



**PERALTA COMMUNITY COLLEGE DISTRICT
Bond Measures Oversight Committee**

Minutes

Wednesday, September 13, 2023

5:30 pm – 7:30 pm

A recording of the meeting is available on the [Peralta YouTube channel here](#).

Members Present

Committee Members	Attendance
Marcus Crawley (Chair) , <i>Taxpayers' Organization term expires June 30, 2025</i>	Present – In Person
Jeff Cambra (Vice Chair) , <i>At-Large Member term expires June 30, 2024</i>	Present – In Person
Yusef Herbert , <i>Business Organization term expires June 30, 2024</i>	Absent
Andrea Dawson , <i>Senior Citizens' Organization term expires June 30, 2024</i>	Present – In Person
Benjamin Scott , <i>Community College Supporter term expires June 30, 2024</i>	Present – In Person
Jill Broadhurst , <i>At-Large Member term expires June 30, 2025</i>	Present – In Person
Vacant Seat , <i>Student Member</i>	

Guests Present

- **Atheria Smith** – Interim Vice Chancellor of General Services, PCCD
- **Mark Johnson** – Executive Director, Marketing, Communication & PR, PCCD
- **Sharon Serrano** – AECOM Bond Program Manager
- **David Olsen** -- Backstrom McCarley Berry & Company
- **Jabari Herbert** – local business leader
- **Shanova Berry** – Executive Assistant, Department of General Services, PCCD (notes)

AGENDA

1. Call to order, Roll Call & Introductions

- a** Chair Crawley called meeting to order at 5:50pm with quorum present following some technical difficulties in the boardroom

2. Approve meeting agenda.

There was a vote to approve the agenda;

1. Marcus Crawley – Yes

2. Jeff Cambra- Yes
3. Yusef Herbert- Absent
4. Andrea Dawson- Yes
5. Benjamin Scott- Yes
6. Jill Broadhurst- Yes

3. Elect BMOC Chair Person (Action Item)

- Crawley read the note attached to the agenda item (Note #1: Video review of the 7/12/23 July BMOB meeting shows that the chairperson election might not be legitimate. Member Yusef Herbert made the deciding vote. However, the Brown Act requirements introduced by AB2449 requires remote attendance via audio and video. Committee members Yusef Herbert and Benjamin Scott were not present in person or via audio and video. The chairperson election should be redone to correct any flaw in the election)
- Crawley and Cambra nominated themselves as a chair person.
- Scott questioned the AB2449 policy term date, and when the committee was going to have a discussion about the terms. His concern, there was not an informative meeting prior, so was un clear about when the rules applied.
- Crawley mentioned, the AB2449 policy was in effect prior, and the committee embraced the rules in the July meeting.
- The chair nominees gave brief statements on why they should be Chair. Crawley stated he would like to see a fully established BMOC Committee, website fully functioning, Bi- laws to reflect the committee's vision, and the committee to have accountability.
- Jeff stated he would like to be Chair to ensure the committee comply with policies and procedures to follow. He addressed the Bi- laws, and is interested on being on the committee.

Election vote by roll call

1. Marcus Crawley- Vote for himself
 2. Jeff Cambra- Vote for himself
 3. Yusef Herbert- Absent
 4. Andrea Dawson- Jeff Cambra
 5. Benjamin Scott- Marcus Crawley
 6. Jill Broadhurst- Marcus Crawley
- The vote was 3/2 Marcus Crawley is the elected committee Chair person

4. Public comment (non-agenda items. (Procedural; 10 minutes' maximum) Chair Crawley

- There were no public comments

5. Correction and Approval of 7/12/23 July BMOB meeting minutes

- Note #1: Video review of the July minutes show that our approved July minutes are inaccurate. Committee Member Yusef Herbert failed to attend in person or remote via audio and video, as required by AB2449. The minutes should show that Committee Member Yusef Herbert was not in attendance

- The July meeting stated that Yusef Herbert attended the meeting, and the correction should be that he did not attend in person, or video audio, required by The Brown Act.
- This item was tabled for the next meeting, and Jeff will send Crawley the wording for revised/non revised minutes from the July meeting.

6. Approve Minutes from 8/92023 BMOC meeting (Action Item)

- Update minutes to reflect Andrea being present- remote –audio and visual
- Benjamin Scott- in person
- Marcus Crawley- Chair
- Yusef – remote, (audio and visual)
- Items 3A- when we have motions and votes, the committee would like to be reflected in the meeting.
- 5b, Andrea and Jeff
- 5C, for clarifications the votes were Dawson and Cambra
- Item 2A, need to go back to see who second the approval of the agenda
- Item 3, the two abstentions should be noted as Cambra, and Dawson
- A-d, and 10-c need to capture the votes.
- Mark summarized the corrected minutes- and the committee made a motion to approve the minutes as amended.
- **Vote-** Cambra made a motion to approve the minutes as amended, and
- Broadhurst second the motion. Vote by roll call was unanimous- (Yes)

7. BMOC Vacancy Report (Information Item)

- Johnson reported on the student vacancy and discussed the challenges he is facing trying to get feedback. He has communicated he has sent out numerous of announcements, but no response. He proposed to review different methods of engagement and a more proactive approach would need approval from the Chancellor.

8. Website (Discussion Item)

- Membership Category chart update-** Johnson indicated he provide it, next week
- Website approved minutes are not “Draft” minutes-** The title of the meeting minutes should just say “minutes” and not drafted minutes.
- Remove “Thanks Voters”-**The “thank voters” was removed from the Peralta website but is listed on the Build Peralta website.
- One website-** Johnson will decommission the “Build Peralta” website, to lessen the confusion of where the BMOC information is stored. The committee would like their website separate.
- Post video next day-** The BMOC meeting You tube video and recording will be updated to the website as soon as it available.
- Post and send draft minutes = 1 week?** The committee suggested that the drafted minutes be posted two weeks prior to the meeting. DGs will work on that request, but note they are short staff and will try to mee

that demand. The minutes will be shared with the chair and co- chair prior to posting.

- g. **A working Application “Submit” button-** The committee would like to have an accessible working application submit button on the website, and Johnson can assist with that request.

9. Bylaws subcommittee report (Information item)

- There was a discussion about the procedure to request changes to the bi-laws. After the changes to the bi laws are drafted, you must submit them to the Chancellor.
- Committee Member Jill Broadhurst volunteered and was approved to serve on the Bylaws committee.

10. Project Report (Information item;10 minutes)

- Sharon Serrano gave a presentation on the “Bond Program Update”. She presented an overview of the program cost, payments and remaining balances for the campus’s projects. Projects that are under construction are auto diesel technology, and aviation, campus wide modernizations, science annex, elevator upgrades, roofing repairs, sewer pump station etc.

11. New Business (Information item)

- Crawley invited others to join the Bi- laws subcommittee

12. Adjournment at 7:15pm