2024 Annual Security Report



Peralta Community College District





Annual Security Report 2024

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Message from the Chancellor and Executive Director of Public Safety

We are pleased to share the 2024 Annual Security Report.

The Peralta Community College District, along with its four colleges, Berkeley City College, College of Alameda, Merritt College, and Laney College, is dedicated to ensuring the safety and security of students, faculty, staff, and visitors.

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), we aim to provide transparent information regarding crime on and around our campuses. This empowers current and prospective students and employees to make informed decisions about where to study, work, and live.

While community colleges are not immune to criminal activity, they generally experience safer conditions compared to the broader community. However, maintaining a safe environment requires the involvement and cooperation of everyone. To preserve and enhance the positive learning and working environment we enjoy, it's essential to raise awareness about ways to improve safety.

This report provides important insights into our recent safety history, crime prevention efforts, and ongoing commitment to improving the well-being of everyone in our district. Let's all continue to prioritize safety and work together to ensure our campuses remain secure and welcoming places for all.

In community,

Tammeil Y. Gilkerson, Ed.D. Chancellor Peralta Community College District Abdul Pridgen Executive Director, Public Safety (Interim) Peralta Community College District

The Annual Security Report

Peralta Community College District (PCCD) is committed to your safety and security on and around our campuses. As part of this responsibility, the District's Department of Public Safety prepares the Annual Security Report on behalf of the District for Berkeley City College, College of Alameda, Laney College, and Merritt College in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (the Clery Act).

The Clery Act is a federal law that mandates colleges and universities, including California community colleges, to record and disclose specific campus crime statistics and safety policies for consumer protection. This federal mandate requires institutions of higher education to maintain and disclose campus crime statistics and security information, ensuring transparency for all current and prospective students and employees. The <u>Clery Act (20 U.S.C. § 1092(f))</u>¹ requires colleges' participation as a condition of receiving Title IV student financial assistance programs under the Higher Education Act.

The Annual Security Report is published each year by October 1st to provide prospective and current students, employees, and any interested consumers with campus and community safety information, including crime statistics. In addition to this report, colleges and universities are required to regularly publish and update their security policies. Following the 2013 Violence Against Women Reauthorization Act, the Clery Act was amended to include additional reportable offenses such as dating violence, domestic violence, and stalking, further requiring institutions to create and disclose additional security policies.

Peralta Community College District promotes a safe and secure learning and working environments for all students and employees in compliance with the Clery Act and other applicable federal and state laws. Federal law explicitly prohibits retaliation against any individual who makes a Clery Act report or request (<u>34 C.F.R. § 668.46(m)</u>),² ensuring the protection and integrity of the reporting process.

Preparation of the Annual Security Report and Disclosure of Crime Statistics

The Executive Director of the Department of Public Safety serves as the Clery Coordinator and is responsible for preparing the Annual Security Report. The Clery Act requires colleges to:

- Classify crime reports, compile the data, and disclose the crime statistics
- Produce and actively distribute an Annual Security Report (ASR)
- Submit crime statistics to the Department of Education
- Issue timely warning and emergency notification to the campus community

The Clery Coordinator is responsible for requesting and collecting the annual crime statistics for Clery defined crimes from several sources including Student Services, Title IX Coordinators, Campus Security Authorities (CSAs) and local law enforcement agencies. Crime statistics

¹ <u>https://en.wikipedia.org/wiki/Clery_Act</u>

² <u>https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-668</u>

include the number of all reported offenses without regard to the findings of a court, coroner, jury, or the decision of a prosecutor.

This report provides statistics for the previous three years (2021, 2022, 2023) of Clery reported crimes that occurred on or near campus, in off-campus buildings, and on property owned, leased or controlled by the District.

Access to the Annual Security Report

The Annual Security Report is available to view or download from the following websites:

Location	Web Address
Peralta Community	https://www.peralta.edu/campus-public-safety
College District	
Berkeley City College	https://www.berkeleycitycollege.edu/personal-safety/the-clery-act-
Derkeley eity conege	old/annual-security-reports/
College of Alameda	https://alameda.edu/our-college/annual-security-report/
Merritt College	https://www.merritt.edu/businessservices/
Laney College	https://laney.edu/personalsafetyandsecurityservices/annual-security-reports/

Copies of the Annual Security Report are available to the campus community at the following locations:

Office	Address
District Administrative Center	333 E. 8th Street
Department of Public Safety	Oakland, CA 94606
Berkeley City College Office of the Vice President of Student Services	2050 Center Street, Rm 242 Berkeley, CA 94704
College of Alameda	555 Ralph Appezzato Memorial
Office of the Vice President of Student Services	Parkway, Rm A103
	Alameda, CA 94501
Laney College	900 Fallon Street, Tower 815
Office of the Vice President of Student Services	Oakland, CA 94607
Merritt College Office of the Vice President of Student Services	12500 Campus Drive, R113E Oakland, CA 94619

Notification Of The Annual Security Report

A notice of availability of the Annual Security Report is sent by email and Rave Alert to current students and employees by the Department of Public Safety with the website link to access the report and where to obtain a copy of the report.

About Peralta Community College District

Founded in 1964, the <u>Peralta Community College District</u> (PCCD) is a collaborative of colleges comprised of <u>Berkeley City College</u>, <u>College of Alameda</u>, <u>Laney College</u>, and <u>Merritt College</u>, advancing social and economic transformation for students and the community through quality education, rooted in equity, social justice, environmental sustainability, and partnerships. The Peralta Colleges provide a dynamic, multicultural learning environment offering accessible, high-quality educational programs and services, including two-year degrees, certificates, and university transfer programs, to approximately 30,000 students per year.

The Department of Public Safety

The Department of Public Safety is responsible for protecting the lives and property of students, employees, and visitors. Our mission is to preserve peace, maintain order, and enforce state, federal, and local laws. Our goal is to provide a safe environment so that the educational process can be conducted in an orderly and uninterrupted manner. Campus public safety partners focus on working with students, faculty, and staff in addressing the problems and/or concerns identified with safety and security.

Marina Security Services, Inc.

The Peralta Community College District contracts with Marina Security Services, Inc. to provide community safety services. Hours of coverage:

College	Time
Berkeley City College	Monday-Friday: 7:00 AM- 11:00 PM
	Saturday: 7:00 AM – 5:00 PM
College of Alameda	24 Hours
Laney College	24 Hours
Merritt College	24 Hours
District Service Center	24 Hours

When Marina Security Services, Inc. is off duty, the local police department is responsible for law enforcement investigations.

Local Police, Marina Security Services and College Site of Jurisdiction					
	Berkeley	College of	Laney	Merritt	District Service
	City College	Alameda	College	College	Center
Marina Security Services	Х	Х	Х	Х	Х
Alameda Police Department		Х			
Berkeley Police Department	Х				
Oakland Police Department			X	Х	Х

Daily Crime Log

The Department of Public Safety keeps a Daily Crime Log of all incidents reported or investigated by the Department or Marina Security Services, Inc. The log includes the type of incident, general location, dates and times reported and occurred, and current disposition, if known. It is available for viewing at the Department of Public Safety office, Monday through Friday, from 8:00am to 4:00pm. The Department monitors all incidents closely and allocates resources as needed to maintain a safe environment.

Crime Reporting Procedures

Report Criminal Actions And Other Emergencies

Peralta Community College District has several ways for campus community members and visitors to report crimes, suspicious activity, and other emergencies to appropriate college officials. Irrespective of how and where you report these incidents, it is critical for the safety of the entire community that you immediately report all concerns to the Department of Public Safety at (510) 466-7236, dialing <u>ext. # 7236</u> from any interior campus telephone, or in person. This ensures an effective investigation and appropriate follow-up actions, including issuing a timely warning or emergency notification.

PCCD encourages the accurate and prompt reporting of all crime to the Department of Public Safety and to the appropriate local police authority, when the victim of a crime elects to, or can, make such a report.

Location	Police Department	Non-Emergency	Emergency
		Phone Number	Phone Number
Berkeley City College	Berkeley Police Department	(510) 981-5900	911
College of Alameda	Alameda Police Department	(510) 337-8340	911
Laney College	Oakland Police Department	(510) 777-3333	911
Merritt College	Oakland Police Department	(510) 777-3333	911
District Service Center	Oakland Police Department	(510) 777-3333	911

While law enforcement is being dispatched, do not hang up the phone. Responding personnel will ask questions to gather valuable information about your emergency. This information helps determine the speed of the police response and whether ambulance or fire department assistance is needed.

Voluntary Confidential Reporting

The Department of Public Safety encourages anyone who is the victim or witness of any crime to promptly report the incident to the Department or local law enforcement. If you are the victim of a crime and do not want to pursue action within the District's system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Department of Public Safety can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the safety for yourself and others. However, because police reports are public records under state law, the Department of Public Safety cannot guarantee the confidentiality of law enforcement's reports. See <u>Administrative Procedure 3515:</u> Reporting of Crimes.³

³ https://6398505.fs1.hubspotusercontent-na1.net/hubfs/6398505/AP%203515-Reporting-of-Crimes.pdf

Anonymous Reporting

If you are interested in reporting a crime anonymously, you can utilize the following methods to report a crime:

Organization	Website	Phone Number(s)
Department of Public Safety	https://www.peralta.edu/campus-public- safety/crime-reporting-procedures	510-466-7236
WeTip	https://wetip.com	800-78-CRIME (800-782-7463)
Crime Stoppers	https://occrimestoppers.org	855-TIP-OCCS (855-847-6227)
Alameda County Sheriff's	https://www.alamedacountysheriff.org/communi	(510) 667-3622,
Department	ty/anonymous-tip	(510) 667-7721

As a matter of policy, we do not attempt to trace the origin of individuals who submit information in this manner, unless it is deemed necessary for public safety. The Department of Public Safety accepts anonymous reports of crimes from victims or witnesses on a voluntary, confidential basis for inclusion in the annual crime statistics disclosure.

In addition, PCCD has implemented the CampusShield app to allow the campus community to share information and safety concerns directly with the Department of Public Safety. The app enables users to send texts, pictures, videos, and audio attachments, and even start a live chat. Reporting can also be done anonymously through the app. Please note that in cases of anonymous reporting, the District's response may be limited. To download the free app and find instructions <u>here</u>⁴.

Emergency Blue Light Phones

Emergency blue light phones are located across the campuses in public areas, including buildings and various outdoor locations. These phones provide direct voice communication to the Department of Public Safety 24 hours a day, 7 days a week, and can be used to report suspicious activity and crimes.

Reporting to Other Campus Security Authorities

We recognize that some individuals may elect to report crimes to other college officials. While PCCD prefers that community members promptly report all crimes and other emergencies directly to the Department of Public Safety at (510) 466-7236, we also understand that some may prefer to report to other individuals or college offices. The Clery Act recognizes certain college officials and offices as "Campus Security Authorities (CSA)". The Act defines these individuals as "officials" of an institution who have a significant responsibility for student and campus activities, student discipline and campus judicial proceedings.

⁴ <u>https://www.peralta.edu/campus-public-safety/campus-shield</u>

An official is defined "as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution". An example of offices where campus community members may notify their CSAs includes but are not limited to:

- Deans of Student Services/Development
- Office of Human Resources
- Other Deans
- Athletics Directors
- Coaches
- Faculty advisors to student groups
- International student coordinators
- Counselors

These individuals are designated as "Campus Security Authorities" and are required to report crimes reported to them to the Department of Public Safety.

While the District has identified several CSAs, we officially designate the following offices as spaces where campus community members may report crimes:

Office	Address
District Administrative Center	333 E. 8th Street
Department of Public Safety	Oakland, CA 94606
Berkeley City College	2050 Center Street, Rm 242
Office of the Vice President of Student Services	Berkeley, CA 94704
College of Alameda	555 Ralph Appezzato Memorial Parkway, Rm A103
Office of the Vice President of Student Services	Alameda, CA 94501
Laney College	900 Fallon Street, Tower 815
Office of the Vice President of Student Services	Oakland, CA 94607
Merritt College	12500 Campus Drive, R113E
Office of the Vice President of Student Services	Oakland, CA 94619

Professional Mental Health Counselors

Professional mental health counselors and pastoral counselors are excluded from mandatory crime reporting requirements. While PCCD does not employ pastoral counselors, it is committed to ensuring a safe and secure environment. PCCD encourages licensed mental health providers to inform those they counsel about the college's voluntary and confidential reporting process for victims of crime who wish to remain anonymous. Anyone on campus can report a crime or emergency by dialing 911 for local law enforcement, calling the Department of Public Safety at (510) 466-7236, or dialing 7236 from any District phone.

Timely Warnings

The purpose of a Timely Warning is to alert the district and campus community to crimes that pose an ongoing threat and to increase safety awareness. Warnings are issued as soon as pertinent information is available after a Clery-reportable crime is reported.

The Executive Director of the Department of Public Safety, or their designee, in consultation with other administrative personnel, will decide whether to issue a Timely Warning Notice. This decision is based on the unique circumstances of each situation, and the college will assess whether the reported incident presents a serious or continuing threat to the campus community. For purposes of this policy, "timely" means as soon as reasonably practicable, generally within 48 hours after an incident is reported to the Department of Public Safety, a Campus Security Authority (CSA) identified by PCCD, or local law enforcement with concurrent jurisdiction. If the Executive Director or designee is unavailable, a member of the Incident Command System (ICS) team will make the determination.

Issuing a Timely Warning Notice is done on a case-by-case basis for Clery Act crimes, including arson, homicide, burglary, robbery, forcible and non-forcible sex offenses, aggravated assault, motor vehicle theft, domestic violence, dating violence, stalking, and hate crimes⁵. The Executive Director, Chancellor, Presidents, Vice Presidents, or their designees may also issue notices for other serious crimes as deemed necessary.

A Timely Warning will be issued when all the following criteria are met:

- A Clery Act crime is reported.
- The crime occurred within the District's or college's Clery Act geography.
- The crime poses a serious or ongoing threat to students or employees.

If there is insufficient information to determine whether the incident represents a continuing threat, a Timely Warning will be issued unless it is reasonably clear that no ongoing threat exists. The Department of Public Safety will document the rationale for issuing and these records will be retained for seven years.

The Timely Warning Notice will include available details such as the date, time, and nature of the offense, a brief overview of the circumstances, a description of the involved person(s), law enforcement's immediate actions, contact information for witnesses, and, where appropriate, safety advice. Efforts will be made to avoid compromising ongoing law enforcement investigations.

Once it is determined that a Timely Warning Notice will be issued, the Department of Public Safety will send alerts via text, email, and recorded phone messages using the Rave Mobile

⁵ A Hate Crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. Bias categories under the Clery Act: Disability, ethnicity, gender, gender identity, race, religion, national origin, and sexual orientation. Hate crime criminal offenses are: Murder and non-negligent murder, sex offenses (rape, fondling, incest, statutory rape), robbery, aggravated as-sault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation, destruction/damage/vandalism of property.

Emergency Notification System. Anyone with information about a serious crime or incident should report it to the Department of Public Safety by phone at (510) 466-7236, or in person at Campus Security Authorities offices at Berkeley City College, College of Alameda, Laney College, or Merritt College. Reports made to other college administrators will be forwarded to the Department of Public Safety immediately.

Security of and Access to Campus Facilities

PCCD does not have any residential areas and does not operate housing facilities on any campus. Most campus buildings are open Monday through Friday from 7:00 am to 10:30 pm. Academic buildings are open on weekends only as needed. Access to individual classrooms and laboratories are limited to those enrolled in courses. Likewise, access to most programs is limited to those enrolled in the program or have authorized access. Members of the campus community may access buildings for study, work, or teaching, but not unrelated school functions. Therefore, only those who have approval are provided access. Students and staff may be asked to produce identification if there is a question about authorization to a specific area on campus. Persons needing access to campus buildings or areas after regular hours should obtain approval from their supervisors and notify the Department of Public Safety office of their presence during off-hours. Students may not use campus facilities after hours unless supervised by authorized staff. Persons entering the campus without lawful business may be subject to arrest.

Safety Ambassadors may unlock doors for weekend classes and other scheduled events. It is the responsibility of those using the facilities to ensure that lights, technology, and any other equipment are turned off, and that doors and windows are locked after use. Safety Ambassadors monitor District facilities after hours to ensure they are secure and will notify appropriate staff of any safety problems or hazards.

The Department of Public Safety is committed to maintaining a safe and secure campus. Keys and access control devices are provided to staff members on a need-to-enter basis, with approval from the appropriate supervisor. Lost keys and access control devices must be reported immediately to the supervisor and District Public Safety. Payment for lost keys may be required. Keys and access control devices may not be loaned to other staff or students, and District keys shall not be duplicated. District property may not be removed from District facilities without authorization.

Security in the Maintenance of Campus Facilities

The District Department of General Services and the Department of Public Safety work together to enhance the safety, security, and maintenance of college campuses and district property.

The Department of General Services regularly monitors all campus facilities for necessary safety and security-related repairs and works closely with the Department of Public Safety to help create a safer environment for the campus community.

Safety Ambassadors and custodial staff secure doors and windows and perform periodic inspections to identify and mitigate safety hazards. Life safety systems, intrusion alarms, video

surveillance, and access control systems are installed at various facilities and are monitored and inspected regularly.

We encourage community members to promptly report any security concerns, including issues with locks, lighting, or other safety concerns, to the Department of Public Safety or by utilizing the functions embedded in the <u>CampusShield app</u>.⁶

Campus	Department	Contact
All campuses/District Service Center	Department of General Services	510-466-7341
	Department of Public Safety	510-466-7236
Berkeley City College	Business & Admin Services	510-981-2841
College of Alameda	Business & Admin Services	510-748-2235
Laney College	Business & Admin Services	510-986-6984
Merritt College	Business & Admin Services	510-434-3967

To report any security/maintenance concerns, contact the following:

Monitoring and Recording Criminal Activity at Off-Campus Student Organizations

Peralta Community College District does not have any officially recognized student organizations with off-campus locations.

Crime Prevention and Security Awareness Programs

PCCD promotes security awareness on the part of all members of the campus community. The effectiveness of the crime prevention program is based on the cooperation of all students, faculty and staff in creating an atmosphere that is safe and conducive for learning. Everyone is asked to assist in making the campus community a safe place by being alert to suspicious situations or persons and by reporting them to Public Safety. We seek to minimize criminal activities and opportunities through individual participation in crime awareness programs.

- If you are the victim or witness to any violation of the law, such as assault, robbery, overt sexual behavior, etc., immediately contact Public Safety at (510) 466-7236 or dial 911.
- Do not attempt to apprehend or interfere with the criminal except in the case of selfdefense. Do not take any unnecessary chances!
- If a person becomes disruptive (violent, threatening, bizarre behavior), immediately notify Public Safety at (510) 466-7236 or dial 911.
- If in immediate danger, shout, yell for help, send a runner for help, make noise in any other way you can. Pull a fire alarm, run, try to make your way towards a phone and dial 911.

⁶ <u>https://www.peralta.edu/campus-public-safety/campus-shield</u>

PCCD promotes crime prevention and security awareness through the following:

- Campus Patrol Uniformed Marina Security Services Safety Ambassadors monitor the campus grounds on foot, by cart, and in marked vehicles. Safety Ambassadors are on duty 24 hours a day, seven days a week, at College of Alameda, Laney College, Merritt College, and the Department of Public Safety dispatch center. At Berkeley City College they are on duty from 7am 11:00pm Monday Friday and Saturdays from 7am 5:00pm. After-hour patrols of other sites occur periodically. Student Assistants are assigned to patrol specific areas and parking lots, supplementing the regular safety and security staff.
- **Escort Program** Safety Ambassadors and Student Assistants are available to escort individuals on campus, particularly during hours of darkness. Call the Department of Public Safety to request an escort at (510) 466-7236.
- Emergency Blue Light Phones Strategically placed throughout the campuses, these phones provide direct communication with the Department of Public Safety, enhancing security in campus areas and parking lots.
- **CampusShield** PCCD provides the CampusShield app, which connects students, faculty, and staff directly to the Public Safety office. The app offers features to help users stay safe and communicate safety concerns efficiently. It can be downloaded <u>here</u>.⁷
- Orientation for New Students, Faculty, and Staff Each school year, the campus safety team holds meetings with various groups, including faculty, staff, and students. As first responders, they also participate in in-service training sessions for employees. Topics covered include services provided by officers, responding to calls for service, locking/unlocking doors, escort services, parking permits, and enforcement. The safety team emphasizes their role as guardians of the campus community rather than enforcers.
- **Rave Mobile Emergency Notification System** PCCD uses the Rave Mobile Emergency Notification System to send emergency email, text, and phone notifications to the campus community. This emergency notification service automatically enrolls all staff and students, though they may opt out. Rave Mobile ensures messages are sent within minutes of an emergency.
- Safety Notification Alerts In the event of a specific threat or serious crime on or near campus, PCCD will distribute information via announcements, emails, social media, text messages, emergency phone messages, and updates on the PCCD homepage.
- Video Surveillance Camera System Video cameras are installed in public areas, including walkways, parking lots, and building exteriors at all PCCD facilities. The cameras continuously record and store footage in the Department of Public Safety's video management system. Recorded footage is reviewed by public safety personnel if an incident occurs.
- Safety Videos Safety resources such as *Student Emergency Procedures and Practices* and *Run, Hide, Fight Tips to Survive an Active Shooter Situation* are reviewed by public safety personnel and can be accessed <u>here</u>.⁸ While PCCD campuses are relatively

⁷ <u>https://www.peralta.edu/campus-public-safety/campus-shield</u>

⁸ <u>https://www.peralta.edu/campus-public-safety/safety-tips-and-resources</u>

safe, crimes can still occur. We encourage everyone in our community to be aware of these incidents so they can better protect themselves from becoming victims.

Theft is a common issue on college campuses, often considered a crime of opportunity. Open study areas, recreation facilities, and classrooms or laboratories that are left unattended create easy opportunities for thieves. The friendly and trusting nature of the campus environment can lead to a false sense of security. Additionally, some individuals leave doors unlocked when spaces are not occupied for short periods.

It is crucial to stay vigilant and report any suspicious activity. Never leave items or valuables unsecured, and always ensure doors are locked. Here are some tips to help prevent theft:

- Keep doors to offices, labs, and classrooms locked when not occupied.
- Do not allow unauthorized individuals access to buildings or classrooms.
- Avoid carrying large amounts of cash.
- Lock valuables, money, jewelry, and checkbooks in a secure location, such as a lockbox or locked drawer.
- Keep a list of all valuable possessions, including make, model, and serial numbers.
- Never leave laptop computers, textbooks, or other personal items unattended, even for a short time.
- Do not lend credit cards or identification cards to others.
- Report loitering or suspicious individuals to the District Public Safety Department immediately—don't take any chances.
- Use a U-lock to secure bicycles when leaving them on campus.

District Training and Safety Awareness Training

The Department of Public Safety collaborates with campus administration, department heads, and managers to facilitate training opportunities. Public Safety conducts safety briefings for employees, faculty, and students on topics such as disaster preparedness, campus evacuations, staff and student safety recommendations, and active shooter incidents. Additionally, the Holistic Safety and Wellness Advisory Committee has provided several Mental Health First Aid trainings.

For those interested in Mental Health First Aid or CPR/First Aid/AED/Narcan training, please contact the Department of Public Safety at (510) 466-7236 or email publicsafety@peralta.edu.

Title IX and The Clery Act

Title IX

While Title IX and the Clery Act may appear similar in some respects, they have distinct differences. Understanding where the two laws overlap and where they differ is essential for complying with both and, more importantly, for maintaining a safe and healthy learning environment.

Title IX promotes equal opportunity by prohibiting sex-based discrimination in educational programs or activities that receive federal financial assistance. A school must respond promptly and effectively to sexual harassment, including sexual violence, that creates a hostile environment.

Sexual Harassment is defined as conduct on the basis of sex that meets one or more of the following criteria:

- A District employee conditions the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct (quid pro quo harassment).
- Unwelcome conduct that a reasonable person finds so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity.
- Sexual assault, which includes:
 - Sex Offenses: Any sexual act directed against another person without their consent, including instances where the victim cannot give consent.
 - **Rape**: The carnal knowledge of a person without consent, including instances where the victim cannot consent due to age or mental/physical incapacity.
 - **Sodomy**: Oral or anal sexual intercourse with another person without consent, including cases where the victim cannot consent.
 - Sexual Assault with an Object: Using an object or instrument to penetrate the genital or anal opening of another person without their consent.
 - **Fondling**: The touching of private body parts for sexual gratification without the victim's consent.
 - Non-Forcible Sex Offenses:
 - **Incest**: Non-forcible sexual intercourse between related individuals prohibited by law.
 - **Statutory Rape**: Sexual intercourse with a person under the statutory age of consent.
- **Dating Violence**: Violence committed by a person who has been in a romantic or intimate relationship with the victim.
- **Domestic Violence**: Violence committed by a current or former spouse or intimate partner, or by someone with whom the victim shares a child, cohabitates, or is otherwise protected under domestic violence laws.
- **Stalking**: Conduct directed at a person that causes a reasonable individual to fear for their safety or suffer substantial emotional distress.

The Clery Act

The Clery Act ensures campus safety by requiring institutions to inform students, employees, and the public about campus crimes and safety procedures. Institutions receiving Title IV funds must disclose accurate crime statistics for incidents reported on or near the campus and share relevant campus safety policies and procedures.

The Clery Act mandates the reporting of the following offenses:

- **Criminal Offenses**: Including criminal homicide, rape, robbery, aggravated assault, burglary, motor vehicle theft, and arson. It also includes arrests and disciplinary referrals for violations of drug, alcohol, and weapons laws.
- **Hate Crimes**: Any of the above offenses or incidents motivated by bias, such as larcenytheft, simple assault, intimidation, or property damage/vandalism.
- VAWA Offenses: The reauthorization of the Violence Against Women Act (VAWA) added dating violence, domestic violence, and stalking to the Clery Act's required statistics.

Institutions must report crimes that occur within their "Clery Geography," which includes:

- **On-Campus**: Buildings or properties owned or controlled by the institution that directly support its educational purposes, including residence halls and properties leased or borrowed for educational purposes.
- Non-campus Building or Property: Buildings or properties owned or controlled by recognized student organizations or by the institution but located outside the main campus area.
- **Public Property**: Public areas adjacent to or accessible from the campus, such as streets, sidewalks, and parking facilities.

The Clery Act also requires institutions to maintain transparency by publishing annual security reports, issuing timely warnings for threats, and providing emergency notifications for ongoing dangers.

Sexual Misconduct Prevention and Response Program and Sex Offense Procedures

PCCD does not discriminate based on gender or sex in its educational or work environments and does not tolerate sex or gender-based discrimination, including sexual harassment and sexual misconduct, which are forms of sex discrimination. Other prohibited acts include dating violence, domestic violence, stalking, and retaliation ("prohibited conduct"). PCCD has established this policy to inform the community of its comprehensive plan for addressing sexual misconduct, including educational programs and procedures for reporting prohibited conduct to District officials. PCCD prohibits such offenses and reaffirms its commitment to maintaining a campus environment that emphasizes the dignity and worth of all members of the campus community.

These guidelines apply to all students, faculty, and staff at Berkeley City College, College of Alameda, Laney College, Merritt College, and the District Service Center. Any sexual misconduct occurring on District property or at a District-sponsored or supervised event is strictly prohibited and may result in administrative disciplinary action as well as criminal and civil prosecution.

Our Commitment to Addressing Sexual Assault/Rape, Domestic Violence, Dating Violence, and Stalking

The District does not tolerate sexual misconduct or abuse, such as sexual assault, rape, or any other forms of non-consensual sexual activity. Sexual misconduct in any form violates the Student Code of Conduct, District policies and may violate federal and state laws. Violations by students and/or staff are subject to disciplinary sanctions through the Vice President of Student Services at any campus, and Human Resources respectively. Violations are outlined in applicable District policies (please refer to <u>Board Policy 3433 Prohibition of Sexual Harassment Under Title IX</u>)⁹.

Complainants (i.e., individuals impacted by incidents of prohibited conduct) have the right to decide when and to whom they disclose information about sexual misconduct, dating and domestic violence, stalking, or any other violations of District Board Policies and Administrative Procedures. It is critical that an individual seeks medical attention immediately after an assault. Following such an incident, the individual may have physical injuries, may have contracted a sexually transmitted disease, or may become pregnant. Individuals who witness, experience, or are informed of any prohibited conduct have the option to file a complaint with the Title IX Coordinator.

The District's primary concern is the safety and well-being of every member of the campus community. The use of alcohol or drugs never makes the Complainant at fault. If a campus community member has experienced prohibited conduct, they should not be discouraged from reporting the incident due to concerns about potential discipline for related violations of drug, alcohol, or other District policies. Except in extreme circumstances, students or employees who are victims of prohibited conduct will not be subject to discipline.

The District encourages individuals impacted by sexual misconduct, dating violence, domestic violence, stalking, or any other policy violations to speak with someone about what happened, so they can receive the support they need and allow the District to respond appropriately. Whether, and to what extent, a District employee can maintain confidentiality (and not disclose information to the Title IX Coordinator) depends on the employee's position and responsibilities.

Only mental health professionals within the Student Health Centers are required by law to maintain near or complete confidentiality; this is sometimes referred to as "privileged communication." Most other District employees are considered "mandated reporters" and are required to report all details of an incident (including the identities of both the complainant and the alleged perpetrator) to the Title IX Coordinator. This allows the District to take immediate action to protect the complainant and take steps to correct and eliminate the misconduct.

The Title IX Coordinator

The District has designated a Title IX Coordinator with overall responsibility for oversight of the District and colleges' compliance with its obligations under Title IX, including, but not limited

⁹<u>https://6398505.fs1.hubspotusercontent-</u> na1.net/hubfs/6398505/BP%203433%20Prohibition%20of%20Sexual%20Harassment%20Under%20Title-IX-1.pdf

to, its obligations to investigate and respond to allegations of sexual assault. The Title IX Coordinator and members of the Title IX Team can be contacted by office telephone, email and/or in person during regular office hours.

Office	Contact	Address
District Administrative Center	Andrea Epps, Esq.	333 E. 8th Street
Vice Chancellor of Human Resources	aepps@peralta.edu	Oakland, CA 94606
Berkeley City College	Dr. Stacy Shears	2050 Center Street, Rm 242
Vice President of Student Services	sshears@peralta.edu	Berkeley, CA 94704
		555 Ralph Appezzato Memorial Parkway,
College of Alameda	Dr. Mildred Lewis	Rm A103
Vice President of Student Services	mlewis@peralta.edu	Alameda, CA 94501
Laney College	Dr. Lily Espinoza	900 Fallon Street, Tower 815
Vice President of Student Services	lespinoza@peralta.edu	Oakland, CA 94607
Merritt College	Dr. Lilia Chavez	12500 Campus Drive, R113E
Vice President of Student Services	lchavez@peralta.edu	Oakland, CA 94619

All reports, complaints, and concerns about conduct that may violate this policy should be submitted to the Title IX Coordinator or any member of the Title IX Team.

The Title IX Team is responsible for monitoring the College's overall compliance with Title IX, ensuring appropriate training and education, and overseeing the investigation, response, and resolution of reports made under this policy. Collectively, the Title IX Coordinator and the individuals supporting the Coordinator are referred to as the "Title IX Team." This team consists of a small group of individuals who have a "need to know" regarding any alleged prohibited conduct to carry out this policy and its procedures. All Title IX Team members are employees of the College and have received the necessary training to fulfill their responsibilities.

Upon receiving a report of prohibited conduct, the Title IX Coordinator ensures that appropriate action is taken to eliminate the conduct, prevent its recurrence, and address its effects. The Title IX Coordinator is available to advise all parties involved, including those who have experienced misconduct, individuals alleged to be responsible for misconduct, and third parties, on this policy and related procedures.

In certain cases, based on the relationship of the Reporting Party and/or the Responding Party to the College, the Title IX Team may be supported by the Vice President of Student Services or Instruction, the Dean of Students, the Executive Director of Public Safety, Human Resources, or other relevant college officials.

Exceptions to Confidentiality

Under California law, any health practitioner employed in a health facility, clinic, physician's office, or local or state public health department is required to report to local law enforcement if they provide medical services for a physical condition to a patient/victim who they know, or reasonably suspect is suffering from:

- 1. A wound or physical injury inflicted by a firearm; or
- 2. Any wound or other physical injury inflicted upon the victim where the injury is the result of assaultive or abusive conduct (which includes sexual misconduct, domestic violence, and dating violence).

This reporting requirement applies to physical injuries resulting from assaultive or abusive conduct but does not extend to communications with sexual assault and domestic violence counselors and advocates. Health care practitioners should explain this limited exception to victims when applicable.

Under California law, physicians, psychotherapists, professional counselors, licensed clinical social workers, clergy, and sexual assault and domestic violence counselors and advocates are mandatory reporters of child abuse and neglect. They are required to report incidents involving victims under 18 years of age to local law enforcement. These professionals will explain this mandatory reporting obligation to victims when applicable.

Additionally, some or all of these professionals may have reporting obligations under California law in the following circumstances:

- 1. When there is a threat of immediate or imminent harm to self or others, disclosure is necessary to prevent the threatened danger.
- 2. When they are compelled to disclose information by court order or subpoena in a criminal proceeding related to the sexual violence incident.

These professionals will explain any applicable reporting requirements to victims.

Non-Reporting

Complainants are strongly encouraged to report incidents of sexual misconduct, dating or domestic violence, or stalking to the Department of Public Safety and/or the Title IX Coordinator so that steps can be taken to protect both the complainant and the campus community. However, non-reporting is an option, and a victim may choose to decline participation in an investigation or inquiry at any time, even if a report has been made on their behalf.

Civil Lawsuit

Complainants may choose to file a civil lawsuit against the perpetrator, regardless of whether criminal charges have been filed. A civil lawsuit allows the opportunity to recover actual damages, which may include compensation for medical expenses, lost wages, pain and suffering, and emotional distress.

Administrative

In cases of alleged dating violence, domestic violence, sexual assault, stalking, or harassment and discrimination, complainants should report the incident to the Title IX Team. The Title IX Team will provide written and verbal information regarding applicable District procedures for investigating and addressing all Title IX violations, as well as incidents of domestic violence, sexual assault, dating violence, or stalking. The Title IX Team will also provide information about available resources, rights, and options. Making a report can be done by speaking in person, by telephone, in writing, or by email. At the time of the report, the reporting party does not need to request a specific course of action or have clarity about labeling the incident. The decision to report and how to proceed afterward can be made over time.

Resources and Confidentiality

Many on- and off-campus resources are available, including confidential and privileged communication options. The Title IX Team is available to explain the rights to file a criminal complaint and assist in doing so, guide complainants through the District's complaint process, assist with the investigation and hearing process, and explain how confidentiality is handled. The Title IX Team will also provide information about available resources on and off-campus.

District Response

When an individual reports prohibited conduct to the Title IX Team or another non-confidential District employee, the District will take immediate and appropriate steps to resolve the matter promptly and equitably. The District encourages individuals to report incidents of sexual misconduct, dating violence, domestic violence, or stalking directly to the Title IX Team.

Formal Complaint Resolution Process

1. Intake Report or Notice: Upon receiving notice or a report of sexual misconduct, the Title IX Coordinator will seek to meet with the Complainant within fourteen (14) days to review their rights, options, and available resources, including potential supportive measures. Both the Complainant and the Respondent are permitted to bring an Advisor of their choosing (e.g., a family member, friend, or attorney) to any part of the grievance process. Upon reviewing the complaint and intake information, the Title IX Coordinator will determine whether the complaint should proceed under the Title IX process (Administrative Procedure 3434¹⁰) or the Discrimination and Harassment process, and the options will be clearly explained to them.

2. Formal Complaint: If a Complainant decides to pursue an investigation, or the Title IX Coordinator determines that an investigation is warranted, a formal complaint must be submitted. This complaint should include details of the allegation, such as the name(s) of the Respondent(s), dates and times of incidents, a description of the events, and any supporting documentation. A determination of whether to proceed with an investigation is generally made within thirty (30) days of receiving the complaint.

3. Initial Assessment: Review of Jurisdiction & Optional Informal Resolution: Once a formal complaint is filed, it will be assessed to determine if it falls within the scope of the District's policy and procedures and federal law. The Complainant may opt for an informal

¹⁰<u>https://fs.hubspotusercontent00.net/hubfs/6398505/AP%203434%20Responding%20to%20Harassment%20Based</u> %20on%20Sex%20Under%20Title%20IX.pdf

¹¹ https://6398505.fs1.hubspotusercontent-na1.net/hubfs/6398505/AP-3435-Discrimination-and-Harassment-Complaints-and-Investigations-1.pdf

resolution, such as mediation or other mutually agreed-upon actions, instead of proceeding with an investigation and hearing. Informal resolutions can be requested at any time.

4. Investigation: The District will fairly and impartially investigate complaints of harassment and discrimination. Investigators receive annual training on issues including sexual harassment, sexual violence, racial discrimination, domestic violence, dating violence, stalking, and how to conduct impartial investigations. Investigators must not have real or perceived conflicts of interest.

The investigation will involve:

- Interviewing the Complainant(s), Respondent(s), and any witnesses.
- Collecting and reviewing relevant evidence.
- Reminding all parties of the District's no-retaliation policy.

The investigation will be completed promptly, with a written report prepared within ninety (90) days unless an extension is necessary. The burden of proof and gathering evidence lies with the District, and the standard of proof used will be "a preponderance of the evidence" (i.e., more likely than not).

5. Formal Review of Evidence & Investigation Report: Upon completing the investigation, a report will be written summarizing the investigative process and evidence collected. The District will provide both the Complainant and Respondent, as well as their Advisors, with a summary of the report and information regarding any applicable disciplinary proceedings. In Title IX cases, both parties will have an opportunity to review the evidence and draft report before it is finalized.

6. Hearings: For Title IX cases, a live hearing will be scheduled and recorded. For non-Title IX cases, the Skelly process will be followed if the proposed discipline involves suspension or higher. Both parties must have their Advisor present during the live hearing or Skelly meeting. If a party does not have an Advisor, the District will provide one to assist in questioning the other party and witnesses. The Decision-maker(s) or Skelly Officer will use the preponderance of the evidence standard to determine whether a violation occurred and what disciplinary actions, if any, are appropriate.

7. Appeal: Either the Complainant or Respondent may appeal a dismissal or determination within fifteen (15) days for Title IX cases and thirty (30) days for non-Title IX cases. The appeal process will be outlined in the dismissal or determination letter. Both parties will be notified in writing when an appeal is filed. Upon conclusion of the appeal, a written determination will be simultaneously provided to both parties. The result of the appeal will be the final decision of the investigation.

Confidentiality and Reporting

To the extent possible, information reported to the Title IX Coordinator or other District employees will be kept confidential and shared only with individuals responsible for managing the District's response to the incident. The District will protect the confidentiality of individuals involved in cases of sexual misconduct, dating violence, domestic violence, or stalking, except as required by law or District policy. Reports of these incidents may involve the collection of extremely sensitive information about members of the campus community. All publicly available record-keeping materials, including Clery Act-required disclosures, will be maintained without including personally identifiable information about victims.

Participation and Parental Notification

The District will not require any party to participate in an investigation or disciplinary proceeding if they do not wish to do so. The District will generally not notify parents or legal guardians of reports related to sexual misconduct, dating violence, domestic violence, or stalking unless the victim is under 18 years of age, or the victim provides written consent for the District to do so.

Mandatory Reporting Obligations

Under California law and District policy, many District employees, including the Title IX Coordinator, are mandatory reporters of child abuse and neglect. Victims under 18 years of age should be informed that the District is legally required to report such incidents to the police. However, the identity of the person reporting and the report itself will remain confidential and will only be disclosed to appropriate agencies.

Criminal Reporting

Reporting an incident to local law enforcement is an option at any time. Victims who choose not to report to the police immediately following an incident of sexual misconduct, dating violence, domestic violence, or stalking can still make the report later. However, with the passage of time, the ability to gather evidence to support a criminal prosecution may be limited. Depending on the circumstances, the police may be able to obtain a criminal restraining order on the victim's behalf.

When a victim reports sexual misconduct, dating violence, domestic violence, or stalking to local law enforcement, police are required to inform victims that their name will become part of the public record unless confidentiality is requested. If a victim requests confidentiality, the police will not disclose their identity to the public or anyone else. However, under the federal Clery Act, the District is required to report certain types of crimes, including specific sex offenses, in its Annual Security Report (ASR). While the type of incident is disclosed in the report, the identities of victims are not revealed.

Victims have the right to have a confidential advocate present when reporting to law enforcement and during medical examinations. With the victim's consent, the advocate will assess immediate needs and provide support and referrals as appropriate. This may include counseling, information about rape trauma syndrome, guidance on the collection of medical evidence, and access to health services for testing injuries, sexually transmitted infections, or pregnancy. Advocates can also assist with accessing other resources, such as obtaining emergency protection orders and restraining orders.

Victims may also seek protective or restraining orders, such as Domestic Violence Restraining Orders or Civil Harassment Restraining Orders. These orders must be obtained from a court in the jurisdiction where the incident occurred and can protect victims who have experienced or reasonably fear physical violence, sexual misconduct, dating violence, domestic violence, or stalking. The Title IX Team can assist in obtaining protective or restraining orders.

When a protective order is violated, the victim should immediately contact the appropriate law enforcement agency to enforce the order. In cases of violations of Emergency Protective Orders (EPOs) or Temporary Restraining Orders (TROs), victims should notify local law enforcement by calling 9-1-1. In cases of violations of College "no contact" orders, the office or individual who issued the order should be contacted immediately.

Below are the different legal options available under certain circumstances:

- Emergency Protective Orders (EPOs): An EPO is issued by a judicial officer at the request of a peace officer under Family Code Section 6250¹². It provides immediate, short-term protection to victims of dating violence, domestic violence, sexual assault, and stalking. EPOs can be obtained by a peace officer investigating these crimes. Contact local law enforcement by dialing 9-1-1.
- **Temporary Restraining Orders (TROs)**: Victims can request a TRO from the Alameda County Superior Court. Applications for TROs can be obtained and filed at:

Court Name	Address	Phone Number	
Rene C. Davidson Courthouse	1225 Fallon Street,	(510) 891-6003	
	Oakland, CA 94612		
Hayward Hall of Justice Civil Division	24405 Amador Street,	(510) 690-2705	
	Hayward, CA 94544		
Hayward Hall of Justice Family	24405 Amador Street,	(510) 267-6923	
Division	Hayward, CA 94544		
The application must be approved by a judicial officer before a TRO is issued.			

College Orders of Protection: Under Board Policy and <u>Administrative Procedure 3434¹³</u>, the College may implement protective measures to safeguard a complainant who reports being a victim of these crimes. These protective measures may include prohibiting the accused individual from contacting the complainant, providing escorts to ensure safe movement between classes and activities, ensuring the complainant and alleged perpetrator do not attend the same classes or work in the same area, and preventing offending third parties from entering the College. Orders of protection can be requested through the College's Title IX Coordinators.

Office	Contact	Address
District Administrative Center	Andrea Epps, Esq.	333 E. 8th Street
Vice Chancellor of Human Resources	aepps@peralta.edu	Oakland, CA 94606
Berkeley City College Vice President of Student Services	Dr. Stacy Shears sshears@peralta.edu	2050 Center Street, Rm 242 Berkeley, CA 94704

¹² <u>https://codes.findlaw.com/ca/family-code/fam-sect-6250/</u>

¹³https://fs.hubspotusercontent00.net/hubfs/6398505/AP%203434%20Responding%20to%20Harassment%20Based %20on%20Sex%20Under%20Title%20IX.pdf

College of Alameda Vice President of Student Services	Dr. Mildred Lewis mlewis@peralta.edu	555 Ralph Appezzato Memorial Parkway, Rm A103 Alameda, CA 94501
Laney College	Dr. Lily Espinoza	900 Fallon Street, Tower 815
Vice President of Student Services	lespinoza@peralta.edu	Oakland, CA 94607
Merritt College	Dr. Lilia Chavez	12500 Campus Drive, R113E
Vice President of Student Services	lchavez@peralta.edu	Oakland, CA 94619

After an Incident of Sexual Misconduct, Dating Violence, Domestic Violence, or Stalking

It is crucial for victims to seek medical attention and preserve evidence after an incident of sexual misconduct, dating violence, domestic violence, or stalking to support the possibility of a successful criminal prosecution or to obtain a protective order. Victims of sexual misconduct should not wash, douche, use the toilet, or change clothing before a medical exam. Any clothing removed should be placed in a paper bag to preserve evidence. Evidence of violence, such as bruising or other visible injuries following an incident of domestic or dating violence, should be documented, including the preservation of photographic evidence.

Victims of sexual misconduct, dating violence, domestic violence, or stalking are also encouraged to preserve digital evidence by saving text messages, instant messages, social networking posts, and other communications. Keeping pictures, logs, or other relevant documents can be useful to District hearing boards, investigators, the court, or the police.

A victim of domestic violence, dating violence, sexual assault, or stalking who proceeds through the criminal process has the following rights:

- Transportation to a hospital, if necessary.
- Counseling services through the Student Health Center, or a referral to an external counseling center.
- Notification to the police, if desired.
- Assistance with the disciplinary process provided by the Vice President of Student Services or their designee.
- A list of available campus resources or appropriate off-campus resources, provided by the Executive Director of the Department of Public Safety.

Written resources outlining reporting options and other available resources are provided to victims. Information on procedures to follow, including reporting options, is provided to complainants is available at the campus health center or at the following $link^{14}$.

Affirmative Consent

Affirmative consent means affirmative, conscious, and voluntary agreement to engage in sexual activity. It is the responsibility of each person involved in sexual activity to ensure they have the affirmative consent of the other party to engage in that activity. Lack of protest or resistance does

¹⁴ <u>https://www.peralta.edu/campus-public-safety/referrals</u>

not equate to consent, nor does silence. Consent must be ongoing throughout the sexual activity and can be revoked at any time.

The existence of a relationship between the persons involved, or prior sexual relations, should not be assumed to be an indicator of consent. If coercion, intimidation, threats, or physical force are used, there is no consent. A person cannot consent if they are mentally or physically incapacitated and unable to understand the nature of the sexual situation. This includes incapacitation due to alcohol or drug consumption or being asleep or unconscious. Inducing incapacitation with the intent to impair an individual's ability to consent or refuse to consent to sexual activity negates consent.

Defining Sexual Misconduct, Domestic Violence, Dating Violence, and Stalking Individuals who experience sexual misconduct may struggle to understand or define their experience as "sexual assault" or "rape." This may stem from a lack of knowledge or comfort with these terms.

Sexual misconduct can be perpetrated by boyfriends, girlfriends, friends, acquaintances, family members, lovers, partners, or strangers, and it affects people of all ages, races, genders, sexual orientations, and abilities. Sexual misconduct is sometimes used as a means to hurt, humiliate, or control another person. Prior intimacy with a partner does not imply consent for future sexual activity.

Supportive Measures

The District may take action to ensure the safety and security of the community and its members while the grievance process for a Title IX case is pending. Interim protections and remedies may be imposed during the investigation of a Title IX report, and these actions will be reviewed and implemented by the Title IX Team. The College will make reasonable efforts to communicate with the involved parties to ensure that safety, emotional, and physical well-being concerns are addressed.

The College will provide written notification to the victim or complainant about available options, assistance, and how to request changes to academic, transportation, and work situations, or protective measures, following a report of alleged domestic violence, dating violence, sexual assault, or stalking. This applies regardless of whether the victim chooses to report the crime to local law enforcement.

The District will maintain the confidentiality of any remedial or protective measures provided under this policy to the extent practicable and will promptly address any violations of these measures. All individuals are encouraged to report concerns about failure to abide by any restrictions imposed by a supportive measure. The District will take immediate and responsive action to enforce previously implemented restrictions if they are violated. Supportive measures may apply to the Reporting Party, Responding Party, or student groups and can include, but are not limited to:

- A no-contact order between students or between a student and another member of the college.
- Changes in academic or work schedules, or student group/club/organization participation.

- Assistance with academic accommodations, such as rescheduling exams or assignments.
- Providing alternative course completion options (in coordination with faculty).
- Issuance of a timely warning to the college community.
- Academic support services, such as tutoring.
- Reassignment of parking.
- Providing escorts to ensure safe movement on campus.
- Temporary suspension of duties for employees or changes in work duties, supervision, or office location.

Supportive measures may be requested verbally or in writing by the victim or complainant at the time of reporting or during the investigation process. These measures are available to all victims, including those of domestic violence, dating violence, sexual assault, or stalking. The victim or complainant can contact the respective College's Title IX Coordinator to request supportive measures.

Disciplinary Procedures

Sexual Violence, Domestic Violence, Dating Violence, and Stalking violates <u>Board Policy</u> <u>5500:Student Code of Conduct</u>¹⁵ and <u>Board Policy 3540: Sexual and Other Assaults on</u> <u>Campus</u>¹⁶ and may violate federal and state laws. All investigations into these incidents will be carried out in accordance with <u>Administrative Procedure 3435: Discrimination and Harassment</u> <u>Complaints and Investigations</u>.¹⁷ All investigations involving Title IX violations on the basis of sex will be carried out in accordance with <u>Administrative Procedure 3434: Responding to</u> <u>Harassment on Based on Sex Under Title IX.</u>¹⁸ Sanctions are imposed in accordance with current collective bargaining agreement, as well as the type of violation, factual circumstances, mitigating information, and case precedence. Procedures for disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking are provided in writing. Sanctions include:

- **Warning:** Verbal notice to the student or employee that continuation or repetition of specific conduct may be cause for other disciplinary action.
- **Reprimand:** Written reprimand for violation of District rules, with copy to the student or the employee and to the student or employee disciplinary file. A reprimand admonishes the offender to avoid any future infractions of District rules.
- **Probation:** Probation is a disciplinary action which allows the offender to return to the District with the understanding of expected appropriate future behavior. Probation may include exclusion of the individual(s) from extra-curricular District activities that would be set forth in the written notice of probation. The probation would be for a specified period and appropriate notice will be sent to any advisor(s) of student organizations(s)

 $^{^{15}} https://fs.hubspotusercontent00.net/hubfs/6398505/BP-5500-Standards-of-Student-Conduct.pdf$

¹⁶ <u>https://fs.hubspotusercontent00.net/hubfs/6398505/Peralta%202021/Pdf/trustees/A-General%20Institution/AP-3540-Sexual-and-Other-Assaults-on-Campus-Final.pdf</u>

¹⁷ <u>https://6398505.fs1.hubspotusercontent-na1.net/hubfs/6398505/AP-3435-Discrimination-and-Harassment-Complaints-and-Investigations-1.pdf</u>

¹⁸https://fs.hubspotusercontent00.net/hubfs/6398505/AP%203434%20Responding%20to%20Harassment%20Based %20on%20Sex%20Under%20Title%20IX.pdf

involved. Any further violations of the Standards of Student Conduct during this probationary period will result in further, more serious disciplinary action against the offender.

- **Restitution:** Reimbursement by the offender(s) for damage(s) or for the misappropriation of District property may take the form of appropriate community service to repair or otherwise compensate for damage(s) or loss.
- **Suspension:** The Board of Trustees, the Chancellor or the Chancellor's designee may suspend a student or employee for good cause, as defined in Student Code of Conduct or the Collective Bargaining Agreement(s) for any of the following periods:
 - From one or more classes for less than the remainder of the school term
 - From one or more classes for the remainder of the school term
 - From all classes and activities of the college for up to two (2) academic years
 - \circ Up to thirty (30) calendar days for employees
 - During the period of the suspension, the student is prohibited from being enrolled in or physically present on any campus of the District for the period of the suspension. The Chancellor or designee may impose a lesser disciplinary sanction than suspension, including, but not limited to warning, reprimand, probation, restitution or ineligibility to participate in cocurricular activities or any combination of the listed options.
- **Expulsion:** Expulsion may be for good cause when other means of correction fail to bring about proper conduct or when the presence of the student or employee causes a continuing danger to the physical safety of the student or others.
 - Letter of Direction
 - Letter of Reprimand
 - Suspension
 - Termination
- **Removal:** An instructor or department administrator may remove a student from their class or departmental service for up to two (2) days and shall report all such action to the Academic Dean of the appropriate division and to the administrative designee responsible for student discipline. The administrative designee responsible for student discipline may suspend privileges from that class, campus service, office, department, or the entire campus based upon the violation for up to ten (10) days.

During the period of the removal, the student shall not be returned to a class from which they were removed without the concurrence of the instructor and administrative designee responsible for student discipline; nor shall the student be returned to the service, department, office from which they were removed or the campus without concurrence of appropriate administrator. If the student is a minor, the College President, or designee shall ask the parent or guardian to attend a conference regarding the removal as soon as possible and if the parent so requests, the Dean of Student Affairs or designee at College of Alameda, Berkeley City College, Laney College, or Merritt College (depending on the college).

The District shall ensure the prompt, fair, and impartial process from the initial investigation to the final result according to Administrative Procedures 3434^{19} and 3435^{20} .

On & Off Campus Resources

The Colleges will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims both within the institution and in the community.

PCCD, Oakland Police Department, Berkeley Police Department, and Alameda Police Departments also offer other important resources to the victims of sexual violence including medical treatment, counseling and advocacy. The Health and Wellness Centers at Laney College are available to assist any student free of charge. The Health and Wellness Centers will also help them consider their options and navigate through any resources or recourse they elect to pursue. Employees can access the Employee Assistance Plan (EAP)²¹. A victim need not make a formal report to law enforcement or the Department of Public Safety to access resources. There are community resources for victims of sexual misconduct, stalking and intimate partner violence. If you would like a referral for help with substance abuse, victims of crime, personal counseling, health concerns or other issues, contact the following:

Emergency Assistance	Phone
PCCD Department of Public Safety	(510) 466-7236
Oakland Police Department	(510) 238-3481
Alameda Police Department	(510) 337-8340
Berkeley Police Department	(510) 981-5900
U.C. Berkeley Police	(510) 642-6760
BART Police	(510) 464-7000
East Bay Regional Police	(510) 881-1121
Sexual Assault / Rape	Phone
(Law Enforcement – See above)	
Bay Area Women Against Rape	(510) 800-4247
National Sexual Assault Hotline	(800) 656-4673
Crisis Hotline	Phone
Suicide Prevention	(800) 309-2131
988 Suicide Hotline	988 (call or text)

¹⁹https://fs.hubspotusercontent00.net/hubfs/6398505/AP%203434%20Responding%20to%20Harassment%20Based %20on%20Sex%20Under%20Title%20IX.pdf

²⁰ https://6398505.fs1.hubspotusercontent-na1.net/hubfs/6398505/AP-3435-Discrimination-and-Harassment-Complaints-and-Investigations-1.pdf

²¹ https://6398505.fs1.hubspotusercontent-na1.net/hubfs/6398505/ANTHEM%20EAP.pdf

Health & Mental Health	Phone	
Mental Health Counseling: Berkeley City College	(510) 981-5094	
Mental Health Counseling: College of Alameda	(510) 748-2320	
Mental Health Counseling: Laney College	(510) 464-3535	
Mental Health Counseling: Merritt College	(510) 436-2534	
Alameda Crisis Hotline	(800) -309-2131	
Alameda County Mental Health	(510) 465-1800	
Asian Community Mental Health	(510) 451-6729	
2-1-1 Bay Area:	211	
Drug & Alcohol Programs	Phone	
Narcotics Anonymous	(510) 444-4673	
Alcoholics Anonymous (Oakland)	(510) 839-8900	
Berkeley Addiction Treatment	(510) 644-0200	
Narcotics Education League	(510) 998 -1375	
Domestic Violence	Phone	
(Law Enforcement – See above)		
National Domestic Violence Hotline	(800) 799-7233	
Family Violence Law Project	(510) 208-3557	
Victims of Crime	Phone	
Alameda County Victim of Crimes	(510) 272-6180	
For additional information, visit the Department of Public Safety Website: https://www.peralta.edu/campus-public-safety/referrals		

Risk Reduction, Warning Signs of Abusive Behavior and Future Attacks

No victim is ever to blame for being assaulted or abused. Unfortunately, studies show that a person who is the victim of sexual or dating violence is more likely to be re-victimized.

Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitates abuse and undermines safety.

Here are some tips to help reduce your risk, to recognize warnings signs of abusive behavior and how to reduce the risk of a potential attack.

Warning Signs of Abusive Behavior

Domestic and dating abuse often escalates from threats and verbal abuse to violence. In addition, while physical injury may be the most obvious danger, the emotional and psychological

consequences of domestic and dating violence are severe. Warning signs of dating and domestic violence include:

- Being afraid of your partner.
- Constantly watching what you say to avoid a "blow up".
- Feelings of low self-worth and helplessness about your relationship.
- Feeling isolated from family or friends because of your relationship.
- Hiding bruises or other injuries from family or friends.
- Being prevented from working, studying, going home, and/or using technology (including your cell phone).
- Being monitored by your partner at home, work or school.
- Being forced to do things you do not want to do.

Help Reduce Your Risk and Avoid Potential Attacks

- If you are being abused or suspect that someone you know is being abused, speak up or intervene.
- Get help by contacting the Counseling office, Wellness Center, or Health Center for support services.
- Learn how to look for "red flags" in relationships so you can learn to avoid some of those characteristics in future partners.
- Consider making a report with the Department of Public Safety and/or the Title IX Coordinator and ask for a "no contact" directive from the District to prevent future contact.
- Consider getting a protection from abuse order or no con-tact order from a local judge or magisterial justice.
- Learn more about what behaviors constitute dating and domestic violence, understand it is not your fault, and talk with friends and family members about ways you can be supported.
- Trust your instincts—if something does not feel right in a relationship, speak up or end it.

Sexual Assault Prevention (From Rape, Abuse & Incest National Network, RAINN)

- Be aware of rape drugs.
- Try not to leave your drink unattended.
- Only drink from unopened containers or from drinks you have watched being made and poured. Avoid group drinks like punch bowls.
- Cover your drink. It is easy to slip in a small pill even while you are holding your drink. Hold a cup with your hand over the top, or choose drinks that are contained in a bottle and keep your thumb over the nozzle.
- If you feel extremely tired or drunk for no apparent reason, you may have been drugged. Find your friends and ask them to leave with you as soon as possible.
- If you suspect you have been drugged, go to a hospital and ask to be tested.
- Keep track of how many drinks you have consumed.
- Try to come and leave with a group of people you trust.
- Avoid giving out your personal information (phone number, where you live, etc.). If someone asks for your number, take their number instead of giving out yours.

Traveling around campus (walking)

- Make sure your cell phone is easily accessible and fully charged. Subscribe to <u>CampusShield²²</u> and use this free safety app.
- Be familiar with where emergency phones are installed on the campus.
- Be aware of open buildings where you can use a phone.
- Take major, public paths rather than less populated short-cuts.
- Avoid dimly lit places and talk to the Department of Public Safety if you believe that lights need to be installed in an area.
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
- Walking throughout the campus late at night is sometimes unavoidable, so try to walk with a friend.
- Carry a noisemaker (like a whistle) on your keychain.
- Carry a small flashlight on your keychain.
- If walking feels unsafe, call the Department of Public Safety for a safety escort at 510-466-7236.

Stalking

Stalking is behavior wherein an individual willfully and repeatedly engages in a knowing course of harassing conduct directed at another person, which reasonably and seriously alarms, torments or terrorizes that person. Stalking involves one person's obsessive behavior toward another person. Initially, stalking will usually take the form of annoying, threatening, or obscene telephone calls, emails or letters. The calls may start with one or two a day but can quickly increase in frequency. Stalkers may conduct covert surveillance of the victim, following every move their target makes. Even the victim's home may be staked out. Many will stop after they have been arrested, prosecuted and/or convicted. Unfortunately, laws do not stop most stalkers. Studies of stalkers indicate that they stop when their target is no longer available to them, or they find someone else to harass. Here are some strategies that might help you fight back and regain some control of your life:

- Notify the stalker to stop: Your attorney or you can send a registered letter to the stalker stating that they must stop the behavior immediately.
- Notify law enforcement: Request that law enforcement agencies log your complaint each time you call whether they respond or not. Request a copy of the report.
- **Obtain a Protective Order:** You will need to go to court to get a criminal warrant and then file for a protective order. While the stalker may not respect the order, the police are required to make an arrest if the order is violated.
- **Document everything:** Record any information that you or any witnesses can provide.
- Tell everyone: Give friends, neighbors, coworkers and family members a description of the stalker. Ask them to watch for the stalker, document everything listed above and give you a written account for your records.

²² https://www.peralta.edu/campus-public-safety/campus-shield

- **Take pictures:** When you see the stalker, try to take a photo or videotape if it is safe to do so.
- **Press charges:** Call the police each time the stalker breaks a law. The stalker should be arrested, bonded, and then released. Request that one of the terms of the bond be that the stalker may not have any contact with you at all. Obtain copies of all documents and the name of the arresting officer.
- Save all communications: Save and date all cards, letters, notes, envelopes, e-mails, and voice messages that are from your stalker.
- Keep all legal documents: Obtain copies of protective orders, court orders, etc.
- Make it hard to track you down: Alter travel routes and routines.
- **Obtain a post office box:** Give your address and phone number to as few people as possible. Inform professional organizations that they are to provide no one with information about you.
- Post a "No Trespassing" sign on the edge of your property where it is clearly visible.
- Report any threatening calls to the phone company.
- Report to the FBI all threats sent by mail.
- If you move:
 - Do not ask the post office to forward your mail. Have them hold it for you.
 - Take all important records with you: your (and your children's) medical, financial, academic records, Social Security cards, green cards, passports, driver's licenses, etc.
 - Take a self-defense class. You may find that you feel more empowered and self-sufficient, even if you never employ the techniques that you learn in your class.

The National Center for Victims of Crime Stalking Resource Center provides several online resources for victim services providers to aid in promoting victim safety, here is the link: <u>https://victimsofcrime.org/.</u>

Bystander Intervention (The 4Ds)

Please remember that your safety is of the utmost importance. When a situation threatens physical harm to you, or another student ask someone for help or contact the police.

- 1. **Direct:** Step in and address the situation directly. This might look like saying, "That's not cool. Please stop." or "Hey, leave them alone." This technique tends to work better when the person that you are trying to stop is someone that knows and trusts you. It does not work well when drugs or alcohol are being used because someone's ability to have a conversation with you about what is going on may be impaired and they are more likely to become defensive.
- 2. **Distract:** Distract either person in the situation to intervene. This might look like saying, "Hey, aren't you in my Spanish class?" or "Who wants to go get pizza?" This technique is especially useful when drugs or alcohol are being used because people under the influence are more easily distracted then those that are sober.
- 3. **Delegate:** Find others who can help you to intervene in the situation. This might look like asking a friend to distract one person in the situation while you distract the other ("splitting" or "defensive split"), asking someone to go sit with them and talk, or going

and starting a dance party right in the middle of their conversation. If you did not know either person in the situation, you could also ask around to see if someone else does and check in with them. See if they can go talk to their friend, text their friend to check in or intervene.

4. **Delay:** For many reasons, you may not be able to do something right in the moment. For example, if you are feeling unsafe or if you are unsure whether someone in the situation is feeling unsafe, you may just want to check in with the person. In this case, you can combine a distraction technique by asking the person to use the bathroom with you or go get a drink with you to separate them from the person that they are talking with. Then, this might look like asking them, "Are you okay?" or "How can I help you get out of this situation?" This could also look like texting the person, either in the situation or after you see them leave and asking, "Are you okay?" or "Do you need help?"

Prevention, Education and Awareness

Peralta Community College District (PCCD) strictly prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking, as defined under the Clery Act. The following provides definitions of these terms and highlights the District's commitment to prevention, education, and support for victims.

Definitions:

- **Dating Violence**: Dating violence refers to violence committed by a person who is or has been in a romantic or intimate relationship with the victim. The determination of the existence of such a relationship is based on factors such as the length, type, and frequency of interaction between the persons involved. Dating violence includes, but is not limited to, sexual or physical abuse, or the threat of such abuse. It does not include acts covered under domestic violence.
- **Domestic Violence:** Domestic violence includes felony or misdemeanor crimes of violence committed by:
 - A current or former spouse or intimate partner of the victim.
 - A person with whom the victim shares a child in common.
 - A person cohabitating with or who has cohabitated with the victim as a spouse.
 - Any person similarly situated to a spouse under California law.
 - Any other person protected under domestic or family violence laws of California.
- Sexual Assault: Sexual assault refers to any sexual act directed against another person, without consent. This includes:
 - **Rape:** Penetration of the vagina, anus, or oral cavity with any body part or object, without consent.
 - **Sodomy:** Oral or anal intercourse performed forcibly or when the victim is incapable of consent.
 - Sexual Assault with an Object: Penetration, however slight, using an object, without the consent of the victim.
 - **Fondling:** Touching another person's private parts for sexual gratification without consent.
 - **Incest:** Sexual intercourse between family members prohibited from marrying under the law.

• Statutory Rape: Sexual intercourse with a person under the statutory age of consent.

- **Stalking:** Stalking is a pattern of conduct directed at a specific person that would cause a reasonable person to fear for their safety or suffer substantial emotional distress. Stalking behaviors include following, monitoring, or threatening the victim, whether directly or indirectly.
- **Consent:** Consent is affirmative, conscious, and voluntary agreement to engage in sexual activity. It is each person's responsibility to ensure that the other party consents to engage in sexual activity. Consent must be ongoing throughout the activity and can be withdrawn at any time. A prior relationship or previous sexual relations are not by themselves an indication of consent. Consent is not valid if the person is incapacitated due to drugs, alcohol, unconsciousness, or coercion.

Prevention and Education Programs

Peralta Community College District has implemented preventive education programs aimed at increasing awareness and promoting the prevention of sexual violence, including domestic violence, dating violence, and stalking. These programs provide information on District policies, victim resources, and reporting procedures. The following are key aspects of the District's prevention efforts:

- Annual Training and Awareness Campaigns: The District provides annual education programs on the prevention of sexual violence, which include information about consent, bystander intervention, and how to report incidents. These programs are presented to students, faculty, and staff. For more information, please visit <u>the Department of Public Safety website</u>.²³
- <u>"Not Anymore" Online Training:</u> ²⁴ PCCD offers an interactive, video-based training program covering consent, bystander intervention, and the prevention of sexual assault, domestic violence, and stalking. This program is available to all students and staff as part of the District's efforts to create a safe campus environment.
- <u>Ongoing Awareness Campaigns</u>:²⁵ Educational campaigns are conducted across campus, providing workshops, presentations, and materials designed to keep the campus community informed about sexual violence prevention and available resources.
- **Partnerships with Faculty:** The District works closely with faculty to integrate awareness and prevention education into classroom discussions and activities. Faculty members are encouraged to support these initiatives by facilitating conversations about sexual violence prevention, reporting resources, and available support services.
- **Bystander Intervention Training:** These programs encourage individuals to safely intervene in situations where sexual violence may occur, teaching students and staff how to recognize warning signs and take appropriate action.
- Victim Support Services: PCCD is committed to providing comprehensive resources for victims, including access to counseling, medical services, and legal assistance. The

²³ <u>https://www.peralta.edu/campus-public-safety</u>

²⁴ <u>https://www.peralta.edu/health-services/sexualassault</u>

²⁵ <u>https://www.peralta.edu/health-services/</u>

District partners with local organizations to ensure that victims have access to necessary support, including confidential resources.

Resources and Reporting:

PCCD offers a range of services for those affected by dating violence, domestic violence, sexual assault, or stalking. Victims can access the following resources for support and reporting:

Office	Contact	Address
District Administrative Center	Andrea Epps, Esq.	333 E. 8th Street
Vice Chancellor of Human Resources	aepps@peralta.edu	Oakland, CA 94606
Berkeley City College	Dr. Stacy Shears	2050 Center Street, Rm 242
Vice President of Student Services	sshears@peralta.edu	Berkeley, CA 94704
College of Alameda Vice President of Student Services	Dr. Mildred Lewis mlewis@peralta.edu	555 Ralph Appezzato Memorial Parkway, Rm A103 Alameda, CA 94501
Laney College Vice President of Student Services	Dr. Lily Espinoza lespinoza@peralta.edu	900 Fallon Street, Tower 815 Oakland, CA 94607
Merritt College Vice President of Student Services	Dr. Lilia Chavez lchavez@peralta.edu	12500 Campus Drive, R113E Oakland, CA 94619

	Non-Emergency
Agency	Phone Number
Department of Public Safety	(510) 466-7236
Bay Area Women Against Rape (BAWAR)	(510) 845-7273
Alameda Police Department	(510) 337-8340
Berkeley Police Department	(510) 981-5900
Oakland Police Department	(510) 238-3481

Campus Sex Crimes Prevention Act

Members of the general public may request community notification flyers for information concerning sexually violent predators in a particular community by visiting the office of local law enforcement in their community. Local police may be contacted at:

Agency	Non-Emergency Phone Number
Alameda Police Department	(510) 337-8340
Berkeley Police Department	(510) 981-5900
Oakland Police Department	(510) 238-3481

Also registered sex offender information is available at the Megan's Law website.²⁶

²⁶ <u>https://www.meganslaw.ca.gov/</u>

Disclosures to Alleged Crime Victims of Violence or Non-forcible Sex Offenses

PCCD will, upon written request, disclose to the alleged victim of a crime of violence, or a nonforcible sex offense (incense or statutory rape), the report on the results of any disciplinary proceeding conducted by the College against a student of such crime or offense. If the alleged victim is deceased as a result of the crime or offense, the next of kin to the victim shall be treated as the alleged victim. PCCD will provide the results of the disciplinary hearing to the victim's next of kin if so requested.

Megan's Law: Sex Offender Registration Requirements

In California, sex offender information is available online through the California Attorney General's website at <u>https://www.meganslaw.ca.gov/</u>, as required by Assembly Bill 488 (2005).

<u>California Penal Code §290.01</u>²⁷ requires that any person required to register under Section 290 of the Penal Code, who is enrolled as a student or employed (including volunteers) at a university, college, or community college, must also register with campus police, or with the local law enforcement agency if the institution has no campus police.

For the Peralta Community College District, individuals subject to registration must register with the Peralta Campus Public Safety department within five working days of starting enrollment or employment. Registrants must also notify the department within five working days of leaving the institution. Failure to comply with these requirements is a misdemeanor, punishable by fines and, for repeated offenses, confinement in county jail.

The registration requirement applies to students, faculty, staff (paid or unpaid), contractors, and others working or attending for more than 14 days or for an aggregate of 30 days in a calendar year. If the institution has no campus police, registration must be completed with the local law enforcement agency.

For further information or questions about sex offender registration requirements, contact PCCD Department of Public Safety at 333 E. 8th Street, Oakland, CA or call (510) 466-7236.

Emergency Response and Evacuation Procedures

In compliance with the Clery Act, Peralta Community College District (PCCD) conducts annual emergency response and evacuation drills to ensure the safety and preparedness of students, staff, and visitors. These drills, conducted at least once per calendar year, assess the readiness of participants and first responders. Drills may be:

- Announced: The campus community will receive notification at least 24 hours in advance.
- Unannounced: Participants must respond as if it were a real emergency.

²⁷ https://codes.findlaw.com/ca/penal-code/pen-sect-290-

^{01/#:~:}text=The%20registrant%20shall%20also%20notify,other%20institution%20of%20higher%20learning.

PCCD utilizes the Rave Mobile Emergency Notification Alert system to notify the community of immediate threats to health and safety. This system is tested multiple times throughout the year, often in conjunction with emergency drills, to ensure its functionality and the community's familiarity with it. The Department of Public Safety manages activations and ensures backup personnel are available. Documentation of all tests and activations includes:

- Date and time
- Type of incident
- Location
- Whether the event was announced or unannounced

In real emergencies, the Department of Public Safety will issue immediate alerts using the Rave Alert system for situations such as fires, natural disasters, or criminal activity that pose an imminent threat to health or safety.

Emergency Procedures Flip Charts are posted in classrooms, offices, and academic buildings throughout PCCD campuses and district offices. These charts provide essential information on evacuation routes and protocols. Missing flip charts should be reported to the campus business office or risk management coordinator for replacement. Students and staff are encouraged to:

- Review evacuation routes regularly
- Participate in all drills to ensure preparedness for situations like earthquakes, fires, and other emergencies

In Case of Fire

Fire safety is a shared responsibility. Familiarize yourself with building evacuation routes and the locations of Fire Alarm Pull Stations. If you become aware of a fire, pull the nearest fire alarm and contact the Department of Public Safety dispatch service at 510-466-7236.

When evacuating due to a fire:

- Take all fire alarms seriously and evacuate immediately.
- Do not use elevators, and close doors behind you.
- Stay low if smoke is present and exit through alternate routes if necessary.
- Once outside, do not re-enter the building until an official "All-Clear" is given.

If your clothing catches fire, Stop, Drop, and Roll to extinguish the flames. Cool burns with water and seek medical attention immediately.

Evacuation for Individuals with Disabilities

Peralta Community College District is committed to ensuring that individuals with disabilities receive appropriate assistance during evacuations. Those who may need help during an emergency should provide specific instructions in advance, allowing for effective coordination of rescue or assistance efforts. Individuals with disabilities should also familiarize themselves with safe shelter areas within campus buildings where they can seek protection in emergencies.

Additional Threats

PCCD evaluates potential threats and hazards to the campus community. For specific responses to emergencies such as gunfire, explosions, hazardous material releases, or other situations, please refer to the Emergency Procedures Flip Chart.

Medical Emergencies

In the event of a life-threatening medical emergency, immediately contact emergency services. Examples include, but are not limited to:

- Cardiac arrest, chest pain, or difficulty breathing
- Severe bleeding, burns, or unconsciousness
- Suspected fractures or psychological crises

Emergency Management Exercises

Each year, PCCD conducts emergency management exercises to ensure emergency plans are effective and that the campus is prepared to respond. These exercises may include activities such as drills or simulations designed to test the District's response to various emergency scenarios. The specific types of exercises may vary, but the focus is on evaluating preparedness, improving communication, and enhancing coordination across departments.

Following each exercise, a review is conducted to assess performance and make any necessary updates to the emergency management plan. In conjunction with at least one exercise per year, PCCD will issue a notification reminding the campus community of the emergency response procedures and available resources. This information is also included in the Annual Security Report (ASR), in compliance with the Clery Act.

In the event of an actual emergency, the Department of Public Safety will issue immediate notifications through the Rave Alert system for threats such as fires, natural disasters, or active shooter situations.

Alcohol and Other Drug Policies, Prevention Programs and Drug Free Environment

Drug-Free Policy for Peralta Community College District

Peralta Community College District (PCCD) is committed to providing a safe, healthy, and supportive learning and working environment for students and employees. The District recognizes its responsibility to inform the campus community of the educational, disciplinary, health, and legal consequences of alcohol abuse and illegal drug use. This commitment is central to maintaining the well-being of our community and ensuring compliance with federal and state laws.

PCCD's Drug and Alcohol Abuse Prevention Program (DAAPP) is designed to promote health, safety, and security by raising awareness, preventing substance abuse, and reducing the risk of drug and alcohol-related incidents on campus.

Compliance with the Drug-Free Schools and Communities Act (DFSCA)

<u>The Drug-Free Schools and Communities Act (DFSCA)</u>²⁸ requires all colleges and universities receiving federal funding to implement programs aimed at preventing drug and alcohol abuse. To comply with DFSCA, PCCD is committed to the following actions:

1. Drug and Alcohol Abuse Prevention Program (DAAPP)

PCCD has established a DAAPP that clearly prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. The program also outlines:

- Legal consequences of violating drug and alcohol laws.
- Health risks associated with drug and alcohol abuse.
- Resources available for counseling, treatment, and rehabilitation.
- Disciplinary actions for violations, which may include suspension, expulsion, or termination of employment.

2. Annual Notification to Students and Employees

Each year, PCCD distributes a written notification to all students and employees regarding:

- Standards of conduct related to drugs and alcohol.
- Legal sanctions for violations.
- Health risks of substance abuse.
- Available resources for substance abuse counseling and rehabilitation.
- Disciplinary measures that may result from violations of PCCD's drug and alcohol policies.

3. Biennial Review

Every two years, PCCD conducts a biennial review of its Drug and Alcohol Abuse Prevention Program to:

- Assess the program's effectiveness.
- Ensure consistent enforcement of disciplinary sanctions.
- Identify any needed improvements or changes.

The results of this review are documented and made available to the U.S. Department of Education upon request, ensuring compliance with DFSCA requirements.

Drug Abuse Violations

Drug abuse violations include the unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled substance or narcotic, as well as the possession of drug-related equipment. Violations of federal, state, or local drug laws will result in disciplinary action and possible legal prosecution.

Liquor Law Violations

Liquor law violations involve the unlawful manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, excluding offenses such as driving under the influence (DUI). These violations are subject to both disciplinary measures and legal penalties.

²⁸ https://law.justia.com/codes/us/1995/title20/chap27/subchapxii/sec1145g

Related Policies and Procedures

- <u>Board Policy 3550: Drug-Free Environment and Drug Prevention Program</u>²⁹ This policy prohibits the unlawful possession, use, or distribution of drugs and alcohol on all District property and during District-sponsored activities. The policy also supports substance abuse prevention and awareness programs.
- Administrative Procedure 3560: Alcoholic Beverages <u>Under Administrative Procedure 3560</u>³⁰, the possession, sale, or consumption of alcoholic beverages is prohibited on District property, except under certain approved circumstances. Alcoholic beverages may only be served at specific District events with prior approval and in accordance with California law.
- Guidance on Marijuana Use and Possession
 The use, possession, and sale of marijuana are prohibited on all District property, including leased buildings and parking lots, regardless of state legalization for recreational or medicinal purposes.

 Policy Against Substance Abuse

PCCD provides resources and support to students and employees struggling with substance abuse. The District offers counseling and treatment programs to assist with recovery and encourage healthy lifestyles.

• Smoke and Tobacco-Free Environment Policy The District maintains a smoke and tobacco-free environment, prohibiting the use of all tobacco products on District property to ensure the health and safety of the campus community.

Resources for Support

PCCD is committed to supporting students and employees facing substance dependency issues. The District provides access to counseling, treatment, and rehabilitation programs through student services and human resources. Information on these services is available on the <u>District's</u> website³¹ or by contacting the appropriate campus office.

Emergency Assistance	Phone
PCCD Department of Public Safety	(510) 466-7236
Oakland Police Department	(510) 238-3481
Alameda Police Department	(510) 337-8340
Berkeley Police Department	(510) 981-5900
U.C. Berkeley Police	(510) 642-6760
BART Police	(510) 464-7000

²⁹ https://fs.hubspotusercontent00.net/hubfs/6398505/BP-3550-Drug-Free-Enrivornment-and-Drug-Prevention-Program.pdf

³⁰ <u>https://f.hubspotusercontent00.net/hubfs/6398505/Peralta%202021/Pdf/trustees/A-General%20Institution/AP-</u>3560-Alcoholic-Beverages-Final.pdf

³¹ https://www.peralta.edu/health-services/drugsandalcohol

East Bay Regional Police	(510) 881-1121					
Sexual Assault / Rape	Phone					
(Law Enforcement – See above)						
Bay Area Women Against Rape	(510) 800-4247					
National Sexual Assault Hotline	(800) 656-4673					
Crisis Hotline	Phone					
Suicide Prevention	(800) 309-2131					
988 Suicide Hotline	988 (call or text)					
Health & Mental Health	Phone					
Mental Health Counseling: Berkeley City College	(510) 981-5094					
Mental Health Counseling: College of Alameda	(510) 748-2320					
Mental Health Counseling: Laney College	(510) 464-3535					
Mental Health Counseling: Merritt College	(510) 436-2534					
Alameda Crisis Hotline	(800) -309-2131					
Alameda County Mental Health	(510) 465-1800					
Asian Community Mental Health	(510) 451-6729					
2-1-1 Bay Area:	211					
Drug & Alcohol Programs	Phone					
Narcotics Anonymous	(510) 444-4673					
Alcoholics Anonymous (Oakland)	(510) 839-8900					
Berkeley Addiction Treatment	(510) 644-0200					
Narcotics Education League	(510) 998 -1375					
Domestic Violence	Phone					
(Law Enforcement – See above)						
National Domestic Violence Hotline	(800) 799-7233					
Family Violence Law Project	(510) 208-3557					
Victims of Crime	Phone					
Alameda County Victim of Crimes	(510) 272-6180					
For additional information, visit the Department of Public Safety Website: <u>https://www.peralta.edu/campus-public-safety/referrals</u>						

Annual Disclosure of Crime Statistics

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), schools and colleges are required to publish an annual security report that includes three years of crime statistics, as well as information on campus security policies and procedures.

Crime statistics were collected from the **Oakland Police Department**, **Alameda Police Department**, **Berkeley Police Department**, and **Marina Security Services**, **Inc.** for inclusion in the annual and the relevant data is reflected in the Clery Act crime tables provided below. To learn more about Clery defined crimes, visit: <u>https://www.clerycenter.org/assets/docs/0618_Understanding-Clery-Statistics.pdf</u>

	Campus Crime Statistics 2021-2023									
_	BERKELEY CITY COLLEGE	On-C	ampus Pr	operty	Pu	blic Prope	rty	Non-Campus Property		
CRIMI	NAL OFFENSES	2021	2022	2023	2021	2022	2023	2021	2022	2023
Murd	ler / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Mans	laughter by Negligence	0	0	0	0	0	0	0	0	0
Sexua	al Offenses		•		-			•	•	
	Rape	0	0	0	0	0	0	0	0	0
	Forcible Fondling	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0
Robb	ery	0	0	0	0	0	0	0	0	0
Aggra	avated Assault	0	0	1	0	0	0	0	0	0
Burgl	ary	0	0	0	0	0	0	0	0	0
Moto	r Vehicle Theft	0	0	0	0	0	0	0	0	0
Arsor	1	0	0	0	0	0	0	0	0	0
VAWA	OFFENSES									
Dom	estic Violence	0	0	0	0	0	0	0	0	0
	g Violence	0	0	0	0	0	0	0	0	0
Stalki	ng	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0	0
	AL CATEGORY ARRESTS	1	1						1	
•	r Law	0	0	0	0	0	0	0	0	0
	Violations	0	0	0	0	0	0	0	0	0
· · ·		0	0	0	0	0	0	0	0	0
	PLINARY ACTION / JUDICIAL REFERRALS	0	0	0	0	0	0	0	0	0
•	Violations	0	0	0	0	0	0	0	0	0
	pons Violations	0	0	0	0	0	0	0	0	0
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HATE			1	dan tit str				4 h 1 - 11	- 41	
2021	There were no crimes reported that were based disability) during this reporting year.	-								
2022	There were no crimes reported that were based disability) during this reporting year.	upon bias	(race, gen	der identity	, religion,	sexual orie	entation, e	thnicity, n	ational or	igin, or
2023	There were no crimes reported that were based upon bias (race, gender identity, religion, sexual orientation, ethnicity, national origin, or disability) during this reporting year.									
UNFO	UNDED CRIMES									
2021	There were no unfounded crime(s) reported duri	ng this rep	porting per	riod.						
2022	There were no unfounded crime(s) reported duri	ng this rep	porting per	riod.						
2023	There were no unfounded crime(s) reported duri	ng this rep	porting per	riod.						

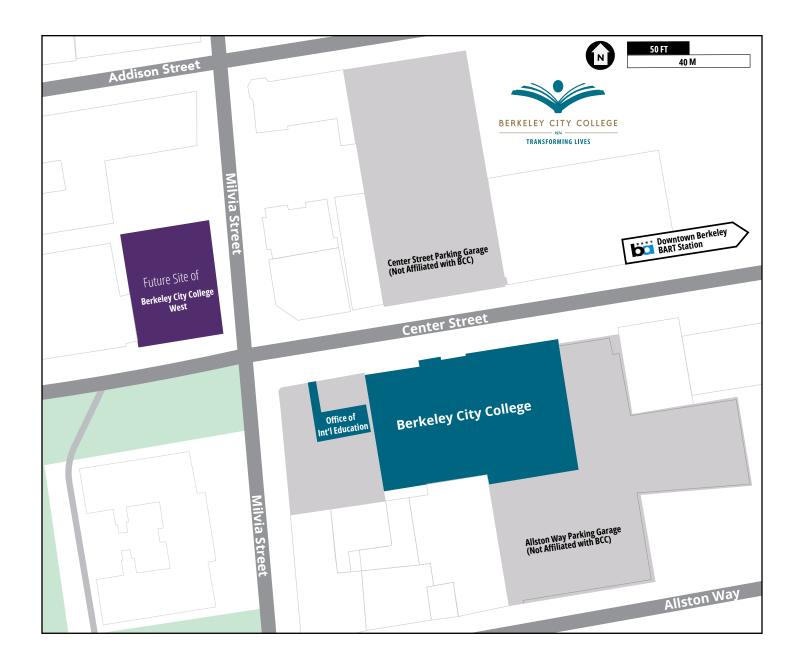
Campus Crime Statistics 2021-2023											
COLLEG	E OF ALAMEDA	On-Campus Property			Pu	Public Property			Non-Campus Property		
CRIMINAL OFFENSES	5	2021	2022	2023	2021	2022	2023	2021	2022	2023	
Murder / Non-Neglig	gent Manslaughter	0	0	0	0	0	0	0	0	0	
Manslaughter by Ne	gligence	0	0	0	0	0	0	0	0	0	
Sexual Offenses			•		-		•	-	•		
Rape		0	0	0	0	0	0	0	0	0	
Forcible Fondli	ng	0	0	0	0	0	0	0	0	0	
Incest		0	0	0	0	0	0	0	0	0	
Statutory Rape	!	0	0	0	0	0	0	0	0	0	
Robbery		0	0	0	0	0	0	0	0	0	
Aggravated Assault		0	0	0	0	0	0	0	0	0	
Burglary		3	3	0	0	0	1	0	0	0	
Motor Vehicle Theft		0	1	0	0	0	1	0	0	0	
Arson		0	0	0	0	0	0	0	0	0	
VAWA OFFENSES		b					1		1	1	
Domestic Violence		0	0	0	0	0	0	0	0	0	
Dating Violence		0	0	0	0	0	0	0	0	0	
Stalking		0	0	0	0	0	0	0	0	0	
Totals		0	0	0	0	0	0	0	0	0	
SPECIAL CATEGORY	ARRESTS										
Liquor Law		0	0	0	0	0	0	0	0	0	
Drug Violations		0	0	0	0	0	0	0	0	0	
Weapons Violations	N / JUDICIAL REFERRALS	0	0	0	0	0	0	0	0	0	
Liquor Law	IN / JUDICIAL REFERRALS	0	0	0	0	0	0	0	0	0	
Drug Violations		0	0	0	0	0	0	0	0	0	
Weapons Violations		0	0	0	0	0	0	0	0	0	
				U							
HATE CRIMES	· · · · · · · · · ·		,								
	1 There were no crimes reported that were based upon bias (race, gender identity, religion, sexual orientation, ethnicity, national origin, or disability) during this reporting year.										
	There were no crimes reported that were based upon bias (race, gender identity, religion, sexual orientation, ethnicity, national origin, or disability) during this reporting year.										
	One on-campus crime of vandalism based on religion										
UNFOUNDED CRIME	S										
2021 There were no	unfounded crime(s) reported duri	ng this rep	porting pe	riod.							
2022 There were no	unfounded crime(s) reported duri	ng this rep	porting pe	riod.							
2023 There were no	unfounded crime(s) reported duri	ng this rep	porting pe	riod.							

	Campus Crime Statistics 2021-2023									
	LANEY COLLEGE	On-Campus Property			Public Property			Non-Campus Property		
CRIMI	NAL OFFENSES	2021	2022	2023	2021	2022	2023	2021	2022	2023
Murd	ler / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Mans	laughter by Negligence	0	0	0	0	0	0	0	0	0
Sexua	al Offenses									
	Rape	0	0	0	0	0	0	0	0	0
	Forcible Fondling	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0
Robb	ery	0	0	0	0	0	2	0	0	0
Aggra	avated Assault	3	1	1	0	0	0	0	0	0
Burgl	ary	0	16	2	0	0	0	0	0	0
Moto	r Vehicle Theft	0	5	0	0	0	2	0	0	0
Arsor	1	0	6	2	0	0	0	0	0	0
VAWA	OFFENSES	-					1		1	1
Dome	estic Violence	1	0	0	0	0	0	0	0	0
Datin	g Violence	0	0	0	0	0	0	0	0	0
Stalki	ng	0	0	0	0	0	0	0	0	0
Totals	5	0	0	0	0	0	0	0	0	0
SPECI/	AL CATEGORY ARRESTS		1						1	
Liquo		0	0	0	0	0	0	0	0	0
	Violations	1	0	0	0	0	0	0	0	0
· ·	oons Violations	0	0	0	0	0	0	0	0	0
	PLINARY ACTION / JUDICIAL REFERRALS				0			0		
Liquo		0	0	0	0	0	0	0	0	0
	Violations oons Violations	0	0	0	0	0	0	0	0	0
		U	0	0	0	0	0	0	0	0
HATE			,					.1 1 1.		
2021	There were no crimes reported that were based disability) during this reporting year.							-		-
2022	There were no crimes reported that were based upon bias (race, gender identity, religion, sexual orientation, ethnicity, national origin, or disability) during this reporting year.									
2023	There were no crimes reported that were based disability) during this reporting year.	upon bias	(race, gen	der identi	ty, religion	, sexual or	ientation,	ethnicity,	national c	origin, or
UNFO	UNDED CRIMES									
2021	There were no unfounded crime(s) reported dur	ing this rep	porting per	riod.						
2022	There were no unfounded crime(s) reported dur	ing this rep	porting per	riod.						
	There were no unfounded crime(s) reported during this reporting period. There were no unfounded crime(s) reported during this reporting period.									

Campus Crime Statistics 2021-2023									
MERRITT COLLEGE	On-Campus Property			Pu	blic Prope	rty	Non-Campus Property		
CRIMINAL OFFENSES	2021	2022	2023	2021	2022	2023	2021	2022	2023
Murder / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0
Sexual Offenses									•
Rape	0	0	0	0	0	0	0	0	0
Forcible Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	1	1	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	2	1	2	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
VAWA OFFENSES									
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	1	0	0	0	0	0	0
Stalking	1	0	1	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0
SPECIAL CATEGORY ARRESTS	1	I		r				1	1
Liquor Law	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	1	0	0	0	0	0	0
DISCIPLINARY ACTION / JUDICIAL REFERRALS	-		1						
Liquor Law	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0
HATE CRIMES									
2021 There were no crimes reported that were based disability) during this reporting year.	l upon bias	(race, gen	der identi	ty, religion	i, sexual or	ientation,	ethnicity,	national o	origin, or
2022 There were no crimes reported that were based disability) during this reporting year.	There were no crimes reported that were based upon bias (race, gender identity, religion, sexual orientation, ethnicity, national origin, or disability) during this reporting year.								
PO23 There were no crimes reported that were based upon bias (race, gender identity, religion, sexual orientation, ethnicity, national origin, or disability) during this reporting year.									
UNFOUNDED CRIMES									
2021 There were no unfounded crime(s) reported du	ring this rep	porting pe	riod.						
2022 There were no unfounded crime(s) reported du	ring this rep	porting pe	riod.						
2023 There were no unfounded crime(s) reported du	ring this rou	porting ne	riod						

Campus Crime Statistics 2021-2023										
DIS.	TRICT ADMINISTRATIVE CENTER	On-Ca	ampus Pro	operty	Pu	blic Prope	rty	Non-Campus Property		
CRIMI	NAL OFFENSES	2021	2022	2023	2021	2022	2023	2021	2022	2023
Murd	er / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Mans	laughter by Negligence	0	0	0	0	0	0	0	0	0
Sexua	l Offenses									
	Rape	0	0	0	0	0	0	0	0	0
	Forcible Fondling	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0
Robbe		0	0	0	0	0	0	0	0	0
	vated Assault	1	0	0	0	0	0	0	0	0
Burgla		2	0	0	0	0	0	0	0	0
Moto	r Vehicle Theft	1	0	0	0	0	0	0	0	0
Arson		1	0	0	0	0	0	0	0	0
VAWA	OFFENSES		r		n	C.	ſ	n.		
Dome	stic Violence	0	0	0	0	0	0	0	0	0
Dating	g Violence	0	0	0	0	0	0	0	0	0
Stalki	ng	0	0	0	0	0	0	0	0	0
Totals		0	0	0	0	0	0	0	0	0
SPECIA	L CATEGORY ARRESTS		1	1		r				
Liquo	r Law	0	0	0	0	0	0	0	0	0
Drug	Violations	0	0	0	0	0	0	0	0	0
Weap	ons Violations	0	0	0	0	0	0	0	0	0
DISCIP	LINARY ACTION / JUDICIAL REFERRALS		1							
Liquo	r Law	0	0	0	0	0	0	0	0	0
Drug \	Violations	0	0	0	0	0	0	0	0	0
Weap	ons Violations	0	0	0	0	0	0	0	0	0
HATE C	CRIMES									
2021	There were no crimes reported that were based disability) during this reporting year.	upon bias	(race, gen	der identi	ty, religion	, sexual or	ientation,	ethnicity,	national c	origin, or
2022	There were no crimes reported that were based upon bias (race gender identity religion sexual orientation, ethnicity, national origin, or									
2023	There were no crimes reported that were based upon bias (race gender identity religion sexual orientation, ethnicity national origin, or									
UNFOL	JNDED CRIMES									
2021	There were no unfounded crime(s) reported duri	ng this rep	porting pe	riod.						
2022	There were no unfounded crime(s) reported duri	ng this rep	porting pe	riod.						
	There were no unfounded crime(s) reported duri	ng this rep	porting per	riod.						

Campus Maps



Directions to Berkeley City College

By Car

Take 1-80 to University Ave. exit; drive east on University Ave. until you reach Milvia St. From University Ave., turn right on Milvia St. Proceed south to Center St., then turn left onto Center St. to 2050 Center. Parking is available on the street and in the Center St. Garage, next door to Berkeley City College or in the City of Berkeley Parking Garage across the street from the college. Take Highway 24 to Martin Luther King Jr. Way if you are driving from Oakland or take the Telegraph Ave. exit if you are driving from Highway 980. Proceed north.

By BART

Take Richmond BART train from San Francisco or Berrysessa/North San Jose train to Downtown Berkeley BART station.

Take Pittsburg/Baypoint train and transfer at the 12th, 19th, or MacArthur St. BART station to the Richmond train.

Berkeley City College (BCC) is one-half block west of the Downtown Berkeley BART station. Take the BART escalator or elevator to Shattuck and Center Sts., then walk 1/2 block west (toward San Francisco Bay).

By AC Transit

Take 1-80 to University Ave. exit; drive Visit www.actransit.org for the AC Transit routes and schedules near you.

Get your Peralta EasyPass from Cashier's Offices at all Peralta Colleges. It's only \$46.46 per semester for students (who have 6 or more units) at Berkeley City College, College of Alameda, Laney College, and Merritt College.



- A Lvl 1: Administration, Business Office, Cashier, Office of Instruction, President's Office, Student Services, Student, Payroll, Welcome Center Lvl 2: Dental Assisting
- **B** Auto Body, Automotive Technology
- **CV** Cougar Village, Mental Health Services, Security
- D Lvl 1: FabLab, Student Accessibility Services (SAS), Anthropology
 - Lvl 2: Business Department, Entrepreneurship Center, Alameda Science & Technology Institute
- **E** Diesel Mechanics
- F Lvl 1: Bookstore
 - Lvl 2: ASCOA, Student Activities & Campus Life, Lost & Found, Cafeteria

- G Lvl 1: Gym, Men's Locker Room, Music, Coaches, Dance Lvl 2: Woman's Locker Room, Athletics Director, Veteran's Center
- H Lvl 1: Café & Public Seating, General Classrooms
 Lvl 2: Liberal Studies and Language Arts Division Offices, Career and Workforce Education and Division Offices, Faculty Offices, Art Classrooms/Labs, General Classrooms, Facilities Dept.
 - Lvl 3: Apparel Design and Merchandising, General Classrooms
- i Information Booth
- L Lvl 1: Library Lvl 2: Assessment, Learning Services, Open Computer Lab, Tutoring
- P One-Stop Career Center





C BUILDING

Fitness Center Cyclying Aerobics

D BUILDING Lecture Halls

G COMPLEX

Computer Info Systems Lab Math Lab



Lower Level APASS

THEATRE

Performing Arts Center Media & Comms Dept. Fab Lab

EAGLE VILLAGE

Puente Umoja- UBAKA

900 FALLON STREET, OAKLAND, CA 94607

510.834.5740 LANEY.EDU



- Administration of Justice, Art, Child Development, Fitness Center, Music
- С **Child Development Center**
- D MLK Jr. Freedom Center
- Ξ Gymnasium
- EC **Environmental Center**
- F Locker Rooms, Faculty Offices, **Engineers Office**
- н Landscape Horticulture (Under Construction)

- L Library, **Division I Office** Learning Center Electronic Classroom Math/Science Lab, **Tutorial Center**
- Ρ Puente Program, Computer Access Lab/DSPS, Computer Labs
- Q Administration Office of President Vice President of Instruction **Business Services** Cashier's Office Mailroom & Switchboard **Production Center**
- R Student Services Admissions & Records Assessment Bookstore Cafeteria Counseling **Student Accessability Services** EOPS **Financial Aid** Newton/ Seale Student Lounge **Student Activities Student Health Services** Transfer Center Veterans Affairs Vice President of Student Services Welcome Center

STAIRS

S Barbara Lee Science & Allied Health Center **Biological Sciences** Biology Chemistry **Division II Office Division III Office** Fire/EMT Medical Assisting Nursing **Nutrition & Dietetics Radiological Sciences** Science & Allied Health Program

ACCESSIBLE PARKING STAFF PARKING

STUDENT PARKING BUS STOP (RTE 54) ACCESSIBLE ELEVATOR

C EMERGENCY BLUE PHONE



DISTRICT SERVICE CENTER

A	Atrium Board Room Campus Public Safety	Educational Services Finance & Administration Human Resources & Benefits	D F	Marketing, Communication & Public Relations Marketing, Communication & Public Relations
В	Chancellors Office Custodial Services General Services	Peralta Colleges Foundation Mail Room & Print Shop Purchasing	F	International Affairs Distance Education
	Information Technology Warehouse	G	Grounds & Maintenance	
С	C Marketing, Communication & Public Relations Educational Services		н	Educational Services

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