Berkeley City College Application Instructions

Guide for Current High School Students

Step 1: Create Your CCCApply Account

TO LAUNCH THE APPLICATION: CLICK HERE, OR GO TO CCCAPPLY.ORG AND SELECT BERKELEY CITY COLLEGE

- Click on "Create Account"
- Follow the steps to create your account, including your preferred email address, name, and contact information
- Write down the password you created
- You will now be directed to a new webpage with 4 steps
- Under where it says "Step 2 APPLY NOW", click on "Complete your Application"
- Start a new application
- Review the "Step 2: Complete Your Bcc Application" section to the right as you work through the application (the application will take about 10 minutes)

The BCC Application on CCCApply can also be accessed by scanning the QR code on the right.

Additional Application Information for Undocumented Scholars

A social security number (SSN) is not needed to apply.

- Immigration status does not affect admission eligibility.
- Reporting a SSN or Individual Tax Payer Identification Number on the application is optional. If you have received a SSN through DACA or you have an ITIN, you may report it.
- In the Citizenship/Military section of the application, choose "Other" from the drop-down menu and click the box labeled "No documents" (unless any of the listed immigration statuses or visa types apply to you)

Connect with our Undocumented Community Resource Center (U.C.R.C) for additional resources, opportunities, and support!

Step 2: Complete Your BCC Application

ENROLLMENT SECTION

- Term Applying for: The current or upcoming term you are applying for
- Educational goal: Select whichever goal is most aligned with your goals
- Major: If you are "Undeclared", choose either one of the liberal studies choices (LIB/ART)
- Select an intended major or program of study that is financial aid eligible.

PROFILE SECTION

- Social Security number is not required. However, if you have one and you know it, include it. If you do not know your social security number or you do not have one, select "No, I do not have a social security number or taxpayer identification number, or I decline to provide one at this time."

EDUCATION SECTION

- College Enrollment Status: "Enrolling in high school (or lower grade) and college at the same time"
- High School Education "Will be enrolled in high school (or lower grade) and college at the same time"
- High School Transcript Information: If you are unsure, put a close estimate

CITIZENSHIP/MILITARY, RESIDENCY, NEEDS & INTERESTS, AND DEMOGRAPHIC INTERESTS SECTIONS

- Choose the responses that most accurately reflect your circumstances and aspects about you.

SUBMISSION

- Review your Application and submit! You should see a confirmation at the end.
- In about 24 - 48 hours, you will receive a "Welcome" email containing your Peralta Student ID and account login information.

For questions and support, email bccdualenrollment@peralta.edu