

## **PCCD Career Education Committee Agenda**

*Friday April 5, 2024*

*HyFlex Meeting: PCCD Board Room & Zoom*

<https://peralta-edu.zoom.us/my/elenigastis?omn=85972413877>

*Committee Membership:*

Tina Vasconcellos, AVC Educational Services, Tri-Chair	Karl Seelbach, Laney CE Liaison, Tri-Chair
Eleni Gastis, Laney CE Liaison, Tri-Chair	Fang Huang, Classified, Tri-Chair
Kuni Hay, BCC VPI	Stephanie Droker, CoA, VPI
Becky Opsata, Laney VPI	Lisa Cook, Merritt VPI
Angela Khoo, Merritt, Interim Dean	Chris Lewis, BCC Dean
Eva Jennings, CoA, Dean	Ally Tomas, Laney Dean
Karen Croley, BCC, Classified	Donna Jones, CoA, Classified
Raya Zion, Laney, Classified	Mary Clarke-Miller, BCC CE Liaison
(Vacant) Merritt College, Classified	Feather Ives, Merritt, CE Liaison
Carla Pegues, CoA, CE Liaison	(Vacant), Student Representatives
Dave Vigo, PCCD Finance	Constance Koo, Classified (non-voting)
Carmen Fairley, Classified (non-voting)	

### **I. STANDING ITEMS**

1. CALL TO ORDER
2. ADOPTION OF THE AGENDA
3. PUBLIC COMMENT/ ANNOUNCEMENTS

## II. CARRIED OVER AND NEW ITEMS

Topic:	Presenter:	
College Report Outs	College CE Liaisons & CE Deans	2:00-2:30pm
CLNA Update	AVC Vasconcellos	2:30-2:45pm
Budget Update	Carmen Fairley	2:45-3:00pm
Committee Charge, CE Subcommittee member role, CE Liaison Description Review	CE Committee Tri-Chairs	3:00-4:00pm

## III. Adjournment

IV. Next Meeting: May 3, 2024- PCCD Board Room

i.

## **PCCD Career Education Committee Agenda**

*Friday, April 5, 2024*

*HyFlex Meeting: PCCD Board Room & Zoom*

<https://us06web.zoom.us/j/86540692441?from=addon>

### Committee Membership:

Tina Vasconcellos, AVC Educational Services, Tri-Chair  
Karl Seelback, Laney CE Liaison, Tri-Chair  
Eleni Gastis, Laney CE Liaison, Tri-Chair  
Fang Huang, Classified, Tri-Chair  
Kuni Hay, BCC VPI  
Maurice Jones, CoA, VPI  
Becky Opsata, Laney VPI  
Lisa Cook, Merritt VPI  
Angela Khoo, Merritt, Interim Dean  
Chris Lewis, BCC Dean  
Eva Jennings, CoA, Dean  
Ally Tomas, Laney Dean  
Karen Croley, BCC, Classified  
Donna Jones, CoA, Classified  
Raya Zion, Laney, Classified (voting?)  
Mary Clarke-Miller, BCC CE Liaison  
(Vacant) Merritt College, Classified  
Feather Ives, Merritt, CE Liaison  
Carla Pegues, CoA, CE Liaison  
(Vacant), Student Representatives  
Dave Vigo, PCCD Finance Constance Koo, Classified (non-voting)  
Carmen Fairley, Classified (non-voting)

- I. Call to Order
- II. Adoption of the Agenda
- III. Public Comments/Announcements
  - a. 4/25 2-4 pm chancellor listening session – send tri-chairs concerns and questions to be presented
- IV. College Report Outs – send information to Eleni to forward to the chancellor
  - a. BCC: 25<sup>th</sup> Mary Clarke Miller will be in Sacramento for the chancellor listening session; Business CTE program having advisory along with virtual production; interns have all applied for 2 opportunities: society of the advancement and \_\_\_\_ (no small feat)
  - b. COA: HBCU tour during spring break in DC area – 2 CTE students were there (from Apparel and Aviation). Excited to find a college to attend. Would like to see more CTE students join similar tours. Annual career discovery day 4/19 – 350 OUSD students attending to tour CTE programs
  - c. Laney: hands-on student show (Japanese woodworking, carpentry) in lobby through 3<sup>rd</sup> week of April. Carpentry developing a collaboration with CTWI for a pathway into the union. Job fair 4/18. Open house on 4/27 – biotech companies and others are invited to demonstrate relevance of a certificate to a career path.

3 students starting Kaiser internships for the summer, 2 for BART, and 1 for journalism

- d. Merritt: Municipal gardener (collab with Oakland parks and recreation) and paramedic program; CT open house 5/3 – 250 students currently RSVPd; hiring a grants special programs coordinator funded both by CE and student equity to have a point person for all administrative and fiscal responsibilities associated with grant management
- V. CLNA Update
  - a. Kick-off meeting last week
- VI. Budget Update
  - a. Carmen's reports emailed out
  - b. Indirect funds background: District used to receive all indirect, then half (since chancellor Laguerre). Who made the decision for Finance to take all the indirect? Nothing in writing. Marie Amboy did report. Why are indirect costs even being paid to the District?
    - i. Are indirect funds being used properly? If not, give to colleges
    - ii. Dr. Vasconcellos to follow up with Emily Kaplan and Nate
    - iii. Should be guidelines
- VII. Committee Charge, CE Subcommittee member role, CE Liaison Description Review
  - a. Mission & Goals – anything to edit?
    - i. “To assist the DES” – Correct
      - 1. Now the educational services committee
    - ii. Presidents now in the DAS – not specifically reflected, maybe the DAS should also be included
    - iii. 5<sup>th</sup> paragraph – this committee has more responsibilities: Perkins, Strong Workforce. Should this be included in a more explicit manner?
      - 1. Add bond spending for infrastructure and technology. Would like to be more involved with the bond or any other bond that comes through
        - a. Asked college presidents to provide additional specific numbers on those budgets, no info yet
  - b. CE Subcommittee Member Role
    - i. Include conference - Any professional development opportunities (conferences, etc.)? ASCCC CTE list serves
    - ii. CCC Association for Occupational Education
    - iii. BACCC has many sub-RJVs or sector meetings
  - c. ASCCC CE Liaison Description Review – anything to edit?
    - i. Every college does have its own job description and application period?
    - ii. CTE liaison uses this description; it's usually an appointment by academic senate, not VPI
    - iii. Should have a district-wide baseline
    - iv. Article 14 – “special assignments” are for non-elected assignments. If it's an elected position, no need for special advertisement.
    - v. Would like to centralize the role for clarity (what meetings to attend)

- vi. Revolving liaisons for each of the campuses?
- VIII. For next agenda, May 3rd
  - a. Bring chancellor back to discuss contracts
  - b. Bond update
  - c. Indirect update
  - d. Automatic degree awarding
  - e. Temperature on CTE degrees – what support there is
  - f. Check-in on certificates and degrees awarded
  - g. Update on summer institute planning, registration, and enrollment
  - h. How to incorporate an orientation-ish/integrative approach/partnering deeper with OUSD, dual enrollment, for certificate completion
  - i. Grant – forced to keep track of students. A good measure of program usefulness/success
  - j. CE Programs have laboratory classes in common – a pay that is 80% of what a lecture class is – ask, “is this adequate?” A discussion to have.
- IX. Adjournment
  - a. Next meeting: May 3rd