

**Chairs Council**

 **Date: August 25, 2023**

 **Location:** **TLC (room 341)**

**Zoom Link:** [**https://peralta-edu.zoom.us/j/84997782187**](https://peralta-edu.zoom.us/j/84997782187)

 **Time: 1:30-3:30**

**Chair: Ari Krupnick**

**Mission***:  Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates and to attain college competency, careers, transfer, and skills for lifelong success.*

**Vision:***Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.*

**Charge:***Keeping in mind BCC’s mission, vision, values, and learning outcomes the Department Chairs Council will serve as the leadership advisory group for matters related to:*

* *schedule and program development*
* *enrollment management*
* *faculty hiring*
* *administration of the instructional units including facilities, technology, assessment, and curriculum*
* *policies, practices, procedures and processes as they pertain to department affairs*

**Members of Chairs Council**

|  |  |
| --- | --- |
| \_\_American Sign Language - Jenny Gough\_\_Arts and Cultural Studies – Ari Krupnick\_\_CIS/Business/Econ: Paramsothy Thananjeyan\_\_Counseling – Luis Chavez\_\_English - Adán Olmedo\_\_English - Jenny Lowood\_\_ESOL – Sepi Hosseini | \_\_Library – Jenny Yap\_\_Math – Claudia Abadia\_\_Modern Languages - Fabian Banga \_\_MMART – Mary Clarke-Miller\_\_MMART – George Peterson\_\_Science/Bio/Chemistry – Barbara Des Rochers\_\_Science/Bio/Chemistry - Sam Gillette\_\_Science/Bio/Chemistry – Randy Yang\_\_Social Sciences - Tim RoseAlso in attendance:  |

**Agenda:**

|  |  |  |  |
| --- | --- | --- | --- |
| Time  | Agenda Topics  | Facilitators  |  Minutes/Notes   |
| 1:30-1:40  | Welcome – Introductions | Ari |  |
| 1:40-1:45 | Approval: Agenda, and Minutes from 5/12/23 | Ari |  |
| 1:45-1:55 | First Week Check-In* Issues faculty have encountered?
 | Ari |  |
| 1:55-2:05 | Monitor Enrollment for Late Start Sections | Ari/Chris/Lilia |  |
| 2:05-2:25 | Spring 2024 Schedule Development | Chris/Lilia |  |
| 2:25-2:35 | 23-24 Chairs Council Meeting Modality | Ari |  |
| 2:35-2:45 | Other | Ari |  |
| 2:45 | AnnouncementsNext Meeting: 9/8/23 | Ari |  |
| 2:50 | Meeting Adjourned |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Meeting adjourned:

Minutes taken by: