



**PERALTA COMMUNITY COLLEGE DISTRICT
Bond Measures Oversight Committee**

Minutes - DRAFT

Wednesday, October 28, 2020

5:30 pm – 7:00 pm

Due to the Alameda County and State of California shelter-in-place directives, this meeting was conducted remotely via Zoom video conference. A recording is available here:

<https://youtu.be/mZswj6ZuSkU>

Committee Members (Present):

Ariana Brown
Andrea Dawson (Chair)
Marcus Crawley
Yusef Herbert
Kevin Jenkins (Vice Chair)
Benjamin Scott

Committee Members (Absent):

Patricia Ellis

PCCD Staff & Contractors Present:

Dr. Leigh Sata, Vice Chancellor, Department of General Services
Adil Ahmed, Interim Vice Chancellor, Finance & Administration
Royl L. Roberts, Special Assistant to the Chancellor/Chief of Staff (Interim)
Atheria Smith, Facilities Planning and Development Director
Andrea Stokes, Capital Projects Coordinator
Mark Johnson, Executive Director, Marketing, Communication & Public Relations
Keith Kajiya, AECOM Vice President and PCCD Bond Program Manager
Dave Olson, Backstrom McCarley Berry & Co.

Guests:

Anton Jungherr

Minutes recorded by Mark Johnson

1. Call to Order & Introductions – Chair Dawson

Meeting was called to order at 5:35pm by Andrea Dawson with a quorum present.

2. Review and Approve the Agenda for October 28, 2020 - Chair Dawson

Mr. Crawley moved to remove item 6. No second.

Mr. Jenkins moved to accept the agenda. Second by Ms. Dawson. Motion approved 5-1 (Yes = Jenkins, Dawson, Brown, Herbert, and Scott; No = Crawley).

3. Review & Approve Minutes from July 1, 2020 - Chair Dawson

Mr. Crawley requested corrections of his name on page 1, fixing a typo (“waw”) on page 2, and change to item 10 on page 3 since the committee obligation is to the public, not the board. Following discussion, Mr. Jenkins moved to accept minutes fixing the name and typo. Second by Ms. Dawson. Motion approved unanimously.

4. Public Comment per Agenda Item.

There were no public comments on any agenda items.

5. Bond Program Update - VP Kajiya

Mr. Kajiya presented the current status of Measures A and G projects and spending. The [slides presented are available online here](#). Mr. Scott and the committee thanked Mr. Kajiya for the thorough and informative presentation.

6. Committee Annual Report – Discussion and adoption of subcommittee draft annual report - Vice Chair Jenkins

Mr. Jenkins presented the [draft Annual Report for FY2018-19](#) produced by the subcommittee he chaired consisting of members Kevin Jenkins, Marcus Crawley, and Andrea Dawson, who met 3-4 times since the July 1 meeting. While the committee did not reach consensus, Mr. Jenkins felt the version presented was the best merging of ideas of the participants and recommended adoption.

Mr. Crawley noted that he did not approve of the version presented. He objected over the shading and highlights, noted typos, and claimed that the Peralta District was out of compliance in the way the previous administration split the former single Citizens Oversight Committee into two committees (which he agreed was the right thing to do) and how not every member of the committee received a two-year term.

Following a lengthy discussion where Ms. Dawson noted that the stated concerns stated had previously been addressed by legal counsel, Mr. Jenkins moved that the version presented be accepted with cosmetic modifications to remove the yellow and gray highlights, fix the typos, and to insert the appropriate hyperlinks. Ms. Dawson seconded. Motion approved 5-1 (Yes = Jenkins, Dawson, Brown, Herbert, and Scott; No = Crawley).

7. Review and Discussion of Peralta CBOC Bylaws - Mr. Crawley

Mr. Crawley expressed concerns over the bylaws of the committee and the legal interpretation from Peralta District counsel following the split of the COC into the Bond committee and the Parcel Tax committee. Mr. Crawley made a motion that the committee seek independent legal counsel, selected by the committee, not the District. The motion was not seconded.

During the discussion, Mr. Johnson noted that it was 7pm and the meeting needed to be extended. It was moved to extend the meeting to 7:15pm, seconded, and approved unanimously.

Mr. Scott moved that the committee gather questions that members might have about bylaws and give to the Chair to forward to the District, so District counsel has the opportunity to respond at or before the January meeting. Seconded by Ms. Dawson. Motion carried unanimously.

8. Set the 2021 meeting dates - Chair Dawson

Ms. Dawson recommended going from 4 quarterly meetings to 6 meetings per year, with 3 in the spring and 3 in the fall. In the interest of time, it was agreed to schedule the next meeting in January and set the remaining dates for 2021 at that time. All agreed that the next meeting will be **Wednesday, January 13, 2021 from 5:30pm to 7pm.**

9. New Business Items

There were no new business items raised.

10. Adjournment

Chair Dawson adjourned the meeting at 7:15pm.