="checkbox"/>	Gabriel Martinez, BCC Senate Vice President	<input checked="" type="checkbox"/>	Joseph Bielanski, BCC DAS Representative	<input checked="" type="checkbox"/>	Chris Weidenbach, Laney DAS Representative, DAS Recording Secretary
<input checked="" type="checkbox"/>	Lowell Bennett, Merritt DAS Representative	<input checked="" type="checkbox"/>	Jayne Smithson, COA DAS Representative		

Guests: List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)

<input checked="" type="checkbox"/>	Tina Vasconcellos (Assoc Vice-Chancellor of Academic Affairs)	<input checked="" type="checkbox"/>	Stephanie Droker (Deputy vice-Chancellor) (via Zoom)	<input checked="" type="checkbox"/>	Donald Moore, Anthropology faculty, Laney College – and past-President of DAS
<input checked="" type="checkbox"/>	Adrienne Oliver	<input checked="" type="checkbox"/>	Ngiam Thai	<input checked="" type="checkbox"/>	Heather Sisneros, Kinesiology faculty and CIPD co-chair

AGENDA ITEM	DISCUSSION	FOLLOW UP ACTION
<p>1. Call to order: Agenda review – (5 minutes)</p>		<p>Motion to approve the agenda.</p> <p>Moved by: Joseph B. Seconded by: Nate F. Motion Passed unanimously</p>
<p>2. Approval of minutes from Sept. 19th meeting – (5 minutes)</p>		<p>Motion to approve minutes from Sept 19.</p> <p>Moved by Andrew P. Seconded by Jenn F. Motion Passed</p>
<p>3. Public Comment – (3 minutes)</p>	<ul style="list-style-type: none"> • No one raised any public comments. 	
<p>4. For Action and/or Consideration – (40 minutes)</p>		
<p>a. Meeting length, modality, & minutes/recording (Goldstein)</p>	<p>Matthew suggests reducing meeting times to 90 minutes in the interest of working more efficiently.</p> <p>Tom suggests the possibility of working with a ‘consent calendar’ of regular items like agenda and minutes approvals, similar to the state senate plenaries.</p> <p>Matthew also suggests maintaining the ‘hi-flex’ format for meetings, despite the requirement of an eight-person in-person quorum.</p> <p>And Matthew expressed his interest in not recording DAS meetings.</p> <p>Leslie mentioned the pragmatic value of recording for the sake of the person recording meeting minutes, but would favor any recordings being kept private with minutes published as the only publicly available record of the meetings.</p>	<p>Motion to set meeting times at two hours, maintain ‘high-flex’ / hybrid accessibility, not record the meetings, and .</p> <p>Moved by: Seconded by: Motion Passed</p>

	<p>Chris agreed with the arguments for not recording.</p> <p>Dan also agreed that he doesn't favor recording the meetings.</p> <p>Discussion about who sets up the A/V systems for high-flex ensued, with Matthew stating that he would follow up</p>	
<p>b. Budget planning calendar (Renbarger)</p>	<p>The Senate considered a set of budget planning process recommendations. Tom R. explained the current process and calendar: PBC, PGC, and others get a preliminary budget proposal each year in January. These committees do not see the actual proposed budget for subsequent years until mid- or late May each year.</p> <p>October's PBC meeting will take up the budget planning process.</p> <p>Matt G. asked if starting with a 'rollover' of previous years' budgets could be a starting point in November.</p> <p>Joseph asserted that everyone in the District would benefit from having a clear calendar, and actually sticking to it.</p> <p>Donald pressed for greater clarity about the PGC and PBC's roles – including whether their approvals are required. -- Tom responded to this point with reference to the 10+1 #10, planning and budgeting. He also suggests asking local college budgeting committees what they need in order to have more meaningful engagement.</p>	<p>Motion to.</p> <p>Moved by:</p> <p>Seconded by:</p> <p>Motion Passed</p>

Andrew said we can urge DAC to plan earlier, and then to have some room for adjustments.

Matt G mentioned VC Jones' claim that Town Halls have been available for people to provide input, and Matt asserted that those forums are NOT part of participatory governance.

Tina shared her concerns about the shift to Colleges

Chris stated that it seems obvious to rely upon dept. Chairs, Counseling, A&R staff, and others who are tracking enrollment demand, and when those voices suggest that more funding needs to be directed to class offerings, that input must be assumed to be honest and accurate, and the funding should flow accurately.

Leslie spoke about the "assumptions" made by the VC of Finance, and suggested that those assumptions might need to be adjusted or challenged, and there has been little or no opportunity to do so.

Joseph:

Donald Moore reminded that as we run out of time in the Fall, we will not have adequate time in the Spring to follow through.

Tina shared that the newly named ESC will meet on Friday Oct. 13, where a first draft of 24-25

budget will be shared.

Leslie expressed that the 'old model' of basing next year's budget on this year's FTEF as well as an average of the previous 3-5 years is not the best idea, especially as enrollment has struggled during the past several years due to the COVID pandemic.

Jayne S. asked if her understanding of the process was correct, and was assured that it was.

Andrew mentioned how 'productivity' drives enrollment down.

Chris again stressed _____, and proposed that the DAS formulate a formal proposal for improvements.

Matt G. agreed and shared that Tom R will email everyone regarding the process and calendar, and ask for input.

Dan mentioned that he perceives a strategy by the VC of Finance and others at DAC to delay budgeting processes to a point at which other 'constituents' run out of time to have any input or 'appeal'.

Matt G affirmed that it is DAS purview to be included in the process of developing

	Andrew mentioned that May 26 th 2023 was when the current year's (23-24) budget was updated to reflect the 'May Revise' -- too late for participatory governance committees to take any action.	
5. Standing Items – (15 Minutes)		
a. Staff Development Officer Report, Inger Stark		
b. Treasurer's Report, Andrew Park		
c. CE Liaison Report		
d. DE Liaison Report, Adrienne Oliver		
e. BOT ¹ BP ⁴ AP ² Review/ recommendation/updates /proposed revision		
f. CIPD, Heather Sisneros	<p>Heather reported that Minimum Qualifications revisions are being updated by many chairs.</p> <p>TV mentions that we are moving forward with becoming 'Teaching Colleges' offering courses CCC students need who are attending other CCC's.</p> <p>TV is also working with a 'post-secondary' group on ways to better serve young people in the East Bay.</p>	
6. For Discussion and/or Information – (40 minutes)		
a. IDC/COO Stephanie Droker & AVC of Ed. Services Tina Vasconcellos	TV shared a 'definition' of her position's role and the role of Deputy Chancellor Stephanie Droker. She	
b. FTEF survey update	18 responses so far – 17 saying "yes" that they could fill	

(Weidenbach)	more classes if they had more funding for Spring 2024. The responses come to a total of roughly 9 FTEF.	
c. Enrollment Management ad hoc Advisory Committee update (Bennett, Park)	Meeting on Oct. 11.	
d. Fall Plenary	Fall plenary: virtual attendance registration costs \$385.	
7. New Business/ Announcements	Tom mentioned that the ASCCC meeting will take place on Sat. Oct. 28 at Merritt College. Tom asked for a discussion about Non-fiduciary ICC's be added to the next DAS meeting agenda.	
a. Next Meeting	Oct 17, 2023	
8. Adjournment		Motion to adjourn the meeting. Moved by: Seconded by: Motion Passed

Abbreviations:

- ❖ DAS – District Academic Senate
- ❖ PCCD – Peralta Community College District
- ❖ BOT – Board of Trustees
- ❖ DAC – District Administrative Center
- ❖ AP – Administrative Procedure
- ❖ BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/part1>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.

3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate, OR**
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

- A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.
- B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.
- C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.
- D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:
 1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.