

DAASSC Minutes

District Academic Affairs and Student Services Committee (DAASSC)

Friday, April 8, 2022 1:00 – 2:30pm

Committee Membership:

Stephanie Droker, Interim Deputy Chancellor, Co-Chair	Matthew Freeman, President, BCC Academic Senate, Co-Chair
Lilia Chavez, VPSS, Merritt	Maria Spencer- District Classified Senate
Lilia Celhay, Dean, COA	Donald Moore, President, District Academic Senate
Eleni Gastis, Faculty, Laney	Nathaniel Jones III, President, COA
Didem Ekici, Faculty, Distance Ed Coordinator	Iolani Sodhy-Gereben, Academic Support Services Specialist, Laney
Joseph Bielanski, Faculty, BCC	Diana Bajrami, VPI, COA
Tom Renbarger, President, Merritt Academic Senate	Kuni Hay, VPI, BCC
Mary Clarke-Miller, Faculty, BCC	Mary Shaughnessy, Faculty, COA
Azul Lewis, SEIU 1021	Matthew Goldstein, Academic Senate President, COA
Martin DeMuchaFlores, VPSS, BCC	Laura Leon-Maurice, Note taker

I. STANDING ITEMS

A. CALL TO ORDER

Meeting began at 4:03. We do not have quorum. Stephanie Droker is Acting Vice Chancellor of Academic Affairs.

B. ADOPTION OF THE AGENDA

C. APPROVAL OF MINUTES

D. PUBLIC COMMENT

E. SUB COMMITTEE REPORTS

- Distance Education- Didem Ekici Coordinator
Many classes are still being offered online. Agreed upon definitions of online modalities. Inconsistencies. Confusing for students. Recommended definitions for DE modalities. Bring consistency and clarity for the students. In Dec. 2020 all peralta college became part of a consortium. CDC provides an opportunity for students allows students to take classes from any college in California. One step and they can register from the same website. Phase 1 before we become a teaching college. Problem with IT. Second online global academic conference April 27, 28, 29. 800 participants from around the world last year. Presentations, workshops, panels. People from different time zones can join. Will finalize the schedule and share next week. Please register, it is free.
Albert Maniaol- It is a self-supporting conference. Thank you for your efforts. Nothing to add. Hoping to mitigate our declining FTES.
- Career Education- Carla Pegues
Albert Maniaol- Continue with monthly meetings, share best practices. One action being recommended. Membership structure. Proposing a rep from our finance dept. and a classified rep from each of our colleges.
Shared screen with revised FY 2021 local shares strong workforce program funding allocation.
- International Students- Thomas Torres-Gil
On vacation.
- Adult Education- Shemila Johnson

We are going through a 3 year planning process. Strategies/activities and their objectives. Shared screen. How our dollars will address these objectives.

1. Flexibility of delivery
2. Computer literacy classes/soft skills. Requite skills development
3. CTE related for jobs/pathways, including

The consortium is hungry for partnerships, more intentional partnerships with the colleges. The idea of having Adult Ed offer some of our college courses that would help with enrollment. Adult Ed consortium can support the goals of the colleges. Let me know what you are open to.

Discussion:

-Share the MOU and provide feedback. Work and leverage the work with DE.

The communication that Shemila can connect with the campuses. We are all doing the same work and these are our students as well. We want to engage Shemila because she has connections.

Make sure she is connected to the right people at the campuses to help move the work along.

-We build out courses that benefit for students that are coming from adult Ed.

-At BCC in terms of integrating adult Ed consortium. We have a non-credit to credit guided pathways. Student success day, adult Ed students are bused in so they are part of the process.

Make sure that our adult Ed students are part of our world. We hired an academic counselor.

-Do we need a recommendation to go to PGC? Registration of classes that you wouldn't need a code.

-Each college has a rep at the working group committee. Challenge is when and where to bring faculty into the conversation. The buy in from the colleges, we don't see a lot of enthusiasm. This is a feeder into the colleges. Do a better job of collaborating.

- Each college have their own CE committee. We have not institutionalized at the colleges adult Ed.

- Adult Ed students have widely varied academic goals. Having more people hear the information may get to another group.

F. CO-CHAIR REPORT- Matthew Freeman

Fall semesters. Moved into the discussion. What might be a goal with a multi points and what it could do.

We did vote to endorse this goal. A series of listening sessions and actions:

- A. CCC Apply
- B. Peralta Application
- C. Degree Audit/Transfer In
- D. Auto Awarding of Degrees
- E. Waitlist and Permission Numbers
- F. Waitlist to offer another course
- G. 9.2 enhancements
- H. Student Form Submission

The role of DAASSC in relation to our shared governance. Whether or not this particular committee is best equipped to continue as a governance committee. The goals as we service as a committee.

SDroker- It is unusual to have a DAASSC in a governance structure. Usually there is highest level decision making body. Usually it's an advisory committee. Makes recommendations and forwards information. Make recommendations to Academic Senate.

Focus on issues with your governance structure. Things roll up. What is the issue and what is the appropriate committee. Institutional. This stuff should happen at the campus level. Are we duplicating efforts and are we making it more It is confusing as to who does what. The name of the committee should be very clear of what they do. Urge us to think about what the roll of this committee. We want the PBIM to be clear for everybody.

We need to understand what the issue is and where do we go for what. Reduce redundancy. We need to be strategic are directed into other spaces. We need to know where these actions are taking place.

Discussion:

-What I have liked about DAASSC it is nice to have space to talk about enrollment management. It helps when we are connected to the district when we are working on simplifying things.

-All of the players in the same room.

SDroker- This committee has a very important role if we were to focus on purpose. Advisor to the VC of Academic Services. Then that VC can take it to the appropriate committee in the PBIM. What I see on the goals list, they are under that persons pervue. The advisory is to helping that VC with the feedback. Making sure that information starts to get out.

-Waiting listing. How to simplify a process to make registration go smoother. In the first 2 weeks of the semester, after a week you need permission from an instructor to add a class. You are not immediately onto a waitlist. That is different from how it works in other district. Can we discuss with all the right people? Practice that suppresses enrollment at a time that we are hemorging enrollment.

-Barriers that prevent students from moving in. Specific technological barriers.

-The VPSS are already starting to integrate MyPath to see if we can simplify the application.

SDroker- We are only using CCCApply for credit bearing, making the transition for non-credit. Mypath is a problem.

-Permission code processes.

MFreeman- We recognize there is a problem. We can't change the process and then go back and forth. Collect information and provide historical information about how broad this was about the status pro.

-Late start classes students are forced into taking. Students don't benefit, find it difficult to manage a shorter period of time to get a course completed.

-Every day we had students calling with basic issues of applying. The students would tell us they were going somewhere else. Our students are going everywhere else but Peralta.

Putting on the agenda. May 6 to have further discussion. PBIM retreat make a recommendation. A lot of redundancy to the varying task to the goals. A structural outlier. Take action at the PBIM Summit.

- I think we should transition into advisory. Take the time to get it more solid. Makes recommendations to VC of AA and Student Services.

One item, one sentence, no longer a governance committee, an advisory committee.

SDroker- This change will require PGC. The goals we have now are not PGC level goals.

-Change is necessary, the right way. Recommendation to the chancellor's working group.

Restructuring of the PBIM. The task force should get an update.

April 22, PGC meeting. We can give the committee a heads up that this discussion is happening. Our intention to bring this back to make a formal recommendation to the future of DAASSC on May 6.

Laying out a clear timeline of what our intentions are.

G. CHANCELLOR'S REPORT

II. CARRIED OVER AND NEW ITEMS

Topic:	Presenter:
DAASS Goals: 2021 - 2022	Matthew Freeman
Role of DAASS in District Shared Governance	Matthew Freeman
Future Agenda Items	All
Meeting Schedule	All
Open Comments	All

III. Adjournment 2:30

IV. Next Meeting: May 6 2022, 3:00

Attendance:

Stephanie Droker
Matt Freeman
Albert Maniaol
Brenda Johnson
Didem Ekici
Ramon Knox
Francisco Herrera
Stacey Shears
Maria Spencer
Laney Library
Richard Thoele
Kuni Hay
Azul Lewis
Lilia Chavez
Ree'shemah Thornton
Shemila Johnson