

Voting Members (*bold to indicate present, delete absent*):

Administrators	Classified	Faculty	Students
Dr. Denise Richardson	Emily Segal	Charlotte Lee	Kimiya Farzam
Armando Franco	Johnny Dong	Gabriel Martinez	Louis Chico
Dr. Stacey Shears		Carolyn Martin	Ahyan Malik

Guests (manually type): Annie Liu, Jasmine Sumandal, Dana Cabello, Adriana Regalado, Carolina Martinez, John Sanecz, Amy Lee

Co-Chairs: Denise Richardson, College President; Armando Franco, MESA Program Director

AGENDA AND DISCUSSION ITEMS

1. UCRC Relocation

Co-Chair Richardson called the meeting to order at 9:00 am.

This special meeting is called to move the Undocumented Community Resource Center from Room 113 & 114 to Room 126, which is the computer lab. This is due to the concerns over ICE and providing a safe environment for our students.

We have put together an Undocumented Students Task Force.

Adriana Regalado

Dri highlighted the significance of ensuring a safe and private space for the Undocumented Community Resource Center (UCRC), given its current location in an open and highly visible area within the Learning Resource Center (LRC). A primary concern is the potential vulnerability of the space, especially considering the removal of protections designating churches and schools as safe spaces under the new administration.

Dri detailed the request to relocate the UCRC to Room 126, citing its strategic layout, which includes multiple doors and exits, allowing for enhanced security. The proposal includes utilizing Room 124A as a private counseling office in close proximity to Room 126, ensuring students have access to confidential support. Room 124A is located in the LRC, right past John and Camila’s office. It is the first counseling office at the front of the hallway. This will allow the counselor to still remain near the Society of Scholars area.

Additionally, the plan suggests partitioning Room 126 to maintain its use for other campus functions, including workshops and enrollment services. However, this adjustment may limit space for some existing programs, necessitating further discussions about alternative room availability on campus for larger events such as express registration and counseling workshops.

The discussion underscored the importance of balancing security with accessibility while preserving essential student services, and the need for continued advocacy and planning to ensure an optimal outcome for the undocumented student community.

Carolina Martinez highlighted an important safety feature of Room 126—its exit door leading to the library can only be opened from inside Room 126, not from the library side. This design provides an added security

measure, allowing students to seek shelter in the center if needed. She emphasized that this controlled access serves as a critical safety net, reinforcing the importance of considering such features when discussing security measures for the space.

Dr. Denise Richardson highlighted that the move is temporary and acknowledged Carolina Martinez's points and emphasized that the proposed relocation of the UCRC is part of broader campus space adjustments. While the current discussion focuses on Room 126, future meetings will address the relocation of additional programs due to the upcoming closure of the Annex in May 2025. She clarified that the move to Room 126 is temporary, lasting no later than Fall 2026 when a new building is completed. Richardson highlighted the need for compromises in space usage as the campus consolidates into a single building, but reaffirmed that student safety remains the top priority throughout the transition.

Charlotte Lee (Question) acknowledged the importance of clarifying public versus private spaces on campus, particularly for faculty education. She noted that she would share notes from the meeting with her colleagues to help spread awareness. Charlotte inquired about the Learning Resource Center (LRC), asking whether it was classified as a public or private space and whether it fell under the library's designation.

- Dean Lee responded that space designation is largely determined by each institution. While libraries are generally considered public spaces, some universities restrict access, requiring student IDs for entry. She reiterated that classrooms and private offices are typically designated as private spaces. Dean Lee also emphasized the importance of physical signage to reinforce safety protocols, particularly in emergency situations where training may be forgotten.
- Charlotte followed up with a question about whether space designation is determined at the district level or if individual colleges have discretion over these decisions. She suggested tabling this discussion for a future committee meeting. President Richardson confirmed that the topic would be added to the agenda, explaining that most educational institutions designate public spaces as libraries, student centers, hallways, and areas like the campus's free speech zone (the atrium). She assured Charlotte that this issue would be revisited in future discussions.

Co-Chair Armando Franco relayed a question from the chat seeking clarification on whether any computers would be moved. President Richardson responded that for the lab space still in use for the library, computers will be flipped around rather than relocated, as this adjustment is feasible within the existing setup. However, she noted that there is no finalized plan yet regarding the computers in the UCRC space. She emphasized that the desks are not easily movable, and there is currently no plan to remove or relocate them.

Motion to relocate UCRC from Room 113 & 114 (in the LRC) to Room 124A (Counseling) and Room 126 Computer Lab

Motion to move forward by: Gabriel Martinez

Second by: Christopher Lewis

Votes in favor: 8

Objections: 0

Abstentions: 1

Motion passes.

2. Public Comments

Dr. Amy Lee

Dean Lee emphasized the importance of considering student access and usability when evaluating Room 126 as a resource space. While the room benefits from being in close proximity to SOS counselors and HSI staff, she noted that its classification as a classroom or lab space makes it less than ideal for a dedicated student resource center. A key limitation is the lack of an internal office for private counseling, along with the absence of consistent direct oversight from faculty or staff within the room. However, she acknowledged that due to the high level of student and faculty traffic in the surrounding area, safety concerns are relatively minimal.

Dean Lee also stressed the importance of clear signage across the campus to help define which areas are designated for students, faculty, and staff versus those that are public spaces. While providing a dedicated and safe space for undocumented students is essential, they will still navigate other areas on campus, making clear signage crucial for maintaining security. She suggested that the facilities committee consider implementing visible markers distinguishing non-public spaces, such as classrooms and offices, from open-access areas like the library and student lounge. Dean Lee acknowledged the unpredictability of broader security concerns but emphasized the need for proactive measures.

President Richardson agreed with Dean Lee's point and reiterated the distinction between public spaces—including the library, student lounge, hallways, and atrium—and private spaces like classrooms and offices. She noted that while these definitions currently stand, they may be subject to change in the near future, reinforcing the need for ongoing awareness and adaptability.

Carolina Martinez

Carolina expressed that we should start thinking about conducting training about safety and what to do if ICE comes to campus, as a number of professors raised the concern.

Heather Dodge

Heather raised concerns about the proposed partitioning of Room 126 and its impact on library operations. She noted that the library has historically included Room 126 in its footprint, using it for enrollment workshops, transfer guarantee application sessions, and orientations. Given that the library has never met the Title 5 requirements for appropriate square footage, she emphasized the importance of maintaining adequate space for student services. Heather also highlighted that Room 125 was previously a computer lab with Mac computers, providing students with essential technology access. She questioned how the reconfiguration of Room 126 would be funded and whether funds would be available to maintain the remaining portion of the space for flexible use.

Heather also raised safety concerns, pointing out that the library, as a public space, frequently experiences security incidents, including a recent altercation requiring law enforcement intervention. She questioned whether relocating the UCRC to the library would genuinely enhance safety, given the potential risks of placing it in a high-traffic, open-access area.

President Richardson responded by acknowledging the library's long-term expansion plans, with bond funds allocated for renovation. She confirmed that bond funds would also be used to modify Room 126 to accommodate the UCRC while maintaining a partitioned area for library-related functions. However, she clarified that major structural changes, such as removing hardwired computer stations, would not be feasible due to costs. Instead, the space will be reimagined within its current limitations.

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Heather expressed reservations about the effectiveness of these modifications, suggesting that a more modular setup with Chromebook carts might better serve student needs. Denise acknowledged these concerns but reiterated that extensive changes would be impractical given the existing infrastructure. The discussion concluded with an agreement to move forward with the planned adjustments while remaining mindful of potential challenges.

3. Announcements

- Our next Facilities Committee meeting is on Tuesday, February 18 instead of our regular Friday meetings as 2/14/2025 is a holiday. We will resume to our regular Friday Zoom sessions after this.

4. Adjourn Meeting

The meeting was adjourned by Co-Chairs Richardson and Franco at 9:27 am.

Next Meeting: Tuesday, February 18, 12:20PM-1:30PM, via Zoom

Minutes from live meeting: Annie Liu, (510) 981-2851, aliu@peralta.edu