



PERALTA COMMUNITY COLLEGE DISTRICT
Bond Measures Oversight Committee

Minutes

Wednesday, July 12, 2023

5:30 pm – 7:30 pm

A recording of the meeting is available on the [Peralta YouTube channel here](#).

Members Present

- **Andrea Dawson (chair) – in person**
- **Jeff Cambra (vice chair) – in person**
- **Benjamin Scott – remote**
- **Marcus Crawley – in person**
- **Yusef Herbert – remote**
- **Jill Broadhurst – in person**

Guests Present

- **Atheria Smith** – Interim Vice Chancellor of General Services, PCCD
- **Mark Johnson** – Executive Director, Marketing, Communication & PR, PCCD (Notes)
- **Sharon Serrano** – AECOM Bond Program Manager
- **David Olsen** -- Backstrom McCarley Berry & Company
- **Jabari Herbert** – local business leader
- **Shanova Berry** – Executive Assistant, Department of General Services, PCCD

AGENDA

- 1. Call to order, introductions & Membership update.**
 - a Chair Dawson called the meeting to order at 5:33pm with quorum present
- 2. Approve meeting agenda.**
 - a Moved to approve by Cambra, Second by Dawson, unanimous approval
- 3. Approve Minutes from March 8, 2023 meeting**
 - a Cambra motioned to approved the minutes, Second by Dawson, approval 5-0 with Broadhurst abstaining as she was not yet a member of the committee in March
- 4. Public comment** -- There were no public comments
- 5. Brown Act and By-Laws on Meeting Attendance (Informational item).**
 - a AB 2449 says quorum must be present in person
 - b Members can participate remotely 2x a year with valid reason
 - c Remote participation must be on camera, with physical address posted as part of the agenda
 - d Committee would like additional guidance from PCCD legal counsel to confirm this interpretation of AB 2449

6. Election of BMOOC Chair and Vice Chair (Action Item). 10 minutes maximum (Chair Dawson)

- a** Chair: Crawley self nominates and Scott seconds. Dawson self nominates and Cambra seconds. Initial vote was 3-3 tie with Crawley receiving votes from Crawley, Scott, and Broadhurst; and Dawson receiving votes from Dawson, Cambra, and Herbert. Statements made by each candidate. Second round of voting resulted in election of Marcus Crawley as chair on 4-2 vote, with Crawley receiving votes from Crawley, Scott, Broadhurst, and Herbert; and Dawson receiving votes by Dawson and Cambra.
- b** Vice Chair: Crawley nominated Cambra, Dawson seconds, and Jeff Cambra elected Vice Chair on unanimous vote.
- c** Incoming chair Crawley asked outgoing chair Dawson to continue as chair for the rest of this meeting, and Dawson agreed. Crawley will assume chair duties for the next meeting.

7. Project Report Update (Information Item)

- a.** Presentation by VC Smith and Sharon Serrano providing update on current bond projects.
- b.** Progress is being made on projects at all four colleges. [Slides presented are posted online here.](#)

8. BMOOC Annual Report for FY 2021-22 (Action Item).

- a** The [draft Annual Report](#) was discussed.
- b** It was recommended to tighten up the list of milestones achieved by the bond program and put a revision on the August meeting agenda for final vote.

9. Website Relaunch Update (Informational item)

- a** We looked at the West Contra Costa Unified School District bond committee website at <https://www.wccusd.net/Page/8043>, specifically at the table they use for presenting information on committee members ([sample is here](#)).

10. New Business / next meeting Agenda recommendations (information)

- a** Infrastructure projects
- b** Why Measure A is not spent? – what is the expected life cycle of a bond
- c** Meeting schedule

11. Adjournment – Dawson adjourned the meeting at 7:31pm