Berkeley City College

Curriculum Committee

Meeting Minutes

November 21, 2024, 10:50 am-12:20 pm

Room: 341A and via Zoom

**Membership:**  (Attended = marked with “X”, Partial Attendance = “P”, Absent = “0”)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| X | Joseph Bielanski | X | Amy Herrera | X | Kelly Pernell |
| X | Nancy Cayton | X | Michael Johnson | X | Laura Ruberto |
| 0 | Pete DuBois | X | Mary Clarke-Miller |  |  |
| X | Svetlana (Lana) Greenberg | X | Catherine Nichols |  |  |

**Non-Voting Members:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| X | Chris Lewis | X | Nghiem Thai |  |  |
| 0 | Stacey Shears |  |  |  |  |

**Vacant Positions:** Math, Science, and Technology Rep; People, Place, and Society Rep; Teacher Preparation, Social Work, and Helping Professions Rep

**Guest:** Lobsang Lungtok (student)

| **AGENDA ITEM** | **SUMMARY OF DISCUSSION** | **FOLLOW UP ACTION** |
| --- | --- | --- |
| 1. Call to Order and Agenda Review | 11:00 a.m. |  |
| 1. Approval of Agenda | Motion to approve by J. Bielanski, second by K. Pernell. Final Resolution: Approved. Yea: L. Greenberg, L. Ruberto, J. Bielanski, A. Herrera, N. Cayton, K. Pernell, M. Johnson Abstain: M. Clarke-Miller |  |
| 1. Approval of 11/7/24 Minutes | Motion to approve by K. Pernell, second by L. Ruberto. Final Resolution: Approved. Yea: L. Greenberg, L. Ruberto, J. Bielanski, A. Herrera, N. Cayton, K. Pernell, M. Johnson Abstain: M. Clarke-Miller |  |
| 1. Public Comment | None |  |
| 1. Articulation Officer Report (J. Bielanski) | * + 1. Attended a number of events related to curriculum including the Curriculum North Regional meeting (slides available on ASCCC website), ASCCC Fall Plenary, webinars on Common Course Numbering (CCN), and assist.org office hours. Hot topics include: C-ID, curriculum alignment, CCN, Artificial Intelligence.     2. Submitting course to course articulation requests as a result of the review  L. Ruberto and Linda McAllister have been working on, as well as in support of the update of the Film, Television, and Electronic Media AS-T.     3. Note that in addition to all CCN courses needing to be resubmitted for CalGETC areas, the Political Science course in this group must be resubmitted for review for the CSU American Institutions requirement.   ASCCC=Academic Senate for California Community Colleges |  |
| 1. Guided Pathways (GP) Report | N. Thai reported that with the other two leads for GP, Amy Lee and Luis Chavez, they are investigating how to move forward with this work now that the original funding for the project has been spent. They want to focus on achievable and scalable activities that are impactful for students.  1. BCC has applied for a $60,000 grant from the State Chancellor’s office to institutionalize program mapping work.  2. We already have a contract with the First Floor Group who will assist with program mapping and promotion of our ACCs  3. President Richardson’s recent Link Up session generated a lot of discussion on student desire to feel a sense of community and how we could foster a stronger sense of community and make the ACCs more meaningful. The first step is to utilize the activities and events already happening in these areas.  Suggestions from the committee included: ensuring that we institutionalize the program mapping work and keep the maps up to date; consider using Canvas for the ACCs such as discussion boards, announcements, etc.; improving the new website; instituting a regular review of the ACCs.  ACC=Academic and Career Communities |  |
| 1. Bylaws Update | Deadline has been extended to 12/2/24 for committee members to review and comment on the current draft, especially on the “appointments, vacancies and election of chair” section. | C. Nichols will review all comments made by 12/2 and edit the document as needed. It will be on the 12/5 meeting agenda for approval. |
| 1. Business and Economics Curriculum Plan | Notable parts of the plan were reviewed. Motion to approve by K. Pernell, second by  L. Ruberto. Final Resolution: Approved. Yea: L. Greenberg, L. Ruberto, J. Bielanski, A. Herrera, N. Cayton, M. Clarke-Miller,  K. Pernell, M. Johnson | Approved plan will be sent to BUS/CIS chairs and committee members. |
| 1. Common Course Numbering Phase I & II Status Update | A portion of the training was tabled due to lack of time. See [hand out](https://api-na1.hubspot.com/form-integrations/v1/uploaded-files/signed-url-redirect/183107988816?portalId=6398505&sign=S3Ms6MEknd5RyFhEHnh7riYCQqA%3D&conversionId=28e3a882-d730-4a54-bcb8-447ad7b1795f&filename=28e3a882-d730-4a54-bcb8-447ad7b1795f-bcc_web_update_file_3-Curriculum-Training-CCN-PHASE-I-and-Fall-24.pdf) | The remainder of the training will take place at the next meeting. |
| 1. Curriculum Proposals   *Curriculum Proposals continued* | For complete details on items the committee has taken action on, see spreadsheet of curriculum items available as listed on the committee’s [webpage](https://www.berkeleycitycollege.edu/curriculum-committee).  Motion to approved as amended by L. Ruberto second by M. Clarke-Miller. Final Resolution: Approved. *continued* Yea: L. Greenberg, L. Ruberto, J. Bielanski, A. Herrera, N. Cayton, M. Clarke-Miller, K. Pernell, M. Johnson. | All items requiring approval beyond the local committee level will be placed on the December CIPD agenda. |
| 1. Adjourn | 12:17 p.m. |  |