



Budget Allocation Model Task Force Meeting Notes for November 15, 2021

Members in attendance:

Adil Ahmed, Interim Vice Chancellor for Finance & Administration
Thomas Renbarger, Academic Senate President
Tami Taylor, Interim Budget Director, Finance & Administration
David M. Johnson, President, Merritt College
Angelica Garcia, President, Berkeley City College
Donald Moore, DAS President
Jennifer Shanoski, President PFT
Richard Thoele, Classified, President Local 1021
Louie Martirez, Classified Senate Appointee
Scott Barringer, Local 39 Representative
Sean Brooks, VP Administrative Services, Berkeley City College

Richard Ferreira, Executive Assistant, District Finance & Administration, (Notes)

Members absent:

Rudy Besikof, President, Laney College
Tina Vasconcellos, Vice President of Student Services, College of Alameda

Guests:

C.M. Brahmabhatt, Consultant, Cambridge West Partnership
Lowell Bennett, Faculty, Merritt College
Momo Lim, Internal Auditor, Finance & Administration
Marla Williams-Powell, Interim Executive Director of Fiscal Services, District
Garth Kwiecien, Vice President of Administrative Services, Merritt College
Amy Marshall, Director of Facilities and College Operations, Laney College
Kevin Tran, Principal Financial Analyst, Laney College
Neil Burkmenko, Food Service Manager, Laney College
Dr. Nathaniel Jones, III, President, College of Alameda

I. Agenda Items

Call to order 1:36 pm

1. Review of the Agenda

[Motion to approve the Agenda with no changes.](#) Motion approved unanimously.

2. Approval of Notes from previous meeting

[Motion to approve the Notes with no changes.](#) Motion approved unanimously.

3. Review of BAM Handbook

Presented by C.M. Brahmhatt with Cambridge West Partnership

Discussion commence that more time was needed to present a more complete Handbook. It will be presented to the BAM Taskforce by December 1, 2021. This will provide one week time to review before the next meeting.

Concerns that potential positions still need to be filled that are essential in Classified and Administration.

There was a concern discussed again at the meeting of a Staffing Plan and it appears the plan is not be utilized and followed. We need to speak to the Classified Staff throughout the District.

The plans that we have at the District appear to be more like a guideline. There is no action that takes place to follow the plan.

The Hold Harmless was extended due to the COVID Pandemic. The District needs to focus on how we are going to be able to function with the decrease in funds. The Peralta District must be fiscally sound moving forward. It does not appear that student enrollment is going to increase.

Recommendation made that we implement the BAM Taskforce model for 2023-24 fiscal year instead of 2022-23.

Recommendation made to discuss a timeline for approval possibly tentative draft by January 1, 2022. PBC and PGC to meet and review.

There was a question if FTEF Allocation were distributed to the college based on the BAM so the colleges are funded based on if the Hold Harmless was gone.

The Peralta District is balancing the budget based on the funding from the Hold Harmless. We are looking at approximately \$15 million in deficit without the Hold Harmless. The funding is provided to the colleges based on the three years rollover.

4. Review of Agenda Items for the next meeting – Discussion

Review of BAM Peralta Handbook – Tentative Draft

II. Next Meeting(s)

Thursday, December 9, 2021 at 1:30 pm

Thursday, December 23, 2021 at 1:30 pm – Cancelled due to Holiday, Winter Recess

Thursday, January 9, 2022 at 1:30 pm

Thursday, January 27, 2022 at 1:30 pm

III. Adjournment at 2:50 pm.