



District Career Education (CE) Subcommittee Monthly Meeting

Friday, December 9, 2022

2:00 p.m. – 4:00 p.m.

Via Zoom Meeting ID: 88269822597

Meeting URL: <https://us06web.zoom.us/j/88269822597>

Regular Committee Members:

Co-Chairs: Albert Maniaol and Feather Ives

District Academic Affairs: Albert Maniaol (Co-Chair), Carmen Fairley, Constance Koo

VPIs: Kuni Hay (BCC), Diana Bajrami (COA); Rebecca Opsata (Laney); Denise Richardson (Merritt)

CE Deans: Chris Lewis (BCC); Eva Jennings (COA); Alejandra Tomas (Laney); Marie Amboy and Jason Holloway (Merritt)

Classified Staff Representatives: Karen Croley (BCC); Donna A. Jones (COA); Fang Huang (Laney); Nancy Moreno (Merritt)

CE Liaisons: Mary Clarke-Miller and Barbara Des Rochers (BCC); **vacant** (COA); Eleni Gastis (Laney); Michelle St. Germaine and Feather Ives (Merritt)

Students: Vacant (all colleges)

District Finance Representative: tbd

Agenda

1. Meeting Call to Order Welcome and Introductions (5 minutes)
2. Review, Changes, and Adoption of 12/9/2022 Meeting Agenda (5 minutes)
3. Approval of the Meeting Minutes from 11/18/2022 (5 minutes)
4. Perkins/SWP Budget Overview (10 minutes)
5. College CE Liaisons Report-out
(Accomplishments, Opportunities, Challenges/Issues) (15 minutes)
6. Agenda Items
 - Nominations/Electing Tri-Chair (Classified Staff) (10 minutes)
 - Safety Update (Director Timothy Thomas) (20 minutes)
 - Affected Members/Colleges Update on challenges with the Contracts Process at District (10 minutes)
 - Schedule Follow-up Session to discuss Progress on Goals Developed during the CE Retreat (10 minutes)
7. Other Matters, Q&A, Announcements (30 minutes)
8. Adjournment

- **Next meeting: Friday, February 3, 2023**

District Career Education (CE) Subcommittee Monthly Meeting

Friday, December 9, 2022

2:00 p.m. – 4:00 p.m.

Via Zoom Meeting ID: 88269822597

Meeting URL: <https://us06web.zoom.us/j/88269822597>

Regular Committee Members:

Co-Chairs: Albert Maniaol and Feather Ives

District Academic Affairs: Albert Maniaol (Co-Chair), Carmen Fairley, Constance Koo

VPIs: Kuni Hay (BCC), Diana Bajrami (COA); Rebecca Opsata (Laney); Denise Richardson (Merritt)

CE Deans: Chris Lewis (BCC); Eva Jennings (COA); Alejandra Tomas (Laney); Marie Amboy and Jason Holloway (Merritt)

Classified Staff Representatives: Karen Croley (BCC); Donna A. Jones (COA); Fang Huang (Laney); Nancy Moreno (Merritt)

CE Liaisons: Mary Clarke-Miller and Barbara Des Rochers (BCC); vacant (COA); Eleni Gastis (Laney); Michelle St. Germaine and Feather Ives (Merritt)

Students: Vacant (all colleges)

District Finance Representative: tbd

Meeting Attendees

Jason Holloway, Constance Koo, Michelle St Germaine, Albert Maniaol, Eleni Gastis, Barbara Des Rochers, Mary Clarke Miller, Nghiem Thai, Stephanie Droker, Tim Thomas, Denise Richardson, Randy Yang, Marie Amboy, Fang Huang, Lowell Bennett, Shemila Johnson, Christopher Lewis

Minutes

- I. Meeting, Call to Order, Welcome, & Introductions
 - a. Review, Changes, and Adoption of 12/9/2022 Meeting Agenda
 - i. Add Summer Institute Support to beginning
 - ii. Approved
 - b. Approval of the Meeting Minutes from 11/18/2022
 - i. Approved
- II. Summer Institute – not much support on K-12 side summer
 - a. Difficult to get HS to enroll into summer programs
 - b. Checklist for Support (Albert linked PDF)
 - c. Challenges: Merritt/Jason Holloway & Marie Amboy
 - i. A&R unable to procure clean lists of students; many issues
 - ii. Dual Enrollment: OUSD has a partnership and the District supports this, but not over the summer. Difficult for OUSD and charter schools to do what we need; no streamlined system
 1. Would be helpful to have similar systems across the board; bring all 4 A&R teams together; A&R needs to be involved from the beginning
 2. Critical to include the right people
 - d. (Rona) Group Trail software cost to be shared by the colleges; waiting on quote
 - i. Interfacing with outside software systems tends to be a huge IT project and it doesn't go well with Peoplesoft; no IT capacity

- ii. 3rd party providers are not allowed into Oracle Cloud
 - iii. No solution for OUSD access to Peoplesoft yet
 - iv. Albert will serve as a District liaison
- III. Perkins/SWP Budget Overview
- IV. College CE Liaisons Report-out
 - a. BCC: CA Institute for Regenerative Medicine Science grants; bio-tech bash; more advertising; CISI advisory committees; economics working with UCB; MM arts partnerships; difficult to get grant money into the right hands due to lack of systems in place
 - b. Laney: concern FTEF cuts; facilities concerns (no heat, hot water); ASCCC CTE webinar attendance; Citizen received Excellence in Journalism award; is 2nd in website hits statewide
 - c. Merritt: experiencing similar problems with FTEF cuts, facilities, and certificates; new child development building; student visit with Zeiss; facilities issues need its own agenda item
 - d. In regard to grant awards: used a 3rd party fiscal agent to process payments
 - i. District now handles it and now process is not smooth
 - ii. Any updates on summer retreat workshop?
- V. Safety Update (Director Timothy Thomas)
 - a. Active Shooter Response Training Workshop in December
 - b. Marina Security – in need of training on how to respond to emergencies
 - i. Calls for service – Oakland city could not provide services to these calls
 - ii. Acclimate them to training; every campus has a team
 - iii. All will be trained in First Aid & CPR
 - iv. Will provide mental health training
 - c. All Fire Extinguishers updated
 - d. Notifications
 - e. Shouldn't the security vendor already be trained?
 - f. Escort Service at Laney
 - g. New flip charts
- VI. Nominations/Electing Tri-Chair (Classified Staff)
 - a. Motion: Table item until February meeting; no quorum
 - i. Michelle Seconded
- VII. Affected Members/Colleges Update on challenges with the Contracts Process at District
 - a.
- VIII. Schedule Follow-up Session to discuss Progress on Goals Developed during the CE Retreat
- IX. Other Matters, Q&A, Announcements
- X. Adjournment
 - a. Next meeting: Friday, February 3, 2023