Mission: *Berkeley City College's mission is to promote student success, to provide our diverse community with educational opportunities, and to transform lives. The College achieves its mission through instruction, student support and learning resources, which enable its enrolled students to earn associate degrees and certificates and to attain college competency, careers, transfer, and skills for lifelong success.*

Vision: *Berkeley City College is a premier, diverse, student-centered learning community, dedicated to academic excellence, collaboration, innovation and transformation.*

Charge: *Keeping in mind BCC's mission, vision, values, and learning outcomes the Department Chairs Council will serve as the leadership advisory group for matters related to:*

- *schedule and program development*
- *enrollment management*
- *faculty hiring*
- *administration of the instructional units including facilities, technology, assessment, and curriculum*
- *policies, practices, procedures and processes as they pertain to department affairs*

Agenda: DRAFT

Time	Agenda Topics	Facilitators	Action items
1:30 - 1:35	Welcome and check-in	Tim	
1:35-1:45	Reminder/Update: Assessment Reminders (Your Dept.'s Fall 2021 Assessment Plan)	Adán	
1:45-1:55	Informational: High flex taskforce	Mary/Tim	
1:55-2:00	Update: Program review check-in	Tim	
2:00-2:05	Update: Reminder for evaluation ratings to deans/admins	Tim/Vanessa	
2:05-2:15	Update: HEERF spending (see President Garcia's "Return to Campus" message, Nov. 3)	Tim	
2:15-2:25	Update: Resolution for fulltime webmaster	Tim	
2:25-3:30	Workshop: Prioritization: finalize the request evaluation process	All	

Proposal for prioritization process:

1. The finalized narratives are made available for at least one week to look over and deliberate about as a department.

2. During which we would, through an official poll or survey document, score our rubric regarding each faculty position.

3. Devote at least one hour of a chairs meeting to ask questions--a Q & A format--about the entire narrative and data provided by each department putting forth a position. This would replace the presentation itself which seems less useful (and more drawn out) than having each department decide over time which position they would like to vote for on their own.

4. Departments would have at least a week to vote officially on their position through an official survey or voting document.