

DAASSC Minutes

District Academic Affairs and Student Services Committee (DAASSC)

Friday, October 28, 2022, 11:00 – 12:00pm

Committee Membership:

Stephanie Droker, Interim Deputy Chancellor, Co-Chair	Matthew Freeman, President, BCC Academic Senate, Co-Chair
Lilia Chavez, VPSS, Merritt	Maria Spencer- District Classified Senate
Lilia Celhay, Dean, COA	Donald Moore, President, District Academic Senate
Eleni Gastis, Faculty, Laney	Diana Bajrami, Acting President, COA
Didem Ekici, Faculty, Distance Ed Coordinator	Iolani Sodhy-Gereben, Academic Support Services Specialist, Laney
Joseph Bielanski, Faculty, BCC	Maurice Jones, Acting VPI, COA
Tom Renbarger, President, Merritt Academic Senate	Kuni Hay, VPI, BCC
Mary Clarke-Miller, Faculty, BCC	Mary Shaughnessy, Faculty, COA
Azul Lewis, SEIU 1021	Matthew Goldstein, Academic Senate President, COA
Martin DeMuchaFlores, Associate Dean of Educational Success and Equity, BCC	Laura Leon-Maurice, Note taker

I. STANDING ITEMS

A. CALL TO ORDER

The meeting began at 11:04. Quorum. First meeting of the fall semester. Alignment with the PGC governance committee. Finding a tri-chair. In the past we have had co-chair.

B. ADOPTION OF THE AGENDA

Motion to approve the agenda made by Donald Moore, Seconded by Didem Ekici. Any discussion, comments? Corrections on titles: Associate Dean of Educational Success and Equity. Acting VPI COA. Acting President COA. Motion passes.

C. APPROVAL OF MINUTES

Motion to approve all the minutes 2/7/2020, 3/12, 2021, 12/11/2020, 12/15/2021, 4/8/2022, 5/6/2022.

Motion made by Mary Clark Miller, Seconded by Lilia Celhay.

Comments/discussion. Motion passes.

D. PUBLIC COMMENT

Lilia Chavez, Merritt College received a million-dollar grant. Martin DeMuchasFlores- Anapesi grant BCC and Laney.

E. SUB COMMITTEE REPORTS

• Distance Education

Didem Ekici- Just completed the CVC student exchange phase One. Special thanks to Antoine. All Peralta courses will be displayed in the CVC. We are trying to be a teaching college. It takes a lot of work and collaboration. Huge impact on our enrollment. We are opening up our courses to everyone in California.

Teaching college registering will be so easy, students will be able to register by clicking on our courses. This will have a positive impact on our enrollment.

DE handbook. I have been working on it for a while. It will be a working document. Every semester we will update with news.

https://docs.google.com/document/d/18sUEoPsZ_2JjG8aL7CRjjNM-C221-88S-zq4TXHG6FI/edit?usp=sharing

Course modalities are different amongst Peralta colleges. Confusing for our students, decided to have an agreed upon decision on course modality. Approved by academic senate. Ready to be used. Share with scheduler at each campus.

Joining the consortium does it impact CCCApply and financial?

YES. With the system integration all information will be transferred. These are just for online classes.

Same notes for all types of learning. This class notes that were consolidated, might be late for spring semester.

- Career Education
Sad news Jennifer Briffa passed away on Tuesday.
Sat, Nov 5th at 4 p.m.
Lake Merritt United Methodist Church
1330 Lakeshore Avenue,
Oakland, CA 94606
Masks required.

A scholarship fund is being created. More details to follow on how to contribute in lieu of flowers.
Mary Clark Miller- We did not have any arguments. Issues we have been having spending funds. Waiting for the hire of the executive director of grants. A hiring committee has been formed. Developed a virtual regional academy and an articulation process with media arts. Add into the CVC. This course articulated across the four colleges.

- International- No report
- Adult Education- No report

F. CO-CHAIR REPORT

Assessing our governance committee. How can we be more action oriented?

G. CHANCELLOR’S REPORT

II. CARRIED OVER AND NEW ITEMS

Topic:	Presenter:
ACTION ITEM: Appoint Tri-Chair to Committee	M. Freeman/S. Droker
<p>Matt Friedman/Stephanie Droker co-chairs Bring about a tri-chair model recognizing that our classified professionals are important for prioritizing and discussion. How are appointments made? Stephanie- Someone can nominate a classified professional to serve or nominate themselves. Matt- Follow their procedures within the classified senate. Mindful of the practice of classified senate. Feather Ives- Was there a union mandate? Not a union mandate. Donald Moore- I also want to honor the classified process that each of us have. There should be an opportunity for any classified to be part of this. Matt- It is important to take action today. Maria and Azul. Formally asking for a self-nomination for a tri-chair of DAASSC. Attend PGC meetings to represent DAASSC. Outside of the meetings. Coordinate documents for upcoming meetings. Check in with Iolani and vote at our next meeting. Table this for now.</p>	
Action Item: CE Committee Membership Change	F. Ives/A. Maniaol
<p>Feather Ives- There is a current membership after many months of conversation. Addition of the district finance representative. Separated out the finance talk so they do not assume the whole bulk of the meeting. Officially looking for classified staff from each college, volunteered but not appointed yet. Motion to approve the new structure made by Mary Clark Miller. Seconded by Lilia. Make the changes on the website. Should the ED of grants be on this committee? Come back with it once the director has been hired. Changes of membership for CE.</p>	
Discussion: Update on DAASC Change to Purpose and Charge	M. Freeman/S. Droker
<p>Figure out what we want to do with DAASSC. Draft of proposal. Specific charge language. Including enrollment management. FTES/FTEF allocation. Budgetary focus centric process. Might make more sense for the ftes/ftf be part of PGC. FTEF is based on ftes BAM disbursement. I did not see the connection to the budget. Who owns what? This committee makes a proposal about where it should be owned. Force the dialogue. -The schedule development starts in Dec/Jan. It is good that we are clarifying, sense of urgency about what is going to happen for the next year. -Minimizing the ftef allocation. Another issue is faculty prioritization across the four colleges. Former Education Committee, the faculty prioritization was discussed. Another important aspect of enrollment management.</p>	

-The budget timeline. Where does the conversation happen? Must happen now, who's owning it and what formula are we using? We must parcel it out.

-This does belong in this area. Logically makes sense. PBC does not make sense. At PBC we can address how the calculation comes out. I agree in terms of Education Services, needs to look at those issues. The college puts as a priority x person. That position is at all four campuses. How do they make sure that person gets an adequate number of classes? Discontinue discipline. That goes through the colleges, through the participatory governance process. At that point it could come to a body like this. What are the criteria and factors that we are accessing? Goes to the cabinet. All the groups. Add a separate DE committee to our confusing group. PBC can make direct recommendations to the chancellor. This committee does not.

-If we adopt a calendar it goes to PGC and the Chancellor, both?

SDroker- We must get through this year and then build a structure. What recommendation can I take to the chancellor if we can do ftef/ftees? PGC and finance can work together. Will also go to the cabinet. We are running out of time, only 6 weeks.

MFreeman- Recommendations cannot happen without PBC, however PBC can make recommendations without DAASSC.

- I do not know if the colleges have been doing their due diligence. Do not know if the VPI's have had that discussion. We need to get the Operational side moving.

Stephanie: Get VPI to me and then get to VC Jones.

1. Dr. Droker to meet with VPIs on scheduling needs for the four colleges.
2. Dr. Droker to meet with VC Jones and provide the scheduling information.
3. VC Jones and Dr. Droker to work with IR to develop other data on FTEF allocation model.
4. VC Jones to bring information on FTEF allocation to PBC.

-Do not leave it to VPI, department chairs level. Bottom-up process. Let's make the process flexible. Can respond to the changing conditions.

- I understand that Enrollment Management is not exclusively budgetary function, but FTEF allocation is impacted by our budget. No?

- Not the allocation. The total amount yes. but not the variables that decide the allocation. Do a workgroup on this formula.

III. Adjournment

IV. Next Meeting: TBD

Attendance:

Kuni Hay
Maurice Jones
Matthew Freeman
Mary Clark Miller
Azul
Martin
Stephanie Droker
Donald Moore
Lilia Chavez
Lilia Celhay
Lowell Bennet
Joyce Brown Willis
Maria Spencer
Gabriel Martinez
Diana Bjarmi
Feather Ives