

**Chairs Council**

**Date: March 8th, 2024**

**Location:** **TLC (room 341)**

**Zoom Link:** [**https://peralta-edu.zoom.us/j/84997782187**](https://peralta-edu.zoom.us/j/84997782187)

**Time: 1:30-3:30**

**Chair: Ari Krupnick**

**Mission***:  Berkeley City College’s mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates and to attain college competency, careers, transfer, and skills for lifelong success.*

**Vision:***Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.*

**Charge:***Keeping in mind BCC’s mission, vision, values, and learning outcomes the Department Chairs Council will serve as the leadership advisory group for matters related to:*

* *schedule and program development*
* *enrollment management*
* *faculty hiring*
* *administration of the instructional units including facilities, technology, assessment, and curriculum*
* *policies, practices, procedures and processes as they pertain to department affairs*

**Members of Chairs Council**

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| \_\_American Sign Language - Jenny Gough  \_\_Arts and Cultural Studies – Ari Krupnick  \_\_CIS/Business/Econ: Paramsothy Thananjeyan  \_\_Counseling – Luis Chavez  \_\_English - Adán Olmedo  \_\_English - Jenny Lowood  \_\_ESOL – Sepi Hosseini | \_\_Library – Jenny Yap  \_\_Math – Claudia Abadia  \_\_Modern Languages - Fabian Banga  \_\_MMART – Mary Clarke-Miller  \_\_MMART – George Peterson  \_\_Science/Bio/Chemistry – Barbara Des Rochers  \_\_Science/Bio/Chemistry - Sam Gillette  \_\_Science/Bio/Chemistry – Randy Yang  \_\_Social Sciences - Tim Rose  Also in attendance: |

**Agenda:**

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| Time | Agenda Topics | Facilitators | Minutes/Notes |
| 1:30 | Call to Order | Ari Krupnick |  |
| 1:30-1:35 | Approval: Agenda, and Minutes from 2/23/24 | Ari Krupnick |  |
| 1:35-2:15 | Q&A with Associate Vice Chancellor of Educational Services. Topics to include:   * in-person versus online trends * graduation module going live Feb 24 * auto award going live end of Spring 24 * CVC—working through issues… * Proposed change to waitlist process * Spam applications/fraudulent students * policy changes | Tina Vasconcellos |  |
| 2:15-2:25 | 24-25 FTEF Allocation for Dept Chairs Reassigned Time | Kuni Hay |  |
| 2:25-2:35 | 24-25 Department Chair Election Process | Ari Krupnick |  |
| 2:35-2:55 | Data Dive on Academic and Career Communities | Melina Bersamin/Luis Chavez |  |
| 2:55-3:05 | Summer and Fall 24 Schedule Check-In | Kuni Hay/Chris Lewis/Lilia Celhay |  |
| 3:05—3:15 | Flex Day Department Retreats | Lilia Celhay |  |
|  | Announcements  Next Meeting: 3/22/24 |  |  |
|  | Meeting Adjourned |  |  |
|  |  |  |  |

Meeting adjourned:

Minutes taken by: