

## DAASSC Minutes

*District Academic Affairs and Student Services Committee (DAASSC)*

*Friday, May 6, 2022 3:00 – 4:00pm*

### *Committee Membership:*

Stephanie Droker, Interim Deputy Chancellor, Co-Chair	Matthew Freeman, President, BCC Academic Senate, Co-Chair
Lilia Chavez, VPSS, Merritt	Maria Spencer- District Classified Senate
Lilia Celhay, Dean, COA	Donald Moore, President, District Academic Senate
Eleni Gastis, Faculty, Laney	Nathaniel Jones III, President, COA
Didem Ekici, Faculty, Distance Ed Coordinator	Iolani Sodhy-Gereben, Academic Support Services Specialist, Laney
Joseph Bielanski, Faculty, BCC	Diana Bajrami, VPI, COA
Tom Renbarger, President, Merritt Academic Senate	Kuni Hay, VPI, BCC
Mary Clarke-Miller, Faculty, BCC	Mary Shaughnessy, Faculty, COA
Azul Lewis, SEIU 1021	Matthew Goldstein, Academic Senate President, COA
Martin DeMuchaFlores, VPSS, BCC	
	Laura Leon-Maurice, Note taker

### **I. STANDING ITEMS**

#### A. CALL TO ORDER

- Waiting for quorum for meeting to begin. 3:09.

#### B. ADOPTION OF THE AGENDA

#### C. APPROVAL OF MINUTES

#### D. PUBLIC COMMENT

#### E. SUB COMMITTEE REPORTS

- Distance Education- Didem Ekici
- Career Education- Carla Pegues
- International- Thomas Torres-Gil
- Adult Education- Shemila Johnson

#### F. CO-CHAIR REPORT

#### G. CHANCELLOR'S REPORT

### **II. CARRIED OVER AND NEW ITEMS**

Topic:

Presenter:

ACTION ITEM: Tri-Chair Nominations	M. Freeman/S. Droker Unable to discuss this without quorum.
Role of DAASS in District Shared Governance & Other CCC Models	M. Freeman/S. Droker

Trying to figure out how to navigate our shared governance structure. Reflecting alignment with our community colleges are doing throughout the state. Evolve this committee into an advisory or into an education committee structure in a manner where a lot of the Community Colleges of California are.

Discussion:

- We need to look back through previous documents. We were the education committee. In the spring the colleges would bring their program review to go over.
- A lot of evolution. How we make decisions regarding fte, ftes. Opportunity for growth. We don't have the pillars that move program review forward. Budget committee, instruction education side, technology. People need to know where to go as far as their issue. We have not been clear on the purpose of this committee is. I would like to have us make a recommendation to PBIM to be have that higher level that moves up the chain. Through shared governance and planning process.

- The shared governance committees aligned with the subcommittees of the board. Look at the subcommittees as a means to guide us how we might structure as well as the standards related to accreditation. Aligned at the college, district level, where things to go for final decision making and consideration.
- We should have the same template of what the committee structure. Feedback on the template. Our role and the bigger picture of the shared governance planning process. Who does this committee report to?
- Attach a diagram what is the structure? What are the avenues for the committees to take action? A visual graph. What are the committees that inform our discussion?
- The chancellor's workgroup would give advice. There should be some central authority posed on the committee. Revisit the structure itself.
- We have different committees, formal and informal. Then the task forces.
- We need to back up. Do a proper evaluation of the work that DAASSC has done. So we have leverage to say are we making contributions. What can we take on? Are we meeting goals and objections, making changes? We do some work and make headway. Smaller subcommittees to work on special projects. Bringing the best minds into the hardest problems. Clean up our committee and have some data. What have we done to present to the chancellor?
- We revisited the goals that we endorsed from 2021. Became apparent the committee as it was designed was set up to be more advisory vs. a governance. Great to have a graph to show people.
- In the past model we set annual goals, widely published throughout the district. Membership set up.
- If it's a standing meeting the rules will be the same. That needs to be documented.
- The Chancellor found Chabot Las Positas template to give ideas about goals and their charge. Only to spark our thinking.
- We should we include the frequency of meetings. Ensuring that meetings are not in conflict.
- It's important that these committees have a structure that reports out and reports back. We don't use our times together well. Not doing work at these committees. Recommendations to PGC, then the chancellor and then come back.
- What is our plan heading into pbim this summer so we don't waste time? What got reported out and what the decisions were?
- What are our roles? I take my role very seriously, I was appointment. I was bringing something to this committee so it could be shared. Realign our positions. Best utilized our time. Presenting occasionally, bringing in reports. Reassess, deep dive evaluation, what goals we've done, met and which we want to continue working on?
- We have two subcommittees, and I am not sure their recommendations are going from them, to us, then onto PBC/PGC
- Should start a project to map out this flow chart for ourselves?

Matt Goldstein-

<https://web.peralta.edu/pbi/files/2019/10/PBIM-Manual-418-update.pdf>



PBIM-Overview-201  
4.docx

- Do we have a clear understanding of the kinds of documents that need to be reviewed by the committee? Think about what is the real work that has to get done by these shared governance bodies? How frequently are these coming to these bodies? Those things should inform them for the real work that needs to be done.
- The timelines defined in terms of the charge.
- Those program review get into the district planning on the instruction side. I don't understand how that happens? How we support Canvas, all the LTI? The faculty who teach online have to bring them forward. How we prioritize? Everything comes with urgency. I'm not saying we don't need everything but how do we know that we need anything? This is where the 50% should live. How do we get stuff that directly impacts student learning?
- Education Master Plan, annually, program review request annual, had a full docket to work with based on what the budget committee knew about. We have to set the timeline.
- This has been a robust conversation. In terms of leadership as cochairs we should put together some of these historical points and alignment what other colleges are doing in the space. Why are we here to get things for our students so they can be successful and complete their certificates and degrees?
- Difficult conversations. Honest discussions. The governance structure should be making the decisions.
- We can bring something back to this team at the summit. This means a lot to be acknowledge. I specifically asked the classified professionals. The main issue was making sure with this new responsibility recognition from their immediate supervisors of the additional work that was required. Importance of having a classified professionals. Solidify what this would like based on the feedback from this meeting. Consolidate to bring back as a proposal. Take that feedback and edit to a final draft.

- Equity issues that doesn't get recognized. Pathway to leadership for faculty but not for classified professionals. Allow the professional the time to do the work by their supervisors.	
Future Agenda Items	All
Meeting Schedule	All
Open Comments	All

**III. Adjournment**

Meeting ended at 4:15.

**IV. Next Meeting:**

Fall 2022

**Attendance:**

Joseph Bielanski

Matthew Freeman

Matthew Goldstein

Denise Richardson

Nancy Cayton

Azul Lewis

Helen Ku

Dr. Nathaniel Jones III

Stephanie Droker

Maria Spenser

Jennifer Shanoski

Lilia Celhay